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GOVERNMENT OF INDIA-MINISTRY OF DEFENCE
Research & Development Organisation
ESTATE MANAGEMENT UNIT
DRDO Township,
P.O. Kanchanbagh,
Hyderabad - 500 058.

Ref No. 1036/EMU/O&M/E2

27 Aug 2020

Intimation regarding Notice Inviting e-Tender

OPERATION AND MAINTENANCE SERVICES FOR 1MWP SOLAR SYSTEM & UPKEEPING OF SOLAR PANEL MODULES AT RCI, HYDERABAD.

Dear Sir(s),

1. On behalf of President of India, e-Tenders are invited for the subject work as per the scope of work given in the attached tender documents.
2. The tender conditions and execution of work shall be governed by the following:-
 - a) RDCE Work Procedure - 1999 General Conditions of Contracts.
 - b) Para 173(i) (h) of GFR 2017 (NIL Consideration).
 - c) All conditions/ Instructions as per tender documents.
 - d) Special Terms & Conditions (Enclosed at Appendix - B).
3. The **lowest tender in total amount (L-1)** will be considered for acceptance keeping in view the overall reasonability of quoted rates. Acceptance of the L-1 tender is subject to fulfilling of all conditions listed in the tender documents including all the Statutory Regulations. Special attention is drawn to Para 2(b) above and its contents therein.
4. This notice along with conditions/instructions to tenderers and other tender documents enclosed/shall form part of the contract.
5. Tenderers who wish to avail the exemption under MSME/ NSIC (towards cost of tender documents & EMD) may please refer **Para 17** of NIT.
6. Please study the tender enquiry documents in detail and ensure that there is no ambiguity/ doubt. In case you have any query/ clarification, the same may please be got clarified well before quoting for the tender. Your presumption/ assumption/misinterpretation

cannot be accepted if it is contrary to the tender condition. No representation/ explanation at a later date will be entertained in this regard. Tenderers are advised to seek clarifications, if required, well before submission of the bid. **Please refer Para 18 of NIT.** Please note that the decision of the EMU (R&D), HYDERABAD is final and binding in this regard.

7. All cordinal dates as given in this NIT may please be noted and timely action as deemed fit shall be taken by the tenderer to avoid rejection of tender at later date.

Yours Sincerely,

(SHAIK GHOUSE MOHIDDIN)
Addl. CCE
Estate Manager

Encl: as above

NOTICE INVITING e-TENDER

1	Name of Work	: Operation and Maintenance Services for 1Mwp Solar System & Upkeeping of Solar Panel Modules at RCI, Hyderabad.
2	Enquiry No.	: EMU(R&D)/ENQ/O&M/1MWP/RCI/HYD/20/2020-21 DATED 27 AUG 2020
3	Estimated cost of work	: Rs. 7,15,600.00 (Rupees Seven Lakhs Fifteen Thousand Six Hundred Only) per annum
4	Type of contract/ work order	: Item Rate Contract.
5	Cost of tender documents	: Rs. 500/- (Rupees Five Hundred Only) in the form of Demand Draft/ Banker's Cheque drawn in favour of Estate Manager, Estate Management Unit (R&D), Hyderabad payable at Hyderabad. Copy shall be uploaded online and <u>original to be submitted offline</u> before closing date and time of bid submission as given at para 11. Refer para 16 (a)(i) Note: Cost of tender documents is non-refundable.
6	Amount of earnest money.	: Amount of Earnest Money : Rs. 14,312.00 (See Para 17 below for Form of Earnest Money). The Earnest Money will be in favour of:- ESTATE MANAGER, ESTATE MANAGEMENT UNIT (R&D), HYDERABAD -500 058. Tender submitted without Earnest Money Deposit will be rejected. The Earnest Money shall not earn any interest. Copy to be uploaded online and original to be submitted before closing date and time as given at para 11.
7	Duration	: 12 (Twelve) Months
8	<u>Eligibility Criteria:</u>	<p>a) Agencies enlisted in ED-A Category and above of DCWE, New Delhi or enlisted in EM-1 category and above in CCE (R&D) Estates, Hyderabad.</p> <p>b) The bidder should have PAN No. & GST registration, VAT and TIN registrations as applicable. A copy of the same should be enclosed along with the tender documents.</p>
9	Procedure for submitting Tender	<p>(a) The bidder will upload the tender in two ONLINE covers. Cover-1 (Technical Bid) (<u>Eligibility, cost of tender, undertaking (Annexure-I to NIT), Annexure-II to NIT and EMD</u>) & Cover-2 (Price Bid).</p> <p>(b) On the due date & time of bid opening the Cover-1, i.e., 'Eligibility Documents' as per the above Eligibility Criteria will only be opened and processed.</p> <p><u>NOTE:</u></p> <p>(i) ONLY documents of COVER-1 TO BE SUBMITTED IN HARD COPY in office of EMU(R&D), Hyderabad before the prescribed due date and time. <u>EVALUATION OF TECHNICAL BID WILL BE ONLY ON THE BASIS OF HARD COPIES SUBMITTED BY THE TENDERER.</u></p> <p>(ii) No documents pertaining to Cover-2 (Price Bid) shall be submitted in hard copy or else the bid is liable to be rejected.</p>

