

- b) **"Applicable laws"** shall mean such Central, State and local laws which apply to and govern the Parties and the transaction envisaged in this Agreement. This would include but not limited to the Electricity Act, 2003, CEA Safety Regulations and Regulations and any statutory modifications or reenactment of the above laws.
- c) **"Commission"** shall mean the Uttarakhand Electricity Regulatory Commission (UERC).
- d) **"Connected load"** means aggregate of the manufacture's rating of all energy consuming apparatus duly wired and connected to the power supply system of distribution Licensee including portable apparatus in the consumer's premises. This shall not include the load of spare plug, sockets, load exclusively installed for firefighting purposes. The load of either water and room heating or room cooling apparatus, whichever is higher, shall be taken into account.
Connected load shall be used only for the purpose of assessment in case of direct theft or dishonest abstraction of energy or un-authorized use of energy.
- e) **"Contracted Load"** means the load in kVA (kilo Volt Ampere) which the Distribution Licensee has agreed to supply from time to time subject to the governing terms and conditions and is different from the connected load.
- f) **"Distribution Licensee"** means a Licensee authorised to operate and maintain a distribution system for supplying electricity to the consumers in his area of supply and granted licence by the Commission.
- g) **"Tariff"** as approved by the Commission and as applicable including subsequent amendments or modifications thereof.
- h) **"Regulations"** means the subordinate or delegated legislation, rules, regulations, orders, codes and/or instructions, notifications or other similar directives issued or amended by any competent regulatory, legislative, administrative, judicial or executive authority including the Commission, governing and/or regulating the supply of electricity in line with Applicable Law including but not limited to UERC (State Grid Code) Regulations, 2016, UERC (Distribution Code) Regulations, 2018, UERC (The Electricity Supply Code, Release of New Connections and Related Matters) Regulations, 2020 and amendments issued from time to time.

Notwithstanding anything contained hereinafter, this Agreement shall be governed as per the provisions of the Electricity Act, 2003 and/or the Regulations of the Commission as applicable from time to time. Any word or expression used shall, unless otherwise defined in this agreement, bear the meanings ascribed to it under the Electricity Act, 2003 or Regulation made thereunder.

Signature of Distribution Licensee's Officer

Stamp & Signature of
Consumer

2. Contracted Load

Subject to the provisions hereinafter contained and during the continuance of this agreement, the **distribution Licensee** shall supply and the **Consumer** shall take from the **distribution Licensee**, the energy required by him for the purpose of _____ at **High Tension/Extra High Tension**, which consumer confirms at _____ kVA (hereinafter referred to as the 'Contracted Load').

3. System of Supply

The system of supply for the purpose of supply under this agreement shall be three-phase alternating current at a frequency of 50 cycles per second and a voltage of 11000 Volts or above. The frequency and voltage of the supply at the point of commencement of supply to the **consumer** shall, however, be subject to fluctuations that are ordinarily usual and incidental to the generation, transmission and distribution of electrical energy, but such fluctuations shall not except owing to extraordinary reasons beyond the control of the **distribution Licensee**, exceed the limits of variations permitted by the CEA Safety Regulations, 2010 or any statutory modifications thereof, which may be in force from time to time.

4. Commencement of Supply

The **consumer** shall be deemed to have commence taking supply of electrical energy from the **distribution Licensee** under the conditions of this agreement from the date of energisation of connection or intimation is sent to him in writing by the **distribution Licensee** that the supply of electrical energy to the full extent of the Contracted Load is available under this agreement, whichever is earlier.

5. Point of Supply

The point at which the supply of energy shall be deemed to have commenced for the purpose of this agreement shall be the point at out-going terminals of the **distribution Licensee's apparatus**, installed at the **consumer's premises** or elsewhere, which shall be located in a position as to be approved by the **distribution Licensee**.

6. Failure of Supply

The supply shall be made available except in cases such as beyond **distribution Licensee's** control, including like strikes, breakdowns of equipment or network, grid constraints or disturbance, lockout or where the supply is affected for other reasons over which the **distribution Licensee** has no control. The **distribution Licensee** shall not be liable for any claims for loss, damage or compensations whatsoever, arising out of failure of supply or variation in parameters thereof due to such reasons.

