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**NOTICE INVITING TENDER FOR SUPPLY OF 30 KWP SOLAR POWER PLANTS**

TENDER NO.: **AJ-70072** DATED: **12<sup>th</sup> June 2021**

Website for Online bid Submission: <http://eprocure.gov.in>

**KINDLY NOTE THAT ONLY ONLINE BID WILL BE  
CONSIDERED AGAINST THIS TENDER**

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## **Notice Inviting Tender No.: AJ-70072**

### **INSTRUCTION FOR BIDDERS**

This is a Notice Inviting Tender (NIT) for procurement of 30 KWP SOLAR POWER PLANTS from manufacturers/ suppliers/ dealers meeting the specifications as specified hereinafter as per the terms & conditions stated hereinafter:

- 1.01 **Delivery:** Kindly quote delivery period, preferred delivery period is 90 days from the date of Purchase order/LOI including installation and commissioning.
- 1.02 **EARNEST MONEY DEPOSIT (EMD)** You shall give bid security self-declaration **as per annexure 3-A**
- 1.03 **e-Tendering Procedure:** The procurement shall be carried out through submission of online tenders only. No offer in physical form will be accepted and any such offer if received by RCF will be outright rejected. Tender documents can be downloaded from our website [www.rcfltd.com](http://www.rcfltd.com) or website of CPPP [www.eprocure.gov.in](http://www.eprocure.gov.in). Bids are to be submitted on website [www.eprocure.gov.in](http://www.eprocure.gov.in).

**Note: Terms & conditions / price clause mentioned below shall override the respective term of the General Terms & Conditions (Annexure – 5)**

The bidders should have a **valid digital signature certificate (Class-II or Class-III)** issued by any of the valid Certifying Authorities to participate in the online tender.

The bids shall be uploaded in **2 (Two) Bid System** {**Part-I:** Techno-Commercial Bid with EMD and **Part-II:** Price Bid) in electronic form only through e-tendering system on [www.eprocure.gov.in](http://www.eprocure.gov.in) website.

#### **A. Bids should be submitted as per following instructions only:**

1. **PART-I: TECHNO-COMMERCIAL BID & EMD:** i.e. Un-priced Bid should contain following: -

**Packet:1:** Scanned copy of **bid security self-declaration (Annexure-3A)**.

**Packet:2:** Scanned copy of “Process compliance statement” (**Annexure-7**) printed on bidder’s letter head with duly signed by appropriate authority.

**Packet:3:** Scanned copy of “Pre-qualification Details” (**Annexure-10**).

**Packet:4:** Scanned copy of self-attested supporting documents against **pre-qualification criteria (Annexure-10)** (i.e. PO copies, turnover certificate, bank solvency certificate, vendor data updation form etc.)

**Packet :5:** Scanned copy of dully filled “Commercial Bid” (**Annexure-8**)

**Packet :6:** Scanned copy of dully filled “Technical Bid” (**Annexure-9**)

**Packet :7:** Scanned copy of GST Compliance clause pt. 1.17

**Note: e-Procurement system does not allow submission of documents after due date of tender. Incomplete form or non-submission of documents to verify details may result into rejection of your offer and no communication shall be done for submission of documents.**

2. **PART-II: PRICED BID: -**

Price Bid i.e. BOQ given with tender to be uploaded after filling all relevant information like Basic Prices, taxes & duties. The priced BOQ should be uploaded strictly as per the format available with the tender failing which the offer is liable for rejection (renaming or changing format of BOQ sheet (file) will not be accepted by system)

Kindly quote your offer on ‘**FOR RCF Stores, Thal** basis’ only, Blank fields in uploaded BOQ sheet will indicate that the particular tax or duty is not applicable (not payable by RCF). **Landed cost** shown in the BOQ sheet is the total amount payable by RCF and **Evaluated Cost** shown in **last column of BOQ sheet is the amount on which Lowest bidder will be decided.**

**Vendor should quote prices in BOQ only, offers indicating rates anywhere else (scanned documents in Part-I) shall be liable for rejection.**

- 1.04 **Payment Term:** (Purchase order for supply and work order for installation shall be lined up separately)
- For Supply:** 80% payment shall be released on 30th day of supply subject to acceptance of the material. Balance 20% payment shall be released on 30th day of successful installation and commissioning of the system or 90 days from the date of receipt of **material if installation is delayed**

**for the reasons not attributed to Bidder.**

**For Installation & Commissioning:** 100% payment shall be made on 30th days of successful installation & commissioning of the system.