CRITICAL DATES :		
10	Publishing date and time of tender documents	: 27 AUG 2020 at 1800 hrs
	Starting date & time of tender documents downloading	: 27 AUG 2020 at 1800 hrs
	Starting date and time of bid submission (Covers No 1 & 2)	: 27 AUG 2020 at 1800 hrs
	Closing date and time of bid submission (Covers No 1 & 2)	17 Sep 2020 at 1400 hrs

11	Date and time of technical bid (Cover-1) opening	:	18 SEP 2020 at 1400 hrs Hard copies of documents shall reach this office by 1500 hrs of 17 Sep 2020 (See Para 16 below) <u>In case the bidder has any queries regarding his eligibility or otherwise, the same should be got clarified before opening of price bid.</u>
12	Date and time of price bid opening	:	Will be available online to the eligible bidders after completion of evaluation of Technical Bid (Cover-1).
13	Accepting Authority	:	Estate Manager, Hyderabad Email: emudrdhd@gmail.com
14	Next Higher Engineer Authority	:	CCE(R&D) Estates South, Hyderabad

15. Integrity Pact:- In case of any grievances / dispute w.r.t. the tendering process or any other grievances related to tendering processes/ procedures/conditions, you may approach **the Independent External Monitors** as per details given below:-

- a) **Shri Hem Kumar Pande, IAS (Retd.); Email: hempande@nic.in**
b) **Dr. Anjan Kumar Banerjee, IA& AS (Retd.); Email: anjan.banerjee@gov.in**

16. Submission of Documents:-

a) In order to consider e-bids for the subject work, hard copies of the following documents must be sent in a sealed cover by person/ post to Chief Construction Engineer (R&D) Estates South, Chandrayanagutta, Kesavagiri Post, Hyderabad – 500 005 **on or before 1500 Hours on 17 Sep 2020:-**

- (i) **Cost of tender in original or MSME/ NSIC Registration certificate.**
- (ii) **Earnest Money Deposit receipt in original or MSME/ NSIC Registration certificate. [see para 17a) (vi)]**
- (iii) **Eligibility documents:-**
- aa) Proof of Enlisted category in CCE (R&D) Estates, Hyderabad.
- bb) Undertaking (Annexure-I to NIT).

b) Tenderers are advised to note the following:-

- (i) Application not accompanied by any of the requisite documents given above is liable to be rejected. Also, conditional offers will be rejected.
- (ii) **In any case, hard copy of price bids shall not be submitted or else, tender bid will be liable for rejection.**
- (iii) Bids received after due date will be rejected.

17. Earnest Money:

a) Form of Earnest Money:

- (i) Earnest money should be submitted in the form of bank guarantee/ DD/BC/FDR from a scheduled bank.
- (ii) A part of earnest money is acceptable in the form of bank guarantee also. In such cases 50% of earnest money or Rs. 20.00 lakhs whichever is less, will have to be deposited in the shape of DD/BC/FDR and balance can be accepted in form of bank guarantee issued by a scheduled bank.
- (iii) The bank guarantee/FDR submitted as a part of the Earnest Money should be valid for a period of 03 (three) months or more from the date of submission of the tender.
- (iv) Proforma for bank guarantee for earnest money is enclosed.
- (v) Firms registered under Micro & Small Enterprises are exempted from depositing Earnest Money deposit and tender cost as per **GO Gazette No. 503 dated 26 Mar 2012** subject to the condition that the firm should qualify the PQ criteria. The firm should submit a valid registration certificate of MSME/ NSIC. The firm also is required to submit hard copies of the requisite documents in time as specified in the NIT. Bidder to note and ensure that MSME/NSIC exemption, the nature of services and goods/items manufactured mentioned in MSME or NSIC certificate matches with the nature of the services and goods/items to be supplied as per tender.
- (vi) **For MSME exemption for this tender, the firm should be registered under division - 43, group - 432 and a copy of registration certificate shall be attached. If the MSME registration certificate pertains to some other category of work and /or does not have validity, the bid will be summarily rejected. No representation in this regard will be entertained.**

b) Refund of Earnest Money: The earnest money deposit submitted by all the tenderers except the lower tenderer will be refunded upon opening of price bid. Earnest money deposit submitted by the lowest tenderer will be returned after acceptance of the tender and submission of the security deposit.

c) **Forfeiture of Earnest Money:**

- (i) If the tenderer withdraws his tender before expiry of the validity period, or before the issue of letter of acceptance, whichever is earlier, or makes any modification in the terms and condition of the tender which are not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the earnest money absolutely.
- (ii) If contractor fails to furnish the prescribed Performance Guarantee within the prescribed period, the Earnest Money is absolutely forfeited to the President of India **automatically without any notice.**
- (iii) In case of forfeiture of earnest money as prescribed in (i) & (ii) above, the tenderer shall not be allowed to participate in the retendering process of the work.

