



Notice Inviting E-Quotation

Through Pre-Qualification

Tender Reference Number – 01/DOM/SDO/2020-21

Separate sealed e-Quotation are invited by the Sub- Divisional Officer, Domkal Sub- Division, Murshidabad from only the experienced, bonafide and resourceful **ISO Certified Company** in the field of Renewable energy having valid P. Tax, Pan Card, MSME Certification, GST Registration Certificate, GST Return, Trade License, Partnership Deed, Power of Attorney, Income tax return Acknowledgement, Experience in similar kind of project of min 6KW (Off-grid solar system) in any Govt. or Private organization for the following work. Quotation will be received by the Sub- Divisional Officer, Domkal Sub- Division up to **3.00 PM** on **16.05.2020**.

| Sl. No | Name of the work | Type of Work | Earnest Money (Rs.) | Cost of Quotation Document (Rs.) | Completion Period (days) |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|--------------------------------|
| (1) | (2) | (3) | (4) | (5) | (6) |
| 01 | <p>Supply of specific materials and Installation of 7KWP Rooftop Solar Power Plant at Sub-Divisional Office, Domkal Sub- Division, Murshidabad.</p> <p>(i) Supply of composite capacity Mono/ Multi Crystalline SPV modules as per latest IEC standard (7 KWP) (Make – Modern/Sova/HR Solar or Equivalent).,</p> <p>(ii) Design, Manufacturing & supply of 7.5 KW Three Phase Solar Inverter with MPPT Charge Controller – (Make- ABB/ HAVELLS or Equivalent).,</p> <p>(iii) Supply of Composite Complete BOS items like modules on structure. AJB, MJB & necessary cables to complete the system wiring module mounting structure & Control Panel.,</p> <p>(iv) Installation and commissioning of 7KWP Rooftop Solar Power Plant.</p> | <p>Supply of materials and Installation & Commissioning of 7KWP Rooftop Solar Power Plant</p> | <p>Rs. 10,000.00 (Balance amount money may have to be deposited so as to constitute 2% of Quoted Amount at the time of formal agreement if required)</p> | <p>Rs. 1,000.00</p> | <p>30 (Thirty) Days</p> |

Intending bidders may **download** Quotation documents from e-procurement portal of our website **<http://wbttenders.gov.in>** from **08.05.2020 at 18.00 Hours to 16.05.2020 15.00 Hours**. The pre-qualification and bid documents duly filled in all respect should be submitted through **on-line only** to the Sub- Divisional Officer, Domkal Sub- Division up to **15.00 (as per server clock) on 16.05.2020**. The undersigned shall not have any responsibility for the delay caused due to non-availability of Internet connection etc.

Necessary Earnest money and Cost of Tender Papers should be deposited by the bidder electronically: online –through his net bank account, maintained at any bank or:-offline –through any bank by generating NEFT/RTGS challan from the e-tendering portal [<https://etender.wb.nic.>]. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per Beneficiaries Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from EProcurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.

The pre-qualification documents alone will be opened on **18.05.2020 at 15.00 hours** by the Sub- Divisional Officer, Domkal Sub- Division in presence of the bidders.

The date and time for financial bid document of the technically qualified bidders for evaluation and selection of qualified bidders to be notified at the time of publishing the list of technically qualified bidders in the web portal only and the other bid documents will be unopened. No separate intimation will be given for this.

The Sub- Divisional Officer, Domkal Sub- Division reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason whatsoever.

