

as approved by the Engineer-In- Charge (EIC) on site, when there are no standard specifications.

The fresh OPC of 43 grade cement and TMT steel reinforcement bars Fe 415 shall be used confirming to relevant IS specifications of the approved manufacturers of HPCL. The agency has to keep the full proof records of purchase and consumption along with original purchase bills of Cement and Steel as per the HPCL procedures and rules. The agency has to provide best workmanship with skilled manpower for all the civil items as per the standard specifications/ best practice as approved by the EIC. The booklet Standard Specifications for Civil Works will be applicable wherever there is dispute in the items of civil works. HPCL will not supply any material for this work.

#### **1.12 Module Mounting Structure (MMS):**

- a. The MMS should be designed for a seasonal tracker optimised for at least 3 positions ( 1 number for summer, 1 number for winter and 1 number for latitude) so as to meet the offered CUF and. The angle should be systematically optimized for maximum energy generation throughout the year based on location and local weather variables for each module technology.
- b. The MMS should be designed for an optimum tilt angle to meet the maximum output. The angle should be systematically optimized for maximum energy generation throughout the year based on location and local weather variables for each module technology.
- c. The MMS should be safe, and designed to allow easy replacement of any module and easy access to the O&M staff.
- d. The array structure shall be so designed that it withstand severe cyclonic storm with wind speed up to maximum 180 kmph. None of the MMS component shall have thickness less than 1mm irrespective of design calculations.
- e. The structure shall be designed for simple mechanical and electrical installation. It shall support Solar PV modules at a given orientation, absorb and transfer the mechanical loads to the ground properly. There shall be no requirement of welding

or complex machinery at site and is strictly not allowed.

- f. Seismic factor for the site to be considered while making the design of the foundation/ramming etc. or any technology. If pile foundation is considered in designing for module mounting structure then pile cap above ground shall have minimum height of 150 mm. The design of array structure shall be based on soil test report of the site and shall be approved from the Client/ Consultant.
- g. In case of galvanization of structures, specific requirement for thickness of galvanization should be at least minimum 80 microns but at no point, it should be less than 60 microns. Ensure inner side should also be galvanised with same thickness of coating.
- h. All fasteners shall be of Stainless steel - SS 304. Nut & bolts, supporting structures including the entire MMS shall have to be adequately protected against all climatic condition.
- i. Modules shall be clamped / bolted with the structure properly. The material of construction shall be Al / Steel. Clamps / bolts shall be designed in such a way so as not to cast any shadow on the active part of a module.
- j. Module mounting structures shall also be earthed through proper separate earthing.
- k. The material of construction, structural design and workmanship shall be appropriate with a factor of safety of not less than 1.5 as per IS 456.
- l. For module installed in single table the horizontal/vertical tolerance in alignment shall not more than 10mm is allowed. The Contractor shall provide to Company the detailed design, specifications and calculations of the MMS and take approval from client/consultant.

#### **LIST OF RECOMMENDED O.E.M'S / BRANDS**

<b>Item/Component</b>		<b>Recommended Make/ Brands</b>
Solar PV modules		( Indian Makes) -, TATA SOLAR / ADANI / PV Power Tech / VIKRAM / WAAREE / ANCHOR
Module Structure	Mounting	GANGES INTERNATIONAL/ TATA BLUESCOPE/NEUVOSOL/ EQUIVALENT

Power unit	Conditioning (STRING INVERTERS)	ABB / SMA / FRONIUS / DELTA / SCHNEIDER /SUNGROW / HITACHI / KACO/ SOLAREEDGE/
DCDB		Siemens/ ABB/ Schnieder Electric/ Hensel/ Havells/ HPL/ Voltecor
ACDB		Siemens/ ABB/ Schnieder Electric/ Hensel/ Havells/ HPL/ Voltecor
DC wires /Cables		Siechem/ Polycab/ Lapp/ Top Cable
AC Cables		Finolex/ Polycab/ Havells/ HPL

### **LIST OF SPARES**

The selected bidder must maintain the following spares at site that should be included as a free supply with the 7KW Solar PV Plant. All spares should be of the same make and capacity as supplied with the respective Solar PV Plant

**List of Spares to be maintained at site by selected bidder is as under:**

- Solar Modules – 1% of the supplied quantity rounded up to the nearest whole number. Minimum 2 nos spare modules per station.

