

Indian Oil Corporation Limited
Refineries Division
Mathura Refinery
NOTICE INVITING E-TENDER

1.	Tender No.	MRCC20M014/122
2.	Type of Bid	Domestic Bidding under Two Bid System
3.1	Name of Work	Shifting of 100kW solar plant from DHDS control room to DPS Nursery School and Shopping Complex in Mathura Refinery Nagar.
3.2	Nature of Work	Critical
4.	Time Schedule	02 months from the date of site handover.
5.	Tender download schedule	From 24.07.2020 (16:00 Hrs) to 06.08.2020 (15:00 Hrs). Tender documents can be downloaded free of charge from the website https://iocletenders.nic.in during the above period.
6.	Pre-Bid Meeting	Not Applicable.
7.	Last date of submission of tender	06.08.2020 upto 15:00 Hrs.
8.	Techno-commercial Tender opening date	08.08.2020 at 15:15 Hrs. or at a later date/time convenient thereafter. Date and time of Priced Bid opening will be communicated only to techno-commercially acceptable bidders.
9.	Earnest Money Deposit (EMD)	Rs.12,000/-
10	Pre-qualification Criteria (POC)	The intending tenderers shall have to furnish proof of their pre-qualification and experience along with the Part-I (Techno-commercial Bid)
10.1	Annual Turnover (ATO)	Minimum Rs. 7.20 Lakhs during any one of the three preceding financial years starting from year 2019-20. Proof of ATO shall be submitted in the form of Audited Balance Sheet, signed and stamped by the chartered Accountant and by the owner of the firm. The balancesheet should have the membership No of CA. As per ICAI direction, all Certificates/Audited Account signed by a Chartered Accountant must have UDIN as per details below: 1. All Certificates with effect from 1st February, 2019 2. GST and Income Tax Audit with effect from 1st April, 2019 3. All Audit and Assurance Functions with effect from 1st July, 2019 Any audited account signed by Chartered Accountant on or after such date without UDIN will not be acceptable. In case the NIT publication date is within 06 (six) months from close date of preceding financial /accounting year, the bidder can submit the balance sheets of any of the previous three years (excluding the immediate preceding year), if the balance sheet of immediate preceding year is not available.
10.2	Value of Single Work (SWO) executed by the bidder as main contractor or sub contractor for similar nature of work (during any of the last five years ending on last day of the month immediately previous to the month in which last date of bid submission falls). The completion date should fall within the qualifying period. Similar nature shall be defined as	One completed works costing not less than Rs. 6.00 lakh OR Two completed works each costing not less than Rs. 4.80 lakh OR Three completed works each costing not less than Rs. 3.60 lakh (The above values of completed works are exclusive of Goods & Service Tax). Supply & Installation / Installation & Commissioning / Maintenance of Solar Plant.
10.3	Additional Technical Requirement (if any)	Not Applicable.
11.	Mode of submission	Offer must be uploaded on e-tender website https://iocletenders.nic.in before the last date & time of submission of tender. Offer submitted using any other mode will not be accepted.
12.	Other requirements	1. PF Code allotment letter / PF registration. 2. Independent ESI Code or undertaking for Independent ESI code in the Format given as Annexure to ITB. 3. Assessment Order or copy of Income Tax Returns (duly acknowledged by Income Tax Department) for last 3 (three) financial years. 4. Power of Attorney in favour of person authorized to submit the bid. 5. Copy of PAN card. 6. Certificate of Incorporation / Partnership deed / Proprietor ship affidavit. Note: Bidders to note that non-submission of above documents may make their bid liable for rejection.
13.	Tender Inviting Authority	Gautam Deshmukh, Dy. General Manager (Contracts), Indian Oil Corporation Ltd., Mathura Refinery, Mathura-281005 (U.P.) – India. E-mail –g_deshmukh@indianoil.in / gautamap@indianoil.in / jainraina@indianoil.in Telephone No.0565-2417374 / 2417372 / 2417371,
14.	Integrity Pact Agreement	Not Applicable
15.	General Bidder to note the following before bidding: i) Offer from following types of bidder will not be accepted:- a) Who are in the Holiday list of IOCL or its Administrative Ministry, MoPNG. b) Who are under liquidation, court receivership or similar proceedings? c) Consultant or their subsidiary Company or companies under the management of consultant for execution of the same project for which they are working as consultant. ii) Offer from Joint Bidders / Consortium will not be acceptable unless stated otherwise elsewhere in the tender document. iii) The subject work is indivisible and shall be awarded to single successful bidder unless stated otherwise elsewhere in the tender document.	

