

Name of Work: Design, Supply, Installation, Testing & Commissioning of Roof Mounted On-grid Solar PV system of 15 KW at Udaipur Divisional Office

NOTICE INVITING e-TENDER

1. Indian Oil Corporation Ltd. invites bids through its website <https://iocletenders.nic.in> under single bid system. Tenderers can download the tender from this site free of cost using their Digital signature certificate and registered login ID.
2. Tenderers are advised to download Notice Inviting e-Tender along with other tender documents. The tender shall be submitted online in soft copy on our e-tendering portal <https://iocletenders.nic.in> and the Earnest Money Deposit has to be submitted online. A scanned copy of exemption certificate in case of NSIC or exempted category has to be uploaded along with the tender in the appropriate link.
3. The price bid must be submitted only in the prescribed BOQ Excel file available as a part of the e- tender. If price bid BOQ excel file is not uploaded, tender shall be summarily rejected.
4. Tenderers are advised to submit required EMD online mode. Exemption certificate must be uploaded in the appropriate link provided.
5. The Corporation will not be responsible for any delay in online submission of tender at mentioned website & Online EMD must be submitted by due date & time by the party. Exemption certificate must be uploaded in the appropriate link provided.

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Tender Schedule

TENDER NUMBER	:	IOCL/UDO/2020-21/SOLARISATION/LT-01
NAME OF WORK	:	Design, Supply, Installation, Testing & Commissioning of Roof mounted on grid Solar PV system of 15 KW at Udaipur Divisional Office
TYPE OF TENDER	:	Electronic Bid under Single Bid System consisting of <ul style="list-style-type: none"> • Technical Commercial Bid and Price Bid
TENDER VALIDITY	:	6 months from the date of tender opening
TOTAL ESTIMATED COST	:	Rs. 7,90,106.50 /- including GST The quantum of works given in Tender Document is only indicative based on tentative estimates and is not the right of contractor. Indian Oil does not guarantee any minimum or maximum quantum of works, during the currency of contract.
EARNEST MONEY DEPOSIT	:	<p>Rs 7,901.07/- (Rupees Seven lacs seventy four thousand and seventy six Only)</p> <p>EMD should be deposited as detailed below :</p> <ul style="list-style-type: none"> ➤ Online EMD payment through Net Banking or NEFT/RTGS or Bank Guarantee. <p>For detail about process of payment of online EMD, bidders shall refer "Special Instructions to the Bidder (SITB)" and "FAQs-Online EMD Facility in IOCL e-Tendering" documents attached separately along with the tender.</p> <p>Offline EMD payment through Demand Draft (DD), Bankers Cheque (BC) and Swift Transfer shall not be accepted.</p> <p>EMD should be valid for 8 months from the date of opening of technical bid.</p> <p>Exemption from submission of EMD:</p> <p>a. Exemption from payment of EMD shall be allowed to all Micro & Small parties registered with any of the following agencies/bodies as per Public Procurement</p>

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Policy for Micro & Small Enterprises(MSE) Order 2012 provided that the registration certificate issued by any one of these below mentioned agencies must be valid as on close date of tender. Bidders who have applied for registration or renewal of registration with any of these agencies/bodies but have not obtained the valid certificate as on close date of tender are not eligible for exemption.

- i. District Industries Centre(DIC)
- ii. Khadi and Village Industries Commission (KVIC)
- iii. Khadi and Village Industries Board
- iv. Coir Board
- v. National Small Industries Corporation(NSIC)
- vi. Directorate of Handicraft and Handloom
- vii. Udyog Aadhar Memorandum (UAM)
- viii. Any other body specified by Ministry of MSME

Exemption from payment of EMD shall be allowed to all Micro & Small parties registered with the above mentioned bodies.

The exemption shall also be irrespective of whether they are registered for the tendered item and shall be applicable for procurement, works and services

Note: Against UAM, copy of acknowledgement generated online shall be acceptable.

- b. PSUs (Central & State) and JVs of IOCL. are exempted from submission of EMD- Self Declaration to be uploaded by the bidder.

A copy of the EMD instrument or exemption certificate in case of exempted categories shall be uploaded along with clear scanned copies of relevant documents to substantiate the claim towards their credentials along with the tender documents in the appropriate link.

Tenderers not paying EMD or not uploading valid exemption certificate on or before tender submission

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		date and time, will be summarily rejected.
DOWNLOAD PERIOD OF TENDER DOCUMENT STARTS	:	01/06/2021 @ 18:00 Hrs.
PRE-BID CONFERENCE	:	Not applicable
DUE DATE & TIME OF UPLOAD OF TENDER DOCUMENTS AND SUBMISSION OF EMD	:	09/06/2021 @ 18:00 Hrs.
DATE & TIME OF OPENING OF TECHNICAL COMMERCIAL BID	:	10/06/2021 @ 18:00 Hrs.
DATE & TIME OF ORIGINAL DOCUMENTS VERIFICATION	:	NOT APPLICABLE FOR THIS TENDER
COMPLETION PERIOD	:	<u>Part A:</u> 02 months (2 months for supply and project commissioning from the 15 th day of LOI or from the date of site hand over whichever is later.
CONTACT PERSONS	:	Ankur Jain, Sr. EO, Udaipur Divisional Office +91- 88904 60061 jaina8@indainoil.ac.in
INCOME TAX/ BOCW	:	Shall be deducted as per prevailing rules.
GST	:	BASIC COST IN PRICE SCHEDULE IS INCLUSIVE OF ALL TAXES SUBSUMED AND GST • CONTRACTOR SHALL BE REQUIRED TO SUBMIT VALID TAX INVOICES INCLUDING GST COMPONENT MENTIONED SEPARATELY AS PER PREVAILING GST RULES.
GST REGISTRATION NUMBER	:	GST registration number is mandatory. Parties should have valid GSTIN for billing to Indian Oil. If bidder does not have GST Registration; same shall be obtained within 6 weeks from the date of receipt of Work Order. Please note that in no case payment shall be released without GSTIN. Please note that Indian Oil shall not responsible for delay in payment or no payment due to above.
GUIDELINES OF SUBMISSION OF TENDER DOCUMENTS	:	• Bidder is also permitted to use tender document, not downloaded from our official website https://iocletenders.nic.in Bidder have to submit

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undertaking that they shall abide by, all the terms and conditions as per document hosted on our official website, if any discrepancy is observed in the submitted tender even at a future date.