**1.13 SPARE INVERTER :-** Spare Inverter to be supplied of exactly the same ratings used for the Solar Power Plant system as a separate unit as per Schedule of Quantity

**SUPPLY, INSTALLATION AND COMMISSIONING OF SOLAR POWER  
SYSTEM AT SV STATIONS**

**SPECIAL TERMS AND CONDITIONS**

**ATTACHMENT-II**

1. The 7 KW Solar Power system at each station shall be delivered and installed to the respective locations on door delivery basis as per the following schedule.

SL.NO.	LOCATION	ADDRESS	QTY.	DISCOM
01.	SV 16	Village Adesar, Taluka Rapar, District Kutch, Gujarat	01 SET (7 KW SYSTEM)	Jodhpur Vidyut Vitran Nigam Limited
02.	SV 17	Village Zekda, Taluka Varahi, District Patan, Gujarat	01 SET (7 KW SYSTEM)	Jodhpur Vidyut Vitran Nigam Limited
03.	SV19	Village :Patawa, Tehsil-Bali, District- Pali, Rajasthan	01 SET (7 KW SYSTEM)	Jodhpur Vidyut Vitran Nigam Limited
04.	SV20	Village :Narlai, Tehsil-Desuri, District- Pali, Rajasthan	01 SET (7 KW SYSTEM)	Jodhpur Vidyut Vitran Nigam Limited
05.	SV21	Village :Kantaliya, Tehsil-Marwar Junction, District-Pali, Rajasthan	01 SET (7 KW SYSTEM)	Jodhpur Vidyut Vitran Nigam Limited
06.	SV22	Village :Khinwal, Tehsil-Raipur, District- Pali, Rajasthan	01 SET (7 KW SYSTEM)	Jodhpur Vidyut Vitran Nigam Limited
07.	SV23	Town: Bar, Tahsil: Raipur Dist. Pali, Rajasthan	01 SET (7 KW SYSTEM)	Jodhpur Vidyut Vitran Nigam Limited
08.	SV24	Village - Babara Tahsil: Raipur, Dist.- Pali, Rajasthan	01 SET (7 KW SYSTEM)	Jodhpur Vidyut Vitran Nigam Limited
09	SV25	Village - Lawera Tahsil: Nasirabad, Dist.- Ajmer, Rajasthan	01 SET (7 KW SYSTEM)	Jodhpur Vidyut Vitran Nigam Limited
11	SV27	HPCL, Village - Dudu, tehsil - mozabad, distt. -	01 SET (7 KW	Jaipur Vidyut Vitran Nigam Limited

		Jaipur, Rajasthan, 303008	SYSTEM)	(JVVNL)
12	SV28	HPCL, Village - Rajawas, tehsil - amer, distt. - Jaipur, Rajasthan, 303704	01 SET (7 KW SYSTEM)	Jaipur Vidyut Vitran Nigam Limited (JVVNL)
13	SV29	HPCL, Village - Dev ka harwada, tehsil - amer, distt. - Jaipur, Rajasthan, 303104	01 SET (7 KW SYSTEM)	Jaipur Vidyut Vitran Nigam Limited (JVVNL)
14	SV30	HPCL, Village - Dhulkot, tehsil - virat nagar, distt. - Jaipur, Rajasthan, 303509	01 SET (7 KW SYSTEM)	Jaipur Vidyut Vitran Nigam Limited (JVVNL)

**Contact Person Details and Address:**

**Hindustan Petroleum Corporation Limited**  
**Palanpur Pumping Cum Receipt Station**  
**Behind GIDC, On Mota Road**  
**Chandisar Village, Palanpur**  
**Distt. Banaskantha**  
**Gujarat:-385510**  
**Contact Person: - Pankaj Kumar/ Saurabh Vishwakarma**  
**9598100033 / 9930399194**

2. The above jobs will be carried out as per instructions of MDPL Officer In charge. The work shall be in good order & condition and in conformity in every respect with the requirement of the contract & Officer-in-charge's instructions.

3. The materials, design and workmanship shall satisfy the relevant International / Indian Standards, the job specifications contained herein and codes referred to. Where the job specifications stipulate requirements in addition to those contained in the standard codes and specifications these additional requirements shall also be satisfied. In the absence of any Standard /Specifications/Codes of practice for detailed specifications covering any part of the work covered in this tender, the instructions / directions of Engineer will be binding on the Contractor.