- iv) Experience of only the bidding entity shall be considered. A work executed by a bidder for its own plant/projects shall not be considered as experience for the purpose of meeting requirement of experience criteria of the tender. However, jobs executed for Subsidiary / Fellow Subsidiary / Holding company will be considered as experience for the purpose of meeting experience criteria subject to submission of tax paid invoice(s) duly certified by Statutory auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow Subsidiary /Holding company. Such bidders shall submit these documents in addition to the documents specified in the PQ Documents to meet Experience Criteria.
- v) Detail work order qualifying for similar in nature as described including covering letter and schedule of rates and completion certificate containing executed value of similar nature of work as defined above shall be required. Value of work mentioned in completion certificates/work orders shall be considered for evaluation against single/ multiple work order value required under PQC, however where the executed value is not mentioned in the completion certificate, the copy of certified bill shall also be acceptable for determining value if submitted along with completion certificate.
- vi) In case of Sub contract works, the bidder is also required to submit a Certificate from the end user / Owner / Consultant of the Owner stating that the main contractor has intimated them about the engagement of sub-contracting OR have been allowed/ permitted as a sub-contractor.
- vii) The offers with incomplete /irrelevant documents or anomalies are liable to be rejected without any communication. Hence, bidders are advised to take utmost care while uploading their prequalification documents.
- viii) In case of Rate Contracts, which are running under extension after original contractual completion period, suitable document (certified by "WO issuing company" / Engineer-In-Charge) indicating executed value up to the original/extended completion period along with extension letter will be treated as proof of successful completion of work.
- ix) In case of foreign bidders, if the value indicated is in currency other than USD the same shall be converted in equivalent USD considering the conversion rate as on the date of issue of the reference order(s) based on SBI bill selling rate.
- x) Relevant supporting documents towards other requirements specified are also to be uploaded along with Techno-commercial bid failing which bid is liable for rejection.
- xi) The completion certificate, submitted by the bidder shall separately indicate the Service Tax amount included in the value of completed job OR a separate certificate from the respective client, mentioning the service tax amount , if any, included in the value of completed job under consideration should be submitted by the bidder.
- xii) The amount considered for meeting the experience criteria of PQC shall be exclusive of Service Tax/GST. The completion certificate, submitted by the bidder shall separately indicate the Service Tax/GST amount included in the value of completed job. In case the value of job submitted by the bidder does not have clarity with regard to inclusion/exclusion of Service tax/GST, the amount appearing in the certificate shall be considered exclusive of tax and shall be evaluated accordingly.
- xiii) IOCL reserves the right to reject any or all of the tenders or any parts of the tender so received and may cancel the tender in part or full, extend the due date of Tender submission etc. without assigning any reason.
- xiv) IOCL will allow Purchase Preference to MSE as per applicable Govt. guidelines.
- xv) Bidders are to quote their most competitive rates. Negotiations will not be conducted with the bidders as a matter of routine. However, Owner reserves the right to conduct negotiations.
- xvi) Legal dispute, if any, shall only be within the jurisdiction of Local Court unless mentioned otherwise.
- xvii) All communication will be made through e-Tendering web site (www.iocltenders.nic.in). However, IOCL reserve the right to take cognizance of the communication made outside e-Tendering Portal under exceptional circumstances.
- xviii) Bidder cannot make any claim against IOCL towards its expense incurred in connection with the preparation and delivery of their bids, site visit, participating in the discussion and other expenses incurred during bidding process.
