

CONDITIONS REGARDING DEPOSITION OF EARNEST MONEY

1. All firms who are not regarding with DGS&D / NSIC for subject store are required to deposit earnest money equivalent to the amount as mentioned in the tender schedule.
2. The EMD can be deposited in any one of the following alternative forms:-
 - a) An open Bank Draft drawn in favours of Commandant 36th Bn, ITBP. The draft should be payable at SBI Lohaghat code no. 2569.
 - b) An irrevocable bank guarantee of any Nationalized/ Scheduled Bank or reputed commercial bank of the tenderers country (in case of imported stores) in the format attached.
3. The Earnest Money shall be valid and remain deposited with the purchaser for the period of 90 days from the date of tender opening. If the validity of the tender is extended the validity of the BG or any other document submitted in lieu of EM will also be suitably extended by the tenderer failing which the tender after the expiry of the aforesaid period shall not be considered by the purchaser.
4. No interest shall be payable by the purchaser on the EM deposited by the tenderer.

Signature of tenderer

सेचनी
Commandant
36वीं बाहिनी, भागलपुर पुलिस बल
36th Bn. I.T.B. Police Force

Signature of the Tenderer

Contd. Page-14/-.....

PROFORMA OF BANK GUARANTEE FOR EARNEST MONEY
(ON BANK'S LETTER HEAD WITH ADHESIVE STAMP)

Bank Guarantee No.....Dated.....

To,

Commandant,
36Th Bn, ITB Police,
P.O.- Barakot Road , Lohaghat
Distt. Champawat (UKD)

Dear sir,

In accordance with your invitation to tender No.....M/S..... hereinafter called the Tenderer with the following Directors on their Board of Directors/Partners of the firm :-

- | | |
|----|----|
| 1. | 2. |
| 3. | 4. |
| 5. | 6. |

Wish to participate in the said Tender for the supply of.....

As a Bank Guarantee against Earnest Money for a sum of.....(in words and figures).....valid for (180) one hundred and eighty days from the date of opening of the Tender Viz.....is required to be submitted by the tenderer as a condition for the participation. This Bank guarantees and undertakes during the above said period of 180 days to immediately pay on demand by Commandant 36Th Bn, ITB Police, in writing the amount of.....words and figures).....without any reservation and recourse if :-

- (i) The tenderer after submitting his tender, modifies the rates of any of the terms and conditions thereof, except with the previous written consent of the purchaser.
- (ii) The tenderer withdraws the said tender within 180 days after opening of „Tender“ or
- (iii) The tenderer having not withdrawn the Tender, fails to furnish the contract security deposit imposed for due performance of the contract within the period provided in the General conditions of the contract.

The Guarantee shall be irrevocable and shall remain valid up toif further extension to this guarantee is required, the same shall be extended to such required periods on receiving instructions from M/S.....on whose behalf this guarantee is issued.

Date.....
Place.....
Witness.....

Signature.....
Printed Name

(Designation)

(Bank's Common Seal)

Signature of the Tenderer

सेनानी
Commandant
36वीं वाहिनी, भा.ति.सी.पुलिस बल
36TH Bn. I.T.B. Police Force

Contd Page-15/-.....

BANK GUARANTEE PRORORMA FOR SECURITY DEPOSITS

In consideration for the President of India (hereinafter called "The Government") having agreed to exempt (hereinafter called "The said contractor(s)" from the demand under the terms and conditions of an Agreement dated made between and for (hereinafter called the said agreement) of Security deposit for the due fulfillment by the said Contractor(s) of the terms and conditions contained in the said Agreement, on production of Bank Guarantee for Rs. (Rupees.....Only) We

..... (hereinafter to as "the Bank") at (indicate the name of the bank) the request of contractor (s) do hereby undertake to pay to the government an amount not exceeding Rs against any loss or damage caused to or suffered would be caused to or suffered by the Government by reason of any breach of the said Contractor (s) of any of the terms and conditions contained in the said Agreement.

2. We do hereby undertake to pay the amount

due and payable (indicate the name of the bank)

Under this guarantee without any demur, purely on a demand from the Government stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Government by reason of breach by he said contractor(s) of any of the terms or conditions contained in the said agreement or by reason of the contractor(s)"s failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs

3. We undertake to pay to the Government any money so demanded not withstanding any dispute or disputes raised by the contractor(s) / supplier(s) in any suit or proceeding pending before any Court or Tribunal relating thereto liability under this present being absolute and unequivocal.

The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the contractor(s)/Supplier(s) shall have no claim against us for making such payment.

4. We Further agree that the guarantee herein contained.

(indicate the name of the bank)

Shall remain in full force and effect during the period that would be taken for the performance of he said agreement and that it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid and its claim satisfied or discharged or till office/Department/Ministry of..... certifies that the terms and conditions of the said agreement have been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the We shall be discharged from all liability under this guarantee thereafter.

5. We further agree with the Government that the Government.

(indicate the name of the bank)

Shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the poser exercisable by the Government

Signature of the Tenderer

Contd. Page-16/-.....

