

## **Chapter-2**

# **NOTICE INVITING TENDER (NIT)**

## **NOTICE INVITING TENDER**

(E-tendering)

**SUB: Engineering, Procurement, Construction (EPC) inclusive-of 1-Year Comprehensive Operation & Maintenance (O&M) of 5 KWp Roof Top On Grid Solar PV Plant Agartala Aviation Filling Station under IndianOil AOD State Office**

Tender No.: **IOAODSO/ENGG/18-19/LT/04 (E tender ID: 2018\_NEISO\_86668\_1)**

1. Indian Oil Corporation Ltd (IOCL) is India's flagship national oil company with business interests straddling the entire hydrocarbon value chain – from refining, pipeline transportation and marketing of petroleum products to exploration & production of crude oil & gas, marketing of natural gas and petrochemicals. It is the leading Indian corporate in the Fortune 'Global 500' listing, ranked at the 168<sup>th</sup> position in the year 2017.
2. Presently, IOCL proposes to set up Captive Solar Power Project on Lump-sum Turn-key (LSTK) basis through qualified selected bidder.
3. IOCL intends to select and appoint one of the empanelled Vendors/LSTK Contractors through competitive bidding in Single Bid for the brief Scope of Work mentioned hereinafter.

**4. Brief Scope of work**

**Engineering, Procurement, Construction (EPC) inclusive-of 1-Year Comprehensive Operation & Maintenance (O&M) of 5 KWp Roof Top On Grid Solar PV Plant as per following details:**

**Agartala Aviation Filling Station , Agartala : 5 KWp**

**Glare Analysis (for ensuring that the glare does not affect the pilots/aircrafts) as required by AAI is to be submitted before execution of the job.**

The detailed scope of work to be carried out under this contract is defined in Chapter-5 (Job specifications).

5. Indian Oil has initiated e-tendering for procurement of works and services through its website <https://iocletenders.gov.in>. Bidder is requested to obtain Class-3 Digital Signature Certificate (DSC) from any authorized certifying agency and register itself with IOCL on this website using the DSC. Detailed instructions are available on the website.

## 6. BRIEF DETAILS OF THE TENDER:

6.1.	NAME OF WORK	Engineering, Procurement, Construction (EPC) inclusive-of 1-Year Comprehensive Operation & Maintenance (O&M) of 5 KWp Roof Top On Grid Solar PV Plant at Agartala Aviation Filling Station under IndianOil AOD State Office
6.2.	TENDER /NIT NO.	IOAODSO/ENGG/LT/2020-21/05 (E tender ID: TENDER ID : 2020_NEISO_125190_1)
6.3.	TIME OF COMPLETION	15 months (3 months for project commissioning + 12 months of inclusive O&M) from 10th day of issue of commencement order or the date of handing over of site whichever is earlier
6.4.	DOWNLOAD OF TENDER DOCUMENT	As per E-Tender Portal
6.5.	CONTACT PERSON	Ashish Kumar, Sr. Manager(Engg) Phone : 0361-7109295/9431711196 e-mail : ashish_kumar@indianoil.in
6.6.	PRE BID MEETING	Not Applicable
6.7.	OPENING DATE AND TIME OF E-BID SUBMISSION	As per E-Tender Portal
6.8.	CLOSING DATE AND TIME OF E-BID SUBMISSION	As per E-Tender Portal
6.9.	DATE AND TIME OF TECHNO COMMERCIAL BID OPENING	As per E-Tender Portal
6.10.	EARNEST MONEY DEPOSIT	NIL
6.11.	BID VALIDITY	04 (Four) months from last date of bid submission.
6.12.	SITE CONTACT DETAIL	Agartala Aviation Filling Station , Agartala: Mr Ranjit Debbarma, Chief. Airport Terminal Manager : 9932599988

## **1. SELECTION / EVALUATION CRITERIA OF TENDER:**

A) 1. Each tenderer can submit only one bid.