Signature of Distribution Licensee's Officer

Stamp & Signature of
Consumer

7. Consumer to accommodate Distribution Licensee's Apparatus

The consumer shall provide in his (Consumer's) premises necessary accommodation required and considered suitable by the distribution Licensee for housing its (distribution Licensee's) apparatus for giving supply under this agreement free of rent to the distribution Licensee and afford all other facilities necessary for the proper operation, if required, the same shall be made available by the consumer at his own expense.

Such accommodation shall be maintained and protected by the consumer at his own cost.

8. Distribution Licensee's Apparatus & Equipment

8 (a) All the meters, plant, apparatus and equipment belonging to the distribution Licensee and installed in the consumer's premises, notwithstanding that the same or any part thereof may be fixed or fastened to any part of the consumer's premises or to the soil under it shall at all times continue to be the sole and absolute property of distribution Licensee and removable by the distribution Licensee and shall not be, in any way disturbed except by authorised officials of the distribution Licensee. The consumer further agrees with the distribution Licensee as follows: -

(i) That the distribution Licensee shall be at liberty to place its name plates or any marks or numbers of the said apparatus and equipment belonging to the distribution Licensee and the consumer shall not alter or remove such plates, marks or numbers.

(ii) That the said apparatus and equipment belonging to the distribution Licensee shall be kept at the consumer's premises and the same shall be duly protected and shall not be sold, assigned or dealt with or shall not be parted possession thereof by the consumer.

8 (b) Consumer's responsibility for Distribution Licensee's property

The consumer shall exercise proper care to protect the property of the distribution Licensee on his premises and in the event of loss or damage to the distribution Licensee's property arising due to any act (including negligence) of consumer or due to any reason attributable to the business and operation of the consumer, cost of necessary repairs or replacement shall be paid by the consumer.

Signature of Distribution Licensee's Officer

Stamp & Signature of
Consumer

9.1 The Consumer shall

- (i) Exercise proper care to protect the **distribution Licensee's** equipment in his premises; and
- (ii) Ensure that the **distribution Licensee's** equipment in his premises is not tampered with, sold, assigned, altered or removed; and
- (iii) In the event of loss or damage to the **distribution Licensee's** equipment in his premises, the **consumer** shall pay the cost of necessary repairs or replacement.

9.2 All cases shall be processed with the procedure and conditions set out herein and energisation of any connection shall be made only after due verification by the **distribution Licensee**.

9.3 Consumer agrees to abide by the relevant and applicable provisions of UERC (State Grid Code) Regulations, 2016, UERC (Distribution Code) Regulations, 2018, UERC (The Electricity Supply Code, Release of New Connections and Related Matters) Regulations, 2020 and all other Rules/Regulations amended from time to time.

9.4 Subject to the terms of this agreement and the Applicable Laws, the consumer agrees that it shall not, and that it shall ensure that its agents contractors, employees and invitees shall not, interfere in any way with the **distribution Licensee's** equipment without the prior consent of the **distribution Licensee**. For the purpose of this clause "interfere" shall include: -

- (a) Severing, terminating, restricting, impairing or impeding any Point of Supply and/or any connection between the Distribution System and the Point of Supply;
- (b) Disconnection or altering the connection of any equipment to any system of cables, foundations, pipes, drains or other media to which it may be connected from time to time or to prevent supply of any substance or thing through such connected system;
- (c) Affixing or removing any item or substance of any nature whatsoever to or from any equipment.
- (d) Damaging any equipment or doing or omitting to do any act, or allowing any state of affairs to subsist, as a result of which any equipment would be likely to sustain any material damage;
- (e) Allowing any other person to interfere with any equipment;
- (f) Altering any meters or settings on any equipment;

Signature of Distribution Licensee's Officer

Stamp & Signature of
Consumer

- (g) Obstructing access to any equipment; and
- (h) Impairing the effectiveness of any gate, fence, wall, alarm system or the means of keeping out intruders.

Consumer shall always inform **distribution Licensee** about any illegal/unauthorised tapping for supply from the apparatus/network of **distribution Licensee** and/or consumer.

10. Apparatus Equipment

All consumer's equipment connected with the **distribution Licensee's** system shall be efficiently operated and maintained by the consumer. The setting and capacities of the various apparatus; belonging to the consumer may be fixed in consultation with the **distribution Licensee**.

