



**GARDEN REACH SHIPBUILDERS & ENGINEERS LTD.**

**गार्डन रीच शिपबिल्डर्स एण्ड इंजीनियर्स लिमिटेड**  
**(A GOVERNMENT OF INDIA UNDERTAKING)**

(भारत सरकार का प्रतिष्ठान)

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CINसीआईएन: L35111WB1934GOI007891

**NOTICE INVITING TENDER (NIT)**

निविदा आमंत्रण सूचना

Garden Reach Shipbuilders & Engineers Limited a **leading Warship Builders and Engineering Product Company**, invites **M/s. Sunshine, 130/9 Bakharahat Road, Hanspukur Green Park, P.O-Joka, Kolkata-7000104, W.B.** to submit **single stage two part (Part I- Techno-Commercial & Part II- Price) bids** through e-tendering mode for the work package as per following bid document.

NIT No निविदा संख्या: **SCC/AJK/ST/Solar Plant.100KW/073/N.ET-1389.** Dated: **05.11.2020**

Job Title कार्य का नाम: "Repairing and commissioning of 100KWp Solar plant on the Roof Top of ES-Building" as per **SOTR No: Supply Solar modules, fitment and re commissioning of 100 KWp damaged Solar Plant. (Annexure I)**

Tender issuing Dept. बिभाग द्वारा जारी: **Contract Cell, GRSE Main Unit.**

**ARTICLE 1अनुच्छेद-1: SCHEDULE OF CALENDAR DATES समायावली की अनुसूची -**

SCHEDULEसारणी		
Pre Bid Meeting बोली-पूर्व बैठक	N.A	NA
Tender Due Date निविदा जमा की अंतिम तिथी	<b>16.11.2020</b>	12:00 hrs.
Tender Opening Date (Part I) निविदा खुलने की तिथी	18.11.2020	14:00 hrs.
Offer Validity Period minimum ऑफर की नियुन्तम वैधता अवधी	90 days from Tender due date	

**ARTICLE 2अनुच्छेद-2: COMMERCIAL REQUIREMENT FOR THE NIT निविदा की ब्यवसायिक आवश्यकता-**

<b>FEES / DEPOSITS</b>	
Tender Fee (refer clause 3 of STAC) निविदा प्रपत्र मुल्य (स्टैक के परिच्छेद 03 मे उदधृत)	<b>Not applicable being SVN case.</b>
Earnest Money Deposit (EMD) (refer clause 4 of STAC) बयाना राशि जमा (स्टैक के परिच्छेद 04 मे उदधृत)	<b>Not applicable being SVN case.</b>
Security Deposit (SD) प्रतिभूति	5 % of Order Value
Liquidated Damages(परिनिर्धारितनुकसान):	0.5% per week max. 5 % of unexecuted job
Billing Frequency बिल करने की अवधी	On completion of job
Evaluation of L1 एल1 का मूल्यांकन	<b>Not applicable being SVN case.</b>

**ARTICLE 3अनुच्छेद-3: ANNEXURES FORMS PART OF THIS TENDER निविदा की संलग्नक प्रपत्र -**

ANNEXURE SL. NO	DOCUMENT DESCRIPTION	Required
Annexure 1 संलग्नक-1	Statement of Technical Requirement (SOTR) and Special Terms and Conditions	Yes
Annexure 2 संलग्नक-2	GRSE Standard Terms And Conditions (STAC) (please refer <a href="http://www.grse.in">www.grse.in</a> )	Yes
Annexure 3 संलग्नक-3	Format for - Bank Guarantee Format for EMD (please refer <a href="http://www.grse.in">www.grse.in</a> )	No
Annexure 4 संलग्नक-4	Format for - Integrity Pact (please refer <a href="http://www.grse.in">www.grse.in</a> )	No
Annexure 5 संलग्नक-5	Format for Technical Eligibility Criteria	No
Annexure 6 संलग्नक-6	Format for Financial Eligibility Criteria	No
Annexure 7 संलग्नक-7	Format for – Non Disclosure Agreement (please refer <a href="http://www.grse.in">www.grse.in</a> )	Yes
Annexure 8 संलग्नक-8	Format for – Disclosure by sub-contractor of existing work load and proposed execution plan of this tendered job (please refer <a href="http://www.grse.in">www.grse.in</a> )	No
Annexure 9 संलग्नक-9	Fire & Safety Guidelines (please refer <a href="http://www.grse.in">www.grse.in</a> )	Yes
Annexure 10 संलग्नक-10	Special condition of contract (please refer <a href="http://www.grse.in">www.grse.in</a> )	Yes
Annexure 11 संलग्नक-11	Contractors Responsibility (please refer <a href="http://www.grse.in">www.grse.in</a> )	Yes
Annexure 12 संलग्नक-12	General Requirement (please refer <a href="http://www.grse.in">www.grse.in</a> )	Yes