The eligibility criteria are given below: -


- 01) Achieved in any one year during last five years in the same name and style (excluding current year) a minimum financial turnover at least **100%** (similar nature of works) of the Quoted Amount. **Annual Turnover in contractual business should be authenticated by a Chartered Accountant.**
- 02) The **work credential** should be submitted/uploaded at least similar kind of project of min 6KW (offgrid solar system) in any Govt. or Private organization.
- 03) The Credential should be in the name & style of the intending tenderer only, and not in the name and / or style of any of the Partner(s). Please note that, **Final Payment Certificate and Completion Certificate along with Work Order and with work schedule will only be entertained as CREDENTIAL.**
- 04) Income Tax return should be submitted/uploaded for the last 2(two) financial years with the technical bid.
- 05) Professional Tax receipt Challan for the year 2020-2021, Pan Card, MSME Certification, GST Registration Certificate, Latest GST Return, Trade License should be uploaded.
- 06) A prospective bidder shall be allowed to participate in the work either in the capacity of individual or as a partner of a firm.
- 07) The partnership firm shall upload the registered Partnership Deed, Power of Attorney and the company must furnish the article of Association and Memorandum too.
- 08) Receipt copy of deposit i.e. Cost of Bid documents & Earnest money Challan should be uploaded with the tender documents.
- 09) Documents uploaded by the bidder will be checked first and after due verification of those list of the qualified agencies will be fixed up and they will allowed to take next part of Tender process.
- 10) Copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder.
- 11) All the documents as a proof of their eligibility IN ORIGINAL need to be produced as and when asked and required.
- 12) Provide information regarding any litigation or arbitration during the last five years in which the Bidder is involved, the parties concerned the disputed amount, and the matter.
- 13) To qualify for a work of contracts made up for this and other contracts for which bids are invited in the Notice Inviting Quotation, the bidder must demonstrate having experience and resources sufficient to meet the aggregate of the qualifying criteria for the individual contracts.
- 14) The scope of Sub-Contracting is not allowed strictly by anyway.
- 15) **Even though the bidders do not meet the above qualifying criteria, they are subject to be disqualified and legal action may be taken if they have:**

(i) Made misleading by producing false representations in the forms, statements, affidavits and attachments submitted as a proof of the qualification requirements; and / or record of submission of any false / fake document(s). (ii) Record of poor performance such as abandoning the works, not properly completing the contract, unnecessary delays in completion, litigation history, or financial failures etc.

(iii) Participated in the previous bidding for the same work and quoted unreasonably high or low bid prices and not furnish rational justification for it to the Employer.

- 16) Before the deadline for submission of bids, the Employer may modify the bidding documents by issuing addenda.
- 17) Affidavit attested by Notary Public should be uploaded with the tender documents. [Format enclosed].
- 18) A printed letter Head Pad with phone no of the concerned agency must submit with the tender document.
- 19) Unnecessary paper/document should not be submitted with tender documents.
- 20) The intending quotationers are required to quote the rate on **Online** only. No **off line** Quotation will be entertained.
- 21) All rates shall be inclusive of all charges, royalty, Toll charge etc.
- 22) The successful quotationer will have to execute a formal agreement on a Non-Judicial Stamp worth of Rs.10/- (Ten) & they will have to start the work next days from the date of issue of work order and will have to complete the work within the time specified.
- 23) Acceptance of lowest quotationer is not obligatory.
- 24) All working tools, equipments and implements required for the work are to be arranged and supplied by the successful quotationer at his own cost.
- 25) This notice shall form a part of Terms & Conditions of Quotation which the Quotationer shall be bound to abide by.
- 26) All work will have to be done according to specification and drawing approved by the authority and as per direction of the undersigned.
- 27) In case of any objection regarding pre qualifying an agency that should be lodged to the undersigned within two days from the date of publication of the list of qualified agencies and beyond that objection against time schedule will not be entertained.
- 28) Before issuance of work order, the tender inviting authority verifies the credential(s) and /or other document(s) of the lowest Quotationer. After verification, if it is found that the document(s) submitted by the lowest Quotationer is/are either manufacture or false, the work order not to be issued in favour of the said Quotationer.
- 29) If any Quotationer withdraws his offer before acceptance without giving any satisfactory explanation for such withdrawal, he may be disqualified for submitting tender to this office for a minimum period of next 1(one) year.
- 30) The intending Quotationer /bidders are requested to remain present at the time of opening Quotation documents. The next course of process shall not be stopped in absence of the Quotationer / bidders.
- 31) The intending bidders are requested to inspect the work site of the proposed work before quoting their rates.
- 32) Issuance of work order as well as payment will be depend on availability of fund & no claim whatsoever will be entertained for delay of issuance of work order as well as payment, if any. Intending Quotationer may consider these criteria while quoting their rates.

