

*Office of the  
Tehatta-I Panchayat Samity  
Tehatta, Nadia.*

**NOTICE INVITING PRE QUALIFICATION- CUM -TENDER (Two Cover System)**

**Tender Notice No.: 04 of Tehatta-I of 2021-2022**

**Memo. No: - 468 / Tehatta**

**Date: 21.06.2021**

e-tenders by two cover system are invited by the Executive Officer, Tehatta-I Panchayat Samity from eligible resourceful Contractors having experience in similar nature of work as per particulars given below. Tenders will be received through E-tender of P. & R. D., Govt. of West Bengal Web Site.

1. Name of the work : As stated in Annexure
2. Estimate Value of work put to Tender : As stated in Annexure
3. Time of Completion of work : As stated in Annexure
4. Contractors eligible to Submit tender : Bonafied contractors having credentials in such type of work @ 40% of work value in a single work awarded not earlier than **2016-2017**.
5. Price per copy of set of tender documents. : As per Annexure
6. Date and time for downloading of tender documents. : 22/06/2021 to 06/07/2021 upto 11.00 A.M. (as per Server clock)
7. Last date and time for submission of E-tender. : 06/07/2021 upto 6.00 P.M. (as per server clock)
8. Time & Date of Opening : **A) Technical bids:-**  
**Sl. No. all on 09/07/2021 after 11.00 AM (as per Server clock)**  
**B) Financial bids :-**  
**Sl. No. all onward 09/07/2021 after 11.00 AM (as per Server clock)**
9. Earnest Money : 2% of Estimated Amount (i.e **as per annexure**) will be deposited in favour of Executive Officer, Tehatta-I Panchayat Samity, by the bidder through the following payment mode as per Finance Department **Order No. 3975-F(Y) dated 28th July, 2016 (Annexure - A)**  
  
i) **Net Banking** (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI bank payment gateway.  
  
ii) **RTGS / NEFT** / in case of offline payment through bank account in any bank.
10. Validity of the tender : The offer will remain valid for acceptance for 180 days from the date of receipt of tender.
11. Guiding Schedule of rates for items of work : P.W.(WB) Schedule of rates for building works operative from 1<sup>st</sup> November - 2017 and schedule of rates PW(Roads & Bridge) from 30<sup>th</sup> August 2018 with upto date corrigenda. M.S. / T.S. & Cement may be issued departmentally as per availability/and sanitary plumbing work effect from 1<sup>st</sup> November 2017.
12. The Tender document and other relevant particulars (if any) may be seen by the intending tenders during office hours in the office of the Tehatta-I Panchayat Samity as well as from the web site [www.wbprd.gov.in](http://www.wbprd.gov.in)
13. Throughout this document the terms and “tender” and their derivatives (bidder / tenderer / tender /bidding / synonymous. .
14. Conditional tender will be liable for rejection.
15. Time/ Cost over – run and consequent cost escalation for any material, labour etc. will not be allowed.
16. No mobilization advance/ secured advance will be allowed.

17. In case of inadvertent typographical mistake found in the specific price schedule of rates, the same will be treated to be so corrected as to confirm with the prevailing relevant schedule of rates and / or technically sanctioned estimate.
18. The intending tenderer is required to quote the rate in figure as well as in words mentioning percentage above/ below or AT PAR on the basis of the relevant price schedule of probable items with approximate quantities.
19. Contractor shall have to comply with the provisions of (a) the Contract labour (Regulation Abolition) Act, 1970 (b) Apprentice Act 1961 and (c) Minimum Wages Act, 1948 or the modification thereof or any other laws relating there to and the rules and order issued there under from time to time.
  - a) Contractors should engage one Degree and one Diploma Engineer exclusively for the work particulars of them must be furnished along with attested copies of certificate and appointment letters.
20. Bidders shall submit the copy of a) Valid PAN issued by the IT Deptt., Govt. of India and b) Valid 15 digit Goods and Services Taxpayer Identification Number (GSTIN) under **GST Act' 2017** which will be valid upto the date of opening of the tender. Tax Invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act,2017. **GST will be deducted as per latest G.O. of the total bill during payment.** The intending tenderers will also have to produce credential documents of value as stated in annexure in a single work within last 5(Five) years adequate financial capability audit report along with certificate of Chattered Accountant for last 3(three) years for both individual and companies and registration certificate issued by Registerer of companies, West Bengal (in case of companies) along with the 'Technical Bid'.
21. Representation in Tender in connection with tender submitted by Co- Operative Societies: -
 