Annexure 13 संलग्नक-13	Check List for Bill submission (please refer <a href="http://www.grse.in">www.grse.in</a> )	Yes
Annexure 14 संलग्नक-14	Format for - Bank Guarantee Format for Material Guarantee, SD and PBG (please refer <a href="http://www.grse.in">www.grse.in</a> )	No
Annexure 15 संलग्नक-15	Format for - Bank Guarantee Format for SD (please refer <a href="http://www.grse.in">www.grse.in</a> )	Yes
Annexure 16 संलग्नक-16	Format for - Bank Guarantee Format for PBG (please refer <a href="http://www.grse.in">www.grse.in</a> )	No
Annexure 17 संलग्नक-17	Format for – Indemnity Bond (please refer <a href="http://www.grse.in">www.grse.in</a> )	No
Annexure 18 संलग्नक-18	Guide line for Bank Guarantee (please refer <a href="http://www.grse.in">www.grse.in</a> )	No

#### ARTICLE 4 अनुच्छेद-4: DOCUMENTS TO BE UPLOADED अपलोड हेतु दस्तावेज-

Self-Attested documents are to be scanned and uploaded with Part I of e-bid ई-बिड के भाग-1 के साथ स्कैन एवं अपलोड हेतु स्वअभिप्रामाणित दस्तावेज		
1	Technical Acceptance format as available with NIT after being downloaded and filled up	Yes
2	Commercial Acceptance Format as available with NIT after being downloaded and filled up	Yes
3	PAN /TAN , GST, Labour License Certificate , Registration Certificate of the Company with ROC as applicable	Yes
4.	Government E-Market Place (GeM) registration certificate with Unique GeM Seller ID	Yes

- Registered Bidders with GRSE need not upload para 3 documents if valid documents already submitted / available with GRSE Vendor Registration Cell. **Bidders should mention Unique GeM Seller ID in COMMERCIAL MATRIX**
- Winning Bidder may submit ink signed hard copy of all above documents, prior to issuance of PO.

#### ARTICLE 5 अनुच्छेद-5: DOCUMENTS IN PHYSICAL FORM TO SUBMIT वास्तविक प्रपत्र जो जमा करने हैं-

PHYSICAL SUBMISSION			
SL	DESCRIPTION	DETAILS/TIME SCHEDULE	REQUIREMENT
1	Tender Fee instrument	Not Applicable (NA)	NA
2	EMD Instrument	Not Applicable (NA)	NA

- Above original Negotiable Instruments as stipulated, to reach to (Contract cell, GRSE) within stipulated period as indicated above in a sealed envelope with tender number and job duly superscripting on it.

**ARTICLE 6अनुच्छेद-6: JOB EXECUTION SCHEDULE कार्य निष्पादन सूची -**

**(A) Job Starting Date कार्य आरम्भ तिथी**—The job is to be started immediately on receipt of order.

**(B) Job Completion date कार्यसमाप्तीतिथी**— Job is required to be completed on 30 days from the day of issuing PO.

**ARTICLE 7अनुच्छेद-7: JOB EXECUTION कार्य निष्पादन -**

Job is to be carried out strictly as per the SOTR, Drawings (if any) etc. and in case of doubt, instructions of the concerned officer from ES Department to be followed.

**ARTICLE 8अनुच्छेद-8: GURANTEE& WARRANTEE गारंटी एवं वारंटी -**

For all supplied materials and workmanship guarantee period is 12 months from the day of commissioning the plant.

**ARTICLE 9अनुच्छेद-9: PRICE मूल्य -**

Price quoted will be firm and fixed for the entire contract period till successfully completion of work. Price is to be quoted inclusive of all cost, Taxes & duties except GST. GST is to be indicated separately and will be paid extra. No Escalation whatsoever will be considered under any circumstances within the stipulated Period of contract.

