

NOTICE INVITING E-TENDER

Indian Oil Corporation Limited invites electronic bids through its website <https://iocletenders.nic.in> under Single-bid system(Limited Tender) for the work as detailed below :

1.	TENDER NO.	:	DSO/ENG/LT-02/2020-21
2.	E-Tender ID		2020_DLSO_119149_1
3.	NAME OF WORK	:	Design, supply , installation and commissioning of solar PV plant at Buildings Roof top of COCO Jungpura & COCO Niti Marg Retail Outlets under Delhi and Haryana State Office.
4.	LOCATION OF WORK		Indian Oil Retail Outret at Jungpura and Niti Marg, New Delhi <u>GST No. is 07AAACI1681G1ZR</u>
5.	ESTIMATED VALUE OF WORK		<u>Rs 1322455.31 (inclusive of GST @ 18 %)</u>
6.	TENDER FEE	:	Nil , Bidders are required to download the tender documents free of cost from IOCL e-tender website (https://iocletenders.nic.in)
7.	EARNEST MONEY DEPOSIT	:	Rs. 13000.00 EMD should be deposited as detailed below: <ul style="list-style-type: none">➤ Online EMD payment through Net Banking or NEFT/RTGS or Bank Guarantee.➤ Bank Guarantee as an instrument towards Earnest money deposit shall be accepted only if amount of EMD is more than Rupees One lakh. For detail about process of payment of online EMD, bidders shall refer “Special Instructions to the Bidder (SITB)” and “FAQs-Online EMD Facility in IOCL e-Tendering” documents attached separately along

with the tender.

Offline EMD payment through Demand Draft (DD), Bankers Cheque (BC) and Swift Transfer shall not be accepted.

In case of Bank Guarantee, bidder will upload scanned copy of BG as exemption document. Original BG shall be sent by the bidders /bank to the Contact Person mentioned below.

Original BG should reach to Tender Issuing Authority within date of opening of technical bids at the address given below:

INDIAN OIL CORPORATION LIMITED
(MARKETING DIVISION)
REGIONAL CONTRACT CELL
NORTHERN REGION
1, AUROBINDO MARG, YUSUF SARAI,
NEW DELHI-110016

For the purpose of receipt of BG, the time recorded in the receipt/DAK section against receipt shall also be considered as receipt time.

Only those physical BG instruments found matching with the copy submitted in the e-portal shall be considered as valid.

Acceptance of BG.

1. Bank Guarantee for value up to Rs Two Crores can be accepted if it is issued by an Indian Branch of any Scheduled Bank appearing in the Second Schedule to the RBI Act of 1934.
2. BG for value above Rs Two Crores can be accepted is it is issued by an Indian Branch of
 - i) Any Nationalized / PSU Bank appearing in the Scheduled Banks list or
 - ii) Any Scheduled Bank (other than a Nationalized / PSU Bank) having at least Desired Credit rating at the time of acceptance of the BG.

Bank	If the Tenor of BG is more than 1 year, credit	If the Tenor of BG is up to 1 year, credit rating of
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	rating of	
In case of foreign banks	'A' of Moody's or equivalent	'P-1' of Moody's or equivalent i.e, highest short term rating
In case of Indian Bank	'AA' of CRISIL or equivalent	'A-1+' of CRISIL or equivalent i.e. highest short term rating.

3. As on date, the following are the credit rating agencies approved by SEBI.

- (i) CRISIL Limited (www.crisil.com)
- (ii) Fitch Ratings India Private Limited (www.fitchratings.com)
- (iii) ICRA Limited (www.icra.in)
- (iv) Credit Analysis & Research Ltd. (CARE) (www.careratings.com)
- (v) Brickwork Ratings India Private Limited (www.brickworkratings.in)
- (vi) SME Rating Agency of India Ltd. (SMERA) (www.smera.in)

Bank Guarantee is to be executed by Nationalized / Scheduled Bank towards EMD and should be valid for **Seven** months from the date of opening of technical bid. If needed, validity of BG should be extended by the party / Bank.

The name, designation and authorized signatory number of the bank officials signing the BG should be mentioned with their signature on the BG. This applies for renewal, amendments and revalidation of BGs also.

Bank Guarantee should be submitted as per enclosed proforma only by the Tenderer. BG may be received directly either from the bank or the vendor through any mode (Registered post/Speed Post/Courier or by hand) only.

If BG towards EMD is submitted in any manner other

than aforesaid, the Tender is liable to be rejected. If the original BG instrument is not received by the due date and time as specified above, the bid shall be summarily rejected.

