

AIRPORTS AUTHORITY OF INDIA
CHENNAI AIRPORT, CHENNAI - 600 016.
AIRPORT MAINTENANCE ELECTRICAL DIVISION-VII

No. AAI/CHE/AMED-VII/ FMC-RTSP /2021/

DATE: 13.05.2021

NOTICE INVITING e-TENDER (2 BOT – 2 ENVELOPE OPEN TENDER)
(E - Bid No: 2021_AAI_77354_1)

1. Item Rate e-tenders are invited through the e-tendering CPP Portal by Asst. General Manager (E-E), AMED-VII, Operational office, Airports Authority of India, Chennai Airport, Chennai -600 016, Tel: 044-2256 4131 on behalf of Chairman, AAI from the eligible contractors for the work of **"Facility Management and Comprehensive Maintenance Contract of 1.5 MWp roof top grid connected solar PV plant installed at Integrated Cargo Complex, Chennai Airport. (3 Years: 01.08.2021 to 01.07.2024)"** at an estimated cost of **Rs. 1,63,04,904.00 Phase-I: 1st Year - Rs. 51,93,288.00 Phase-II: 2nd Year- Rs. 54,29,856.00 Phase-III : 3rd Year- Rs. 56,81,760.00) (Excluding GST)** (Rupees One Crore Sixty Three Lakhs Four Thousand Nine Hundred and Four Only) with completion period of 36 **(Thirty Six) Months (Phase-I: 1st Year - 12 Months, Phase-II: 2nd Year - 12 Months & Phase-III : 3rd Year – 12 Months).**

The tendering process is online at CPP portal URL address <https://etenders.gov.in/eprocure/app> or www.aai.aero Prospective Tenderers may download and go through the tender document.

Prospective Tenderers are advised to get themselves register at CPP portal, obtain 'Login ID' and 'Password' and go through the instructions available in the Home Page after log in to the CPP portal <https://etenders.gov.in/eprocure/app> or www.aai.aero They should also obtain Digital Signature Certificate (DSC) in parallel which is essentially required for submission of their application. The process normally takes 03 days time. The tenderer may also take guidance from AAI Help Desk Support through path [aai.aero/tender/e-tender/help desk support](http://aai.aero/tender/e-tender/help%20desk%20support).

- (i) For any technical related queries please call the Helpdesk. The 24 x 7 Help Desk details are as below:

Tel: 0120-4200462, 0120-4001002, Mobile: 91 8826246593,
E-mail: support-eproc@nic.in

Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject while emailing any issue along with the contact details.

For any further technical assistance with regard to functioning of CPP Portal the tenderer may contact to the following AAI help desk numbers on all working days only between

- (ii) 08.00 hrs. to 20.00 hrs. (Mon-Sat)-
011-24632950, Ext-3512 (Six Lines), E-Mail: eprochelp@aai.aero
- (iii) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-
011-24632950, Ext-3523, E-Mail: etendersupport@aai.aero,
sanjeevkumar@aai.aero and snita@aai.aero
- (iv) 09.30 hrs. to 18.00 hrs. (Mon-Fri)-
011-24657900, E-Mail: gmitcq@aai.aero

ONLINE PAYMENT DETAILS:

- i. Tender processing fee of **Rs. 1,680/-** (i/c GST), non-refundable shall be paid online through payment gateway in CPP Portal only.
- ii. EMD (Earnest Money Deposit): Not Applicable. However, Bidder shall submit EMD Declaration (**Annexure-J**) in Envelope-I.
- iii. **NSIC valid Registration certificate** of MSE's, which are registered under MSME act, if applicable (For Tender FEE/~~EMD~~ exemption, **Refer Para-12 of e-NIT**) and MSME declaration/affidavit (**Annexure-I**).

