



## KERALA STATE ELECTRICITY BOARD LIMITED

(Incorporated under the Companies Act, 1956)

Office of the Chief Engineer (Renewable Energy & Energy Savings)  
9<sup>th</sup> Floor, Vidyuthi Bhavanam, Pattom, Thiruvananthapuram - 695 004, Kerala  
Phone: +91 471 2447404, Fax: 0471 2558340, E-mail: [ceees@kseb.in](mailto:ceees@kseb.in)  
website : [www.kseb.in](http://www.kseb.in). CIN :U40100KL2011SGC027424

No. CE (REES)/RE Projects/Vendor - PCU/2020-21/ 247

25.05.2021

### **NOTICE INVITING REGISTRATION OF VENDORS**

**KERALA STATE ELECTRICITY BOARD LIMITED** hereby invites "Request for Vendor Registration' (RfV) in sealed cover from reputed manufacturers having BIS for items wherever Indian Standards exists , IEC, ISO certification from India, fulfilling minimum eligibility requirement, for getting registered with KSEB Ltd as Vendor for supplying Solar Inverters (PCU) having capacity up to 30 kVA.

The vendor registration process shall include registering the manufacturers' (firms) credential with KSEB Ltd. Based on the data/ documents submitted by the manufactures in their RfV and other conditions. KSEB Ltd. reserves the right to carry out verification of the credentials and assessment of capacity and capability of the manufacturers and to categorise them as Vendors. All the documents collected from the firms shall undergo document verification including locations and capacity informed, financial vetting, legal vetting etc. including factory inspection. After that technical committee may proceed for evaluation/ assessment and each case shall be taken up for approval by competent authority and issue of registration letters will be issued to all those Vendors who fulfil the criteria required for registration.

KSEB Ltd., reserves all the right to reject any or all the applications without assigning any reasons whatsoever. KSEB Ltd., also reserves the absolute right to reject any or all applicants and /or delete the name of any Vendor from the list of registered Vendors, solely based on the past unsatisfactory performance of applicants in KSEB Ltd. The opinion / decision of KSEB Ltd., regarding the same will be final and conclusive.

If the registered Vendor does not participate in three consecutive tenders invited for the registered item, the Vendor will be deleted from the empanelled list automatically.

The perspective Vendors who are registered with KSEB Ltd., would be the REGISTERED VENDORS OF KSEB Ltd., for the respective categories. However, it may also be noted that getting registered under the Vendor registration process shall not be construed to mean that the Vendor is deemed to be meeting all eligibility criteria requirement for the selected category. Bids from such Registered Vendors shall be considered by KSEB Ltd., in future. For the procurement of material, Equipments and Products, list of items for Vendor registration is attached.

The firms shall pay a non refundable fee of

Purpose	Firms inside Kerala in Rs	Firms outside Kerala in Rs
Processing Fees	5,000	5,000
Registration	10,000	10,000
Inspection charges per factory	15,000	50,000
Renewal	5,000	5,000
Note: The above rates are exclusive of GST and subject to revision by the KSEB Ltd		
It shall be remitted to the account number given in the remittance form provided by the e-procurement system for this particular tender. Only INTERNET BANKING remittance is allowed through e-payment facility provided by the e-procurement system. No other mode of payment is allowed. (Bidder should ensure that tender cost including GST are remitted as one single transaction and not separate. Separate or split remittance will be treated as invalid transactions).		

Interested reputed firms are requested to download the documents from KSEB Ltd. Website ([www.kseb.in](http://www.kseb.in)) and submit their RfV on their letter head along with all the required documents mentioned below and requisite fee as mentioned above on or before **30.06.2021**

The initial validity for Vendor Registration shall be for three Years provided the registration is not cancelled by KSEB Ltd during that period. After expiry of normal validity period, all the Vendors are required to re- register submitting all the necessary documents mentioned below and requisite fee of Rs.5000/- as renewal fee in addition to miscellaneous fee of Rs.15000/- and Rs. 50000/- respectively for firms inside and outside Kerala. Vendors should apply for re- registration at least 6 months prior to expiry of validity.

The prospective firms shall furnish the following documents along with the application for Vendor Registration:

- 1) Valid Factory License /Trade license along with necessary certificates.
- 2) Financial capability of the firm along with audited reports of the company for previous three years along with income tax clearance certificate
- 3) Quality assurance plan being followed by the firm at various stages including inspection of raw materials from the source of their procurement.
- 4) Technical Specification of the material with drawing for which Vendor approval is sought.
- 5) Guaranteed Technical Particulars of the same.
- 6) History of blacklisting of the firm by any other utility.
- 7) Attested copies of the valid type test certificate of respective products (each item with rating).
- 8) Production capability per month.
- 9) Infrastructure and Machinery details available in the firm.
- 10) Testing facilities and testing equipments available in the firm with valid calibration certificates.
- 11) List of the order executed by the firm for the last four years for respective products with client (Furnish attested copies of Purchase Orders for each item with rating).

- 12) Company financial position, Balance sheet for the prevailing three years (Attested copies of Audited Financial Statements).
- 13) Factory NPV (Net Profit Value).
- 14) No of Engineers / Post Graduates/ Graduates/ Diploma/ Skilled & unskilled in the company (Attach Organizational Chart).
- 15) Valid Total Quality Certification or approval of the product from BVQL or BIS/ IEC for applicable items.
- 16) Valid power of attorney duly attested by Notary Public.
- 17) Performance Certificate issued by the purchasing authority in proper format to prove satisfactory performance of the materials/ equipment's for a period of three years.
- 18) Details of registration with DGS, if any, and any other utilities.

Incomplete application form/ application form with false information will be rejected without any notice. Firm shall submit an integrity pact on a Kerala Stamp worth Rs.200/- duly signed and sealed by the authorised signatory along with the request for Vendor registration/ Renewal of Vendor Registration.

Applications should be submitted in 'Hard' copy in duplicate by Registered post/ Speed Post /Courier/Hand Delivery only, superscribing the sealed cover as 'REQUEST FOR VENDOR REGISTRATION', at the address given below:

Chief Engineer (Renewable Energy & Energy Savings)

9<sup>th</sup> Floor, Vydyuthi Bhavanam, Pattom, Thiruvananthapuram - 695 004,

Kerala Phone: +91 471 2447404, Fax: 0471 2558340

Notwithstanding anything stated herein above, KSEB Ltd., reserves the right to annul bidding for future procurement only to the Registered Vendors, wherever deemed appropriate, without assigning any reason, and shall bear no liability whatsoever consequent upon such a decision.

Bidders are requested to visit KSEB Ltd. Website ([www.kseb.in](http://www.kseb.in)) regularly for any updates.

  
**Chief Engineer**  
**(Renewable Energy & Energy Savings)**

Thiruvananthapuram

25.05.2021