Exemption from submission of EMD:

a. Exemption from payment of EMD shall be allowed to all Micro & Small parties registered with any of the following agencies/bodies as per Public Procurement Policy for Micro & Small Enterprises(MSE) Order 2012 provided that the registration certificate issued by any one of these below mentioned agencies must be valid as on close date of tender. Bidders who have applied for registration or renewal of registration with any of these agencies/bodies but have not obtained the valid certificate as on close date of tender are not eligible for exemption.

- i. District Industries Centre(DIC)
- ii. Khadi and Village Industries Commission (KVIC)
- iii. Khadi and Village Industries Board
- iv. Coir Board
- v. National Small Industries Corporation(NSIC)
- vi. Directorate of Handicraft and Handloom
- vii. Udyog Aadhar Memorandum (UAM)
- viii. Any other body specified by Ministry of MSME
- ix. Permanent EMD submitted against the empanelment tender of DSO.

Note: Against UAM, copy of acknowledgement generated online shall be acceptable.

b. PSUs (Central & State) and JVs of IOCL are exempted from submission of EMD- **Self-Declaration to be uploaded by the bidder.**

A copy of the EMD instrument or exemption certificate in case of exempted categories shall be uploaded along with clear scanned copies of relevant documents to substantiate the claim towards their credentials along with the tender

			documents. Tenderers not paying EMD or not uploading valid exemption certificate or scan copy of BG on or before tender submission date and time, will be summarily rejected.
8.	TENDER DOWNLOAD PERIOD FROM e-TENDER PORTAL:		
	a) Starts on	:	As per Tender schedule given in E-Tender Portal
	b) Ends on	:	As per Tender schedule given in E-Tender Portal
9.	PRE BID MEETING	:	As per Tender schedule given in E-Tender Portal
10.	SUBMISSION OF TENDER IN e-TENDER PORTAL:		
	a) Starts on	:	As per Tender schedule given in E-Tender Portal
	b) Ends on	:	As per Tender schedule given in E-Tender Portal
11.	DUE DATE FOR OPENING OF TENDER:		
12.	Opening of Tender (Technical Bid Only)		As per Tender schedule given in E-Tender Portal
13.	TENDER VALIDITY	:	Offer shall be valid for 120 Days from date of opening of technical bid. In case of requirement, IOCL may seek further extension of the validity of the offer from the bidders.
14.	WORK COMPLETION TIME	:	30 Days
15.	MODE OF TENDER SUBMISSION		You may please note that this is an e-Tender and can only be downloaded and submitted in the manner specified in 'Special Instructions to bidders for participating in e-tender' attached separately in this tender
16.	CONTACT PERSON (Name and office address)		Name : Designation:..... Office Address..... Contact No..... E-mail ID:
17	PAYMENT FOR EXTRA ITEMS:-		Payment for all the extra items if any shall be made as per HO-SOR Rates for respective DO with applicable discount quoted by the bidder in the

			Tender. In case of Non-SOR Items, Payment shall be made as per market rates with proper rate analysis/latest DSR Rates with applicable discount quoted by the bidder in the Tender.
18	Undertaking related to Insolvency and Bankruptcy Code, 2016 - Applicable/Not applicable		To be submitted by Bidder

18.0 EVALUATION OF TENDERS :

The procedure for evaluation of tenders shall be as follows:

1. Only Price-bid of all those parties uploading their tenders with required EMD/Exemption certificate/Permanent EMD before due date and time, shall be opened on the due date & time of opening of tender.
2. Party who has quoted the lowest rate (L1rate) on landed cost basis will be considered for award of work with or without negotiation and after considering the tax credit implication wherever applicable as per the policy of the Corporation.
In case of tie between two or more bidders at L-1 position, all the L-1 bidders shall be asked to submit the discount bid in terms of percentage discount over previous quoted amount in a sealed envelope (activity outside the e-portal). In case there is a tie again, the bidder with highest turnover in any of the last 3 years as submitted against turnover criteria shall be considered as L-1 bidder.
In the event of bidder submitting turnover documents for only one or two years, L-1 shall be submitted on the basis of turnovers submitted.
3. In case the bidder has been asked to submit price bid/price implication in physical form, the use of white/erasing fluid for correcting the rates is banned. Wherever the rates are corrected with white/erasing fluid, the bids will be summarily rejected.
4. Negotiations shall not be conducted with the bidders as a matter of routine. However, Corporation reserves the right to conduct negotiations. Tenderers will have to attend the Office of INDIAN OIL CORPORATION LIMITED as informed by Tender Issuing Authority for negotiations/clarifications at their own cost as required in respect of their quotation without any commitment from INDIAN OIL CORPORATION LIMITED.

