

**No. 35018/03/2020-Admn-I**  
**Government of India**  
**Ministry of Power**  
**Shram Shakti Bhawan, Rafi Marg, New Delhi – 110001**  
**Telephone No. 23715507; FAX No. 23717519**

Dated : 20.10.2020

To

1. Secretaries of all Ministries/Departments of Government of India
2. Chairperson, Central Electricity Authority.
3. Chairmen/Heads of all Public Sector Undertakings/Autonomous/Statutory Bodies under the administrative control of the Ministry of Power.
4. Chairmen of all the State Electricity Boards/Power Utilities.
5. Power Secretaries of all the State Governments/Union Territories.
6. Vice Chancellors of all Universities/ Head of all IITs/IIMs.
7. Chairman, Engineers India Ltd.
8. Secretary, PESB, New Delhi.

**Subject : Appointment to the post of Member (Planning) in the Central Electricity Authority, on deputation/short-term contract basis – inviting applications for – regarding**

Sir/Madam,

I am directed to state that the Ministry of Power requires the services of a suitable candidate for filling up the vacancy of Member (Planning) in Level-15 in pay matrix (Rs.1,82,200 – 2,24,100)/67000-79000/-(pre-revised) with ex-officio status of Additional Secretary to the Government of India, in the Central Electricity Authority, New Delhi, an attached office of the Ministry of Power. The incumbent of the post is entitled to other allowances/ benefits as per rules of the Central Government.

2. In this connection, I am directed to request to circulate the vacancy of Member (Planning) for filling up on deputation/short-term contract basis in the Central Electricity Authority (CEA).
3. The appointment to the post of Member in the Central Electricity Authority is made in accordance with the provisions contained in Section 70 of the Electricity Act, 2003 -02- available at "<http://powermin.nic.in/en/content/Electricity-Act-2003>" read with the

Central Electricity Authority (Terms and conditions of Service of Chairperson and other Members) Rules, 2005 which are available on the Ministry of Power Website "[http://powermin.nic.in/sites/default/files/uploads/gazette\\_2.pdf](http://powermin.nic.in/sites/default/files/uploads/gazette_2.pdf)".

4. The broad duties and responsibilities attached to the post of Member (Planning) is indicated in **Annexure-I**. The format in which application is required to be submitted, can also be downloaded from the Ministry of Power Website: "<http://powermin.nic.in/en/content/vacancies>".

5. The eligibility conditions for the posts are as under:

(i) **Maximum age limit** : 58 years as on the closing date for receipt of applications

(ii) **Qualifications** : No person shall be eligible for appointment to the office of Member, unless he/she has held:

(a) the post of Chief Engineer or equivalent in the Level-14 in pay matrix (Rs.144200 - 218200)/Rs.37400-67000+GP.10000/-(Pre-revised) or higher post/Level in the pay matrix on a regular basis for at least 05 years under the Central Government or a State Government.

or

a post equivalent to that of a post mentioned in clause (a) above under a State Electricity Board or a semi-Government Organisation or a Public Sector Undertaking or an Autonomous Body or a Statutory Body or a University or an Indian Institute of Technology or an Indian Institute of Management on a regular basis for at least 05 years; and

(b) **Experience:** Minimum of three years' field experience in the relevant field as defined in sub-section (5) of Section 70 of the Electricity Act, 2003.

6. The appointment shall be on deputation/short-term contract basis for a period of five years, subject to the condition that the services shall not be extended beyond the date of superannuation.

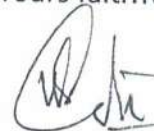
7. The crucial date for determination of eligibility of applicants for the post will be the date of vacancy i.e. 01.05.2021.

8. It is requested that the above mentioned vacancy may kindly be given wide publicity among the eligible candidates and the applications of suitable and eligible serving persons who are willing to be considered and whose services can be spared, may be forwarded to the Under Secretary (Admn.I), Ministry of Power, Room No.26, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001 in the enclosed Proforma (Annexure-II) **(in quadruplicate)**. The application together with the following documents/information may be sent so as to reach this office within 45 days from the date of publication of the vacancy in the 'Employment News/Rozgar Samachar'.