The Chairman and the Secretary or three directors including either the Chairman or the Secretary shall execute and sign all deeds, documents, tender papers as per act of the Bye- laws of the Co- operative Societies, failing which the tender will be liable for rejection. The copy of the last Audit report (Full) including copy of the minutes of last A.G.M. has to be submitted along with the 'Technical Bid'. for verification of the authority.
22. No credential will be considered unless it is supported by payment certificate, work order and completion certificate mentioning the date of completion issued by the competent authority not below the rank of Executive Engineer or similar rank.
23. All tenderer or his authorized representative is requested to present personally during the opening of the tender and to sign the tender opening register as witness.
 

During the process on subsequently if it is found that the documents submitted by the tenderers are false, fictitious etc. then the person/ agency will be liable to criminal offence and action will be taken accordingly.
24. During Construction works on road, which is open to traffic, suitable barriers with security arrangement are to be kept to segregate the area of work . Red lights are to be provided at such barriers ar night during poor visibility. Night Chowkidars are also be maintained. All these aspect will have to be considered and it should be included in the rates quoted by the firm during submission of tender.
25. 1% Cess to be recovered from the Bill of the agency as per Govt. rule.
26. The authority reserves the right to reject or cancel any tender or all tenders without assigning any reason thereof. and no claim in this respect will be entertained.
 

The intending tenderers, at their own responsibility & risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the bid and entering into a contract for the work as mentioned in the NIT. The cost of visiting the site shall be at the tender's own expenses.
27. Copy of this NIT along with other tender document may be obtained from the website [www.wbprd.gov.in](http://www.wbprd.gov.in)
28. In the event of e-filling, intending bidder may download the tender documents from the website directly with the help of Digital Signature Certificate.

Preparation of Bids.

- (i) Documents comprising the Bid.  
The Bid submitted by the bidder shall be in two separate parts.

**Part-I:** This shall be named 'Technical bid' and shall comprise of.

- i) 'Earnest Money' by online mode as per clause-9.

Authorized address and contact details of the bidder having the following information:-

Address of Communication:-

Telephone No.(land) \_\_\_\_\_ (Mo.) \_\_\_\_\_ , Fax No.:- \_\_\_\_\_

E-Mail ID \_\_\_\_\_.

- ii) Qualification information, supporting documents as specified in clause 18,19,20,21,22,
- iii) Undertaking that the bid shall remain valid for the period specified in clause 11 .
- iv) Any other information / documents required to be completed and submitted by bidders.
- v) An affidavit affirming that information he has furnished in the bidding documents is correct to the best of his knowledge and belief.
- vi) An index stating the page Nos. of all documents submitted.
- vii) Regarding bidding document

- a) Lease or hire of machineries
- b) Bid validity.

**Part-II:** It shall be named 'Financial Bid and shall comprise of.

- 1) Form of Bid.
- 2) Priced bill of quantities for specified items of works.

Each part shall be separately sealed and marked in accordance with the instructions.

29. Audit Report of preceding 5 years
30. The Contractor is liable to his own arrangement necessary mechanical devices viz. Hopper Mixture Machine, Vibrator etc. He is also liable to submit actual work proportion to the Employer at the time of tender process. The Agency is also liable to arrange for lighting, guarding, drinking water, Sanitation facilities etc. at site in his own cost.
31. **Refund of EMD** : As per Finance Deptt. **Order No. 3975-F(Y) dated 28th July, 2016 (Annexure - A)**.
32. **Exemption of earnest Money**: Earnest Money for each and every category to be deposited compulsorily by all intending tenderers excepting the Labour Co-operatives who are exempted from Earnest Money against all tender. These societies, if selected through tender, will have to furnish requisite Security Deposit for performance of work. All registered Engineers' Co-operative Society participating in tenders should deposit Earnest money as usual failing which the tender will be treated as informal. Bidder eligible for exemption of EMD as per Govt. rules may avail the same and necessary documents regarding the exemption of EMD must be uploaded in the EMD folder of Statutory bid documents

**33. Submission of Bids :**

The bidder shall place the two separate envelopes (Called inner envelopes) marked. "Technical Bid" and "Financial Bid" in one outer envelop. Mentioning the name of work N.I.T. No. and Sl. No. The inner envelopes will have marking as follows.