**Please note that RCF will not accept any payment term deviation in your offer (BOQ) and Evaluation of your offer shall be done considering 30 days payment term only**, however following option can be considered at sole description of RCF after placement of order (supplier needs to submit request letter separately after receipt of PO for early payment with deduction of discount as per following options). **Advance payment term is not acceptable and will lead to rejection of offer.**

**Early payment with discounting:** If supplier need payment before 30 days from the delivery date, then same can be released with the deduction of early payment discount @12% per annum i.e. payment on 15<sup>th</sup> day can be released with deduction of 0.5% early payment discount on total payable amount (invoice amount). Payment against delivery can be released with the deduction of 1% early payment discount on total payable amount.

**For payments through bank**, all bank charges of supplier's Bank shall be to suppliers account, payment term other than 30 days credit shall be released as per above Early payment discounting provision. e.g. payment against dispatch document through bank shall be released with 1% discount on total billed amount.

**Applicable GST shall be recovered along with early payment**

- 1.05 **Evaluation Procedure:** Kindly quote for all items else your offer may get rejected. Non-quoted spares will be loaded at the highest rate quoted by any other bidder. Evaluation shall be done strictly on the basis of Rates and taxes quoted in the BOQ only. No other charges Taxes and duties shall be paid.
- 1.06 **AWARD OF CONTRACT:** Contract shall be awarded on overall lowest tender basis to the supplier who will be Techno-commercially qualified for all items as per NIT. If none of the bidder is qualified for all the items as per NIT, Contract shall be awarded on overall lowest tender basis to the supplier who will be Techno-commercially qualified for maximum items as per NIT.
- 1.07 **Part Order Quantity:** **PO shall be placed on overall lowest basis.** RCF reserves the right to split the tendered quantity in part or whole without assigning any reason. **Preference shall be given to overall lowest bidder to match item wise lowest rates i.e. attempt shall be made to procure all the items from single source only.**
- 1.08 **Bid Validity:** The bid should be valid for a period of **90 days** from the date of opening of the tender. **Offers with less bid validity may be rejected.**
- 1.09 **Taxes & Duties:** Bidder should clearly mention all duties & taxes in price bid i.e. in BOQ sheet only. Your offer should be 'FOR RCF stores' basis only. Packing & Forwarding, Freight, Insurance & GST to be paid by RCF should be clearly mentioned in Price Bid. In case any taxes, duties are not clearly specified in price bid then it will be presumed that no such tax/levy is applicable or payable by RCF. Blank field in BOQ (Price Bid) shall be treated as 'Inclusive' in Basic Price of item.
- 1.10 **Mutually Agreed Damages (MAD):** Delivery will be the essence of contract. In case of delay in delivery for reasons not attributable to RCF, supplier shall pay agreed damages. The damages shall be calculated at the rate of 0.5% for a complete week of delay subject to maximum of 5% of the supply value. **(Kindly confirm about the same in BOQ)**
- On Installation & Commissioning:** MAD shall be applicable for delayed installation and commissioning charges @ 1 % per week or part thereof subject to maximum of 10 % of total work order value for installation & Commissioning Services
- 1.10.1 **Risk and Cost Purchase:** Notwithstanding the above in the event of protracted delay in delivery, RCF shall reserve the right either to cancel the contract wholly or partially and make alternative arrangement at the risk and cost of the supplier with a notice of seven days to the supplier.
- 1.11 **Statutory Variation Clause:** Any variation in statutory levies/taxes within the contractual delivery period shall be to RCF's account & beyond contractual delivery period, upward variation shall be to Supplier's account.
- 1.12 **Security Deposit (SD):** Successful bidder will have to submit Security Deposit for 3% of contract value either in the form of Bank Guarantee as per RCF's format (Annexure 3) or through RTGS/NEFT, this SD should be valid for entire period of delivery + three months. This is to be submitted within 15 days of placement of order. The Bank Guarantee should be from the Bank out of RCF approved Bankers as per the list attached at **Annexure -4.**
- 1.13 **Guarantee/Warranty:** As per technical bid.
- 1.14 **Performance Bank Guarantee:** You shall submit the security deposit cum performance bank guarantee for 3% of the order value within 15 days of the P.O. date in the form of bank guarantee as