- i. Attested photocopies of Annual Confidential Reports/APARs for the last 5 years.
- ii. Vigilance Clearance Certificate & Integrity Certificate (to be signed by an officer not below the rank of Deputy Secretary to the Government of India).
- iii. Whether any penalty has been imposed on the applicant in the last ten years, and if so, details thereof.

9. It may be ensured that the particulars in Part-I of the application by the applicant are duly verified and countersigned invariably by the employer. Applications received after the closing date or without the prescribed documents/information will not be considered.

Yours faithfully,



(Hausuanthang Guite)

Under Secretary to the Government of India

Tele No.23715327

Copy forwarded for information to:

- i. PS to Minister of State for Power (I/C).
- ii. Sr.PPS to Secretary (Power)
- iii. NIC, Ministry of Power, for hosting the vacancy circular on Ministry's web-site. This circular may be kept on the web-site till the end of December-2020.



(Hausuanthang Guite)

Under Secretary to the Government of India

Tele No.23715327

DUTIES AND RESPONSIBILITIES OF MEMBERS IN THE CENTRAL ELECTRICITY AUTHORITY

MEMBER (Planning) :-

Formulation of national power policies; integrated resource planning; optimization of resource utilization; formulation of short, medium & long term power plans; long and short term demand forecast & sensitivity studies; material and manpower planning; coal, oil & gas linkages to power projects; coal quantity and quality control; coordination of fuel oil/ liquid fuel supplies; surveys for power demand growth; identification and testing of co-lateral parameters for economic model for demand forecasting; collection, compilation and publication of statistics of Power Sector; securitization of resources/fuel availability and fuel efficiency with the support of emerging technologies; pro-active technology forecasting approaches; research & development in Power Sector, co-ordination with multiple agencies involved in research and development activities, energy conservation; energy auditing; environmental aspects of thermal projects etc.

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ANNEXURE-II

Application for the post of Member (Planning) in the Central Electricity Authority

PART - ICURRICULAM VITAE PROFORMA

1	Name and Address including Telephone Numbers (in Block Letters)		
2	Date of Birth (in Christian Era)		
3	Date of retirement under Central/ State Government/ Parent Organisation Rules		
4	Educational Qualifications		
5	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	Qualifications/Experience required	Qualifications/Experience possessed by the officer
		(1) (2) (3)	
6	Please State clearly whether in the light of entries made by you above, you meet the requirement of the post		

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution/Organisation	Post Held	From	To	Scale of Pay and Basic pay	Nature of Duties (in detail)

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(Please also enclose details of work experience in not more than 150 words)

8. Nature of present employment i.e.  
Ad-hoc or Temporary or on Contract basis  
or Permanent
9. In case the present employment is held  
On deputation/contract basis, please state –
  - a. the date of initial appointment
  - b. period of appointment on deputation/  
Contract
  - c. name of the parent office/organization  
to which you belong
10. Additional details about present employment  
  
Please state whether working under  
(indicate the name of your employer against  
the relevant column)
  - a. Central Govt.
  - b. State Govt.
  - c. Autonomous Organisation
  - d. Government Undertaking
  - e. Universities/ IITs/ IIMs
  - f. Others
11. Are you in revised scale of pay? If yes, give  
the date from which the revision took place  
and also indicate the pre-revised scale
12. Total emoluments per month now drawn
13. Additional information, if any, which you would like  
to mention in support of your suitability for the post.  
  
(This among other things may provide information  
with regard to (i) additional academic qualifications

(ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient).

14. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/Institutions/societies and (iv) any other information.

(Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae which are duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate  
Address:  
Telephone/Mobile No:  
Fax No:

Certified that the above details have been verified and found to be correct.

Countersigned by the authorized signatory of the Employer with official seal

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PART-II

(Name and address of the Office forwarding the application)

Reference No. \_\_\_\_\_

Date: \_\_\_\_\_

Certified that:-

- a. no vigilance case/disciplinary proceedings are pending or contemplated against Sh./Smt. \_\_\_\_\_ and the integrity of the officer is beyond doubt;
- b. no penalty has been imposed on the applicant in the last ten years (If any penalty has been imposed on the applicant please give details);
- c. no penalty is in operation against the applicant as on date (If any penalty is in operation against the applicant, please give details)

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Office \_\_\_\_\_

(The Part-II of the application must be signed by a Competent Authority not below the rank of Deputy Secretary to the Government of India)

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