- (i) 'Technical Bid' .
- (ii) 'Financial Bid'

The contents of the 'Technical Bid' & 'Financial Bid' shall be as specified in clause 'Preparation of Bids' .  
The inner and outer envelopes containing the Technical and Financial Bids shall.

- a) Be addressed to the Executive Officer, Tehatta-I Panchayat Samity, Nadia
- b) Bear the N.I.T No. , Sl. No. & Name of work.
- c) Be indicated the name & address of the Bidder in details i.e vill / Lane / P.O. / District etc. to enable the Bid to be returned unopened in case it is declared unopened as non-responsive.

**34. Late Bids**

Any Bid received after the stipulated time, will not be accepted.

**35. Bid Opening**

The received bids will be opened (Except those received late ) in the presence of the bidders/ bidder's representatives who choose to attend at the specified time, date & place . In the event of the specified date for the submission of bids being declared a holiday the bid will be opened at the appointed & location on the next working day.

\*. The envelope containing the technical bid shall be opened first.

\* In all other cases, the amount of Earnest Money, forms and validity shall be announced. Thereafter the bidders names and such other details as may be considered appropriate will be announced at the opening.

\*. Evaluation of technical bids with respect to qualification information other information in part-I of the bid shall be taken up and completed preferably within the prescribed period and list will be drawn up of the responsive bids whose financial bids are eligible for consideration.

\* A list of bidders, whose technical bids are found responsive, will be displayed in the office notice board prior to the schedule date of opening of financial bid. In case the specified date is deferred a corrigendum notice will be published and will be displayed in the office notice board.

\* At the time of the opening of the 'Financial Bids' the names of the eligible bidders will be announced.  
The financial bids of only those bidders will be opened. The remaining bids will be returned unopened to the bidders.

**36. Compensation for delay in execution of work and Additional Terms and Conditions vide Clause No-111 under Chapter No- VII of West Bengal Panchayat (Zilla Parishad and Panchayat Samity)Finance Rules :**

(1) The time limit for carrying out the work as specified in the tender papers and the agreement entered into thereon, shall be observed by the contractor and shall be calculated from the date on which the order to commence the work is communicated to the contractor. He shall ensure that the work proceeds throughout the stipulated period of the contract with all due diligence for maintaining the specified schedule of time at every stage of the work.

(2) The contractor entrusted with a work shall be liable to pay to the Panchayat body as compensation an amount not exceeding one per cent of the tendered value of work remaining unexecuted for each day of delay and without any prejudice to the generality of this provision, he shall be liable to make such payment on the tendered value of:

(i) the entire work when he fails to commence the work on or after the day of commencement of the work as specified in the work order or the agreement executed

(ii) any distinct segment of the work when he fails to complete the work of that segment within one month from the date specified for its completion,

(iii) Uncompleted part of the work if he fails to complete as per the work programme. Provided that compensation not exceeding one per cent on any occasion as referred to in sub-rule (2) may be determined by the Sthayee Samiti in administrative control of the work (hereinafter referred to in this Chapter as Samiti) after giving an opportunity of hearing to the contractor.

(3) Any contractor aggrieved by the decision of the Samiti referred to in sub-rule (2) may prefer an appeal to the Artha Sthayee Samiti through the Executive Officer against the decision within seven days from the date on which such decision is communicated to him; subject to the provisions in sub-rule (4), the decision of the Artha Sthayee Samiti shall be final.

(4) Any contractor aggrieved by the decision of the Artha Sthayee Samiti referred to in sub-rule (3) may submit a review petition to the Zilla Parishad or the Panchayat Samiti as the case may be, through the Executive Officer concerned.

(5) On the whole an Affidavit on Non-judicial Stamp of Rs. 10/- (Rupees Ten) to be executed by the Agency in the following terms & conditions on the eve of Stamp Agreement.