- Bidder has also to give undertaking for agreeing to all the decisions confirmed in Pre-bid Conference Minutes and hosted on our official website.
- To facilitate ease in uploading on our e-tendering portal, bidders are permitted not to upload files/sub-files named as 'Technical Specifications' and 'General Drawings'. However they have to give undertaking for agreeing to all the contents mentioned/applicable in these documents, hosted on our official website but not uploaded by them.
- Bid along-with required copies of documents should be submitted in electronic form & on-line only through Indian Oil e-tendering system, failing which their bid is liable for rejection.
- Before the bid is uploaded, the bid comprising of required documents should be digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) in accordance with the Indian IT Act 2000.
- However, documents which necessarily have to be submitted in originals like EMD and any other documents mentioned in the tender documents have to be submitted online.
- Bidders are advised in their own interest to ensure that bids are uploaded in e-tendering system much before the closing date and time of said tender.
- Indian Oil does not take any responsibility in case of failure of the bidder to upload the documents within specified time of tender submission.
- Indian Oil will not be responsible for any delay under

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	<p>any circumstances for non-receipt of EMD/Tender/Submission of filled in tender document by due date & time.</p> <ul style="list-style-type: none"> Indian Oil shall not be responsible in any way for failure on the part of the bidder to follow the instructions. It is advised that the bidder uploads small sized documents (preferably upto 5 MB) at a time to facilitate in easy uploading into e-tendering site. Vendors/Bidders must use any computer having Windows 2000 or Windows XP Versions or higher of Window Operating System and an internet web browser version Internet Explorer Version 8.0 or higher recommended.
<p>PROCEDURE FOR TECHNICAL SELECTION OF BIDDER :</p>	<p>1) Price Bid Opening:-</p> <p>Offer shall be quoted only as % (percentage) deviation against the total estimated amount provided in the "Tender Schedule" at the designed places given in the Price Bid. Offer in any other form will be rejected. The quoted % shall be applicable for each item irrespective of the final executed quantity.</p> <ul style="list-style-type: none"> Bidder is required to confirm their status on composition scheme along with documentary evidence. <ul style="list-style-type: none"> In case bidder confirms the status as "Yes" under composition scheme, bidder need not to fill GST rate & Compensation Cess in BoQ, evaluation shall be done considering both GST rate & Compensation Cess as 0.00%. In case bidder confirms status as "No" under composition scheme, bidder is to indicate GST rate & Compensation Cess (if applicable) in the BoQ as per their understanding of applicable HSN. In the absence of these details in the BoQ, evaluation shall be done considering current GST rate envisaged by IOCL as shown in the BoQ. However, in such

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instances, Compensation Cess shall be considered as 0.00%.

- Evaluation will be carried out on the basis of net landed cost considering GST, Cess and estimated Input Tax Credit (ITC) available to Indian Oil as envisaged and indicated in the BoQ for evaluation purpose. In case, there is any change in ITC rate after award of contract, same will have no effect on evaluation done. GST is payable as extra at indicated rate by bidder.
- After opening the price bid, party who has quoted the lowest rate (L1 rate) derived on the basis of net landed cost basis will be considered for award of work, with or without negotiation as per the policy of the Corporation.

“In case of tie between two or more bidders at L-1 position, all the L-1 bidders shall be asked to submit discount bid in terms of percentage discount over previous quoted amount in a sealed envelope after taking the approval of the competent authority. Above exercise shall currently be an offline activity outside the e-portal. The sealed envelopes shall be opened jointly by one member from tendering group and one from Finance. The bidders while seeking revised bids, shall be advised to witness the opening of sealed envelopes.

In case there is a tie again, the bidder with the highest average turnover worked out to three decimal points in any of the last three years as submitted against Turnover criteria shall be considered as L1 bidder.

The bidders against Limited tenders shall also be required to submit documents against turnover along with their discount bid. In the event of bidder submitting turnover documents for only one or two years, L1 shall be decided on the basis of turnovers



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submitted averaged over 3 years".

Please note that in Case of 'Single Bid' tenders, evaluation shall be done based on submitted documents only and no opportunity shall be given to bidders who have not submitted clear and complete documents in support of their qualifying the PQC.

It is for the information of the bidder that "negotiations will not be conducted with the bidders as a matter of routine. However, Corporation reserves the right to conduct negotiations". In case of negotiations, confirmation of the negotiations should be received from the bidder within 07 days from the date of negotiations failing which the Corporation reserves the right to ignore the quotation.

SCHEDULE DATE / HOURS OF TENDERING ACTIVITIES

Document download Starts on Date/ Time	Document download Closes on Date/ Time	Bids submission start Date	Due Date & Time of Submission of Tender	Due Date & Time of Opening of tender
01/06/2021 @ 18:00 Hrs.	09/06/2021 @ 18:00 Hrs.	01/06/2021 @ 18:00 Hrs.	09/06/2021 @ 18:00 Hrs.	10/06/2021 @ 18:00 Hrs.