The amount of earnest money is 2% of the estimated cost of construction for each work. All duties, taxes, royalties, GST, Cess, toll, taxes and other levies payable by the Agency under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. 10% Security money will be deducted from the bill. After completion of work, 2% earnest money will be released. The security money will be released as per norms.

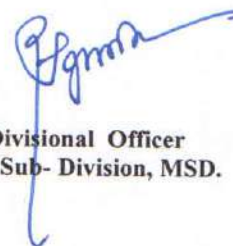

Sub- Divisional Officer
Domkal Sub- Division, MSD.

Memo No:- 1011(15)

Dated: 08.05.2020

Copy of N.I.eT. NO. - 01/SDO/DOM/2020-21 forwarded for kind information & wide publicity to:-

- 1) The District Magistrate, Murshidabad.
- 2) The Additional District Magistrate (General), Murshidabad.
- 3) The Secretary, Murshidabad Zilla Parisad.
- 4) The District Information & Cultural Officer, Berahampore, Murshidabad.
- 5) The Nazrat Deputy Collector, Domkal Sub- Division.
- 6) The Block Dev. Officer, Domkal with a request to upload the tender in e-procurement portal.
- 7-9) The Block Development Officer, Jalangi/ Rani-I / Rani-II.
- 10) The Chairman, Domkal Municipality, Murshidabad.
- 11) The B.L. & L.R.O. Domkal, Murshidabad.
- 12) The Sub-Assistant Engineer, Domkal Block.
- 13) The Officer-In-Charge, Domkal Police Station.
- 14) The Nazir, Domkal Sub- Division.
- 15) This Office Notice board.



Sub- Divisional Officer
Domkal Sub- Division, MSD.

FORM-1
PRE-QUALIFICATION APPLICATION

TO
The Sub-Divisional Officer
&
Sub-Divisional Magistrate
Domkal, Murshidabad.

Ref: Tender for..... (Name of the Work).....
.....

N.I.e.T No:
Sl. No- **Dated-**.....

Respected Sir,

Having examined the Statutory, Non-Statutory and NIT documents, I / We hereby submit all the necessary information and relevant documents for evaluation. The application is made by me /us on behalf of in the capacityduly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for application and for completion of the contract documents is attached herewith. We are interested in bidding for the work (s) given in enclosure to this letter.

We understand that –

- a) Tender Inviting & Accepting Authority /Engineer-in-charge can amend the scope and value of the contract bid under this project.
- b) Tender Inviting & Accepting Authority /Engineer-in-charge reserves the right to reject any application without assigning any reason.

ENCLO: e- Filling

- 1) Statutory Documents.
- 2) Non-Statutory Documents.

Date:

Signature of the applicant including title &
capacity in which application is made.

AFFIDAVIT

**(To be furnished in Non-Judicial Stamp paper of
appropriate value duly notarized)**

1. I, the undersigned do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection / claim will be raised by the undersigned.
2. The undersigned is also hereby certifies that neither our firm
..... nor any of constituent partner had been debarred to participate in tender by the Govt./..... Department during the last 05(five) years period to the date of this N.I.e.T.
3. The undersigned would authorize and request any Bank, Person, Govt. Office, Firm or Corporation to furnish pertinent information as deemed necessary and /or as requested by the Department to verify this statement.
4. The undersigned understands the further qualifying information may be requested and agree to furnish any such information at the request of the Department.
5. Certified that I have applied in the Tender in the capacity of individual / as a partner of a firm and I have not appeared severally for the same work.

Signed by an Authorized Officer of the Firm

Title of the Officer

Name of the Firm with seal

Date