सेमनी
Commandant
36वीं वाहिनी, नागपुरी पुलिस बल
36th Bn. I.T.B. Police Force

against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, act or omission on the part of Government or any indulgence by the Government to the said Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This Guarantee will not be discharged due to the change in the constitution of the bank or the contractor(s) /Supplier(s).

We Lastly undertake not to revoke this guarantee during its (indicate the name of the bank)

Currency except with the previous consent of the Government in writing.

Dated the day of 2020

For

(indicate the name of the bank)

Signature

Name of the Officer.....

(in Block Capitals)

Designation of

Code No.....

Name of the Bank and Branch.....


सेनानी
Commandant
36वीं वाहिनी, भा. ति. सी. पुलिस बल
36TH Bn. I.T.B. Police Force

Signature of the Tenderer

Contd. Page-17/-.....

INSTRUCTIONS FOR E-TENDERING

Instructions for Online Bid Submission Instructions to the Bidders to submit the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> are as follows

1. Possession of valid Digital Signature Certificate (DSC) and enrolment/registration of the contractors/bidders on the e-procurement/e-tender portal is a prerequisite for e-tendering.
2. Bidder should do the enrolment in the e-Procurement site using the "Click here to Enroll" option available on the home page. Portal enrolment is generally free of charge. During enrolment/registration, the bidders should provide the correct/true information including valid e-mail_id. All the correspondence shall be made directly with the contractors/bidders through e-mail id provided.
3. Bidder need to login to the site through their user ID/ password chosen during enrolment /registration.
4. Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/nCode/e-Mudra or any Certifying Authority recognized by CCA India on e-Token/Smart Card, should be registered.
5. The DSC that is registered only should be used by the bidder and should ensure safety of the same.
6. Bidder logs in to the site through the secured log in by giving the user id/ password chosen during enrolment/registration and then by giving the password of the e-Token/Smart Card to access DSC.
7. In case of limited tender the regd dealers/ the bidders invited to participate in the tender will receive a notification through e-mail wrt to tender and after log in the bidder selects the tender and moves it to "my tenders. . In case of open tenders the bidder selects the tender which he/she is interested in by using the search option & then moves it to the "my tenders. folder.
8. From my tender folder, the bidder selects the tender to view all the details indicated.
9. After downloading / getting the tender document/schedules, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.
10. If there are any clarifications, this may be obtained online through the tender site, or through the contact details or during the pre -bid meeting if any or during the pre -bid meeting if any.
11. Bidder should take into account the corrigendum published before submitting the bids online.
12. It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
13. The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per tender requirements and then sent along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
14. Bidder, in advance, should get the bid documents ready to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/xls/rar/zip/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Each document to be uploaded online for the tenders should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded, if permitted. Bidders Bid documents may be scanned with 100 dpi with black and white option. However of the file size is less than 1 MB the transaction uploading time will be very fast.
15. Bidder should submit the EMD as specified in the tender. The original should be posted/couriered/given in person to the Tender Inviting Authority, within the bid submission due date & time for the tender. Scanned copy of the instrument should be uploaded as part of the offer.
16. While submitting the bids online, the bidder must read the terms & conditions and accept the same to proceed further to submit the bid packets.
17. The bidder has to select the payment option as offline to pay the EMD as applicable and enter details of the instruments.
18. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. The submitted bid will not be acceptable if otherwise.

Signature of the Tenderer

Contd. Page-18/-.....


 Commandant
 36वीं वाहिनी, भाउतिरी पुलिस बल
 36th Bn. I.T.B. Police Force

19. The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders must note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the tender requirements.
20. The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected. The tech bid acceptance will be subject to physical receipt of specified docu at the time of tech bid opening. Further, the TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids physically by the bidders under any circumstances whatsoever.
21. If the price bid format is provided in a spread sheet file like BoQ xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price Bid/BOQ template must not be modified/replaced by the bidder, else the bid submitted is liable to be rejected for this tender.
22. The bidders are requested to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
23. After the bid submission (ie after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and will also act as an entry pass to participate in the bid opening date.
24. The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system. The bidders should follow this time during bid submission.
25. All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
26. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers or the procurement officer opens public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
27. The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
28. The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
29. For any queries regarding e-tendering process, the bidders are requested to contact TIA as provided in the tender document. The bidders for any further queries can also to contact over phone: 1-800-233-7315 or send a mail over to - cppp-nic@nic.in .
30. The undertaking to the effect that the terms and conditions stipulated in the tender documents are acceptable by the auth signatory of the bidders Regd. firm will have to be submitted. The subject undertaking on a forwarding letter shall be uploaded on CPP portal during bidding by the bidders.

Note :- (Rate to be quoted online by bidder in BOQ Excel Sheet only).


 सेगानी
 COMMANDANT
 388वीं बमहिली 3 भांडारी पोलीस बंगला
 36th BN I.T.B. Police Force
 For and behalf of the Government of India