**ARTICLE 10अनुच्छेद-10: ESCALATIONमूल्य वृद्धी-**

NOT Applicable.

**ARTICLE 11अनुच्छेद-11: UNREASONABLE QUOTES अतर्कसंगत भाव -**

Not Applicable.

**ARTICLE 12अनुच्छेद-12: OFFER VALIDITY प्रस्ताव की वैधता-**

Offer should be valid for 90days from the date of opening of Part-I bid i.e. Techno-commercial bid. Under exceptional circumstances GRSE may request for extension of price validity, beyond 90days against valid reason.

**ARTICLE 13अनुच्छेद-13: CONDITIONAL OFFER सशर्त प्रस्ताव -**

Conditional offers w.r.t. SOTR will not be accepted. However in case the bidder wishes to deviate from any/ some commercial Terms & conditions, then separate deviation statement has to be uploaded along with Part-I bid. However, GRSE reserves the right to accept / reject the deviations / bid with deviations after giving reasonable opportunity to the Bidder. If the deviation is acceptable to GRSE, then suitable loading for such deviation on the price quoted by the bidder will be considered (during TNC/CNC proceedings) prior to determine the L1 price.

**ARTICLE 14अनुच्छेद-14: DETERMINATION OF L1एल-1 का चयन -**

Not Applicable.

**ARTICLE 15अनुच्छेद-15: BOQबी ओ क्यू –**

SI No.	Item Description	Qty.	Unit
10	Repairing & Commission 100KWp Solar Plant	1	EA

**NB: (i) UOM- Unit of Measurement; (ii) EA-Each.**

**ARTICLE 16अनुच्छेद-16: OPENING OF BIDS निविदाखुलना-**

Part I (techno-commercial) bid will be opened on the date declared in NIT. Part II bid will be opened post techno-commercial evaluation by GRSE. Price bid of only those who qualify techno-commercially will be opened. Opening date of Price Bid will be intimated accordingly to all qualified bidders. Disqualified bidders, either during technical assessment or commercial discussion will also be intimated about their non-consideration for further processing. If any bidder qualifies for trial order, price bid of such bidder shall not be opened prior to successful completion of trial.

**ARTICLE 17अनुच्छेद-17: MICRO& SMALL ENTERPRISES सूख्छमएवंछोटेउद्योग -**

Purchase preference may be given to eligible Micro and Small Enterprise Firms as per MSME Act provided; the tendered job is listed in their MSE document. (Detail at Clause02 of STAC)

**ARTICLE 18अनुच्छेद-18: AWARDING JOBS TO MULTIPLE BIDDER बहुलबिडरकेलिएठेकाकार्य -**

Not Applicable

**ARTICLE 19अनुच्छेद-19: ELIGIBILITY CRITERIA पात्रताकेमापदंड -**

- Technical Criteria तकनीकी मापदंड - Not Applicable**
- Financial Eligibility Criteria वित्तीय मापदंड - Not Applicable**

**ARTICLE 20अनुच्छेद-20: INSTRUCTION TO THE BIDDERS बिडरहेतुअनुदेश –**

1. Before submitting a bid, bidders are expected to examine the Bid Documents carefully, if they desire, may visit the work front, fully inform themselves of existing conditions and limitations including all items described in the Bid Documents. NO consideration will be granted for any alleged misunderstanding or the materials to be furnished, work to be performed or actual considerations to complete all work and comply with conditions specified in the Bid Document.
2. Any qualified deficiency, errors, discrepancies, omissions, ambiguities or conflicts in the Bid Documents, or there be any doubts as to the meaning of a provision or requirement, the same shall immediately brought to notice of GRSE Tendering Dept. in writing not less than 07 days prior to bid closing date.
3. It is understood that in receiving this bid, GRSE assumes no obligation to enter into a contract for the WORK covered by this bid request. GRSE reserves the right to reject any and all unqualified proposals or waive irregularities therein. GRSE reserves the right to evaluate each and every proposal and accept the whole or any part of the tender and the Tenderer shall be bound to perform the same at the rates quoted. GRSE also reserves the right to reject any and all bids and accept the bid, which in its opinion, appears to be most advantageous to GRSE. Receipt and review of this Bid Request constitutes an agreement of confidentiality between GRSE and each of the contracting Firms preparing its Bid. GRSE reserves the right to change the form of this request to Bids, or make clarifications thereto, within a reasonable time before date of submission of Bids.