Terms :

- i) I have no past history of default/ Blacklisting or casting aspersions on Govt. or any other site officers and employers.
- ii) The work would be completed within the schedule time of tender and no extension at time will be considered except on special circumstances.
- iii) Cost of escalation of materials will not be considered.

### **37. TERMS & CONDITION OF SECURITY DEPOSIT :**

In partial modification of clause no. 7(Seven) of works agreement of Nadia Zilla Parishad, the following changes have been made with immediate effect.

#### **A) For Building / Structural etc works :-**

- i) Building or structural & such related type of works up to Rs. 50.00 (Fifty) Lakhs the security period will be 1(one) year from the date of completion.
- ii) Building or structural & such related type of work above 50.00 (Fifty) Lakhs, the security period will be 2(Two) years from the date of completion. Security deposit up to 50% will be released after one year & balance after 2(Two) years depending on the quality of works.

#### **B) For Road works :-**

- i) Road works up to 50.00 (Fifty) Lakhs, Security period will be 1(one) year from the date of completion.
- ii) Road works above 50.00 (Fifty) Lakhs & up to 100.00 (Hundred) Lakhs, Security period will be 2(Two) years from the date of completion. S.D. up to 50% will be released after 1(One) year and balance 50% after 2(Two) years depending the quality of works.
- iii) Road works above 100.00 (Hundred) Lakhs, Security period of works will be 3(Three) years from the date of completion. S.D. will be released as follows depending on quality of works.

a)	After 1(one) year	-	33%
b)	After 2(Two) years	-	33%
c)	<u>After 3(Three) years</u>	-	<u>34%</u>

#### **C) For Community Based Drinking water Facility.**

- (I) Payment of running account bill (Keeping 8% as S.D. & 10% of Performance Guarantee) produced after satisfactory installation and commissioning & 3 month trial run with submission of test report collecting water at the time of morning, day & night.
- (II) 10% Performance Guarantee & 08% S.D. Money will be refunded after successful commissioning and one year successful operation.
- (III) Patent would be selected by the undersigned. If the spare parts mention in Item No. 20 of the priced schedule of works (SI-3 of the group list) differ due to substitute model / design, then the name of spares including specification & rate thereof to be mentioned in a separate list. This separate list to be submitted during uploading of tender & hard copy to be submitted during opening of Technical bid.

### **38. ADDITIONAL PERFORMANCE SECURITY BY THE BIDDER:**

#### **A. In Road Project:**

An additional Performance Security equal to 10% of the tendered amount shall be deposited by the successful bidder, if the accepted bid value is more than 20% less than the estimated amount put to tender, from the successful bidder having own prime machineries for construction of road works as detailed in Government Memorandum. If the successful bidder not having ownership of any of the prime machineries as stated above, the Additional Performance Security shall be deposited by the successful bidder if the accepted bid value is more than 10% less than the estimated amount put to tender.

## B. In Building works and other Civil work:

. An additional Performance Security equal to 4% of the tendered amount shall be deposited by the successful bidder, if the accepted bid value is more than 15% less than the estimated amount put to tender.

The additional Performance Security shall be submitted in the form of Bank instrument as directed by the authority before issuance of work order. If the bidder fails to submit the Additional Performance Security within seven working days from the date of issuance of Letter of Acceptance, his earnest money will be forfeited.

The said Bank instrument shall be valid up to the end of the Contract Period and shall be renewed accordingly, if required. The said Bank instrument shall be returned immediately after successful completion of the Contract.

If the bidder fails to complete the work successfully, the Additional Performance Security shall be forfeited at any time during the pendency of the Contract period after saving proper notice to the Contractor.

Necessary provisions regarding deduction of security deposit from the progressive bills of the contractor as per relevant clauses of the contract will in no way be affected / altered by this Additional Performance Security.

### 39. OTHER TERMS & CONDITIONS

Tender received later than specified date and time will not be considered. Tenders thus received will be opened as per schedule in presence of tenderer's who are intended to remain present. Such tenderers will please put their signature in the tender opening document as a token of witness during the opening process.

Tenderers are requested to fill in the tender documents correctly and completely, failing which the same will be liable for rejection according to the discretion of the Authority.

Tender submitted without earnest money will be treated as informal. No application for transfer of earnest money from one tender to another will be entertained.