**4. DELIVERY PERIOD**

Time is the essence of this job. And the seller shall try to improve upon the same. All the material covered under this job shall be delivered within **12 weeks** from the date of purchase Order and The date of receipt of material at site shall be considered as the date of delivery. However, Complete Installation and Commissioning of the Entire Solar Plant system including all liasoning and obtaining necessary

approval at all the locations must be completed in all aspects within **16 weeks from the Date of Purchase order**

## **5. TERMS OF PAYMENT:**

### **a.) Design and Supply Charges :**

- i.) 70 % of Value along with taxes and duties shall be released within 15 days after receipt of all the materials and submission of all documents at site against party invoice.
- ii.) 30 % of Value along shall be released only after installation and commissioning of the Solar Power system and synchronization with the grid along with all the necessary liasoning and commissioning certificates such as Net Metering Agreement etc. issued by statutory authority.

### **b.) Installation and Commissioning Charges**

- i.) 100 % of Value along shall be released after installation and commissioning of the Solar Power system and synchronization with the grid along with all the necessary liasoning and commissioning certificates such as Net Metering Agreement etc. issued by statutory authority.

**3% of value from line (a) and (b) shall be retained as retention money, which shall be released after successful completion of Defect Liability Period. The retention Money may be retained in the form of Performance Bank Guarantee provided by the vendor for the balance 3% amount.**

Payment against invoices shall be made on receipt of equipment / material at site against submission of following documents along with your Bill / Invoice:

- i) Delivery Challan / Lorry Receipt duly acknowledge by our site.
- ii) Manufacturer's Test Certificate
- iii) Manufacturer's Guarantee Certificate.
- iv.) Warranty Certificate for 25 Years in case of Solar Panels

Please note that HPCL cannot make any advance payment with order OR against Dispatch documents through Bank.

## **8. INSPECTION AND TESTING:**

The materials are to be inspected throughout various phases of production from raw material to finished product by party's Works Inspectors. Dispatch documents in respect of each consignment should be accompanied by a Certificate issued by Works Inspector including the tests conducted with results There of as required under the relevant specifications and also certifying that the material confirm to specifications and various relevant standards.

## **9. GUARANTEE/WARRANTY PERIOD:-**

The Entire Solar Power system must be warranted for a minimum period of 1 Year from the date of commissioning and The Solar Panels must have a warranty for a minimum period of 25 Years from the date of receipt at site . During the warranty period the vendor shall provide free service/ repairs/ replacement of defective part whichever is applicable. The supplier shall submit the original warranty certificate while handing over the solar power system. The Solar panels Manufacturer shall provide Solar Panel Warranty.

## **9. DEFECT LIABILITY PERIOD:**

Material supplied under this contract shall be guaranteed for its quality for a period of 18 months from the date of supply or 12 months from the date of commissioning at site mentioned above. All defects during this period shall be rectified by the vendor at this own cost.

## **10. DELAYED DELIVERY**

The time and date of delivery of stores / materials / equipment as stipulated in the order shall be deemed to be the essence of contract. In case of delay in execution of the order beyond the date of delivery as stipulated in the order the delayed delivery at prices reduced by a sum equivalent to ONE HALF OF ONE percent (1/2%) of the Total Order Value for every week of delay or part thereof, limited to a maximum of 5% OF TOTAL ORDER VALUE.

11. HPCL reserves the right to amend or delete any item of the bill of quantities at a later date at its discretion depending on the job requirement and also to split the entire job between two or more contractors without assigning any reason.

12. Before and after installation and commissioning, tests shall be carried out at the

site to HPCL satisfaction.

13. Any damage to any of existing system shall be made good by vendor.

14. All the safety and security regulations and other statutory rules applicable in the areas shall be meticulously complied with. In the event of any damage caused to Non-observance of such rules/regulations the party shall be solely responsible for the same and shall keep HPCL indemnified against all losses and claims arising from the same.