NOTE:

- a) In case, if the bidder is participating in this tender under "MSE unit" by submitting MSME declaration/affidavit (Annexure-I), then **the EMD Declaration (Annexure-J) shall not be submitted/required.**
 - b) Tender Fee ~~/EMD~~ in the form of cash/DD or any other physical form shall not be accepted. Vendors shall also note that they are not required to contact any AAI employee or submit any documentary evidence of submission of Tender Fee ~~/EMD~~ via Bank Transfer in the form of RTGS/NEFT to any AAI employee during the process of Tender.
2. **Following 2 envelopes shall be submitted through online at CPP-Portal by the tenderer as per the following schedule:**

CRITICAL DATA SHEET

Publishing Date	13/05/2021 @ 18:00 Hrs.
Bid Document Download / Sale Start Date	13/05/2021 @ 18:00 Hrs.
Clarification Start Date	13/05/2021 @ 18:00 Hrs.
Clarification End Date	25/05/2021 Upto 15:00 Hrs.
Bid Submission Start Date	13/05/2021 @ 17:00 Hrs.
Bid Submission End Date	31/05/2021 upto 17:00 Hrs.
Bid Opening Date (Envelope-I)	02/06/2021 @ 11:00 Hrs.
Bid Opening Date: (Envelope-II)	11/06/2021 @ 11:00 Hrs.
Tender Processing Fee (Non-refundable) to be paid online through CPP Portal.	Rs.1,680.00 (including GST Non-Refundable)
Earnest Money Deposit [EMD]	Not Applicable. However, EMD Declaration (Annexure-J) shall be submitted.

Envelope-I (Tender Processing Fee, EMD Declaration, Technical Bid and Pre-qualification):

Bid containing following:

A. Tender processing Fee, EMD Declaration:

- i) Scanned copy of online payment receipt [in PDF Format] of Tender Processing fee (Non-Refundable) of **Rs.1,680/-** (Rupees One Thousand Six Hundred and Eighty Only) or **NSIC valid Registration certificate** of MSE's, which are registered under MSME act, if applicable (For Tender FEE ~~/EMD~~ exemption, **Refer Para-12 of e-NIT**) and MSME declaration/affidavit (**Annexure-I**).
- ii) Scanned copy EMD Declaration as per (**Annexure-J**) [in PDF Format] or **NSIC valid Registration certificate** of MSE's, which are registered under MSME act, if applicable (For Tender FEE/~~EMD~~ exemption, **Refer Para-12 of e-NIT**) and MSME declaration/affidavit (**Annexure-I**).

B. Technical Bid containing the following:

- i) Scanned copy [in PDF Format] of **Duly Signed Unconditional Acceptance of AAI's Tender Conditions (Annexure –A)**.
- ii) Scanned Copy [in PDF Format] of Permanent Account Number (PAN).
- iii) Scanned copy of valid registered and empanelled with MNRE/ SECI with rating of SP1A/ System integrator enlisted with TEDA for SPV system.
- iv) Scanned Copy [in PDF Format] of GST Registration.
- v) Scanned Copy [in PDF Format] of Undertaking regarding Blacklisting/ Debarment on Company's Letter Head **(Annexure-B)**.
- vi) Companies other than propriety firm shall submit, scanned copy of Authorization Letter/ Power of Attorney along with copy of Certificate of Incorporation of the Company under Companies Act showing CIN/ LLPIN/ Name of Directors of the Company & Copy of Board Resolution regarding Authority to assign Power of Attorney.

Proprietary firm shall submit scanned copy of Authorization Letter/ Power of Attorney only if the tender is processed by a person other than proprietor.
- vii) Scanned Copy [in PDF Format] of duly filled PQ Performa **(Annexure – C)** with Duly Signed Declaration.
- viii) Scanned Copy [in PDF Format] of GST Undertaking **(Annexure- D)**.
- ix) Scanned Copy [in PDF Format] of PF Registration certificate.
- x) Scanned Copy [in PDF Format] of ESIC Registration certificate.
- xi) Scanned Copy [in PDF Format] of valid Electrical Contractor's License issued by State Licensing Authority for Voltage Grade not less than 11KV.
- xii) Scanned Copy [in PDF Format] of Undertaking for Minimum Wages **(Annexure-E)**.
- xiii) Scanned Copy [in PDF Format] of duly signed Undertaking for IMS by the Contractors **(Annexure-F)**
- xiv) Scanned Copy [in PDF Format] E-Payment Details **(Annexure-G)**.
- xv) Digitally Signed AAI Tender Document.

