



Mahadevananda Mahavidyalaya

Accredited by NAAC- A Grade

Monirampore, Barrackpore, North 24 Parganas, Pin – 700120

E-mail: mahadevanandamahavidyalaya@gmail.com, Web: mahadevanandamahavidyalaya.com

Phone: +91 (033) 2592-0577, +91 (033) 2593-0843, Fax: +91 033 25930843

Ref No.....

Date _____

Notice Inviting e-Tender

NOTICE INVITING E-TENDER FOR PROCUREMENT AND INSTALLATION OF DIFFERENT ITEMS AS MENTIONED IN THE BOQs AT MAHADEVANANDA MAHAVIDYALAYA, MONIRAMPORE, BARRACKPORE, KOLKATA, WEST BENGAL.


NIT No.-MM/RUSA/ET -8/2020

Date: 14.09.2020

In order to utilize the fund received from RUSA2.0, the Principal, Mahadevananda Mahavidyalaya invites item wise rate through e-tender (submission of bid through online) within 30 days from the reputed suppliers for supply of different items as per the details mentioned in the following BOQs-

1. Engineering, Procurement and constructing Grid Tied Solar Rooftop Power Generating System
2. Supply of PC Less smart projector
3. Purchase of Precision Balance for the department of Zoology, Chemistry and Physiology
4. Supply of laboratory equipment for department of biosciences and chemistry

Earnest Money Deposit (EMD): Earnest Money of Rs. 6000/- (Rupees six thousand only) for the above BOQ-1; Rs 2000/- (Rupees two thousand only) for BOQ-2; Rs 2000/- (Rupees two thousand only) for BOQ- 3 and Rs. 2600/- (Rupees two thousand six hundred only) for BOQ-4 to be deposited by the prospective eligible bidders through online payment statement only.


14.09.20
Dr. Nayan Kumar Sarkar
Principal



Principal
Mahadevananda Mahavidyalaya
Monirampore, Barrackpore
North 24-Parganas



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Section - A

Instructions to Bidders

A. General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the suppliers to participate in e-Tendering.

1. Registration of Supplier:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://wbenders.gov.in> (the web portal of Higher Education Department). The supplier is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature certificate (DSC) :

Each supplier is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. DSC is given as a USB e-Token.

3. The supplier can search & download NIT & Tender Documents electronically from WB e-Tender Portal once he logs on to the website mentioned in Clause 1 using the Digital Signature Certificate. This is the only mode of collection of E-Tender Documents.

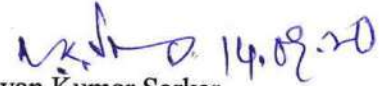
4. Participation in more than one supply:

A prospective bidder shall be allowed to participate in the supply of equipment either in the capacity of individual or as a partner of a firm. If he is found to have applied severally in a single supply, all his applications will be rejected.

5. Submission of Tenders:

Tenders are to be submitted through online to the website stated in clause 1 in two folders at a time for each supply, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).




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B. BID Submission of Tenders:

1. Technical Proposal

The technical proposal should contain scanned copy of the following documents contained in two covers (folders).

a. Statutory Cover containing the following documents:

1. N.I.T.
2. Form- II and III
3. Copy of the Online Payment Statement of EMD and Tenders Fees.
4. Technical specification of the equipment.

(NIT & Corrigendum downloaded properly and upload the same Digitally Signed). The rate will be quoted in the BOQ. Quoted rate will be encrypted in the BOQ under Financial Bid.

2. Financial Proposal

Non-Statutory Document


The rate will be quoted in the BOQ

Quoted rate will be encrypted in the BOQ under Financial Bid. Downloaded properly and upload digitally signed.

3. Experience / Credential

The prospective bidders should have supplied and installed solar panel and other laboratory equipment as mentioned in the BOQs prior to the date of issue of this Notice to any Government College / Government Aided College / State or Central University / Research Institute/ Government organizations.




Dr. Nayan Kumar Sarkar 14.09.21
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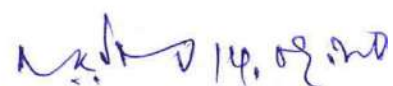
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General Terms and Conditions:

1. The bidder is required to pay the cost of tender documents for the purpose of participating in e-Tender.
2. In the event of e-filing the intending bidder may download the tender documents from the website – <https://wbtenders.gov.in> directly with the help of Digital Signature Certificate.
3. Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>. Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender time schedule stated in Sl. No.9. The documents submitted by the bidders should be properly indexed & self attested with seal.
4. Those who are participating in tender process should have-
 - (i) valid I.T clearance, GST registration, PAN card, P. Tax certificates.
 - (ii) The prospective bidders for BOQ-1 should have supplied and installed Grid Tied Solar Rooftop Power Generating System to any Government College / Government Aided College / State or Central University / Research Institute/ Government organizations.
 - (iii) The bidders for BOQ-2 should have supplied Projector prior to the date of issue of this Notice to any Government College / Government Aided College / State or Central University / Research Institute/ Government organizations.
 - (iv) The bidders for BOQ-3 should have supplied Precision Balance as mentioned in the BOQ prior to the date of issue of this Notice to any Government College / Government Aided College / State or Central University / Research Institute/ Government organizations.
 - (v) The bidders for BOQ-4 should have supplied laboratory equipment as mentioned in the BOQ prior to the date of issue of this Notice to any Government College / Government Aided College / State or Central University / Research Institute/ Government organizations.
5. The bidders have to deposit Earnest Money.
6. Financial bid will be opened only for the technically qualified bidders.
7. The rate should be kept valid for three months from date of submission.
8. 5% of the billed amount may be deducted as Security Deposit money for the items mentioned in BOQ-1 to BOQ-4. The Security Deposit money, if deducted will be refunded after 6 (Six) months from the date of supply of the equipment, subject to observation of performance of the equipment satisfactorily.