- xix) Bidder should make sure that their priced bid (Part-II/BOQ) contain only prices. Rates mentioned elsewhere shall not be taken into cognizance. Offer shall be liable for rejection if any condition directly or implied, recorded in Priced Bid (Part-II/BOQ).
- xx) Submission of authentic documents is the prime responsibility of the bidder. Wherever IOCL has concern or apprehension regarding the authenticity/ correctness of any document, IOCL reserves the right to get the documents verified from issuing authority/any relevant source. If documents (part or full) are found forged, such offers will be summarily rejected and EMD will be forfeited and may be debarred from future tenders.
- xxi) After opening of the technical bids but before the opening of the price bids, the bids may be rejected for unsatisfactory performance or adverse comments which have come to the notice after the issue of the tender enquiry.
- xxii) Offers not meeting statutory requirement are liable for rejection.
- xxiii) Bidders are advised to visit Announcement section/ Information for DSC/ Bidders Manual Kit/ FAQ of e-Tender Portal before bidding.
- xxiv) Notwithstanding any other condition /provision in the tender documents, bidders are required to submit complete documents pertaining to pre-qualification criteria (PQC) along with their offer. Failure to meet the PQC will render the bid to be summarily rejected. IOCL reserves the right to complete the evaluation based on the details furnished by the bidder, with or without seeking any additional supporting documents/ clarifications.
- xxv) Refer ITB of the tender document /Special Instruction to Bidder (SITB) of e-tender web site for more details.
- xxvi) Any Addendum/Corrigendum/Sale date extension in respect of above Tender shall be issued on our website: <https://iocltenders.nic.in> only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated. Failure of Bidder to submit tender without taking cognizance of Corrigendum / Amendment (if any) issued by IOCL shall make bid liable for rejection.
- xxvii) IOCL does not take any responsibility for the correctness of tender documents obtained from any other source. Bidders are advised to visit above mentioned website before submitting their offer for official version of the tender document including any corrigendum / amendment if any, which shall be binding to the bidder.
- xxviii) **Earnest Money Deposit:**
 - EMD must be submitted online by Indian bidders. EMD in the form of Demand Draft / Banker's cheque, Swift Transfer will be accepted only from Foreign bidders. Tenders without Earnest Money are liable to be rejected. However, MSE registered agencies covered under MSMED act, Central/State PSU and JVs of IOCL are exempted from submission of EMD. Bidder claiming such exemption need to submit necessary documentary proof of their eligibility along with their techno-commercial bid. The certificate must be valid on the bid submission date. In absence of same their offer are liable for rejection. Su motto submission of MSE certificate after the due date of bid submission will not be considered for EMD exemption / Price preference.
 - Bank Guarantee in prescribed format from a scheduled bank is acceptable provided EMD amount is not less than Rupees One Lac.
 - Wherever applicable, scanned copy of EMD Instrument (i.e. Bank Guarantee /MSEs/NSIC certificate etc.) must be uploaded along with offer & original of Bank Guarantee should reach to the office of tender issuing authority in sealed envelope super-scribing tender name, tender number, date of opening and bidder's name, preferably before the deadline of submission but not later than 7 (seven) days from tender opening date.
- xxix) **Offer from the following type of bidders will not be considered:**
 - Bidder(s) who are undergoing insolvency resolution process or liquidation or bankruptcy proceeding under Insolvency and Bankruptcy Code, 2016 (Code).
 - Bidder(s) whose insolvency resolution process or liquidation or bankruptcy proceeding is initiated under the Code at any stage of evaluation of the bid."
- xxx) **Bidder shall provide current official communication details (Name, Designation, address, official email ID, Office landline number & Mobile No) of the work order/completion certificate issuing authority for the documents submitted against experience credential (as mentioned in NIT Clause 10.2). This is applicable only for other than IOCL SAP Work Orders.**

Date : 24.07.2020
Place : Mathura

Gautam Deshmukh,
Deputy General Manager (Contracts),
Indian Oil Corporation Ltd.,
Mathura Refinery, Mathura-281005 (U.P.) – India