**NOTE:** Vendors may visit the site to understand the scope of job or for any Clarifications before submitting the bid.



**SUPPLY, INSTALLATION AND COMMISSIONING OF SOLAR POWER  
SYSTEM AT SV STATIONS**

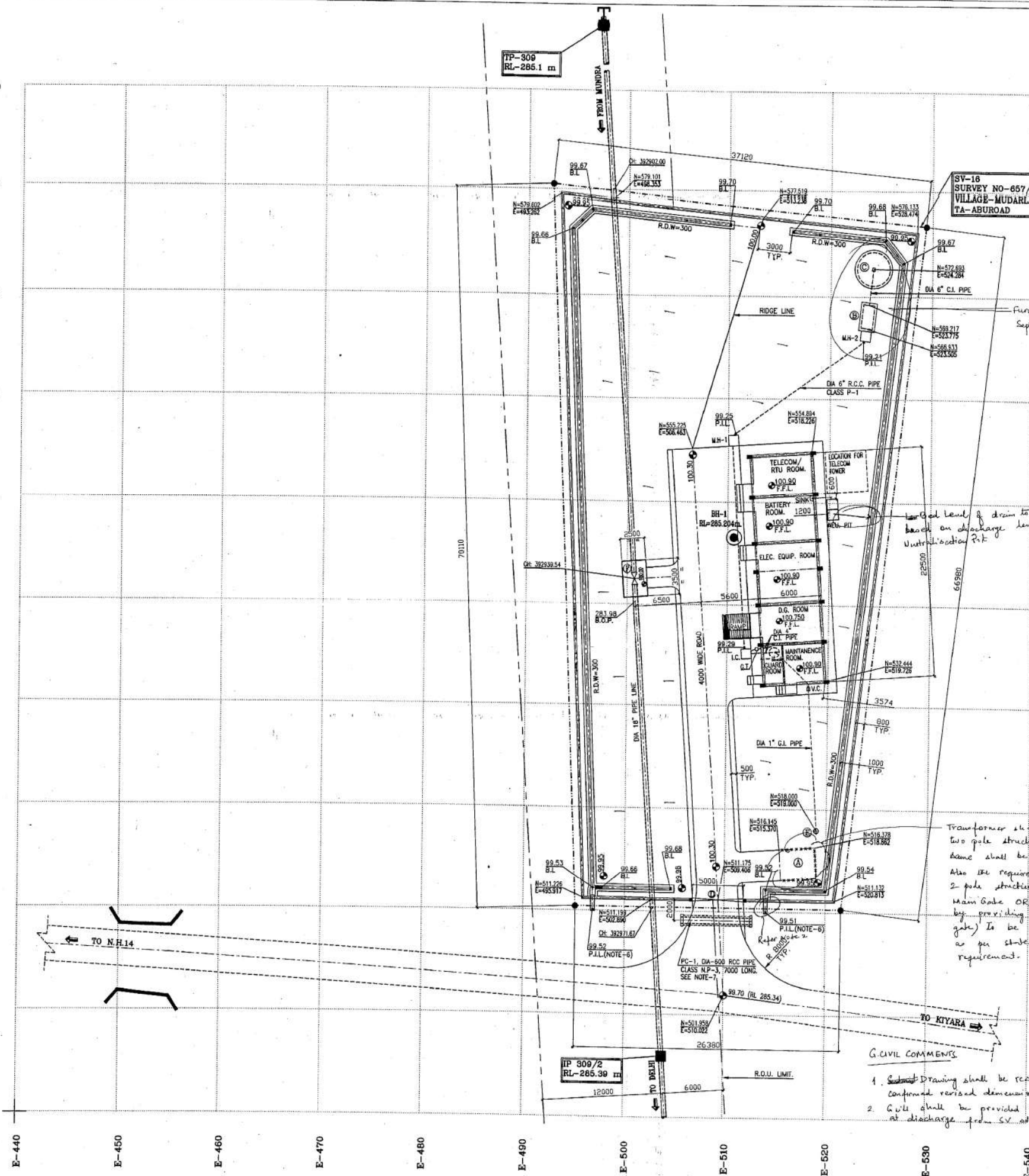
**ATTACHMENT NO. III**

**SCHEDULE OF QUANTITY**

<b>Sr.No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit</b>
1.	<b>DESIGN AND SUPPLY OF SOLAR POWER SYSTEM:</b> - Supply of 07 KW SOLAR Power System as per Scope of Job (Attachment-I) & Special Terms and Conditions (Attachment-II) including packing, forwarding, loading/un-loading, freight & transit insurance for supply.	13	ST
2.	<b>INSTALLATION AND COMMISSIONING CHARGES:</b> - Installation and Commissioning charges of 7 KW SOLAR POWER SYSTEM as per Technical specification mentioned in the tender at SV stations	13	ST
3	<b>SUPPLY OF SPARE INVERTER-</b> Spare inverter as per the ratings of other inverter supplied for the Solar Power Plant	02	EACH



N-590  
N-580  
N-570  
N-560  
N-550  
N-540  
N-530  
N-520  
N-510  
N-500  
N-490



Furnish Type / No. of uses for  
Septic tank and Soak pit.

Level of drain to be revised  
based on discharge level from  
Neutralisation Pit.

