

Department of Posts
O/o Executive Engineer (E)
Postal Electrical Division
Kolkata

NOTICE INVITING e-TENDER

NIT No: 15/EE/PED/KOL/NIT/2020-21

Date: 16-05-2020

1. The Executive Engineer (E), Postal Electrical Division, Kolkata on behalf of the President of India invites online Percentage rate bids from approved and eligible contractors of DOP and those of appropriate list of CPWD, DOT, MES, BSNL, Railway, State P.W.D. and other State govt. Departments or any firm who have acquired following eligibility, for e-Tendering as per CPWD-6 for the following work on the date mentioned below which shall be opened through e-tendering mode in the presence of intending contractors or their authorized representatives:-

NIT No.	15/EE/PED/KOL/NIT/2020-21 dated 16-05-2020
Name of work	SITC of 10 KWp Grid connected Solar Power Plant at HPO Building, Bhawanipatna
Estimated cost	C. 4,80,000/-
Earnest money deposit	C. 9,600/-
Period of completion	120 Days
Last date and time of submission of technical and financial bid	25-05-2020 up to 18:00 hours
Date and time of opening of technical bid	26-05-2020 at 11:00 hours

- (i) The estimated cost is given merely as a rough guide.
- (ii) The intending bidder is eligible to submit the bid, provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below:

Criteria of eligibility for submission of bids for non DOP Contractor:-

- (a) The Firm should have following experience of having successfully completed works in the Central Government / State Government/PSU during last seven years ending last day of the month previous to the one in which applications are invited.
- (i) Three similar works each for value not less than 40% of the estimated cost put to tender
or
- (ii) Two similar works each for value not less than 60% of the estimated cost put to tender
or
- (iii) One similar work each for value not less than 80% of the estimated cost put to tender

NOTE:

- (i) For the purpose of this clause 'similar work' means, the tenderer should have experienced of works of **"Electrical works"**.
- (ii) The value of all above executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum calculated from the date of completion to previous day of last date of submission of tenders.
- (iii) Certificate of successful completion of work in respect of the experience issued by an officer not below the rank of Executive Engineer or equivalent and shall clearly mentioning the capacity of the system, amount of work done.
- (b) Average annual financial turnover during the last three years, ending March 31 of the previous financial year, should be at least 50% of the estimated cost.

2. The tender will be submitted on e-tendering portal of e-Wizard at <https://dopcivil.euniwizarde.com> and will be opened in the presence of intending contractors or their authorized representatives.
3. Agreement shall be drawn with the successful bidder on prescribed Form No. CPWD-7, which is available as a Government of India publication and also available on website www.cpwd.gov.in. Bidders shall quote his rates as per various terms and conditions of the said form, which will form part of the agreement.
4. The time allowed for carrying out the work will be **120 Days** from the date of start as defined in Schedule "F" or from the first date of handing over of the site, whichever is later, in accordance with the phasing if any, indicated in the tender documents.
5. The site for the work is available.
6. The bid documents consisting of plans, specifications, the schedule of quantities of the various types of items to be executed and the set of terms and conditions of contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen and downloaded from website <https://dopcivil.euniwizarde.com> free of cost.
7. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
8. While submitting the revised bid, contractor can revise the rate of one or more time(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
9. **Earnest Money Deposit:** Earnest money shall be in the form of Treasury Challan or Demand Draft / Pay Order / Banker's Cheque of a Scheduled Bank (issued in favor of Accounts Officer, Postal Electrical Division, Kolkata) or Deposit at Call Receipt / Fixed Deposit Receipt of a Scheduled Bank (pledged in favor of tender inviting authority).
 - 9.1 A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or **₹. 20 lakh**, whichever is less, shall have to be deposited in the shape prescribed above and balance may be deposited in shape of bank guarantee issued by any Scheduled Bank having validity of six months or more from last date of receipt of bids which is to be scanned and uploaded by the intending bidders.
 - 9.2 The earnest money should be deposited (on all working days up to 16:00 hours either in the office of Executive Engineer (E) inviting bids or division office of any Executive Engineer, Postal Electrical/ Civil Division within the period of bid submission. For this list of Executive Engineers along with address where EMD can be deposited is enclosed as Annexure-II. The officer receiving EMD shall issue a receipt of deposition of earnest money to the bidder in a prescribed format as per Annexure-I. This receipt shall be scanned and uploaded on the e-tendering website within the period of bid submission.
 - 9.3 Earnest money can also be paid at the e-tendering portal of e-Wizard through their smart payment system by using debit / credit card, internet banking, or through NEFT / RTGS before submission of bid.
 - 9.4 Alternatively, earnest Money may also be deposited through RTGS/NEFT in the account of Accounts Officer, Postal Electrical Division, Kolkata. The bank A/c's details are as follows:- A/c's Name: Accounts Officer, Postal Electrical Division, Kolkata, State Bank Government Business Branch, Kolkata. **Account No. 32348385589, IFSC Code- SBIN0000001 (Kolkata Main Br.).** (UTR) of RTGS/NEFT shall have to be uploaded by the bidder in the e-tendering system by the prescribed date. The Executive Engineer concerned will get earnest money verified from the Bank based on the unique transaction reference number against each RTGS/NEFT payment before the tenders are opened.