The undersigned reserves the right not to accept the lowest offer and reject any tender without assigning any reason thereof. All particulars of work may be had in the Office of the undersigned up to 04:00 P.M. on all working days.

**The lowest bidder (L1 bidder) shall submit the original hard copy of the documents to the tender inviting authority within 3(three) days from the date of opening of the quotation during office hours, in order to get the originals of their documents verified. If the L1 bidder fails to do so or if it is found that the credentials or any other documents submitted by the bidder are incorrect / manufactured / fabricated, his / her eligibility as L1 bidder will be cancelled. Penal Action may be taken against the said tenderer including blacklisting of the agency. However, originals of the uploaded/submitted documents may be verified at any stage of the tender process if it is felt necessary by the tender inviting authority**

Certificates from the private individual and organization for whom such work are executed shall not be accepted.

Executive Officer,  
Tehatta-I Panchayat Samity.

**Memo. No:- 468 / (37)Tehatta-1/PS/ENGG**

**Date- 21.06.2021**

**Copy forwarded for information and to take necessary action to:-**

1. The District Magistrate (Development and Planning section) Nadia, Krishnagar.
2. The Savadhipati, Nadia Zilla Parishad, Krishnagar, Nadia
3. The Secretary, Nadia Zilla Parishad, Krishnagar, Nadia
4. The Savapati, Tehatta-I Panchayat Samity, Tehatta, Nadia.
5. Karmadhakya, Purtya Karyo -O- Paribahan Sthyee Samity, Tehatta-I Panchayat Samity, Tehatta, Nadia.
6. The Ast. Register of Co-Operative Societies, Nadia, with request to see participation in reserved work.
7. The Sub Divisional Officer, Tehatta Sub Division Tehatta, Nadia.
8. The Sub Divisional Officer, Krishnagar(Sadar), Krishnagar, Nadia.
9. The District Information and cultural Officer, Krishnagar, Nadia with request to publish the notice on the Official Website of the District Administration.
10. The Sub Divisional Information and cultural Officer, Tehatta Sub Division, Tehatta, Nadia...
- 11-14. The Block Development Officer, (Chapra, Tehatta-II/ Karimpur-I/Karimpur-II), Nadia.
15. The Post Master, Tehatta, Nadia.
16. The Officer in charge, Tehatta/ Police station
17. The B.L & L.R.O, Tehatta, Nadia
- 18-21. Sub Assistant Engineer/Junior Engineer (RWP/BPC/RWS/AI) in this set up.
- 22-32. .... Prodhana, ..... G.P.
33. The H.C, Tehatta-I Block
34. The B.I.O Tehatta-I P.S
35. The Superintendent Tehatta S.D Hospital Tehatta, Nadia..
36. The Cashier cum store keeper, Tehatta-I P.S /Block
37. This Office Notice Board, Tehatta Development Block