Transformer shall be installed on  
two pole structure. The location of  
same shall be decided during execution.  
Also the requirement of fencing around  
2 pole structure (with entrance from  
Main Gate OR access to 2 pole structure  
by providing kink in the boundary with  
gate) to be decided by the Contractor  
as per state Electricity Board  
requirement.

G.CIVIL COMMENTS

1. Submit Drawing shall be resubmitted with revised  
confirmed revised dimensions of the SV station
2. Gully shall be provided on storm water drain  
at discharge from SV station.

REFERENCE DRAWINGS

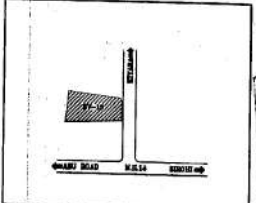
S.NO.	DRAWING/DOCUMENT TITLE	DRAWING/DOCUMENT NO.
1.	TOPOGRAPHICAL SURVEY PLAN	MK-108/3-06 REV - 0
2.	LAYOUT PLAN AND DETAILS OF COMPOUND WALL	4010-02-00-A1-271 REV-A
3.	ARCHITECTURAL G.A. PLANS, ELEVATIONS & SECTIONS FOR CONTROL ROOM BUILDING.	4010-01-TY-A1-111 REV-A
4.	STANDARD DETAILS OF S.W. DITCHES (E.I.L. STD.)	7-65-0101 REV-4
5.	STANDARD DETAILS OF PIPE CULVERT (E.I.L. STD.)	7-65-0103 REV-1
6.	ROAD CURVES AND CROSSINGS.	7-65-0010 REV-2
7.	NEUTRALISATION PIT.	7-65-0310 REV-1
8.	SANITARY MANE HOLE.	7-65-0251 REV-3
9.	SEPTIC TANK.	7-65-0216 REV-2
10.	SOAK PIT.	7-65-0217 REV-3
11.	VALVE PIT/CHAMBER.	7-65-0211 REV-2
12.	GULLY TRAP.	7-65-0214 REV-3

NOTES:-

1. ALL DIMENSIONS ARE IN M.M; LEVELS AND COORDINATES ARE IN METRES.
2. THE AVERAGE N.G.L.=R.L 285.17
3. THE AVERAGE TOP LEVEL OF THE EXISTING ACCESS ROAD =285.34
4. THE FINISHED GROUND LEVEL OF THE PLOT AND THE DATUM LEVEL =100.00
5. THE DATUM LEVEL 100.00 CORRESPONDS TO RL 285.64
6. THESE BED LEVELS MAY BE SUITABLY MODIFIED, IF REQUIRED, TO SUIT SITE CONDITIONS.
7. THE DIAMETER/AND OR NO. OF THIS PIPE, SHALL BE SUITABLY MODIFIED IF REQUIRED, TO SUIT SITE CONDITIONS.
8. THE SANITARY WASTE PIPE LINE, SHALL BE PROVIDED WITH A SLOPE OF 1:100
9. THE DRINKING WATER STORAGE TANK OF 500 LIT. CAPACITY, LOCATED OVER ROOF SLAB OF TOILET BLOCK, SHALL BE OF SYNTHEX OR EQUIVALENT APPROVED MAKE.

LEGEND:-

- A - TRANSFORMER AREA (3500 X3000)
- B - SEPTIC TANK (2300 X 1100)
- C - SOAK PIT (DIA 3250)
- D - MAIN GATE.
- E - TUBE WELL (BORE WELL)
- F - P.C.C. PAVING
- HPCL STONE.
- ROAD
- COMPOUND WALL
- RECTANGULAR STORM WATER DRAIN, 300 WIDE.
- BOUNDARY LIMIT
- P.I.L. - PIPE INVERT LEVEL.



KEY PLAN

A	15-05-06	ISSUED FOR APPROVAL	HSK	AKS	BSB
REV	DATE	DESCRIPTION	DRN	CHD	APPRD
CLIENT	M/S HINDUSTAN PETROLEUM CORPORATION LIMITED, MUMBAI.				
CONSULTANT	ENGINEERS INDIA LIMITED (A Govt. of India Undertaking)				
CONTRACTORS:	STROYTRANS-GAZ RUSSIAN PUBLIC JOINT-STOCK COMPANY, NEW DELHI BRANCH.				
PROJECT	MUNDRA - DELHI PIPELINE				
TITLE	COMPOSITE LAYOUT PLAN SV-16				
SCALE	FOA NO.	EIL JOB NO.	DRAWING NO.	REV.	
1:200	6544/1-172/0037	6544	4010-01-00-A1-115	A	