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9. Date & Time Schedule:

Sl No.	Particulars	Date & Time
1.	Date of uploading of NIT & other documents (online) (Publishing Date)	23.09.2020 at 11:00 AM
2.	Documents downloaded start date (online)	23.09.2020 at 11:00 AM
3.	Documents download end time (online)	05.10.2020 at 6:45 PM
4.	Bid Submission start date (online)	23.09.2020 at 11:00 AM
5.	Bid Submission closing date (online)	05.10.2020 at 6:45 PM
6.	Bid opening date for Technical Proposals (online)	08.10.2020 at 11:00 AM
7.	Date of uploading list of Technically Qualified Bidder (online)	To be notified later
8.	Date of opening of Financial Proposal (online)	To be notified later
9.	Date of uploading of list of Bidders along with final rate through (online)	To be notified later


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Principal

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Mahadevananda Mahavidyalaya
Monirampur, P.O: Barrackpore
24-Parganas (North)

14.09.20





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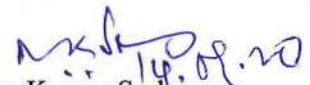
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Special terms and conditions:

1. Bidder should upload the Manufacturer Authorization Certificates with the contact details of the authorized signatory for the equipment. It is mandatory and same documents in original have to be produced at the time of verification of documents.
2. Quoted price must include installation charges, price of necessary materials required for delivery, installation, applicable taxes. No extra price will be paid for the same.
3. No advance payment shall be made at any circumstances.
4. Payment will be made after successful installation and delivery of warranty certificate.
5. Since the procurement is done under RUSA, payment will be made through PFMS portal, Government of India. Successful bidder has to produce firm details and bank account in prescribed format for registration at PFMS portal.
6. The supplier must have service centre for equipment at Kolkata or at nearby place of Kolkata. Service support details (address and contact information of service centre) should be uploaded along with the bid.
7. Conditional bid may not be accepted by the tender inviting authority.
8. **Delivery and Installation:** The delivery and installation of supplied goods should be made within the time prescribed by the college as will be mentioned in the purchase order.
9. **Penalty for Late Delivery or Installation:** In case of delay in delivery and installation, the competent authority has the right to deduct the amount 1% of total order value and the same may be increased to maximum of 5 % of order value.
10. The quantity may be increased or decreased in the final order. The selected bidder shall be liable to supply and install the equipment with same quoted price and same terms and condition.
11. **Warranty:** All the supplied equipment must carry 1(one) year standard warranty from the date of Installation. Free Service and support shall be provided at our site at zero cost. Under taking should be uploaded in this regard.
12. **Performance Security:** 5% performance security shall be claimed from the successful bidder or deducted of from the bill amount as performance security. The amount shall be paid after six month.


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Section – B

Form – II

[To be furnished on Firm's Letter Head]

To
The Principal
MahadevanandaMahavidyalaya

NIT No.-MM/RUSA/ET -8/2020

Date: 14.09.2020

Dear Sir,

I, the under-signed

1. do certify that all the statements made in the attached documents are true and correct. In case of any information submitted, proved to be false or concealed the application may be rejected and no-objection / claim will be raised by the under-signed.
2. also hereby certify that neither our firm M/S. _____ nor any of constituent partner had been debarred to participate in any tender by any Government Organization / Undertaking during the last 5 (five) year prior to the date of this NIT.
3. would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and / or as required by the Department to verify this statement.
4. understand that further qualifying information may be requested and agree to furnish any additional information as required by the College.
5. certify that I have applied in the tender in the capacity of individual / as a partner of a firm / director of the company / chairman of the corporation and I have not applied severally for the same supply.

Signed by an authorized officer of the firm

Title of the Officer

Name of the Firm with Seal

Date: _____



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Section – B

Form – III

STRUCTURE AND ORGANIZATION

1. Name of Applicant: _____

2. Office Address: _____

Telephone / Mobile No.: _____

Email.: _____

3. Name and Address of Bankers: _____

IFSC Code: _____

MICR Code: _____

4. Brief description of the firm

Note: Application covers Proprietary Firm, Partnership, Limited Company, LLP or Corporation.



Signature: _____

Full Name: _____

Designation: _____