C. Qualifying requirements of contractors / tenderers containing the following:

- i) Should have satisfactorily completed work (# Phase/ Part Completion of the Scope of Work in a Contract shall not be considered. However pre-determined Phasing of the Work will be accepted) of similar nature of work i.e. **"Operation and Maintenance of grid Tied Solar Photo Voltaic Power Plant of capacity not less than 1500 KWp"** during last seven years ending on 31.04.2021 as stipulated in table below:

Sl. No.	Experience criteria in single contract per year on Estimated Cost	Amount excluding GST	Amount including GST or service tax
1	Three Works for 40%	Rs. 20,77,315.00	Rs. 24,51,232.00
2	Two Works for 50%	Rs. 25,96,644.00	Rs. 30,64,040.00
3	One Work for 80%	Rs. 41,54,630.00	Rs. 49,02,464.00

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum, calculated from the date of completion to the last date of submission of bid i.e. 31.05.2021.

Client Certificate for Experience should show the Nature of Work done, the Value of Work done, Date of Start and Date of Completion as per Agreement, Actual Date of Completion and Satisfactory Completion of Work along with Work Order and Bill of Quantities. **Tenderers showing Work Experience Certificate from Non-Government/ Non-PSU Organizations should submit copy of Tax Deduction at Sources (TDS) Certificates along with a certificate issued by registered charter accountant, clearly specifying the name of work, total payment received against the work and TDS amount for the work.**

Note: In case, the contract period is more than One year, the completion certificate shall contain year-wise completion cost. If the completion certificate does not contain year-wise completion cost, per annum cost shall be evaluated proportionately.

- ii) Scanned Copy [in PDF Format] of Annual Turnover Details: The Agency should have annualized Average Financial Turnover of **Rs.15,57,986.00** against works executed during Last Three Years ending 31st March of the previous financial year. As a proof, Copy of Abridged Balance Sheet along with Profit and Loss Account Statement of the tenderer should be submitted along with the application. Tenderers showing continuous losses during the last three years in the balance sheet shall be summarily rejected.
- iii) The tenderer should have minimum net worth of **Rs. 7, 78,993.00** issued by certified Chartered Accountant **(Annexure-H)**.

Scanned copy of all the Documents of Envelope- I mentioned above shall be submitted on CPP portal.

Envelope-II: -The Financial e-Bid through CPP Portal.

All rates shall be quoted in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the tenderers. Tenderers are required to download the BOQ file, open it and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as name of the tenderer). No other cells should be changed. Once the details have been completed, the tenderer should save it and submit it online, without changing the filename. **If the BOQ file is found to be modified by the tenderer, the bid will be rejected.**

3. Bid Submission: -

The tenderer shall submit their application only at CPP Portal: <https://etenders.gov.in/eprocure/app> Tenderer/ Contractor are advised to follow the instructions provided in the tender document for online submission of bids. Tenderers are required to upload the digitally signed file of scanned documents as per Para 2. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document. Uploading of application in location other than specified above shall not be considered. Hard copy of application shall not be entertained.

4. Not more than one tender shall be submitted by one tenderer or tenderers having business relationship. Under no circumstance will father and his son (s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/ director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.
5. Tenderer who has downloaded the tender from Central Public Procurement Portal (CPPP) website <https://etenders.gov.in/eprocure/app> shall not tamper/ modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/ modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with AAI.
6. **Bids Opening Process is as below:-**

Envelope-I (Tender Processing Fee, EMD Declaration, Technical bid and Pre-qualification):

Envelope-I containing documents as per Para 2 (A), (B) and (C) (uploaded by the tenderers) shall be opened on date & time mentioned in CRITICAL DATA SHEET.

If the bidder has any query related to the Bid Document of the work, they should use 'Seek Clarification' on CPP Portal to seek clarifications. No other means of communication in this regards shall be entertained.