Note:

- (i) Earnest money must be deposited through separate transaction.
 - (ii) The bidder will use one UTR for one work only. In case it is found that he has used one UTR number for different tenders submitted by him will be rejected and he shall be debarred from further tendering in the department in future
10. **Tender Processing fee (Non refundable):** Interested contractor who wish to participate in the bid has also to make following payments within the period of bid submission:
- (a) E-tender processing fee (non-refundable)(@ 0.1% of estimated cost + GST; minimum C. 885/-) will be paid at the e-tendering portal of e-Wizard through their e-payment system by debit /credit card, internet banking.
11. Copy of certificate of work experience and other documents as specified shall be scanned and uploaded to the e-tendering website within the period of bid submission. **However, certified copy of all the scanned and uploaded documents as specified shall have to be submitted by the lowest bidder only within a week physically in the office of tender opening authority.**
12. Online bid documents submitted by intending bidders shall be opened only of those bidders, who has paid e-tender processing fee, and has paid / deposited earnest money; and other documents scanned and uploaded are found in order.
13. The bid submitted shall become invalid, if:
- (i) The bidder is found ineligible.
 - (ii) The bidder does not deposit original EMD with division office of any Executive Engineer, DoP / does not pay earnest money at e-tendering portal through smart payment system.
 - (iii) The bidder does not upload all the documents as stipulated in the bid document including the undertaking.
 - (iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of bid opening authority, and the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50 % of the said earnest money as aforesaid. Further, the tenderer shall not be allowed to participate in the rendering process of the work.
 - (v) If a bidder quotes nil rates against each item in item rate tender; or does not quote any percentage above/below on the total amount of the tender or any section / subhead, in percentage rate tender; the tender shall be treated as invalid and will not be considered as lowest bidder.
14. The contractor whose bid is accepted will be required to furnish performance guarantee of 5 % (five per cent) of the tendered amount within the period specified in Schedule 'F'. This guarantee shall be in the form of cash (in case guarantee amount is less than C. 10,000/-) or deposit at Call Receipt / Banker's Cheque /Pay Order / Demand Draft of any Scheduled Bank (in case guarantee amount is less than C.1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Schedule Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

The contractor whose bid is accepted will also be required to furnish either copy of the applicable licences/registrations or proof of applying for labour licences, registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No, if applicable and also ensure the compliance of aforesaid provisions by the sub-contractors, if any engaged by the contractor for said work, and Programme Chart (Time and Progress) within the period specified in Schedule 'F'.

15. The description of the work is as follows:-

“SITC of 10 KWp Grid connected Solar Power Plant at HPO Building, Bhawanipatna”

Intending bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids, the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost, all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

16. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
17. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.
18. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
19. The contractor shall not be permitted to bid for works in the DoP Circle responsible for award and execution of contracts in which his near relative is posted as Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer (E) and Junior Engineer (E) (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any Gazetted officer in the Department of Posts. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
20. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of two years after his retirement from Government service, without the previous permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.
21. The bid for the works shall remain open for acceptance for a period of 60 days from the date of opening of technical bid. If any bidder withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the Government shall without prejudice to any other right or remedy be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the re-bidding process of the work.
22. This Notice Inviting Tender shall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority, shall, within 15 day from the stipulated date of start of the work sign the contract consisting of-

- (a) The notice inviting tender, all the documents including additional conditions, specifications and drawings, if any, forming a part of the bid as uploaded at the time of invitation of tender and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
- (b) Standard CPWD Form as mentioned in Schedule 'F' or other Standard CPWD Form as applicable.

Executive Engineer (E)
Postal Electrical Division
Kolkata.
For & on behalf of the President of India

Copy to:-

- 1. The Chief Postmaster General, Odisha Circle, Bhubaneswar.
- 2. The Superintending Engineer (E), Postal Electrical Circle, New Delhi.
- 3. The Assistant Engineer (E), Postal Electrical Sub-Division-I/II, Kolkata/ Bhubaneswar /Guwahati/Shillong with the request to put on Notice Board.
- 4. The Accounts Officer, Postal Electrical Division, Kolkata.
- 5. Notice Board.
- 6. Head Clerk.
- 7. Cashier.
- 8. Concerned file.
- 9. Works file.
- 10. List of all EE Civil/Electrical for information and necessary action please.

Executive Engineer (E)
Postal Electrical Division
Kolkata.