2. The bid of the party will also be rejected on the following grounds:

Non-withdrawal of conditions imposed in tender document & conditions imposed during negotiations.

A bidder who offers unsolicited reduction in the price offer whether before or after the opening of the price part of the tender(s)/bid(s) shall be liable to have his/its/their bid(s) rejected. Bidders may, however, at any stage offer a reduction if such reduction is solicited or if the OWNER gives the Bidder an opportunity to offer such reduction.

Tenderer submitting fabricated/ false/ forged documents for the tender.

Tenderer put on holiday list during the pendency of this tender.

**B) The procedure for evaluation of tenders** shall be as follows:

Only the Bid, of those parties uploading their tenders before due date and time of submission, shall be considered for opening.

After opening the price bid, party who has quoted the lowest rate (L1 rate) on landed cost basis will be considered for award of work, with or without negotiation as per the policy of the Corporation.

Negotiations shall not be conducted with the bidders as a matter of routine. However, Corporation reserves the right to conduct negotiations. Tenderers will have to attend the Office of INDIAN OIL CORPORATION LIMITED as informed by Tender Issuing Authority for negotiations/clarifications as required in respect of their quotation without any commitment from INDIAN OIL CORPORATION LIMITED.

Corporation reserves the right to revise/extend any Date/time from scheduled timelines of published tender.

1. In case of tie between two or more bidders at L-1 position,

In case of tie between two or more bidders at L-1 position, all the L-1 bidders shall be asked to submit discount bid in terms of percentage discount over previous quoted amount and Annual Turnover Documents of the last 3 preceding years (2017-18, 2018-19 & 2019-20) in a sealed envelope. Above exercise shall currently be an offline activity outside the e-portal.

In the event of bidder submitting turnover documents for only one or two years, decision will be taken on the basis of turnover documents submitted.

Turnover for this purpose should be as per audited Balance Sheet including P&L Statement/Published Account/Profit & Loss Account Statement of the tenderer. However, if the tenderer is not required to get its accounts audited under Section 44AB of The Income Tax Act, 1961, certificate from a Practicing Chartered Accountant towards the turnover of the tenderer along with copies of its Income Tax Return should be submitted.

Total Revenue as per Schedule III of Companies act, 2013 (Earlier revised Schedule VI of Companies Act, 1956) shall be considered as Turnover.

Audited Balance Sheet (P&L Statement)/ Published accounts on a calendar year basis shall also be acceptable. (The balance sheet copy MUST bear the Registration Number of the authorized Chartered Accountant and its SEAL. This is not applicable for published annual reports).

Note: In case the bidder has been asked to submit price bid/ price implication in physical form, the use of white/erasing fluid for correcting the rates is banned. Wherever the rates are corrected with white/ erasing fluid, the bids will be summarily rejected.

- a) In case revised bids are sought from bidders, they will be advised to witness the opening of sealed envelopes.
- b) In case there is a tie again, the bidder with the highest turnover worked out to three decimal points in any of the last three years as submitted against Annual Turnover documents shall be considered as L-1 bidder.
- c) Modality for receiving price implication from bidders for breaking of tie :
  - i) Mode of information to bidders shall preferably be through Mail with copy through courier/registered post.
  - ii) Receipt both by hand and through post shall be acceptable. If received in advance, the same may be put in tender box.
  - iii) Normally at least 7days shall be given for submission & opening of revised price-bid / price implication. However IOCL reserves the right to alter this period.
  - iv) In absence of response (non receipt of revised bid/implication), the bid may be treated as one with nil additional discount.

### **C) Rejection of Tender**

The bid of the party will be rejected on the following grounds:

1. Non-withdrawal of conditions imposed in tender document & conditions imposed during negotiations.
2. A bidder who offers unsolicited reduction in the price offer whether before or after the opening of the tender / bid shall be liable to have his/its/their bid(s) rejected. Bidders may, however, at any stage offer a reduction if such reduction is solicited or if the OWNER gives the Bidder an opportunity to offer such reduction.
3. Tenderer submitting fabricated/ false/ forged documents for the tender.
4. Tenderer put on holiday list during the pendency of this tender.