If any clarification is needed from the tenderer about the deficiency in his uploaded documents in Envelope - I, he will be asked to provide it through CPP Portal or email if required. The tenderer shall upload the requisite clarification/ documents within time specified by AAI, failing which it shall be presumed that bidder does not have anything to submit and bid shall be evaluated accordingly.

The intimation regarding acceptance/ rejection of their bids will be intimated to the tenderers through CPP Portal.

Envelope-II (Financial Bid):

Envelope-II containing financial bid of the tenderers found to be meeting the technical criteria and qualifying requirements shall be opened on date & time mentioned in CRITICAL DATA SHEET. **(In case the date and time for opening of Envelope-II (Financial bid) is required to be changed, the same shall be intimated through CPP Portal).**

7. AAI reserves the right to accept or reject any or all applications without assigning any reasons. AAI also reserves the right to call off tender process at any stage without assigning any reason.
8. AAI reserves the right to disallow the working agencies whose performance at ongoing project (s) is below par and usually poor and has been issued letter of restrain/ Temporary or Permanent debarment/black listing by any department of AAI or Central /State Govt. Depts./PSUs/World Bank/ ADB etc. **AAI reserves the right to verify the credential submitted by the tenderer at any stage (before or after the award the work). If at any stage, any information/ documents submitted by the applicant is found to be incorrect/ false or have some discrepancy which disqualifies the tenderer then AAI shall take the following action:**

a) The tenderer shall be suspended from bidding in AAI tenders for a period of one year.

b)The tenderer shall be liable for debarment from tendering in AAI, including termination of the contract apart from any other appropriate contractual/ legal action.

9. Consortium/ JV companies shall not be permitted.
10. Purchase preference to Central Public Sector Undertaking shall be applicable as per the directive of Govt. of India prevalent on the date of acceptance.
11. Concessions to Indian Micro & Small Enterprises (MSEs) units will be given as per the provisions (Para-10) of public procurement policy for MSEs order 2012, MSEs (Micro & Small Enterprises) registered with NSIC.
- 12. DOCUMENT REQUIRED FOR AVAILING EXEMPTION OF TENDER FEE AND EMD FOR NSIC/ MSEs:**

The following procedure is adopted for the bidders/MSEs registered with NSIC:

The MSEs who intent to claim benefits under MSME act, shall fulfill the following, otherwise they run the risk of, their bid being passed over as "INELIGIBLE" for the benefits applicable to MSEs and their bid will not be considered for evaluation.

- i) MSEs which are specified by the Ministry of Micro, small and Medium, Enterprises under MSMED Act 2006 and Public Procurement Policy, 2012 as Manufacturing / Service Enterprises should have registered with NSIC under its Single Point Registration Scheme (SPRS).
- ii) NSIC certificate with **monetary limit** indicated should be **valid on the scheduled date** / extended date of submission of tender. Certificate without monetary limit will not be considered.
- iii) The items of **Manufacture/ Services** mentioned under NSIC certificate should be the **same or similar** to the tendered items (Schedule of Items of Tender).
- iv) NSIC certificate with appropriate category i.e., Manufacturer for approved makes only shall be valid for this work.
- v) The Monetary limit stipulated in the NSIC certificate of MSEs should be equal or more than the value of work(s)/ Supply is/ are "In hand (Progress)" awarded under MSME benefits during the financial year plus estimated cost of this tender for availing Tender Fee / ~~EMD~~ exemption.
- vi) If monetary limit is less than the value of work(s)/ Supply is/ are "In hand (Progress)" awarded under MSME benefits during the financial year plus estimated cost of this tender, they should obtain "Competency Certificate" from NSIC for participating in this tender as well as to avail MSME benefits. The competency certificate should be uploaded in the Envelope-I. **MSEs shall submit the Proforma attached in "Annexure-I" duly attested by Notary Public.** During the bid evaluation, Tender Fee / EMD exemption shall be granted to the NSIC/ MSEs registered firm. In case the NISC/ MSEs registration certificate is found invalid during evaluation, the bid of such bidder shall be rejected.

(Digitally Signed)
(BID MANAGER)
Asst. General Manager (Engg-Elect),
AMED-VII, AAI, Chennai Airport
Chennai-600 016.