11. Metering

For the purpose of registering the electrical energy and the Maximum Demand taken by the consumer under this agreement, there shall be provided at the point of Commencement of Supply as defined in **Clause 4** above, suitable metering equipment which shall be the property of and shall be kept calibrated by **distribution Licensee**.

12. Testing of Meters

The consumer shall be entitled on application to the **distribution Licensee** to have a test carried out on the meters at any time after paying the prescribed fee of such test. Such meters shall be deemed to be correct if the limits of the error do not exceed those laid down in CEA (Installation & Operation of Meters) Regulations, 2006 or any statutory modification there of as may be in force from time to time. If as a result of such test, the meter is proved to be not correct, the **distribution Licensee** shall adjust the consumer's account as may be required in accordance with UERC (The Electricity Supply Code, Release of New Connections and Related Matters) Regulations, 2020 amended from time to time.

Signature of Distribution Licensee's Officer

Stamp & Signature of
Consumer

13. Meter Reading

The readings of the meters or meter referred to in **Clause 11** above shall be taken at regular intervals by **distribution Licensee** through MRI/AMR/AMI and the readings so taken shall be conclusive and binding on both the **consumer** and the **distribution Licensee** as to the amount of maximum demand and electrical energy supplied to the **consumer**, except in case of tampering of such meters whereby **distribution Licensee** shall have right to proceed as deemed fit. **Distribution Licensee** shall provide a copy of MRI report alongwith the monthly bill. **Distribution Licensee** also agrees to provide full MRI report along with load survey on payment of amount as decided by the Commission from time to time.

Provided that in the event of any meter of the **distribution Licensee** being found defective for reasons not attributable to the **consumer**, the energy consumed during the period when the meter remained defective shall be determined and adjustment of amounts payable shall be carried out as per UERC (The Electricity Supply Code, Release of New Connections and Related Matters) Regulations, 2020.

14. Power Factor

The **consumer** shall install at his own expense suitable apparatus like shunt capacitors, etc. of standard design at the point of commencement of supply and will endeavour to maintain power factor of the load at not less than 0.85 lagging at any time in relation to the period relevant to determination of maximum demand.

15. Payment for Supply

The **consumer** shall pay to the **distribution Licensee** for electrical energy supplied during the preceding billing period such amount as billed, which shall be based on, calculated and ascertained in accordance with the tariff category as per applicable Rate Schedule.

Signature of Distribution Licensee's Officer

Stamp & Signature of
Consumer

16. Non-Payment

The consumer shall pay in full the bill or bills within respective due dates which shall normally be fifteen days from the date of delivery of bills, notwithstanding any difference or dispute. If the consumer fails to pay the entire amount of any bill due under this agreement as aforesaid, he shall pay a surcharge at rate as per approved tariff order of the Commission in force for each month or part thereof.

Notwithstanding the above, **distribution Licensee** reserves the right to disconnect the supply after the due date in the event of non-payment in accordance with Section 56 of the Electricity Act, 2003 after giving the consumer 15 days notice from the due date. If the payment is not received, on expiry of such period the Licensee shall be at its liberty to disconnect the supply of electrical energy. The supply may be restored only after full payment of all the outstanding dues including the charges for the work of disconnection and reconnection together with the surcharge as applicable.

17. Payment of Levies

Any levy, whether it is called electricity duty/tax, cess, sales or service tax, octroi or by whatever other name called, made by the State Government or other competent authorities on energy purchased by the consumer from the **distribution Licensee** shall be paid by the consumer as billed by **distribution Licensee**.

18. Security Deposit

The consumer as required by the **distribution Licensee**, has deposited with it a sum of Rs. _____ (Rupees _____ only) as security/consumption deposit for its performance of the terms and conditions of this agreement and shall on **distribution Licensee's** requisition from time to time renew or replenish such deposit, in the event of the same becoming exhausted or insufficient. The **distribution Licensee** shall, as per Commission's guidelines/regulations, be at liberty at any time and from time to time to appropriate and apply the security so deposited as aforesaid in or towards payment or satisfaction of all or any money, which becomes due from the consumer to the **distribution Licensee**.

Provided that, this clause shall apply in respect of the supply of energy or otherwise under this agreement and shall be without prejudice to any other rights or remedy to which the **distribution Licensee** may be entitled to.