4. General Contractors assume all safety related responsibilities for the site and will furnish and maintain its own safety program for itself and its subcontractors. Contractor are bound to comply with all applicable Environmental, Health & Safety rules, regulations, policies, procedures and guidelines when performing work in the facility or site.
5. Bidders objecting on any grounds to any bid specification or legal requirements imposed by these bidding documents shall provide written notice to GRSE within 10 calendar day from the day bid document was made available to public. Failure of a bidder to object in the manner set forth in this paragraph shall constitute and irrevocable waiver of any such objection.
6. Job is to be carried out as per SOTR and instruction of the Engineer in-charge.
7. Any Drawings or technical information attached / provided with this NIT is the Intellectual Property of the Company and will be governed by the specific Acts applicable thereto.
8. Post submission of Tender, such drawings and technical information are to be physically returned. Also all soft copies are to be destroyed and a self-certification to be submitted during CNC, failing which the processing of bid will not be taken further.
9. Contractors are responsible to clean up the area of work w.r.t all sort of debris generated on daily basis. If they fail to do so GRSE reserves the right to perform the cleaning activity and charge the contractor with penalty of up to 25%.
10. Bidder has to declare, in what capacity he is participating in the tender viz. PSU, Limited Co, Pvt.Ltd.Co. Sole Proprietorship Organization, Partnership firm, Joint Venture etc. Supporting documents (scanned copy) confirming such status to be uploaded as attachment to Part I bid.
11. A Bidder is allowed to submit only one Bid under any capacity / status.
12. Difficulty in submitting the bid:
  - a. Any query/difficulty in understanding of SOR or other technical terms may be got clarified from Mr.SC Jha, AGM (ES) mobile no.9347311258/[Jha.satishchandra@grse.co.in](mailto:Jha.satishchandra@grse.co.in) / Mr. A Behera JM(ES) mail id: [Ashwini.Behera@grse.co.in](mailto:Ashwini.Behera@grse.co.in)/ Mob no. 8074976457 prior to submission of offer.
  - b. Any difficulty in submitting / uploading of e-tender or for any system help SM MGR (GRSE E-PROCUREMENT) e-mail/[Bose.ParthaSarathi@grse.co.in](mailto:Bose.ParthaSarathi@grse.co.in)/GRSE Service Provider M/s. NIC personnel may be contacted [Land line no: 033 24893902]
13. **E-mail Address for communication संचार हेतू ई. मेल पता:** Vendor to provide e-mail address to enable faster communication.

## ARTICLE 21 अनुच्छेद-21: e-BID INSTRUCTION ई बिड के अनुदेश –

- a) To participate in the e–Bid submission for GRSE, it is mandatory for the bidders to get their firms registered with E–Procurement portal <https://eprocuregrse@nic.in>
- b) It is mandatory for all bidders to have class – III Digital Signature Certificate (DSC) in the name of the person who will digitally sign the bid from any of licensed Certifying Agency (CA). Bidders can see the list of licensed CAs from the link <http://www.cca.gov.in>.
- c) Bidder can view / download Part-1 (Techno-Commercial) bid documents along with all attachments. They need to fill up the downloaded documents as per instruction and upload the same during bid submission. Non-acceptance of any techno-commercial criteria is discouraged. However, if there is any, it is to be commented accordingly and also stated in the separate deviation format.
- d) Bidder need to fill up Part II (Price) bid online in HTML price bid format by inserting unit price only. No other attachment to the price bid will be reckoned.
- e) In case the bidder does not quote his rate for any item(s), it will be presumed that the bidder has included the cost of that/those item(s) in the rates of other items and the rate for such item(s) shall be considered as **Zero** and the tender will be evaluated by the Employer accordingly and the work executed by the successful bidder accordingly.
- f) Bids can be submitted only during validity of registration of bidder with GRSE e– Procurement portal.
- g) The amendments / clarifications to the bid document, if any, will be posted on E- Procurement portal / GRSE web site only.
- h) It will be the bidder’s responsibility to check the status of their Bid on-line regularly after the opening of bid till award of work.