## ATC

Sl.No.	Description	Attached File	Set Value	Supporting Doc. Req'd
1	ACKNOWLEDGEMENT :- WE HEREBY ACKNOWLEDGE RECEIPT OF SUBJECT E-TENDER AT <a href="https://etender.hpcl.co.in">https://etender.hpcl.co.in</a> FOR OUR USE IN PREPARING THE BID. WE UNDERTAKE THAT THE CONTENTS OF THE ABOVE BIDDING DOCUMENT AT <a href="https://etender.hpcl.co.in">https://etender.hpcl.co.in</a> SHALL BE KEPT CONFIDENTIAL AND FURTHER THAT THE DRAWINGS, SPECIFICATIONS AND DOCUMENTS SHALL NOT BE TRANSFERRED AND THAT THE SAID DOCUMENTS ARE TO BE USED ONLY FOR THE PURPOSE FOR WHICH THEY ARE INTENDED.		None	No
2	COMPLIANCE TO BID REQUIREMENT:-WE HEREBY AGREE TO EACH & EVERY WORD/LINE FORMING PART OF THIS TENDER DOCUMENT AND ADDENDUM OR CORRIGENDUM TO THE BIDDING DOCUMENT. WE HAVE ALSO CHECKED e TENDER MESSAGE BOARD AND QUERY REPLIES ISSUED BY HPCL AND THE SAME HAS BEEN CONSIDERED IN OUR OFFER. HOWEVER, IF THERE ARE ANY DEVIATIONS TECHNICAL/COMMERCIAL/GENERAL RAISED BY US AGAINST THIS TENDER, THE SAME SHALL BE MENTIONED UNDER DEVIATION ,IF APPLICABLE . WE ALSO DECLARE THAT DEVIATIONS MENTIONED BY US ANYWHERE ELSE SHALL BE NULL & VOID. WE FURTHER CONFORM THAT THE PERSON SUBMITTING THIS BID ON LINE IS AUTHORIZED TO SUBMIT THE BID. (say: CONFIRM)		None	No
3	(M/s. (Please fill Party's name _____) hereby declare / clarify that we have not been banned or delisted by any government or quasi Government agencies or Public Sector Undertakings. NOTE : If a bidder has been banned by any Government or quasi Government agencies or PSUs, this fact must be clearly stated with details. If this declaration is not given along with the unpriced bid, the tender will be rejected as non-responsive.		None	No
4	NAME OF THE COMPANY/PARTY		None	No
5	POSTAL ADDRESS		None	No
6	NAME OF THE AUTHORISED CONTACT PERSON		None	No
7	Mobile No. of the Authorised Contact person		None	No
8	TELEPHONE NO.		None	No
9	FAX NO. OF THE BIDDER		None	No
10	WHETHER REGISTERED WITH NSIC : YES / NO		None	No
11	WHETHER COPY OF NSIC CERTIFICATE ENCLOSED : YES /NO (Please upload NSIC CERTIFICATE HERE, In case applicable)		None	Allowed
12	WHETHER REGISTERED AS MICRO SMALL ENTERPRISE (MSE) : YES / NO.		None	No
13	If registered as MSE,upload MSE certificate		None	Allowed
14	GSTIN REGISTRATION STATUS IN INDIA: REGISTERED BIDDER OR UN-REGISTERED BIDDER OR REGISTRATION UNDER COMPOSITION SCHEME		None	No
15	Please provide the GSTIN of the state using which the bidder will be raising the bills		None	No
16	DETAILS OF BUILT-IN-CIF VALUE, IMPORT CONTENT & CUSTOM DUTY ,upload detail in format provided in tender, In case of NIL /N.A. please mention the same.		None	Allowed
17	PLEASE UPLOAD YOUR PAN CARD FOR E-PAYMENT		None	Mandatory
18	PLEASE UPLOAD YOUR GSTIN certificate FOR E-PAYMENT		None	Mandatory
19	Please provide the copy of Power of Attorney in favour of person digitally signing the bid		None	Mandatory
20	Whether any of the Directors of Vendor is relative of any Director of Owner or the Vendor is a firm in which any Director of Owner or his relative is a Partner or the Vendor is Private Company in which any Director of Owner is a member or Director. (SAY YES or NO)		None	No
21	Upload duly filled and signed Annexure-A,B,C and D as given in Sr. No. 4		None	Mandatory
22	Referring to Govt circular regarding imposing restrictions on procurements -imports from countries sharing land border with India, on the grounds of Defence of India and National Security with immediate effect. Please provide DECLARATION FOR NOT SHARING LAND BORDER WITH INDIA as per attached format at sr no. 5		None	Mandatory
23	Please upload declaration on your letter head for Bid security		None	Mandatory
24	AFFIDAVIT REGARDING ORIGINAL DOCUMENT VERIFICATION TO BE PROVIDED ON E-STAMP PAPER		None	Mandatory
25	Common annexure	ANNEXURE A-D.pdf	-	No
26	EMD declaration	Declaration instead of EMD.pdf	-	No
27	border sharing declaration	No land border sharing declaration.pdf	-	No
28	Affidavit for Original Document submission	affidavit for original doc verification.pdf	-	No