Signature of Distribution Licensee's Officer

Stamp & Signature of
Consumer

19. Right of Access

The consumer shall, at all reasonable times, permit duly authorized representatives of the **distribution Licensee** to have access to his (consumer's) premises for the purpose of inspecting and testing his (consumer's) installation or reading meters and for testing, repairing, renewing or replacing any or all equipment belonging to the **distribution Licensee** and doing all things necessary or incidental to the proper maintenance of supply to the consumer.

20.1 Period of Supply

This agreement shall, subject to as hereinafter provided, be and remain in force unless validly terminated in accordance with the Clause 20.2 to 20.4 below.

20.2. Distribution Licensee shall have the right to terminate this agreement based on bill cum disconnection notice/serving a written notice to the consumer in any of the following events:-

- (a) The consumer is in default of its obligations to ensure the maintenance of the Security in accordance with Clause 18 of this agreement upon Licensee's requisition raised as per relevant Regulations or Orders of the Commission; or
- (b) The consumer fails to pay the full amount towards payment for supply in accordance with Clause 15 of this agreement on the date on which the same shall have become payable; or
- (c) The consumer fails to rectify the issues pointed out by the distribution Licensee which are jeopardising its distribution network.

and such failure is not remedied to the satisfaction of **distribution Licensee** within a period of 15 clear days from the due date or from the date of applicability of disconnection notice. Provided that **distribution Licensee's** right to terminate the agreement in terms of this clause shall be without prejudice to its other rights.

20.3 The consumer shall be entitled to permanently disconnect its connection and terminate this agreement by-

- (a) Giving an advance written notice of minimum one (1) month to **distribution Licensee**, and apply for disconnection in the prescribed format seven days in advance of the proposed date of permanent disconnection.
- (b) After conducting special reading by the distribution Licensee, the final bill based on special reading shall be prepared and issued to the consumer by the distribution Licensee. The Consumer shall pay to **distribution Licensee**, within 03 days upon service of such final bill, without deduction, set-off or withholding on any account whatsoever, the amount of such bill.

Provided that if the consumer disputes the reasonability of the final bill, the same shall be resolved in accordance with Clause 25 of this Agreement.

Signature of Distribution Licensee's Officer

Stamp & Signature of
Consumer

- 20.4 For termination of this Agreement pursuant to 20.3 above, the **distribution Licensee** shall proceed for disconnection as per the procedure specified in UERC (The Electricity Supply Code, Release of New Connections and Related Matters) Regulations, 2020 subject to any subsequent modifications /amendments therein read with any other Regulation and Order passed by the Commission and prepare and deliver final bill to the consumer.
21. **Contract not Transferable**
- Neither this contract nor any interest herein shall be transferred or assigned by the consumer in any manner whatsoever without the prior consent in writing of the **distribution Licensee**.
22. **Maintenance of records by Consumer**
- The consumer shall afford to the **distribution Licensee** all reasonable information and facilities to enable the **distribution Licensee** to keep all records required under the provisions of the Electricity Act, 2003 or the Rules and the Regulations applicable under the government or Municipal Regulations relating to the supply of electrical energy. Consumer shall immediately inform **distribution Licensee** in writing about any change in use of supply or in any records pertaining to this agreement.
23. **Agreement to be read with Applicable Laws**
- This agreement shall be read and construed as subject in all respects to the relevant provisions of Applicable Laws.
24. **Indemnity**
- (a) The consumer shall indemnify, defend, save and hold harmless **distribution Licensee** against any and all suits, proceedings, actions, demands and third party claims for any loss, damage, cost and expense suffered by **distribution Licensee** on account of the negligence, act or omission inaction by the consumer under this agreement.
- (b) The consumer shall also be responsible and liable to **distribution Licensee** for any loss or damage caused to the **distribution Licensee** for any negligence or inaction, damage to the property of the **distribution Licensee** caused by the consumer or its employees.
- (c) The consumer shall make to its own employees, if any, payment of compensation on account of injury, fatal or otherwise due to accident during service. It shall indemnify **distribution Licensee** and its employees against any claim on this account.

