



WEST BENGAL TOURISM DEVELOPMENT CORPORATION LIMITED
 (A GOVERNMENT OF WEST BENGAL UNDERTAKING)
OFFICE OF THE GENERAL MANAGER (NORTH)
MAINAK TOURIST LODGE COMPLEX, MALLAGURI, SILIGURI
P.O. & P.S. - PRADHAN NAGAR, DIST – DARJEELING, PIN-734003
Phone: (0353)251-1979 e-mail : gmnorthtourism@gmail.com Website: www.wbtdcl.com

Memo. No. 37/Computer No: 349690/File No: WBTDCL-14099(13)/4/2021-TA (WBTDCL)-WBTDCL

Dated: -10.05.2021

NOTICE INVITING e-TENDER

e-NIQ No- 04 /WBTDCL/GM (North) OF 2021-22

e-Tender is invited by **General Manager (North)**, West Bengal Tourism Development Corporation Limited from the reputed bonafide financially sound contractor having sufficient experience in execution of the following works.

List of Schemes:

Sl. No	Name of the work	Estimated Amount put to Tender (Rs.)	Earnest Money (Rs.)	Period of Completion	Eligibility of the Bidder
1.	SITC of 10KW Roof Top Solar PV power project with State of the art Technology at Batabari Tourism Property with allied work on LT side (WBSEDCL) in the dist. Of Jalpaiguri.	NIL (Item Rate Tender)	RS. 25,000/-	30(Thirty) Days (From the date of Layout)	Contractors/ Bonafied Resourceful agencies having experience in similar nature of work.(The eligibility criteria is stated in clause no. 5 below)
2.	SITC of 10KW Roof Top Solar PV power project with State of the art Technology at Moorti Tourism Property with allied work on LT side (WBSEDCL) in the dist. Of Jalpaiguri.	NIL (Item Rate Tender)	RS. 25,000/-	30(Thirty) Days (From the date of Layout)	Contractors/ Bonafied Resourceful agencies having experience in similar nature of work.(The eligibility criteria is stated in clause no. 5 below)
3.	SITC of 10KW Roof Top Solar PV power project with State of the art Technology at Tilottama Tourism Property with allied work on LT side (WBSEDCL) in the dist. Of Jalpaiguri.	NIL (Item Rate Tender)	RS. 25,000/-	30(Thirty) Days (From the date of Layout)	Contractors/ Bonafied Resourceful agencies having experience in similar nature of work.(The eligibility criteria is stated in clause no. 5 below)
4.	SITC of 10KW Roof Top Solar PV power project with State of the art Technology at Aranya Tourism Property with allied work on LT side (WBSEDCL) in the dist. Of Jalpaiguri.	NIL (Item Rate Tender)	RS. 25,000/-	30(Thirty) Days (From the date of Layout)	Contractors/ Bonafied Resourceful agencies having experience in similar nature of work.(The eligibility criteria is stated in clause no. 5 below)

- 1) In the event of e-filling, intending bidder may download the tender documents from the website <http://wbtdenders.gov.in> directly with the help of Digital Signature Certificate. Necessary Earnest Money has to be deposited by the bidder through the following payment mode as per Memorandum of Finance Department vide No. 3975- F (Y) dated 28th July, 2016.
 - i. Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.
 - ii. RTGS/ NEFT in case of offline payment through bank account in any bank.
- 2) Both **Technical Bid** and **Financial Bid** are to be submitted concurrently duly digitally signed in the website <http://wbtdenders.gov.in>

Seal and Signature of the Tenderer

- 3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in clause mention as here under.
- 4) The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL BID** of the tenderer is found qualified by the 'Tender Evaluation Committee' formed by the Managing Director, WBTDC Ltd. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 5) **Eligibility criteria for participation in the tender.**
 - i) a. The prospective bidders shall have satisfactorily completed **similar nature work as a prime agency** during the **last 3 (Three) years** from the date of issue of this Notice at least one work of similar nature under authority of State / Central Government, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of the Central / State Government at least in the magnitude of **40% (Forty percent)** of the amount put to tender and as par G.O.

b. Intending tenderers should produce credentials of **2 (two) similar nature of work**, each of the minimum value of **30% (Thirty Percent)** of the estimated amount put to tender during **3 (Three) years** prior to the date of issue of the tender notice.

c. Intending tenderers should produce credentials of one single running work of similar nature (which has been completed to the extent of **80% or more** and value of which is not less than the desired value at (i) above; In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned General Manager (North), or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

Similar nature of work covers:

