



भारतीय विमानपत्तन प्राधिकरण
AIRPORTS AUTHORITY OF INDIA
अभियांत्रिकी विद्युत विभाग
DEPARTMENT OF ENGINEERING ELECTRICAL
संविदा की शर्तें
CONDITIONS OF CONTRACT
FOR

**Name of Work : "A.C.M.C. of Various Capacity of MLATs Solar Power System at various locations in the Operational Area of Mumbai Airport during 2020-21 to 2021-22."
(Tender ID : 2020_AAI_62907_1)**

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Asstt. General Manager (Engg.-Elect.)
Airports Authority of India
ATS Complex, Mumbai-400 099



भारतीय विमानपत्तन प्राधिकरण
Airports Authority of India

AIRPORTS AUTHORITY OF INDIA
ELECTRICAL ENGINEERING WING, ATS COMPLEX, MUMBAI – 400 099.
(Tender ID: 2020_AAI_62907_1)

Ref No: MUM/ATS/ENGG-E/eNIT-07/2020-21

Date: 24.11.2020

NOTICE INVITING e-TENDER (2 BOT – 2 Envelope Open Tender)

1. Item rate e-tenders are invited through the e-tendering CPP portal by **Asstt. General Manager (Engg.-Elect.)**, Airports Authority of India, ATS Complex, Mumbai on behalf of the Chairman, AAI from the eligible contractors for the work of "**A.C.M.C. of Various Capacity of MLATs Solar Power System at various locations in the Operational Area of Mumbai Airport during 2020-21 to 2021-22.**" at an estimated cost of **Rs. 14,24,526.00 (Rupees: Fourteen Lakhs Twenty Four Thousand Five Hundred Twenty Six Only) excluding GST** with completion period of **24 (Twenty Four) Months.**

The Tendering Process is online at CPP-Portal URL Address <https://etenders.gov.in/e procure/app> or www.aai.aero. Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP-portal, obtain 'Login ID' & 'Password' and go through the instructions available in the Home Page after log in to the CPP-portal <https://etenders.gov.in/e procure/app> or www.aai.aero. They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days' time. The tenderer may also take guidance from AAI Help Desk Support through path aai.aero/tender/e-tender/help desk support.

(i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:-

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593.

Email: support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regards to functioning of CPP portal the tenderer may contact to the following **AAI help desk** numbers on all working days only between

(ii) 08.00 hrs. to 20.00 hrs.(Mon-Sat)-
011-24632950, Ext-3512 (Six Lines), E-Mail:- eprochelp@aai.aero

(iii) 09.30 hrs. to 18.00 hrs.(Mon-Fri)-
011-24632950, Ext-3523, E-Mail:- etendersupport@aai.aero
sanjeevkumar@aai.aero and snita@aai.aero

- (iv) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-
011-24657900, E-Mail:- gmitchq@aai.aero

Cost of tender processing fees amounting to **Rs. 1,120/- (Rupees One Thousand One Hundred Twenty only) (Non-Refundable)** , shall be paid by the bidder before the scheduled time of e-tender submission online through SBI Gateway using SBI / Other Banks/ NEFT / RTGS mode in favour of **Airports Authority of India**. No other mode of payment shall be acceptable.

The amount of Earnest Money Deposit (EMD) of **Rs. 28,491/- (Rupees Twenty Eight Thousand Four Hundred Ninety One only)** shall be paid by the bidder before the scheduled time of e-tender submission online through SBI Gateway using SBI / Other Banks/ NEFT / RTGS mode in favour of **Airports Authority of India**. No other mode of payment shall be acceptable. Account details for the same are detailed below.

The particulars of bank accounts for submission of tender fee and EMD are as follows:-

Bank Name : State Bank of India
Branch Name : Main Branch, Parliament Street, New Delhi.
CA no. 38272696174 : AAI Tender fee Pooling Account
CA no. 38272696378 : AAI EMD Pooling and settlement Account
CA no. 38272696447 : AAI EMD Rejection refund Account

If Tender Fee/EMD exempted, the copy of MSE's registered with MSME/NSIC/SSI certificate along with duly filled (Annexure MSME-A) to be uploaded.