Signature of Distribution Licensee's Officer

Stamp & Signature of
Consumer

25. Dispute Resolution

If any question or difference whatsoever arises between the parties to these presents or as to any clause or thing herein contained or the construction hereafter as to any other matter in any way connected with or arising out of these persons of the operation hereof or the rights, duties or liabilities either in connection herewith, then, unless the procedure for settling such a question or difference is laid down by the Electricity Act, 2003 and amendments issued from time to time as the case may be or otherwise specifically by this agreement, in every such case, the matter in difference shall be referred for Arbitration. In this connection, an application maybe made by either party to the Managing Director, UPCL, for nominating a person as the sole arbitrator with the mutual consent of both the parties. However, in case the parties fail to mutually agree on the appointment of such person as the sole arbitrator, the Commission may appoint another person as the sole arbitrator upon an application made to it by either party in this regard. The award of the arbitrator shall be final and binding upon the parties to this agreement. Subject as aforesaid the provisions of Arbitration and Conciliation Act, 1996 and the rules thereunder and statutory modifications thereon in force shall be deemed to apply to the arbitration proceedings under this clause. Venue of arbitration proceedings shall be Dehradun only.

In witness whereof all parties hereto have executed or caused to be executed these presents the day and year first above written through their respective authorized signatories as under:

Signed, Stamped/Sealed and delivered by:

.....
Distribution Licensee's Officer
For and on behalf of
(Name of the distribution Licensee)

.....
For and on behalf of Consumer
Name:
Designation
Consumer stamp/seal

Witness:

1. **Signature**
Name & Address
.....
2. **Signature**
Name & Address
.....

1. **Signature**
Name & Address
.....
2. **Signature**
Name & Address
.....

Appendix**CONNECTION SUMMARY**

Book No. _____

Service Connection No. _____ Connected on _____

1	Name of Consumer	
2	Full Address where Electricity Supply is required including telephone, mobile, fax and email	
3	Registered Address of the Consumer (Postal & Nearest Landmark) including telephone, mobile, fax and email	
4	Billing Address, where bill is required to be sent including telephone, mobile, fax and email	
5	Purpose for which Supply is required (Category as per purpose of use)	
6	Type of Industrial /Commercial /other activity	
7	Contracted Load (in kVA)	
8	Voltage of supply	
9	Desired date of energisation of Connection	

Total Connected Load _____ kW (kilo-Watt) / (_____ kVA at 0.85 PF)

Signature of Distribution Licensee's Officer

Stamp & Signature of Consumer

Annexure - VI

(ref. regulation 3.3 & regulation 3.4)

**Formats:- Monthly Division-wise reports on delay in release of
LT/HT/EHT connections****Performa A1- For delay in Release of new LT connection**

Month: _____

Name of Zone :
Name of Circle :
Name of Division :

1. Number of applications pending on the last day of the preceding month _____
2. Number of applications received during the month _____
3. Number of connections released during the month _____
4. Number of applications pending on last day of the month _____
5. Number of connections released which were delayed by more than 90 days from the stipulated time frames.
6. Number of connections released within specified period of 15 days or extended period specified in the regulations.
7. Number of connections not energised within specified period of 15 days or extended period specified.

Details of connections not energised within specified period

Name of the applicant	Date of Application	Amount received from applicant	Date of energisation	Number of days of delay	Amount of penalty	Reason for delay
1	2	3	4	5	6	7
(A) Where connection should have been released within 15 days as per the Regulations						
(B) Where connection should have been released within 60 days as per Regulations (If only extension of distributing mains is required)						
(C) Where connection should have been released within 90 days as per Regulations (If commissioning of a new sub-stations is also required)						
(D) Where connection should have been released within 180 days as per Regulations (If commissioning of a new 33/11 KV S/S is required)						

Note: - Details of connections delayed by more than 90 days from the stipulated time frames to be highlighted in this report.

Executive Engineer

Performa A2- For delay in Enhancement of LT Load

Month: _____

Name of Zone :

Name of Circle :

Name of Division :

1. Number of applications pending on the last day of the preceding month _____
2. Number of applications received during the month _____
3. Number of connections where load is enhanced during the month _____
4. Number of applications pending on last day of the month _____
5. Number of connections where load is enhanced within specified period of 15 days or extended period specified in the regulations
6. Number of connections where load is not enhanced within specified period of 15 days or extended period specified

Performa A3- For delay in Reduction of LT Load

Month: _____

Name of Zone :

Name of Circle :

Name of Division :