18. **Scope of work, Site visit and Seeking of clarifications/interpretations on tender:-**

- (a) The services in this tender are to be provided at, RCI Hyderabad Complex.
- (b) Agencies are advised to clearly understand the scope of work, location and details of manpower to be positioned and nature of duty, etc., before participating in the tender. Site visit can be organized on tenderer's request with a minimum of two days notice (excluding holidays). Only two persons per firm will be allowed for the site visit. A request letter along with aadhar card copy shall be forwarded. The following are the contact details for site visit and clarifications:-

For Site Visit	Clarification regarding tender
Name : Sanathan Kumar, STA 'B' Phone Office: 040 24340655/ 24584895/96 Mobile - +91 94714 82258 Email id - emudrdhd@gmail.com	Name: G. Madhavi, T.O. 'C' Phone - Office 040-24584895/ 96 Mobile - (+9490153773) Email id - emudrdhd@gmail.com

19. **Failure to execute/ perform the obligatory works on becoming L1 tenderer:-**

- a) The L-1 tenderer is bound to accept the tender and execute/ perform the work as envisaged in the tender documents. In case of unwilling to perform/ execute the work or withdraw his L-1 offer due to any reason including incorrect/ wrong quoting, the firm will be debarred to participate in any future tender for a minimum duration of one year.
- b) Apart from the above, the complete EMD amount will be forfeited and the same will be deposited into Government treasury accordingly. The decision of the accepting authority is final and binding.
- c) In case a firm that avails the concessions of MSME/ NSIC becomes a defaulter, they also will not be permitted to apply any tenders for a period of one year.
- d) No representation will be entertained in this regard.

20. Estate Manager, Hyderabad reserves the right to:

- (a) To postpone/ change/ cancel the above mentioned dates and modify the terms and conditions, including cancelling the tender without assigning any reasons.
- (b) To ask for further clarifications, etc., any time, as and when required.
- (c) In case any firm is found to indulge in malpractice or furnish false information, the firm will be debarred from the tendering process and also suitable action including imposing of Ban shall be initiated against the firm. No representation will be entertained.

(SHAIK GHOUSE MOHIDDIN)
Addl. CCE
Estate Manager

Copy to:-

- | | | |
|---|---|--|
| 1. Chief Executive (CW&E), New Delhi | - | (Fax No.011-23011547) |
| 2. CCE (R&D) North, Delhi | - | (Fax No.011-26767225) |
| 3. CCE (R&D) Central, Delhi | - | (Fax No.011-26152757) |
| 4. CCE (R&D) Delhi, Delhi | - | (Fax No.011-23814902) |
| 5. CCE (R&D) West, Pune | - | (Fax No.020-25865061) |
| 6. CCE (R&D) Estates South, Hyderabad | - | (Fax No.040-24449379) |
| 7. CCE (R&D) East, Kolkata | - | (Fax No.033-22420170) |
| 8. CCE (R&D) South, Secunderabad | - | (Fax No.040-27751405) |
| 9. CCE (R&D) Estates North, Chandigarh | - | (Fax No.0172-2651100) |
| 10. CCE (R&D) Special Maintenance, Nagpur | - | (Fax No.0712-2523504) |
| 11. EMU, Bangalore | - | (Fax No.080-25348127) |
| 12. EMU, Balasore | - | (Fax No.06782-272149) |
| 13. EMU, Chandigarh | - | (Fax No.0172-2639038) |
| 14. EMU, Chennai | - | (Fax No.044-26375919) |
| 15. EMU, Delhi | - | (Fax No.011-23960738) |
| 16. EMU, Dehradun | - | (Fax No.0135-2780379) |
| 17. EMU, DRDO Bhawan, New Delhi | - | (Fax No.011-23007934) |
| 18. EMU, Hyderabad | - | (Fax No.040-24346246) |
| 19. EMU, Jagdalpur | - | (Fax No.07782-227167) |
| 20. EMU Nagpur | - | (Fax No.0712-2520286) |
| 21. EMU, Nasik | - | (Fax No.0255-7279001) |
| 22. EMU, Pune | - | (Fax No.020-25865105) |
| 23. Admin Section | - | For displaying on the Notice Board.
O/o EMU(R&D), Hyderabad |
| 24. Independent External Monitors | - | (hempande@nic.in) |
| 25. (IEMs) | - | (anjan.banerjee@gov.in) |