


- incident commander. The Incident Commander will issue passes for enabling essential movements as explained.
- iv. The Incident Commanders will in particular ensure that all efforts for mobilization of resources, workers and material for augmentation and expansion of hospital infrastructure shall continue without any hindrance.
 - v. Additional activities permitted in these guidelines shall be implemented, after making all arrangements necessary for strict implementation of the guidelines. These will come into force with effect from 20th April, 2020.
 - vi. The relaxations referred in Para 15 clause i, ii and v can be availed by the industrial unit by way of informing/ intimating to the government on the website <http://permission.midcindia.org/> and by submitting a self-certification regarding the observance of condition through this website. Apart from the above mentioned permission no other permission from any other authorities will be required for relaxation to start the operations for the permitted categories. The occupier of the factory will be responsible for rigorous adherence to the conditions specified in annexure II. In case of dedicate transport being provided by the company, the above said website will also be used to generate transport permission on the basis of self-declaration. Secretary (Industry) and Chief Executive Officer MIDC will be responsible for the implementation in this regard.
 - vii. The relaxations referred in Para 16 clause iii can be availed by the agency by way of permission from the concerned Municipal Corporations other than Mumbai and Pune, and by submitting a self-certification regarding the observance of conditions. In case of MCGM and PMC areas the Municipal Commissioner shall specify the methodology of obtaining permission. Apart from the above mentioned permission no other permission from any other authorities will be required. The site in charge will be responsible for rigorous adherence to the conditions specified in the standard operating procedure and the in situ construction condition. Municipal Commissioners will be responsible for the implementation in their respective jurisdictions. In case of other Municipal Areas District Magistrate will enforce this provision.

22. Penal provisions

Any person violating these lockdown measures will be liable to be proceeded against as per the provisions of Section 51 to 60 of the Disaster Management Act, 2005, besides legal action under Sec. 188 of the IPC, and other legal provisions as applicable. Extracts of these penal provisions are at **Annexure III**.


Chief Secretary
Government of Maharashtra

Annexure I

National Directives for COVID-19 Management

The National Directives shall be enforced by the District Magistrate through fines and penal action as prescribed in the Disaster Management Act 2005.

PUBLIC SPACES

1. Wearing of face cover is compulsory in all public places, work places.
2. All persons in charge of public places, work places and transport shall ensure social distancing as per the guidelines issued by Ministry of Health and Family Welfare.
3. No organization /manager of public place shall allow gathering of 5 or more persons
4. Gatherings such as marriages and funerals shall remain regulated by the District Magistrate.
5. Spitting in public spaces shall be punishable with fine.
6. There should be strict ban on sale of gutka, tobacco etc. and spitting should be strictly prohibited.

WORK SPACES

7. All work places shall have adequate arrangements for temperature screening and provide sanitizers at convenient places.
8. Work places shall have a gap of one hour between shifts and will stagger the lunch breaks of staff, to ensure social distancing.
9. Persons above 65 years of age and persons with co-morbidities and parents of children below the age of 5 may be encouraged to work from home.
10. Use of Arogya setu will be encouraged for all employees both private and public.
11. All organizations shall sanitize their work places between shifts.
12. Large meetings to be prohibited.

MANUFACTURING ESTABLISHMENTS

13. Frequent cleaning of common surfaces and mandatory hand washing shall be mandated.
14. No overlap of shifts and staggered lunch with social distancing in canteens shall be ensured.
15. Intensive communication and training on good hygiene practices shall be taken up.

Annexure II

Standard Operating Procedure for Social Distancing for Offices, Workplace, Factories and Establishments

The following measures shall be implemented by all offices, factories and other establishments:

1. All areas in the premises including the following shall be disinfected completely using user friendly disinfectant mediums:
 - a. Entrance Gate of building, office etc.
 - b. Cafeteria and canteens.
 - c. Meeting room, Conference halls/ open areas available/ verandah/ entrance gate of site, bunkers, porta cabins, building etc.
 - d. Equipment and lifts.
 - e. Washroom, toilet, sink; water points etc.
 - f. Walls/ all other surfaces
 - g. In phases water supply to all wash basins in public building should be replaced by foot operated taps
2. For workers coming from outside, special transportation facility will be arranged without any dependency on the public transport system. These vehicles should be allowed to work only with 30-40% passenger capacity.
3. All vehicles and machinery entering the premise should be disinfected by spray mandatorily.
4. Mandatory thermal scanning of everyone entering and exiting the work place to be done.
5. Provision for hand wash & sanitizer preferably with touch free mechanism will be made at all entry and exit points and common areas. Sufficient quantities of all the items should be available.
6. Work places shall have a gap of one hour between shifts and will stagger the lunch breaks of staff, to ensure social distancing.
7. Large gatherings or meetings of 10 or more people to be discouraged. Seating at least 6 feet away from others on job sites and in gatherings, meetings and training sessions.
8. Not more than 2/4 persons (depending on size) will be allowed to travel in lifts or hoists.
9. Use of staircase for climbing should be encouraged.
10. There should be strict ban of gutka, tobacco etc. and spitting should be strictly prohibited.
11. There should be total ban on non-essential visitors at sites.
12. Hospitals/clinics in the nearby areas, which are authorized to treat COVID-19 patients, should be identified and list should be available at work place all the times.
13. Issue of travel passes for employees of the exempted Offices, Workplace, Factories and Establishments shall be done by District Magistrates/Collectors everywhere except in MCGM (Municipal Corporation of Greater Mumbai), PMC (Pune Municipal Corporation), PCMC (Pimpri Chinchwad Municipal Corporation) and NMC (Nagpur Municipal Corporation) where it will be done by Municipal Commissioners. The copies of all passes should be marked to the local police.

By Mulk