**ANNEXURE-A**

**DECLARATION (NOT BANNED)**

**(To be submitted along with Un-priced bid)**

(M/s. \_\_\_\_\_) hereby declare / clarify that we have not been banned or delisted/blacklisted or Put on holiday by Government of India / Ministries of Government of India/Government of India Enterprises.

Stamp and Signature of Bidder

**Note:**

This Declaration should be on the letterhead of the Bidder and should be signed by a person competent and having the power of attorney to bind the Bidder.

## ANNEXURE-B

### BIDDER'S GENERAL INFORMATION

To  
HPCL Pipelines Department,  
Hindustan Bhavan P&P HQO-HB1 ,No 8, SV Marg,  
Ballard Estate  
Mumbai - 400001

Bidder Name:

Number of Years in Operation : \_\_\_\_\_

Registered Address : \_\_\_\_\_

Contact Person's Name : \_\_\_\_\_

Operation Address  
if different from above : \_\_\_\_\_

Telephone Number : \_\_\_\_\_  
(Country code) (Area Code) (Tel. Number)

E-mail address & Web Site : \_\_\_\_\_

Telefax Number : \_\_\_\_\_  
(Country Code) (Area Code) (Tel. Number)

ISO Certification, if any (if yes, please furnish details)

(SIGNATURE OF BIDDER WITH SEAL)

## ANNEXURE-C

To,  
HPCL Pipelines Department,  
Hindustan Bhavan P&P HQO-HB1 ,No 8, SV Marg,  
Ballard Estate  
Mumbai - 400001

The following confirmation / updation of my Bank Account Details and I hereby affirm my/our choice to opt for payment of amounts due to me under various contracts through electronic mode. I understand that Hindustan Petroleum Corporation Limited also reserves the right to send the payment due to me by a Cheque / Demand Draft / Electronic Mode or through a banker.

Supplier / Contractor Name	
Supplier / Contractor Code	
Address	
Controlling Office Name	Marketing Projects Office
P.A. No.	
E-mail ID	
Bank Name	
Branch Name	
Branch Address	
MICR No.	
Account Type	
Account Number	
IFSC Code of the Branch (For RTGS)	
IFSC Code of the Branch (For NEFT)	

I hereby confirm that the particulars given above are correct and complete and also undertake to promptly advise any changes to the above details to HPCL. If the transaction is delayed or not effected for reason of incomplete or incorrect information or banking delays, I shall not hold Hindustan Petroleum Corporation Limited responsible. I also agree for printing of the bank details on the Cheque or DD if the payment is effected by Cheque / DD.

Date:

(Signature of Contractor / Supplier)

Note:

1. The message should be on Companies Letter Head.
2. Bank details to be confirmed by the Bankers. Such information shall be duly signed & stamped by the Bankers.
3. Please enclose cancelled / photocopy of a Cheque.

## ANNEXURE-D

### BID FORM

**To:** (Name and address of Owner/Consultant)

**Date:**

Gentlemen,

Having examined the Conditions of Contract and Specifications of tender document including Addendum(s) / Corrigendum(s) in respect **SOLAR POWER -SV STATIONS** the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply and delivery (Description of Goods and Services) in conformity with the said Drawings, Conditions of Contract and specifications for the same (total bid amount in words and figures) or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this bid.

We undertake if our bid is accepted, complete delivery as agreed and specified in the RFQ document. If our bid is accepted we will obtain the guarantee of a Bank in a sum not exceeding (10)% of the Contract price for the due performance of the Contract.

We agree to abide by this bid for a period of **90 days (for LIMITED Tender)** from the date fixed for bid opening under Instructions to Bidders and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof in your notification of award (Fax of Intent) shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid, you may receive.

Dated this                      Day of

Signature

.....