### i) AMENDMENT OF TENDERDOCUMENT

- a) Before the deadline for submission of tenders, the Tender Document may be modified by GRSE Ltd. by issue of addenda/corrigendum. Issue of addenda / corrigenda will however be stopped 7 days prior to the deadline for submission of tenders as finally stipulated.
- b) Addendum/corrigendum, if any, will be hosted on website / e procurement portal and shall become a part of the tender document. All Tenderers are advised to see the website for addendum/ corrigendum to the tender document which may be uploaded up to 7 days prior to the deadline for submission of Tender as finally stipulated.
- c) To give prospective Tenderers reasonable time in which to take the addenda/ corrigenda into account in preparing their tenders, extension of the deadline for submission of tenders may be given as considered necessary by GRSE.

## ARTICLE 22 अनुच्छेद-22: BID REJECTION CRITERIA बिड अस्वीकृति के मापदंड -

Following bid rejection criteria may render the bids liable for rejection:

1. Bidder's failure to furnish sufficient or complete details for evaluation of the bids within the given period which may range in between two to three weeks depending on the deficiencies noticed in the drawings / technical data which shall not however conflict with validity period.
2. Incomplete / misleading / ambiguous bid in the considered opinion of the Technical Negotiation Committee (TNC) of GRSE.
3. Bid with technical requirements and/or terms not acceptable to GRSE / Customers / External agency nominated, as applicable.
4. Bid received without qualification documents, where required as per the tender.
5. Bid not meeting the pre-qualification parameters / criteria stipulated in the Tender Enquiry.
6. Bid with validity expiry date shorter than that specified in the Tender Enquiry.
7. EMD validity period is shorter than specified in the tender enquiry.
8. Bidders who have not agreed for the fixed price till the validity of the tender or have quoted the variable price.
9. Bidder not agreeing for furnishing of the required Security Deposit (SD).
10. Bidders not submitting Original instrument of EMD within 7 GRSE working days from the tender closing date.

## ARTICLE 23 अनुच्छेद-23: POST AWARD APLICABLE CLAUSES ठेकाजारीकरणकेपश्चातलागू

उपधारा –

### i. Security Deposit प्रति भूतिजमा -

Non-interest bearing security deposit of 5% of total order value is to be deposited in the form of DD / BG within 15 days of receipt of Purchase Order. The clause is elaborated at clause 05 of STAC.

### ii. Work Done Certificate (W.D.C.) कार्यपूर्तिप्रमाण-पत्र(डबल्यू.डी.सी)-

Work done certificates shall be prepared by the Service provider/Contractor and shall be placed before ES Department to get it endorsed by the same Department. Certified service report along with work done certificates shall be placed before GRSE representative to get the work done certified.

Work done certificate will be issued by JM (ES) and or AGM (ES) or his assigned officers of ES Dept.

### iii. Bill Submission बिलप्रस्तुति-

On obtaining WDC, bills are to be raised in line with job stage recognition stated in SOR else on completion of tendered job. Bills are to be submitted (in triplicate) at the bill receiving counters located at the Main Unit of GRSE. Bills need to be submitted in sealed envelope super-scribing on the envelope the Purchase Order No., Vendor Code, Bill / Invoice No., Name of person /employee to whom bill is addressed, for processing. For this WAN link up-gradation service related bill, sealed envelope should be addressed to AGM (ES).



iv. **Payment Terms भुगतानकीशर्तें-**

- a. 90% payment with applicable GST will be paid within 30 days of receipt of certified bill on completion of job along with Work Done Certificate. Bill, deductions against it and Work Done Certificate to be duly signed by respective authority/ Officer in charge of ES Department.
- b. 10% of the certified bill amount will either be retained from each bill as Performance Guarantee and the same will be released after expiry of guarantee period duly certified by the bill approving authority as per SOTR or be paid against submission of Performance Bank Guarantee of equivalent amount valid till expiry of Guarantee period.

v. **Liquidated Damages निर्णितहर्जाना -**

The vendor will be liable to pay the minimum Liquidated Damages @ ½ % per week or part thereof on the undelivered work subject to a maximum of 5 % of the value of the order for delayed part.

vi. **Risk Purchase जोखिमखरीद -**

In case the progress of work is not satisfactory and the contractor fails to maintain the schedule, GRSE reserves the right to get the work done by alternative source at the risk and cost of sub-contractor.

