



**NTPC Limited**  
**(A Government of India Enterprise)**  
**SSC ER(II), C&M Deptt.**

**NOTICE INVITING TENDER (NIT)**  
**FOR**  
**BI-ANNUAL SERVICE CONTRACT OF 02 NOS ELECTRIC VEHICLES (BUGGY) AT NTPC DARLIPALI**  
**(Domestic Competitive Bidding)**

**NIT NO. :** 9900211482

NTPC invites on-line bids from eligible Bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter:

**Brief Details:**

NIT No.	9900211482
Source of IFB/NIT	SSC, ER-II
Contract Classification	Service Contract
EMD in INR	NIL
BID SUBMISSION DEADLINE	11.11.2020; 15:30 HOURS
BID OPENING DATE	13.11.2020; 16:00 HOURS

**Brief Scope of Work & other specific detail :**

**BI-ANNUAL SERVICE CONTRACT OF 02 NOS ELECTRIC VEHICLES (BUGGY) AT NTPC DARLIPALI.**

**Place of Execution:**

**NTPC LIMITED,**  
**Darlipalli super thermal power project,**  
**Darlipalli,**  
**Distt.: SUNDERGARH, PIN-770001**  
**ODISHA**

**Address for Communication:**

**MANAGER (C&M), SSC (C&M) SSC ER-II**  
**NTPC LIMITED, TSTPS KANIHA,**  
**P.O. : DEEPSHIKHA,**  
**DISTRICT: ANGUL**  
**ODISHA-- 759 147,**  
**DIAL : 06760-247269,**  
**e-mail- [sudhansurpani@ntpc.co.in](mailto:sudhansurpani@ntpc.co.in)**

**OR**

**AGM (CS)I/C, SSC (C&M) SSC ER-II**  
**NTPC LIMITED, TSTPS KANIHA,**  
**P.O. : DEEPSHIKHA,**  
**DISTRICT: ANGUL**  
**ODISHA- 759 147,**  
**DIAL : 06760-247244,**  
**e-mail- [sssahu@ntpc.co.in](mailto:sssahu@ntpc.co.in)**

Websites: <https://eprocurmentpc.nic.in>

## **SCOPE OF WORK**

### **Name of Work : BIENNIAL SERVICE CONTRACT OF 02 NOS ELECTRIC VEHICLES (BUGGY)**

#### **Scope of Work - Line Item 10 (Yr-1)**

Servicing of 02 Nos Electric Vehicles (BUGGY): 04 Visits for scheduled servicing during the 1st year contract period and 02 emergency visits for breakdown.

#### **Scope of Work - Line Item 20 (Yr-2)**

Servicing of 02 Nos Electric Vehicles (BUGGY): 04 Visits for scheduled servicing during the 2<sup>nd</sup> year contract period and 02 emergency visits for breakdown.

#### **Scope of Work -**

#### **Line Item 30: SUPPLY OF SPARES (GST @18%) &**

#### **Line Item 40 : SUPPLY OF SPARES (GST @28%)**

Supply of Spares/consumables/any other material: To be supplied as per the requirement during the 02 year contract period.

Line item 30 is for GST 18 % and Line item 40 is for GST 28 %. Transportation/ courier charges is 4 %.

#### **TERMS & CONDITION**

The general conditions of work for service contract / repairs of the 02 Nos Electric Vehicles (BUGGY) would be as per the following terms and conditions:

##### **(a) Line Item 10 & 20:**

1. The Vendor to perform the periodic servicing as per the attached preventive maintenance check list and ensure maximum uptime of the BUGGY.
2. The contract involves Eight scheduled services visits and 04 emergency visits for breakdown during the contract period of 02 years. Schedule service visit to be done quarterly/ as per EIC instruction.
3. For Periodic service visit/ Emergency visit for breakdown, party's service representative will come to the site for Servicing/attending breakdown within 3 days of information to party either verbal or written or any other suitable mode of communication.
4. During attending the breakdown, if any required spares not available immediately, party has to arrange necessary spares within 7 days and revisit for attending the breakdown without any extra visit cost.
5. Party should ensure that all necessary safety precautions are adhered before carrying out maintenance on BUGGY.
6. The Party will be solely responsible for safety of its service personnel. Party has to provide all required PPE's to its service personnel.
7. The Party shall ensure safety of equipment, man & material while working.
8. NTPC shall not be responsible for any accident/ casualty whatsoever and the same shall be the total responsibility of the Party and any untoward incident should be dealt by the Party itself.

##### **(b) Line Item 30 & 40:**

1. The spares if any required for successful completion of work shall be supplied by the party as per actual requirement and instruction of EIC at rate defined in quotation. An amount of Rs1,24,064/- (as per quotation, excluding GST) have been envisaged as per item no.30 & 40.
2. All spares to be brought after due entry on the challans at CISF gate. Payment for actual quantity of spares brought shall be paid as per rate defined in quotation including Transportation & packing charges.

3. Warranty certificate for all the spares shall be submitted shall be of M/s Maini (or authorised agency) 06 months from the date of commissioning.

### **Special Terms & Conditions**

1. Party's service representative must come to the site for service/maintenance of each BUGGY. The service representative must have good knowledge of maintenance of Maini BUGGY and he must be able to take all the decisions for successful completion of work. The visits shall be as per mutually agreed dates.
2. Party has to carry out all the works as mentioned in the scope of work and must complete all the jobs successfully within a mutually agreed date for completion.
3. Party has to submit a service report as per the service report format of M/s Maini to EIC/ his representative on the general condition of the BUGGY.
4. Party has to carry out all maintenance of minor nature as per requirement observed during periodic servicing of BUGGY.
5. All special T&P's required for successful completion of the work has to be brought by the party.
6. Travelling expenses from party's works to NTPC and back is in party's scope. Transportation of spares from party's place to NTPC Darlipali is under party's scope & its own risk & cost.

### **7. Defect Liability Period:**

7.1. In case of breakdown maintenance: 1 month

In case, if any problem arises in the system within one month after completion of work, the party shall attend to the problem within 3 days of information to party without any additional cost.

7.2. In case of periodic servicing: 1 week

In case of any problem arises in the system(s) within a week after completion of work and which can be attributed to improper servicing, party has to attend the same without any additional cost within 3 days of information to party.

8. The party's service representative shall train the personnel engaged by NTPC for operation of BUGGY about the do's and don'ts of daily operation and daily basic maintenance practices required for keeping the BUGGY in safe and healthy running condition.
9. For each day of delay in visit beyond specified time (3 days) after intimation, penalty of Rs. 500/- per day of delay shall be imposed.
10. Decision of the Engineer-in charge shall be final in case of any dispute.
11. All other terms & conditions of GCC will apply for this contract.

### **PAYMENT TERMS:**

1. For Line item 10 & 20, Payment shall be made on per visit basis as per BoQ.
2. For Line item 30&40, Payment shall be made for actual material supplied only as per rates specified in the attached budgetary quote.

**Provisions pertaining to Safety Aspects / compliance to Safety Rules**

For Safety Aspects / compliance to Safety Rules (as per circular no. 792, Ref. No.: CS-QS-C-792, Date 03.10.2019) 3% has been separated/deducted from estimate and put as sub line item in each Line item which will be paid to the Party against raised Bill after compliance to Safety Aspects / compliance to Safety Rules (as per circular no. 792).