In the capacity of duly authorized to sign bid for an on behalf of

Witness

Address

Signature

**(To be submitted on Letter head / emblem)**

**BID SECURITY DECLARATION (IN LEIU OF EARNEST MONEY DEPOSIT)**

Ref : Tender No \_\_\_\_\_

Date \_\_\_\_\_

Sub : Tender title \_\_\_\_\_

I, Shri \_\_\_\_\_ of M/s. \_\_\_\_\_, having its registered office at \_\_\_\_\_, in my capacity as \_\_\_\_\_ (*Role of the Bidder – Proprietor/Partner/Director etc.*) and being authorized for the purpose, declares on behalf of the Bidder as under:

- 1) That M/s. \_\_\_\_\_ are participating in the subject tender and have submitted our bid in response to the same.
- 2) That we understand that in compliance with the Ministry of Finance Office Memorandum bearing Reference F.9/4/2020-PPD dated 12.11.2020 and Office Memorandum bearing reference DPE/7/(4)/2017-Fin(Part-I) dated 19.11.2020 issued by Department of Public Enterprises, the Owner has decided not to ask for furnishing of Earnest Money Deposit (EMD) in the form of Bid Security till the operation of the said Office Memorandum.
- 3) That in lieu of not furnishing the EMD, we hereby declare that :
  - a) We will display our commitment to abide by our bid during the tender evaluation process and will not withdraw or modify it or impair or derogate from it in any respect during its validity period i.e. \_\_\_\_\_ number of days from the date of opening of the Unpriced Bid as sought in the Notice inviting Tender.
  - b) We will comply with all formalities of signing of the contract/agreement/purchase order and submit performance security within time stipulated in the tender document.
  - c) On our failure to ensure (a) and (b) above, HPCL being the Owner shall be entitled to put us under suspension for its future tenders or ban/blacklist us for a specified period as per its policy. The discretion and decision of HPCL in this regard will be final.
  - d) We will comply with all other formalities which HPCL will communicate to us during the bid validity period.



- 4) The executant and signatory of this Declaration is authorized by the bidder and the bidder undertakes to comply and abide by the above declaration.

Date

Signature \_\_\_\_\_

Place

Stamp / seal

**UNDERTAKING ON LETTERHEAD**

To,

M/s HPCL

SUB:

TENDER NO:

Dear Sir

We have read the clause regarding Provisions for Procurement from a Bidder which shares a land border with India, we certify that, bidder M/s\_\_\_\_\_ (*Name of Bidder*) is :

- (i) Not from such a country [       ]
- (ii) If from such a country, has been registered [       ]  
with the Competent Authority.  
(Evidence of valid registration by the  
Competent Authority shall be attached)

***(Bidder is to tick appropriate option ( ✓ or X) above).***

We hereby certify that bidder M/s\_\_\_\_\_ (*Name of Bidder*) fulfills all requirements in this regard and is eligible to be considered against the tender.

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

**CERTIFICATE FOR TENDERS FOR WORKS INVOLVING POSSIBILITY OF SUB-  
CONTRACTING**

To,

M/s HPCL

SUB:

TENDER NO:

Dear Sir

We have read the clause regarding Provisions for Procurement from a Bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; we certify that, bidder M/s\_\_\_\_\_ (*Name of Bidder*) is:

(i) not from such a country [       ]

(ii) if from such a country, has been registered with the Competent Authority. [       ]

(Evidence of valid registration by the Competent Authority shall be attached)

*(Bidder is to tick appropriate option ( ✓ or X) above).*

We further certify that bidder M/s\_\_\_\_\_ (**Name of Bidder**) will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority.

We hereby certify that bidder M/s\_\_\_\_\_ (**Name of Bidder**) fulfills all requirements in this regard and is eligible to be considered.

Place:

[Signature of Authorized Signatory of Bidder]

Date:

Name:

Designation:

Seal:

**ANNEXURE - M**

**FORMAT FOR AFFIDAVIT REGARDING ORIGINAL DOCUMENT VERIFICATION TO BE PROVIDED  
ON E-STAMP PAPER**

**To,**  
**Hindustan Petroleum Corporation Limited**  
**Mumbai**

**SUB: .....**

**TENDER NO: .....**

Dear Sir,

We hereby confirm that we .....(Name of the bidder) ..... would get all the original documents verified before PO placement within time line given by HPCL, failing which our bid would be rejected and the case would be treated as a case of misrepresentation of the facts and action would be initiated as per tender terms / HPCL policy.

**For and on behalf of ..... (Name of firm/entity)**

Authorized signatory (to be authorized by the Board of Directors)

**< Insert Name, Designation and Contact No.>**