**Rejection of tenders/Invalid Tenders:** A Tender is invalid and may be rejected in the following circumstances:

- a) Is holiday listed or blacklisted
- b) Use of White / erasing fluid in Rates for physical bids

- c) Does not submit complete price bid in line with bid requirements

Tender is also liable for rejection, if the tenderer:

- a) Stipulates the validity period less than what is stated in the Tender Form. However, if the Party agrees to extend the validity as required, the tender can be accepted.
- b) Stipulates his own conditions.
- c) Revised price bid during validity period without being asked for.
- d) if the tenders are partly quoted.
- e) if the tenders contain unacceptable terms and conditions.
- f) if the tender is not according to our format
- g) In case of Suo Moto reduction in the prices offered by the tenderer

## **7.0 BRIEF TERMS AND CONDITIONS**

- a) The subject tender is an e-tender & can be downloaded from IOCL website, <https://iocletenders.nic.in> Tender Document will not be issued in person or sent by post. Bidder is mandated to get enrolled on e-Tendering portal (<https://iocletenders.nic.in>). Bidders shall not have to pay cost of bidding document.
- b) Bidder is advised to read the instructions for e-tendering from the website <https://iocletenders.nic.in>. The Help Documentation placed at Home Page provides necessary guidance to bidder for using the e-Tendering site. A user id will be issued to bidder by e-Procurement administrator for participation in e-tendering.
- c) The Tenderer shall furnish all necessary documents for the bidding entity along with their offer.
- d) Any bidder who has downloaded the tender document from IOCL website shall not construe the same as his qualification for the tendered work.
- e) Bidder shall download the Bidding Document in his own name and submit the bid directly. The Bidding Document is non-transferable.
- f) IOCL shall not be responsible for any expense incurred by bidders in connection with the preparation & delivery of their bids, site visit and other expenses incurred during bidding process
- g) IOCL reserves the right to assess bidder's capability and capacity to execute the work using in-house information and by taking into account other aspects such as concurrent commitments and past performance.
- h) Bidder submitting his bid should not be under liquidation, court receivership or similar proceedings.
- i) Fax/ E-mail / Hard Copy of bids shall not be accepted.

- j) IOCL reserves the right to reject any or all bids or cancel/withdraw the Invitation for Bids without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.
- k) At any time prior to the deadline for submission of bids, IOCL may for any reason, whether at its own initiative or in response to a clarification requested by a bidder, modify the NIT by amendment.
- l) The amendment will be notified through e-Tender portal to all bidders who have downloaded the Tender Document and will be binding on them.
- m) In order to extend reasonable time to bidders for considering amendments while preparing their bids, IOCL may, at its discretion, extend the deadline for the submission of bids.
- n) In exceptional circumstances, IOCL may solicit the bidder's consent to an extension of the period of validity of bid. The request and the response there to shall be made by Fax / e-mail/ e-Tender portal. The bidder, extending the validity of the bid, will not be permitted to modify the bid.
- o) After opening of bids, to assist in the examination, evaluation and comparison of bids, IOCL may, at its discretion, ask the bidder for a clarification on its bid. The request for such clarification and the response shall be in writing through e-Tender portal only.
- p) IOCL reserves the right of annulment of tender without assigning any reasons whatsoever.
- q) Consultants or their subsidiary company or companies under the management of consultant, are not eligible to quote for the execution of the same job for which they are working as consultant.
- r) Contractor shall raise all the bills in the name of IOCL, specific to location or State/Head Office as mentioned in the Letter of Award (LOA) and/or Contract Agreement.
- s) Any legal dispute shall be within the jurisdiction of court at Guwahati.
- t) GST No of IOCL is as Under :  
TRIPURA: 16AAACI1681G1ZS

GM(Engg),IO AODSO  
Indian Oil Corporation Limited (MD) ,  
INDIAN OIL AOD STATE OFFICE,  
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