per R.C.F. format from R.C.F. approved banker valid for a period of 63 months from the date of final acceptance. Or shall deposit DD/online payment in favor of RCF for a period of 60 months from the date of final acceptance

1.15 **e-Reverse Auction:** Applicable as per **annexure 1**

1.16 Please read following instructions before filling & submission of BOQ sheet.

1. Please note that e-procurement system accepts Microsoft Excel 97-2003 format only, any modification in file format or changing name of file will result into non-acceptance of your offer by e-Procurement System.
2. You are requested to submit your offer on **FOR RCF Stores** basis & for **payment term 30 days credit as per NIT**. Costs which are payable extra by RCF in addition to Basic price of material should be clearly mentioned in respective white cells of BOQ sheet, blank fields/cells in BOQ sheets will be treated as 'Included in basic rate' of material.
3. **Kindly fill data in fields of 'BOQ Sheet' as per following Instruction only:**

**Bidders Name:** Kindly put complete name of bidding firm/company

**Basic Price:** Kindly put the 'Basic rate per unit' e.g. Rs. 500 per Item in white cell in front of each item you want to quote.

**Packing & Forwarding:** Kindly quote 'Packing and forwarding' charges if payable extra on total basic rate of each item, please quote in '%' of basic Rate. Example: for 2% P&F charges enter '2' in the field of P&F charges (do not enter '%' key in this field)

**Freight Charges:** Please note that supplier will have to deliver the material up to RCF stores (FOR RCF Stores basis) and all charges including Transportation, loading & unloading of material shall be to suppliers account. If freight charges are payable extra on Basic rate, then put applicable freight charges as per above in front of each item in '%' only. If material is to be delivered on 'to pay' basis, then mention 'door delivery charges' including loading & unloading charges in this field.

**Insurance Charges:** If insurance charges are payable extra to you (vendor) by RCF then put insurance charges in '%' in this field. If insurance is to RCF's account, then put '1' (one) in this field. Blank field will be considered as insurance charges are included in basic rate of item.

**GST:** Kindly quote 'GST' if payable extra on total basic rate of each item, please quote GST in '%' inclusive of cess. GST will be applicable on 'basic rate + Packing & forwarding charges+ Freight + Insurance'. Example: for 28% GST enter '28' in the field of GST (Do not enter '%' key in this field)

1. GST Registration Number (15 digit GSTIN). In case you have multiple business verticals in a state and having separate registration for each business vertical, GSTIN of each vertical concerned with the supply and service involved, as per the scope of NIT to be informed to RCF.

2. If supply / service provided is from multiple states, then please mention state wise GST Registration Number for each state separately.

3. If bidder is not liable to take GST registration, i.e., having turnover below threshold of Rs 20 lakhs (Rs 10 lakhs for NE & special Category States), bidders need to submit undertaking / indemnification (format will be furnished by RCF) against tax liability. Further the bidder should notify RCF within 15 days from the date of becoming liable to GST and such registration should be submitted to RCF.

4. Those bidders who have opted for Composition scheme under GST, they have to submit a declaration to RCF (format will be given by RCF) indicating their GST registration no.

5. HSN (Harmonized System of Nomenclature) code for the goods being supplied by the vendor for each item covered under this NIT has to be declared in the Technical bid (Annexure 9).

6. Services Accounting Code (SAC) for classification of services under GST for each item covered under this NIT has to be declared in the Technical bid (Annexure 9).