2. Following 2 envelopes shall be submitted through online at CPP-portal by the tenderer as per the following schedule: -

CRITICAL DATE SHEET

Publishing Date	24/11/2020
Bid Document Download/Sale Start Date	25/11/2020 from 09:30 Hrs.
Clarification Start Date	25/11/2020 from 09:30 Hrs.
Clarification End Date	01/12/2020 upto 18:00 Hrs.
Bid submission Start Date	25/11/2020 from 09:30 Hrs.
Bid Submission End Date	04/12/2020 upto 18:00 Hrs.
Bid Opening Date (Envelope- I)	08/12/2020 at 15:00 Hrs.
Bid Opening Date (Envelope- II)	16/12/2020 at 15:00 Hrs

Tender processing fee (Non-refundable) – Through online mode only	Rs.1,120/- (Non-Refundable)
Earnest Money Deposit (EMD) – Through online mode only	Rs. 28,491/-

Envelope-I (Tender processing fee, EMD, Technical Bid and Pre-qualification):- Bid containing following:

A. Tender processing fee, EMD and Tender processing fee / EMD exemption document along with Declaration (if any) :

- i. Scanned copy of details of payment made through online SBI payment gateway against Tender Processing Fee.
- ii. Scanned copy of details of payment made through online SBI payment gateway against of EMD.
- iii. Scanned copy of Tender processing Fee / EMD Exemption document along with Declaration. (“Annexure MSME-A”) (if any)

B. Technical Bid containing the following:-

- i) Scanned copy of Unconditional Acceptance of AAI’s Tender Conditions as per Page No.PR-1.
- ii) Scanned copy of Permanent Account Number (PAN) and GST Registration Number.
- iii) Scanned copy of Declaration regarding Blacklisting/ Debarment at page no. PR-3
- iv) Possess documentary proof of owning and possessing required machinery and T&P shall also be submitted along with the application. Ownership can be either freehold or lease hold. In case agency do not have their own or possess required plant and machinery, an undertaking to this effect that the same shall be provided either by purchase or lease hold basis if work is awarded to them, to be submitted along with the application and deployment shall be as per requirement at site decided by the Engineer In-Charge.

Tenderer shall submit scanned copy of Details of Tools and Plants on Company’s Letter Head.

v) Companies other than proprietary firm shall submit, scanned copy of Authorization Letter / Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/LLPIN/Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.

Proprietary firm shall submit scanned copy of Authorization Letter / Power of Attorney only if the tender is processed by a person other than proprietor.

vi) Scanned copy of duly filled Undertaking letter at Page No.PR-2.

vii) Scanned copy of duly filled Affidavit for payment of minimum wages as per Performa at Page No.PR-4.

viii) Scanned copy of duly Signed Undertaking for GST at Page No.PR-5.

ix) Scanned copy of E-payment format at Page No. PR-8.

x) Scanned copies of EPF and ESIC registration certificate.

Note: In case, firm do not possess the EPF & ESIC registration, firm is required to submit the under taking regarding getting themselves registered with EPF & ESI authorities, if becomes L-1 before commencement of work.

xi) Digitally signed tender document.

xii) PQ Performa duly filled.

xiii) Scanned copy of Certificate of net worth from chartered accountant as per Performa at Page No.PR-7.

C. Qualifying requirements of contractors / Tenderers containing the following:-

i) Should have satisfactorily completed (# Phase / Part completion of the scope of work in a contract shall not be considered, however pre-determined phasing of the work will be accepted) three works, each of **Rs. 2,84,905.00** or two works, each of **Rs. 3,56,132.00** or one work of **Rs. 5,69,810.00** in single contract of similar nature of work i.e. **“A.C.M.C. of Solar Power System related works”** during last seven years ending on the last date of submission of tender.

“The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid”.

Client certificate for experience should show the nature of work done, the value of work, date of start, date of completion as per agreement, actual date of completion and satisfactory completion of work. **Tenderers showing work experience certificate from Non-Government/ Non-PSU Organizations should submit copy of Tax Deduction at Source [TDS] Certificate(s) along with a certificate issued by registered Chartered Accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

ii) Should have annualized average financial turnover of **Rs.2,13,679.00** against works executed during last three years ending 31st March of the previous financial year. As a proof, copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderer showing continuous losses during the last three years in the balance sheet shall be summarily rejected.

iii) The tenderer should have a minimum net worth of **Rs.1,06,840.00** issued by certified Chartered Accountants.

Scanned copy of all the Documents of Envelope-I mentioned above shall be submitted online on the CPP portal. Any documents in any other mode shall not be accepted.

Non-submission of tender processing fee, EMD and Tender processing Fee / EMD Exemption document along with Declaration (“Annexure MSME-A”) shall lead to disqualification of tenderers.

The Bidders are required to furnish Earnest Money Deposit of **Rs.28,491/- (Rupees Twenty Eight Thousand Four Hundred Ninety One only)** the EMD shall be deposited through Online payment Gateway as detailed under clause 1 of NIT (page no. e-NIT 2). A scanned copy of document indicating payment of EMD is to be uploaded in the technical bid. Non-payment of EMD by the stipulated date & time shall lead to disqualification of tender(s).