GRSE shall be at liberty to purchase/obtain the service from the alternative source as it deems fit, to make good such default and or in the event of the contract being terminated, the balance of the remaining service to be delivered there under. Any excess over the job price / service rates, paid and incurred by GRSE, as the case may be, over the contract price shall be recoverable from the firm. To make good the recoverable excess amount paid, GRSE shall be at liberty to invoke Bank Guarantee and/or with other available dues of the firm.

**ARTICLE 24 अनुच्छेद 24: SUBMISSION OF BID बिडकीपेशी -**

1. Last date of submission of Bid / Date of opening of bid is indicated in Tender Document. Tender is liable to be rejected if all the requisite documents are not enclosed with the Part I, Techno-Commercial offer.
2. Date of opening of Part II offer i.e. Price Bid will be notified to all Techno-Commercially qualified bidders in due course after conclusion of TNC/CNC meetings and acceptance of Techno-Commercial offer. After opening of e-Price bids, the techno-commercially qualified bidders can view the System Generated Price Comparison Sheet from their own portal.
3. GRSE reserves the right to accept / reject any Tender in full or in part without assigning any reason.
4. Acceptance Format Matrix should be filled up and attached with techno-commercial bid as marks of acceptance of NIT/SOTR/STAC. In case of non-receipt of filled in STACs acceptance format matrix, it would be presumed that you have accepted all our terms & conditions as per GRSE tender until & unless deviation is specially mentioned in offer.

**ARTICLE 25 अनुच्छेद 25: PRE BID MEETING बोलीपूर्व बैठक - Not Applicable.**

**A. J. KANDIR**  
**SM (Contract Cell)**  
**GRSE Ltd. 43/46 Garden Reach Road**  
**Kolkata-700024**  
**(Contact No.9163361808)**

GRSE Ltd.	Supply Solar Modules, fitment and re commissioning of 100KW <sub>p</sub> damaged Solar Plant due to AMPHAN on the Roof Top of ES-Building	SOTR No. Supply Solar Modules, fitment and re commissioning of 100KW <sub>p</sub> damaged Solar Plant Rev. No.: Nil
Location : 100KW <sub>p</sub> Solar Plant on the Roof Top of ES Building		Date: 22.09.2020, Rev Date : Nil
Total No. of Pages : 1		Prepared by: SM (Elect) Approved by: AGM (ES)

**A) INTENT**

Supply Solar Modules, fitment and re commissioning of 100KW<sub>p</sub> damaged Solar Plant due to AMPHAN on the Roof Top of ES - Building on turnkey basis.

**B) SCOPE OF WORK**

- i) Removal of damaged modules, structures, electrical components, wire etc. from the site
  - ii) Supply, fitment of 36 Nos solar modules of 250 KW<sub>p</sub>, 01 No of Invertor, set right structures, replacement of damaged cable, including pipe & laying fresh cables, fitment JBs and connection and restoration of earthing system and connector terminals & fixing nuts & bolts.
  - iii) Re-commissioning 100kwp solar plant and achieve power generation as per statutory guide lines
  - iv) Gate entry challan for all the materials required to be fitted to be submitted with invoice
  - v) All tools and tackles is under the vendor's scope
  - vi) Providing safety gears and responsibility of all personnel( for any accident/ incident ) engaged by the vendor is under the vendor's scope.
- C) **Guarantee Period** : For all supplied materials and workmanship guarantee period is 12 months from the day of commissioning the plant.
- B) **Completion Period** : 30 days from the day of issuing P.O ..
- C) **Work done certificates**:- will be issued by JM(ES) and or AGM(ES).
- D) All Responsibility of personnel engaged by the vendor and providing safety gears are under the vendor's scope. All personnel of the vendor should follow safety rules of GRSE during work inside.
- E) LD Clause: As per GRSE STAC.
- F) **M/s Sunshine Power Product Pvt Ltd.** has to follow all other terms and condition as per STAC.

**C) Scope of GRSE.:**

GRSE will provide electricity and site clearance as per its' convenient.

  
**GOBINDA DATTA**  
 SM (ES), Main Unit  
 Garden Reach Shipbuilders  
 & Engineers Ltd.