7. BOQ is to be filled by the bidders, indicate the following breakup:

- a. Basic Rate (exclusive of all taxes)
- b. other charges like packing and forwarding, freight, transit insurance, etc. if applicable.
- c. the taxes (each tax separately) thereon separately.

**In case any taxes, duties are not clearly specified in price bid then it will be presumed that no such tax/levy is applicable or payable by RCF. Blank field in BOQ (Price Bid) shall be treated as 'Inclusive' in Basic Price of item.**

4. Please note that lowest bidder (L1) will be decided based on Total Evaluated cost shown in last column of sheet and total Landed cost is the amount payable to supplier.
5. **Please save your BOQ sheet (Price bid) without changing name and format and upload this completed BOQ sheet in Finance Envelope (Part-II).**
6. **For any queries and help please contact RCF Helpdesk Number-022-25522760 or contacts given on first page of Tender documents.**

**B. BENEFITS TO MICRO AND SMALL ENTERPRISES (MSEs):**

With reference to the Order of the Ministry of MSME, under the Public Procurement Policy March 2012, Micro and Small Enterprises shall be entitled for benefits, subject to terms and conditions, as under:

**a) Qualifying Criteria for MSEs, SC/ST vendors, WOMEN OWNED MSEs:**

- i. MSE bidders must submit registration certificates from any of the following (or any other body specified by the Ministry of MSME):
  - National Small Industries Corporation (NSIC)
  - District Industries Centres (DIC)
  - Coir Board
  - Khadi and Village Industries Commission(KVIC)
  - Khadi and Village Industries Board(KVIB)
  - Directorate of Handicrafts and Handloom
  - Aadhar Udyog Memorandum
- ii. SC/ST owned enterprises (i.e. SC/ST proprietorship, or holding minimum 51% shares in case of Partnership/Private Limited Companies) shall additionally submit relevant SC/ST certificates issued by any of the following:
  - District/Additional District Magistrate /Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/1<sup>st</sup> Class Stipendiary Magistrate/Sub-divisional Magistrate / Taluka Magistrate / Executive Magistrate/ Extra Assistant Commissioner
  - Chief Presidency magistrate /Additional Chief Presidency magistrate /Presidency magistrate
  - Revenue Officer not below the rank of Tehsildar
  - Sub-divisional Officer of the area where the individual and/or his family normally resides
- iii. Women owned MSEs (i.e. Woman proprietorship, or holding minimum 51% shares in case of Partnership/Private Limited Companies) bidders must additionally submit certificate from any of the following:
  - Aadhar Udyog Memorandum
  - National Small Industries Corporation (NSIC)
  - Certificate /document mentioning women as owner of MSE
- iv. The registration shall be valid as on date of placement of order. A self- attested photocopy of the relevant certificate shall be submitted as a support document.
- v. The registration must be for the items/category of items /services relevant to the tendered items/category of items/services.

**(b) Purchase Preference for MSE:**

In tenders, where the L1 (evaluated price) bidder is a non-MSE, up to 25% of the tendered quantity shall be allowed to be supplied by participating MSEs provided that the tendered quantity is divisible into two or more orders and adequate for the purpose; all qualifying bidders have agreed for acceptance of part-order quantity and participating MSE matches the L1 rate.

A share of 4% out of this 25% shall be allowed to be supplied by participating MSEs owned by Scheduled Cast/Scheduled Tribe entrepreneurs. In the case of an SC/ST owned MSE failing to participate in the tender or not meeting the tender requirements, this 4% sub-target shall be met by other participating MSEs.

A share of 3% out of this 25% shall be allowed to be supplied by participating MSEs owned by Women entrepreneurs. In the case of a Women owned MSEs failing to participate in the tender or not meeting the tender requirements, this 3% sub-target shall be met by other participating MSEs.

The above shall be subject to that the participating MSE (including SC/ST and women owned MSEs) bidders shall have quoted a price within +15% of the L1 bid price and further that they shall agree to match their quoted price with the L1 price.

In case that two or more MSEs are within the L1 +15% band, all such MSEs will be offered the opportunity to match the L1 rate and 25% of the order will be shared equally by them.