Executive Officer  
Tehatta-I Panchayat Samity

## ANNEXURE-A

### Tender Notice No-4 of Tehatta-1 Block /2021-2022

Sl No	Name of Work	Estimated Amount (Rs)	Earnest money @ 2 % (Rs)	Time of Completion	Eligibility of Contractors	Cost of tender form (Rs)
1.	Construction of Drain from PWD More to SDO Office via Tehatta SD Hospital under Tehatta GP under Tehatta-I Development Block.	Rs-7,30,268.00	Rs-14,606.00	60 days.	Bonafied contractors having credentials in such type of work @ 40% of work value in a single work awarded not earlier than 2016-17.	Rs-2191.00
2.	Construction of Anganwadi Centre at Centre no-158 (19336290806) at Rajapur of Kaninagar GP, under Tehatta-I Development Block.	Rs-1278000.00	Rs-25560.00	120 days.	Bonafied contractors having credentials in such type of work @ 40% of work value in a single work awarded not earlier than 2016-17.	Rs-3834.00
3.	Construction of Anganwadi Centre at Centre no-326, (19336290320) at Betai Dakshin Jitpur of Betai-II GP, under Tehatta-I Development Block.	Rs-1278000.00	Rs-25560.00	120 days.	Bonafied contractors having credentials in such type of work @ 40% of work value in a single work awarded not earlier than 2016-17.	Rs-3834.00
4.	Construction of Anganwadi Centre at Centre no-197 (19336290312) at Betai Dakshin Jitpur of Betai-II GP, under Tehatta-I Development Block.	Rs-1278000.00	Rs-25560.00	120 days.	Bonafied contractors having credentials in such type of work @ 40% of work value in a single work awarded not earlier than 2016-17.	Rs-3834.00
5.	Construction of Anganwadi Centre at Centre no-361 (19336300627) at Bagakhali of Natna GP, under Tehatta-I Development Block.	Rs-1278000.00	Rs-25560.00	120 days.	Bonafied contractors having credentials in such type of work @ 40% of work value in a single work awarded not earlier than 2016-17.	Rs-3834.00
6.	Construction of Anganwadi Centre at Centre no-192 (19336290116) at Swarup Pur of Shyamnagar GP, under Tehatta-I Development Block. ,	Rs-1278000.00	Rs-25560.00	120 days.	Bonafied contractors having credentials in such type of work @ 40% of work value in a single work awarded not earlier than 2016-17.	Rs-3834.00
7	Construction of ACR at Patharghata Primary School under Tehatta-I Development Block under MDW Fund. <b><u>(2<sup>nd</sup> Call of NITNO-11 of Tehatta-1 Block /2020-2021)</u></b>	Rs-1162825.00	Rs-23257.00	120 Days	Bonafied contractors having credentials in such type of work @ 30% of work value in a single work awarded not earlier than 2016-17.	Rs-3489.00
8.	Construction of ACR at Sahabuddin Primary School under Tehatta-I Development Block under MDW Fund. <b><u>(2<sup>nd</sup> Call of NITNO-11 of Tehatta-1 Block /2020-2021)</u></b>	Rs-1162825.00	Rs-23257.00	120 Days	Bonafied contractors having credentials in such type of work @ 30% of work value in a single work awarded not earlier than 2016-17.	Rs-3489.00
9	Installation of Solar Sajaldhara plant near Tehatta Sani Mandir under Tehatta G.P. under Tehatta-I Development Block. <b><u>(2<sup>nd</sup> Call of NITNO-13 of Tehatta-1 Block /2020-2021)</u></b>	Rs-8,00,000.00	Rs-16000.00	90 days.	Bonafied contractors having credentials in such type of work @ 30% of work value in a single work awarded not earlier than 2016-17.	Rs-2400.00

10	Installation of Sajaldhara (Mini) at Sahapur under Natna G.P. under Tehatta-I Development Block. <b><u>(2<sup>nd</sup> Call of NITNO-13 of Tehatta-1 Block /2020-2021)</u></b>	Rs-6,70,000.00	Rs-13400.00	90 days.	Bonafied contractors having credentials in such type of work @ 30% of work value in a single work awarded not earlier than 2016-17.	Rs -2010.00
11.	Supply, installation commissioning of community based integrated MINI Arsenic and Iron removal plant (AIRP) with solar pumps set fitted tube well, capable of removing contaminants such as iron, Arsenic and bacteriological disinfection from Raw Water as per acceptable limit of IS 10500:2012 (2 <sup>nd</sup> Revision) including sinking of 100mm x 50mm dia tube well with 12(Twelve) months operation & Maintenance including 3 months free trial run.. <b>Site:-Tehatta Khanpara Pakurtala, 101, Tehatta, Daag No-3028 Under Tehatta G.P. Tehatta-I Block under PMJVK. (2<sup>nd</sup> Call of NITNO-11 of Tehatta-1 Block /2020-2021)</b>	Rs-39,93,789.00	Rs-79,876.00	90 days.	Bonafied contractors having credentials in such type of work @ 30% of work value in a single work awarded not earlier than 2016-17.	Rs-11,982.00
12.	Installation of Sajaldhara (Mini) at Binodenagar under Kanainagar G.P. under Tehatta-I Development Block. Daag No-820, Kh-576, Mouza-60. <b><u>(2<sup>nd</sup> Call of NITNO-13 of Tehatta-1 Block /2020-2021)</u></b>	Rs-6,70,000.00	Rs-13400.00	90 days.	Bonafied contractors having credentials in such type of work @ 30% of work value in a single work awarded not earlier than 2016-17.	Rs -2010.00

**Executive Officer  
Tehatta-1 Panchayat Samity ,  
Tehatta, Nadia**