Manufacture/Procurement, supply and delivery of all the materials like PV Module, Module Mounting Structure, Grid Connected Inverters, Array Junction Boxes, Inverter LT Panel, Grid Interfacing LT Panel, Web based monitoring system Weather Monitoring System, Cables, System protection and other accessories conforming to the Technical Specification as required for successful Design & Engineering , Testing & installations commissioning of roof top on Grid connected Solar PV Power Plants of at least one array capacity upto 10 kWp as per MNRE specification including 3 (Three) years comprehensive maintenance & who have Satisfactorily completed as a prime agency during the last 3 (Three) years from the date of issue of this NIT under authority of State/Central Government, State/Central Government undertaking, Statutory Bodies Constituted under the statute of the Central/State Government or in Private Organization at least in the magnitude of 40% (forty percent) of the amount put to tender.

Bidder have to mandatorily submit proof regarding successfully installation commissioning of one Rooftop Grid connected solar PV Power Plant as per MNRE specification as per Financial capability.

Bidder has to mandatorily submit Test Certificate for Solar Roof top grid System from a MNRE Authorized Testing Centre. (Test Certificate should have been issued on or after 1st January 2013).

Shall have to submit authorization of Solar PV manufacturer / solar inverter with the tender as per approved make of WBTDC. **(On Non judicial stamp paper and duly notarized)**

N.B.:- Estimated amount, Date of Completion of project and detail communicational address of client must be indicated in the Credential Certificate.

- ii) Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the year 2020-2021, Pan Card, GST certificate with latest return, are to be accompanied with the Technical Bid Documents.
- iii) The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (*five*) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)
- iv) The prospective bidders shall have in their full time engagement experienced technical personnel, the minimum being one Electrical engineering Degree/Diploma holder (Authenticated document shall be furnished).

Seal and Signature of the Tenderer

- v) The available Bid capacity (to be calculated on the basis of prescribed format) of the prospective applicant shall not be less than the estimated amount put to tender.
- vi) In case of Proprietorship, Partnership Firms and Company, and Co-Operative, Tax Audit Report in **3CD Form** are to be furnished last 3 (Three) Years along with the Balance Sheet and Profit and Loss Account, and all the documents along with schedules forming the part of Balance Sheet and Profit & Loss Account should be in favour of applicant. No other name along with applicant's name in such enclosure will be entertained.
- vii) The prospective bidders should own or arrange through lease hold registered agreement, the required plant and machineries. Conclusive proof of ownership in favour of owner or leaser of plant and machineries in working condition shall have to be submitted. (Ref. Section – B, Form –IV)
- viii) Registered Partnership Deed for Partnership Firm only along with Power of Attorney is to be submitted. The company shall furnish the Article of Association and Memorandum.
- ix) Registered Labour Co-operative Societies and unemployed Co-Operative societies are required to furnish valid Bye Law, last three years statutory Audit Report authenticated by A.R.C.S., Minutes of last A.G.M. , valid certificate from A.R.C.S. along with other relevant supporting papers.
- x) Joint Ventures will not be allowed.**
- xi) A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

[Non-statutory documents]

- 6) Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill is 20% of the tendered amount.
- 7) **No mobilization advance and secured advance will be allowed.**
- 8) **Security Deposit:**
Retention money towards performance Security amounting to 10% (*ten percent*) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit.
- 9) Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
- 10) All materials required for the proposed work shall be of specified grade and approved brand inconformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of materials are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.
- 11) Constructional Labour Welfare CESS @ 1% (*one percent*) of cost of construction will be deducted from every Bill of the selected agency.
- 12) **There shall be no provision of Arbitration.**
- 13) Bid shall remain valid for a period not less than 120 (*one hundred twenty*) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

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14) Date and Time Schedule:

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. Documents (online) (Publishing Date)	20.05.2021-10.30 Hrs,
2	Documents download/sell start date (Online)	20.05.2021-11.00 Hrs,
3	Documents download/sell end date (Online)	04.06.2021-17:00Hrs
4	Bid submission start date (On line)	20.05.2021-11.00 Hrs,
5	Bid Submission closing (On line)	04.06.2021-17:00Hrs
6	Bid opening date for Technical Proposals (Online)	07.06.2021-11:30Hrs

15) The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of **3 (three) years** to be made from the date of successful completion of the work to the entire satisfaction of the Engineer-in-Charge. If any defect / damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Corporation as deem fit. The contractor may quote his rate considering the above aspect.

Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above **3 (three) years** from the date of completion of the work. The word ‘work’ means and includes road work, bridge work, building work, sanitary and plumbing work, electrical work and/ or any other work contemplated within the scope and ambit of this contract. The work may be of original or special repair in nature or a combination thereof, or of original or special repair in nature in combination with the work (s) or repair and /or maintenance in nature; Provided that in respect of the work of repair or maintenance in nature or a combination thereof, the words three years wherever appearing in this clause shall be deemed to in which case the security deposit of the contractor held with the Government under the provision of Clause 1 hereof shall be refundable to the contractor on expiry of one year after the issuance of certificate of completion of work by the Engineer-in-Charge.

16) The Security deposit of the contractor shall not be refunded before the expiry of **3(three) years** after the issuance of the certificate, final or otherwise, or completion of work by the Engineer-in-Charge; Provided that the work shall not be deemed to have been completed unless the **“Final Bill”** in respect thereof shall have been passed and certified for payment by the Engineer-in- Charge. Provided further that the Engineer-in-charge shall pass the **“Final Bill”** and certify thereon, within a period of **forty five** days with effect from the date of submission thereof by the contractor, the amount payable to the contractor under this contract and shall also issue a separate certificate of completion of work to the contractor within the said period of **forty five** days. The certificate of Engineer-in-charge whether in respect of the amount payable to the contractor against the **“Final Bill”** or in respect of completion of work shall be final and conclusive against the contractor.

However, the security deposit of the contractor held with the Corporation under the provision of **Cluase-1** hereof shall be refundable to the contractor in the manner provided hereunder:-

- (i) **30%** of the security deposit shall be refunded to the contractor or expiry of one year after issuance of certificate of completion of work.
- (ii) Further **30%** of the security deposit shall be refundable to the contractor of expiry of **Two years.**
- (iii) The balance **40%** of the security deposit shall be refunded to the contractor on expiry of **Three years.**

No interest would be paid on the Performance Security Deposit.

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- 17) Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.
- 18) The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- 19) The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBTDCL. The Managing Director, WBTDCL or concern authority reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
- 20) Refund of EMD: The Earnest Money of all the unsuccessful tenderers deposited in favour of the WBTDCL will be refunded on receipt of application from tenderers.
- 21) Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in '**Instructions to Bidders**' stated in Section – 'A' before tendering the bids.
- 22) **Conditional / Incomplete tender will not be accepted under any circumstances.**
- 23) **The intending tenderers are required to quote the rate online.**
- 24) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act.1970(b) Apprentice Act.1961 and (c) minimum wages Act.1948of the Notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time. Guiding Schedule of Rates: Rates have been taken from PWD (W.B.) Schedule of Rates for Electrical Works Volume–I November-2017 along with up-to-date corrigendum & amendment approved rates of the Managing Director Of W.B.T.D.C Ltd.
- 25) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
- 26) The Managing Director Of W.B.T.D.C Ltd. or concern authority reserves the right to cancel the N.I.T. at any stage before issuance of letter of acceptance due to unavoidable circumstances and no claim in this respect will be entertained.
- 27) If there be any objection regarding prequalifying the Agency that should be lodged to the Chairman of Tender Evaluation Committee within **2 (two) days** from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the Tender Evaluation Committee. Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
- 28) If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence:
 - 1) N.I.T.
 - 2) Special Terms & Conditions.
 - 3) Technical Bid.
 - 4) Financial Bid.
 - 5) Qualification criteria.
 - 6) P.W.D schedule of rates.
 - 7) Tender Form.

Seal and Signature of the Tenderer

- 29) The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:
- 1) Financial Capacity.
 - 2) Technical Capability comprising of personnel & equipment capability.
 - 3) Experience /Credential.

The eligibility of a bidder will be ascertained on the basis of the document(s) in support of the minimum criteria as mentioned above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice

- 30) Escalation of Price on any ground and consequent cost overrun shall not be entertained under any circumstances. Rates should be quoted accordingly.

31) No price preference and other concession will be allowed.

32) "Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners of such firm, to upload such tender. The power of attorney shall have to be registered in accordance with the provisions of "the Registration Act, 1908."



General Manager (North)

West Bengal Tourism Development Corporation Limited

Memo. No. 37/Computer No: 349690 File No: WBTDCL-14099(13)4 2021-TA (WBTDCL)-WBTDCL

Dated -10.05.2021

Copy forwarded for information to:-

1. The Managing Director, WBTDCL, Kolkata.
2. The Superintendent Engineer, WBTDCL, Kolkata.
3. The General Manager-1, WBTDCL, Kolkata.
4. The General Manager (F&A), WBTDCL, Kolkata.
5. The Executive Engineer, WBTDCL, Kolkata.
6. The Assistant Engineer, WBTDCL, Siliguri.
7. The Publicity-1, Kolkata with request for publishing the NIT in Daily News Paper as per G.O.
8. Sri Ratan Debnath, DBA, Tourism Center, WBTDCL, Kolkata with request to upload to in www.wbtdcl.com website.
9. Sri Siddhartha Dey, Siliguri with request to upload to in <http://wbtdclers.gov.in> website in all respect.
10. Office Copy.