1. Number of applications pending on the last day of the preceding month _____
2. Number of applications received during the month _____
3. Number of connections where load is reduced during the month _____
4. Number of applications pending on last day of the month _____
5. Number of connections where load is reduced within specified period of 15 days or extended period specified in the regulations
6. Number of connections where load is not reduced within specified period of 15 days or extended period specified

Performa B1- For delay in Release of new HT/EHT connection

Month: _____

Name of Zone :

Name of Circle :

Name of Division :

1. Number of applications pending on the last day of the preceding month _____
2. Number of applications received during the month _____
3. Number of connections released during the month _____
4. Number of applications pending on last day of the month _____
5. Number of connections released which were delayed by more than 90 days from the stipulated time frames.
6. Number of connections where connection is released within the specified period _____
7. Number of connections not energised within specified time limit as per Regulation _____

Details of Connections Not energized within specified period

S. No.	Name of the Applicant	Date of Application	Date of Deposition of amount	Amount Deposited	Time allowed for Energisation of Connection as per regulations	Date of Energisation of Connection	Time taken to Energise the Connection	No. of days of delay	Amount of penalty @ Rs. 500 per day for each day of default
1	2	3	4	5	6	7	8	9	10
(i) 11 kV works including line not involving independent feeder:									
(ii) 11 kV works including line involving independent feeder:									
(iii) 33 kV works including line:									
(iv) 132 kV and above works including line:									

Note: Time allowed for energization of connection shall be as shown in para-A below. However, If works are required to be done in addition as per para-B below, then the total time period allowed for energizing the connection shall be sum of time periods as shown in para-A & B below.

- (A) Cases, where supply of electricity to premises applied for does not require commissioning of new substation/bay, the distribution/transmission Licensee shall complete installation of HT/EHT works within the time specified below from the date of deposition of amount by the Applicant:
- (i) 11 kV works including line not involving independent feeder - specified time period 60 days
 - (ii) 11 kV works including line involving independent feeder - specified time period 90 days
 - (iii) 33 kV works including line - specified time period 180 days
 - (iv) 132 kV and above works including line - specified time period 300 days
- (B) Cases, where supply of electricity to premises applied for requires commissioning of a new substation/bay, the distribution/transmission Licensee shall take up the work on the new sub-station/bay at its own cost and complete the work within the "Additional time" specified below for different sub-stations:
- (i) New 33/11 kV sub-station - specified time period 180 days
 - (ii) Augmentation of existing 33/11 kV sub-station - specified time period 120 days
 - (iii) Extension of bay at 33/11 kV sub-station - specified time period 45 days
 - (iv) 132 kV and above sub-station - specified time period 540 days
 - (v) Extension of bay at 132 kV and above sub-station - specified time period 90 days

Note:- Details of connections delayed by more than 90 days from the stipulated time frames to be highlighted in this report.

Executive Engineer

Performa B2- For delay in Enhancement of HT/EHT Load

Month: _____

Name of Zone :

Name of Circle :

Name of Division :

1. Number of applications pending on the last day of the preceding month _____
2. Number of applications received during the month _____
3. Number of connections where load is enhanced during the month _____
4. Number of applications pending on last day of the month _____
5. Number of connections where load is enhanced within specified period of 30 days or extended period specified in the regulations
6. Number of connections where load is not enhanced within specified period of 30 days or extended period specified

Performa B3- For delay in Reduction of HT/EHT Load

Month: _____

Name of Zone :

Name of Circle :

Name of Division :

1. Number of applications pending on the last day of the preceding month _____
2. Number of applications received during the month _____
3. Number of connections where load is reduced during the month _____
4. Number of applications pending on last day of the month _____
5. Number of connections where load is reduced within specified period of 30 days or extended period specified in the regulations
6. Number of connections where load is not reduced within specified period of 30 days or extended period specified

Annexure - VII

(ref. regulation 4.1)

Application for Load Enhancement or Reduction/ Change of Consumer's name due to change in Ownership or occupancy of the property/ Transfer of Consumer's name to Legal heir/Change of Category (Distribution Licensee.....)