5. In case a bidder is put on holiday / Black listed after opening of price bid, then bid of such bidders will be ignored & will not be further evaluated. The bidder will not be considered for issue of order even if the party is the lowest (L1) and BG/EMD made by the party shall be returned. In such situation next lowest shall be considered as L1.
6. IOCL shall not be bound to accept lowest or any tender and reserve the right to accept one or more tenders in part or full. The decision of IOCL in this regard shall be the final.
7. The subject works being a Work Contracts & Indivisible in nature, no Purchase Preference shall be applicable for MSEs & Startups.

19.0 OTHER POINTS:

1. Each tenderer can submit only one bid.

It is clarified that a person shall be deemed to have submitted multiple bids if he submits more than one bid either individually or in any combination of person (individual capacity, proprietor, affiliates, partnership, association of persons, Company). All such multiple bids shall be liable for rejection.

- (a) A person shall for this purpose mean an individual, proprietor, any partner, association of persons, affiliate and company.
- (b) A company shall for this purpose include any artificial person whether constituted under the laws of Indian or of any other country.
- (c) A person shall be deemed to have bid in a partnership format or in association of persons format if he is a partner of the firm which has submitted the bid or is a member of any association of persons which has submitted a bid.
- (d) A person shall be deemed to have bid in a Company format if, the person holds more than 10% (ten percent) of the voting share capital of the company which has submitted a bid, or is a Director of the Company which has submitted a bid, or holds more than 10 % (ten percent) of voting share capital and/or is a Director of a holding Company which has submitted the bid.
- (e) Affiliates of a firm are not permitted to make separate bids directly or indirectly. Two or more parties who are affiliates of one another can decide which affiliate will make the bid. Only one affiliate may submit a bid. If two or more affiliates submit more than one bid , then all such bids shall be liable for rejection.

2. Consultants or their subsidiary company or companies under the management of consultant, are not eligible to quote for the execution of the same job for which they are working as consultant.
3. Bids from Consortium or MOU parties shall not be accepted.
4. The tenders will be summarily rejected if requisite EMD or EMD exemption document is not uploaded on e-tendering portal as mentioned in NIT.
5. The bid of the party will also be rejected on the following grounds:
 - i. Tenderer not meeting tender qualifying parameter norms specified / not submitting pre qualifying and Other commercial criteria documents as per NIT.
 - ii. Non-withdrawal of conditions imposed in tender document & conditions imposed during negotiations.
 - iii. A bidder who offers unsolicited reduction in the price offer whether before or after the opening of the price part of the tender(s)/bid(s) shall be liable to have his/its/their bid(s) rejected. Bidders may, however, at any stage offer a reduction if such reduction is solicited or if the OWNER gives the Bidder an opportunity to offer such reduction.
 - iv. Tenderer submitting fabricated/ false/ forged documents for the tender.
 - v. Tenderer put on holiday list during the pendency of this tender.
6. Tenderers to please note carefully the above schedule for Pre-Bid Conference since all the clarifications, if any, with regard to Technical/ Commercial conditions shall be given therein. Tenderers are advised to ensure that their queries must reach by e-mail addressed to the Contact person as specified in NIT at least two working days in advance for this purpose. Tenderers may also note that after the clarifications are given against the points discussed in Pre Bid conference, no further deviation shall be permitted and such clarifications shall be binding on all bidders. All are requested to attend the Pre Bid conference.
7. Any Addendum/ Corrigendum/ Sale Date Extension in respect of the tender shall be issued on our website <https://iocletenders.nic.in> only & no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated.
All bidders must login and visit their DASHBOARD on regular basis to get the timely updates related to any communication sent in the form of e-mail/SMS by system

8. Legal dispute, if any, arising during the evaluation of the tender shall be within the jurisdiction of local courts .
 - a) For disputes up to stage of LOA - Delhi
 - b) For disputes during execution stage- Delhi
9. IOCL's decision on all matters pertaining to this tender is final and binding for all bidders.
10. Please visit our website <https://iocletenders.nic.in> for further details of this tender.
11. Bidders may note that the following are attached separately and uploaded in the e-tendering portal:
 - a) Special Instructions to bidders for participating in e-tendering
 - b) FAQ's -online EMD facility in IOCL e-tendering and
 - c)Format for Acceptance of Tender Terms and Conditions.