Refund of EMD:

The refund of EMD to tenderers who fails to qualify in the eligibility/ technical criteria, shall be initiated as below:

- a) The online payment made against tender processing fee by the bidder will remain on ‘**Tender Settlement Account**’ and EMD amount will remains in ‘**Pooling Account**’.
- b) After Opening the tender and submission of technical evaluation report on the CPP portal , The EMD of technically qualified bidders will remain in the pooling account and EMD amount of rejected bidders will be refunded to their source account.
- c) After submission of financial evaluation report on the CPP portal, the EMD of L1 bidders will remain in the pooling account and EMD amount of rejected bidders will be refunded to their source account.
- d) After A.O.C. completion on the portal, EMD amount of L1 bidder will be refunded to their source account subject to Adjustment of Security Deposit (SD) as per NIT Condition.

Envelope – II: The Financial e-Bid through CPP portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the tenderer, the bid will be rejected.

3. Bid Submission:-

The tenderer shall submit their application only at CPP portal:<https://etenders.gov.in/eprocure/app>. Tenderer/Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <https://etenders.gov.in/eprocure/app>, shall not tamper/ modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered /modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.

DOCUMENT REQUIRED FOR AVAILING EXEMPTION OF TENDER FEE AND EMD FOR MSEs registered with NSIC :

The following procedure is adopted for the bidders of MSEs registered with NSIC/MSME/SSI:

The MSEs who intent to claim benefits under MSME act , shall fulfill the following , otherwise they run the risk of their bid being passed over as “INELIGIBLE” for the benefits applicable to MSEs and their bid will not be considered for evaluation.

- a. MSEs which are specified by the Ministry of Micro, Small and Medium Enterprises under MSME Act 2006 and Public Procurement Policy, 2012 as Manufacturing/Service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).
- b. NSIC certificate with monetary limit indicated should be valid on the scheduled date /extended date of submission of tender. Certificates without monetary limit will not considered.
- c. The items of Product / Services mentioned under NSIC certificate should be the same or similar to the tendered items (Schedule of Items of Tendered).
- d. The monetary limit stipulated in the NSIC certificate of MSEs should be equal or more than the value of work(s)/Supply is/are “In hand (Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender for availing EMD exemption.
- e. If monetary limit is less than the value of work(s)/Supply is/are “In hand(Progress)” awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain “Competency Certificate” from NSIC for participating in this tender as well as to avail MSME benefits . The competency certificate should be uploaded.

MSEs shall submit the proforma attached in Annexure “MSME – A” duly attested.

During the bid evaluation, Tender fee and EMD exemption shall be granted to the NSIC / MSEs registered firm. In case the NSIC/MSEs registration certificate is found invalid during evaluation, the bid of such bidder shall be rejected.

6. Bid Opening Process is as below:-

Envelope-I (Tender processing fee, EMD, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work , they should use 'Seek Clarification' on CPP portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope – I, he will be asked to provide it through CPP portal or email if required. The tenderer shall upload the requisite clarification / documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance / rejection of their bids will be intimated to the tenderers through CPP portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in **CRITICAL DATA SHEET. (In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP portal)**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain / Temporary or Permanent debarment/black listing by any department of AAI or Central / State Govt. Depts./ PSUs/World Bank/ADB,etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award of the work). If at any stage, any information/ documents submitted by the applicant is found to be incorrect / false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**
 - a) **Forfeit the entire amount of EMD submitted by the tenderer.**
 - b) **The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual / legal action.**
9. Consortium/ JV companies shall not be permitted. No single firm shall be permitted to submit two separate applications.

10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. Concessions to Indian Micro & Small Enterprises (MSEs) units registered with DIC/NSIC/KVIC/KVIB/Directorate of Handicraft and Handloom, etc., to be given as per the provisions of Public Procurement Policy for MSEs order 2012 with up to date amendments, shall be applicable for tenders of supply / services and shall not be extended to construction work.
12. A.A.I. is not responsible for delay in online submission of tender processing fee and EMD and also delay due to link failure/internet problem, etc. in respect of submission of any documents of e-bid. Tenderers who are intending to submit responsive e-Bids are requested to submit the same **well in advance before the due date & time**. It is the responsibility of the tenderer to make sure that the required documents/e-Bid is submitted in time.

Asstt. General Manager (Engg.–Electrical)
Airports Authority of India,
ATS Complex, Mumbai– 400 099