General Manager (North)

West Bengal Tourism Development Corporation Limited

SECTION - A

INSTRUCTION TO BIDDERS

General guidance for e-Tendering:

Instructions / Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

i. Registration of Contractor:

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System, through logging on to <http://wbtenders.gov.in> The contractor is to click on the link for e-Tendering site as given on the web portal.

ii. Digital Signature certificate(DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause A.1. above. DSC is given as a USB e-Token.

iii. The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once he logs on to the website mentioned in Clause A.1. Using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

iv. Participation in more than one work:

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

v. Submission of Tenders:

Tenders are to be submitted through online to the website stated in Clause A.1. in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

Technical Proposal:

The Technical proposal should contain scanned copies of the following in two covers (folders).

(a). Statutory Cover Containing the following documents:

i. Prequalification Application (Sec-B, Form –I)

1) Tender Form & N.I.T. (*download properly and upload the same Digitally Signed*). **The rate will be quoted in the B.O.Q.** Quoted rate will be encrypted in the B.O.Q. under Financial Bid. **In case quoting any rate in Tender Form, the tender is liable to be summarily rejected.**

2) NIT with Special terms & conditions and specification of works.

(b). Non-statutory Cover Containing the following documents:

- i. Professional Tax (P.T.) deposit receipt challan for the financial year 2020-21, Pan Card, IT Return for the Assessment year 2020-21, GST certificate with latest return.
- ii. Registration Certificate under Company Act. (If any).
- iii. Registered Deed of partnership Firm / Article of Association & Memorandum.
- iv. Power of Attorney (For Partnership Firm / Private Limited Company, if any).
- v. Statutory audit report or Tax Audited Report in 3 CD/ 3 CA form along with Balance Sheet & Profit & Loss A/c. for the last 3 (Three) years (year just preceding the current Financial Year will be considered as year -I)
- vi. Clearance Certificate for the Current Year issued by the Assistant Register of Co-Operative Society (ARCS), bye laws are to be submitted by the Registered Labour Co-Operative Society / Engineers' Co-Operative Society.
- vii. List of machineries possessed by own / arranged through lease hold agreement along with authenticated copy of invoice, challan & way bill [Ref:- Sl. No. 5(vii) of this N.I.T. and (Section -B, Form IV)]
- viii. List of Technical staffs along with structure & organization (Section - B, Form -III).
- ix. Financial Statement (Section - B, Form -II).

The prospective bidders shall have satisfactorily completed as a prime agency during the last 3 (Three) years from the date of issue of this Notice at least one work of similar nature under authority of State / Central Government, State / Central Government undertaking / Statutory Bodies Constituted under the Statute of the Central / State Government at least in the magnitude of 40% (Forty percent) of the amount put to tender.

[Ref. Sl. No. 5(i) of this NIT and (Section - B, Form - V)]. Scanned copy of Original Credential Certificate as stated in Sl. No. 5.(i). of N.I.T. shall have to submit (online).

- x. Affidavits (Ref:- format for general affidavit shown in "X" & "Y", Section -B)
- xi. Certificate of revolving line of credit by the Bank (if required).
- xii. The electrical items the bidders must have valid Electrical Contractors' License with full time engagement of an Electrical Supervisor Competency on the parts 1, 2, 3, 6(A), 6(B), 7(A), 7(B), 10, 11 & 12 Certificate of competency (Self Attested scan copy of valid "Electrical Contractors' License," "Supervisors' Certificate of Competency" and authentic Notarized document regarding engagement of Electrical Supervisors as submitted to the licensing board, "Govt. of West Bengal" require in Non-Statutory document).
- xiii. Works related to the electrical item is to be executed through authorized supervisory License Holder issued by Chief Electrical Inspector. Requisite paper also to be uploaded at the time of submission of bid. Prospective tenderers must have sufficient credentials to participate in the tender. (Electrical Works) as per the NIT criteria.

N.B.: Failure of submission of any of the above mentioned documents as stated in Sl. No. A.5 may render the tenderer liable to be rejected for both statutory & non statutory cover.

General Manager (North)

West Bengal Tourism Development Corporation Limited

Seal and Signature of the Tenderer