



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

(भारत सरकार का उद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(A Government of India Enterprise)

Office of the Executive Director, Contracts & Procurement

Brookland Compound, Lower New Colony, Shillong-793 003, Meghalaya, India

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ISO – 9001 :2015, 14001 :2015 & 45001 :2018

NIB NO. 391 DATED 12.05.2021**SECTION-I****NOTICE INVITING BIDS**

1. North Eastern Electric Power Corporation Limited, a leading Miniratna Category-I Public Sector Enterprise under the Ministry of Power, Government of India, invites online Limited tender at e-procurement portal <https://etenders.gov.in> under Single-Stage Two-Envelope bidding process through Domestic Competitive Bidding (DCB) route from the IRDA registered Non-life Insurers enlisted in the Request for Participation for **Renewal of Industrial All Risk (IAR) Insurance Policy for the Assets of 5 MW Solar PV Power Plant, Monarchak, Tripura, for a period of 1(one) year w.e.f. 00:00:00 Hours of 26.06.2021**, with a validity of 90 (ninety) days from the date of opening of Techno-Commercial bids.

2. **Bidding Procedure**

The Bidder shall submit Bids under Single-Stage Two-Envelope bidding system through online as follows:

Techno-Commercial Bid (Envelope No. 1): Shall contain all the Bidding Forms, Form F-1 to Form F-10 as stipulated at Section-VII (Part-A) of bid document in support of Techno-Commercial Bid.

Price Bid (Envelope No. 2): Shall contain Price Bid Forms, Form-A: Price Schedule and Form-B: Break up of Premium as stipulated at Section-VII (Part-B) of bid document. Price Bids of only those Bidders who qualify in Techno-Commercial evaluation shall be opened.

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3. **Registration for Participation in Bids**

- 3.1 Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrolment" on the CPP Portal which is free of charge.
- 3.2 As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 3.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 3.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 3.6 Bidder can then log in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

Bidders are requested to get themselves enrolled on the e-Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) well in advance and no extra time will be considered for submission of bids for the delay in enrolling on the e-Procurement portal.

For Registration and other e-procurement portal related queries, bidders may contact NIC at



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Mobile No. 08787522181
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4. Submission and Opening of Bids

- 4.1 Bidders shall prepare and submit their bids online in e-Procurement portal <https://etenders.gov.in>. Online bidding forms will be available in the above website. Submission of online bids is mandatory for consideration of the bids by NEEPCO.
- 4.2 The bidder shall refer to the Instruction for online bid submission given at Section-III, Instruction to Bidders of the bid document.
- 4.3 The bids shall be opened at the date & time mentioned at Clause 6 below.

5. E-Reverse Auction:

The tender shall be finalized through "Tender Cum Auction" i.e. through the tender followed by e-Reverse Auction (e-RA). After opening the Financial Bids, Reverse Auction shall be conducted amongst the Techno-Commercially qualified bidders, excluding the Highest (H1) bidder. The date and timing for the Reverse Auction shall be conveyed to the Techno-Commercially qualified bidders. There will be no participation fees for Reverse Auction. The Instruction for Bidders for e-RA is given at Section-VI of the Bid Document.

6. Important Dates & Bid Validity:

- (a) Date of commencement of downloading of bid document from the portal <https://etenders.gov.in>: w.e.f. 11:00 Hours on 13.05.2021.
- (b) Last date of receipt of bid queries: 14:00 Hours on 19.05.2021. Any queries received after expiry of last date of receipt of bid queries shall not be entertained by NEEPCO.
- (c) End date & time for downloading of bid document: 14:00 Hours on 27.05.2021.
- (d) Last date & time for receipt of online bids: Upto 14:00 Hours on 27.05.2021.
- (e) Date & time for opening of Techno-Commercial bids online: At 14:00 Hours onwards on 28.05.2021.
- (f) Date & time for opening of Price bids online: Date & time shall be intimated separately to those Techno-Commercially qualified bidders.
- (g) **Bid validity:** 90 (Ninety) days from the date of opening of techno-commercial Bids.

In the event the date at serial (e) above is declared as a closed holiday for NEEPCO then opening of Techno-Commercial Bids will stand postponed to the following working day at the appointed times.

7. Bidders are requested to visit e-Procurement portal <https://etenders.gov.in> and NEEPCO website <http://www.neepco.co.in> regularly for any Corrigendum / Addendum / Modification / Clarification of the bid document.
8. For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id: contract_neepco@yahoo.com on or before the date indicated at Clause 6(b) above.
9. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds without thereby incurring any liability to the bidders, nor does it have any obligation to inform the bidders of the ground for the action of NEEPCO.


General Manager(E/M)
Contracts & Procurement