Applying for the purpose of:

- Load Enhancement/Reduction [A & B below] Change of Consumer's Name [A & C below]
 Transfer of Consumer's Name to Legal heir [A & C below] Change of Category [A & D below]

[Only applicable sections in the form are to be filled by the Applicant]

(To be filled by Licensee)

Application Number	
Date of Application	

A Connection Particulars of Consumer:				
1	Existing Consumer	Book No		
		S.C. No.		
2	Address at which supply is provided	House		
		Street		
		Colony/ Area		
		District		Pin
3	Name (In Capital) of Existing Consumer			
4	Telephone No. (if any)		Mob.	
B Particulars for Load Enhancement/Reduction				
1	Particulars	Load Enhancement (kW/kVA/HP)	Load reduction (kW/kVA/HP)	
	Existing Contracted Load			
	Load requested			
Note:- Connections requiring change in supply voltage after enhancement/reduction of load, shall be processed as fresh application for new LT/HT/EHT connection, as the case may be, by the Licensee duly adjusting the amounts already paid by the applicant.				

C Particulars of New Owner/Occupant: [For Change of Consumer's name/ Transfer of Consumer's name to Legal heir]			
1	Name (In Capital) of the applicant in whose name connection is to be transferred		
2	Telephone No.		Mob.
3	E-mail		
4	List of Documents Required:	Change of Consumer's name due to change in Ownership or occupancy of the property	Transfer of Consumer's name to Legal heir
		1. Copy of latest bill duly paid 2. Proof of ownership of property 3. NOC of previous owner for transfer of security deposit	1. Copy of latest bill duly paid 2. Copy of Registered Will, Succession Certificate, Mutation in municipal/land records etc. 3. NOC from other Legal heir in case connection is to be transferred in the name of one of the Legal heirs.
D Change of Category			
1	Existing load as per electricity bill (kW/kVA/HP)		
2	Load after change in Category (kW/kVA/HP)		
3	Existing category		Change of category desired
<p>Note:- Wherever applicable, the Applicant shall submit documents as per regulation 3.4.2 (4) (b) pertaining to Statutory Permissions/Registrations irrespective of voltage level LT/HT/EHT.</p> <p>No change in category shall be allowed for a PTW connections.</p>			
Applicant shall submit the proof for duly paid latest bill along with this application form.			
Date:		Signature of Applicant	

Annexure - VIII

(ref. regulation 5.1)

METER TESTING REPORT**1. CONSUMER PARTICULARS**

Name (In Capital) of consumer: _____

Address: _____

Consumer S.C. No./Book No.: _____

Contracted Load: _____

2. METER PARTICULARS

Meter No. _____ Size: _____

Dial No. _____

Type: _____ C. T. Ratio: _____

E/L- LED Status _____ Rev LED status _____

3. PULSE TEST

Meter Constant: _____ Load: _____

Reading before test: _____ Reading after test: _____

No. of pulse taken: _____ Actual Time Taken for the test: _____

Energy Recorded by meter: _____ Energy Recorded by Testing Equipment: _____

Error: _____

RESULT

Consumer Meter recorded _____ % Less/More Consumption, Need Replacement/Results are within Limits

Certificate

It is to certify that the testing has been carried out as per the procedure prescribed by the Commission on _____ (date). An external load of _____ kW was used for testing for 1 kWh and total time taken was _____ min. The testing was carried out by using suitable scanner for counting the pulses.

Signature of Consumer

Signature of Licensee's representative

Name and Designation

Note: Approximate time taken for test for different external loads is as under

Load in kW	Approximate time in Minutes
1 kW	100
2 kW	50
3 kW	30

Annexure - IX

(ref. regulation 5.1 & regulation 5.2)

Application for Self-Assessed/ Advance Payment of Anticipated Bills

(Distribution Licensee.....)

Applying for the purpose of: Self-Assessed Bill [A, B & D below] Advance Payment of anticipated bills [A, C & D below]*[Only applicable sections in the form are to be filled by the Applicant]**(To be filled by Licensee)*

Application Number	
Date of Application	

A	Consumer Details:			
1	Existing Consumer	Book No		
		S.C. No.		
2	Address at which supply is provided	House		
		Street		
		Colony/Area		
		District		Pin
3	Name (In Capital) of Consumer			
4	Telephone No. (if any)		Mob.	
B	Self-Assessed Bill			
1	Based on reading (Self-taken)	a. Previous Reading		Date:
		b. Current Reading		
		c. Net Consumption		
		Amount		
2	Based on average consumption of last 3 billing cycles		Amount:	