

**OFFICE OF THE
LOCHANPUR GRAM PANCHAYAT
LOCHANPUR, Murshidabad.**

1st CALL

NOTICE INVITING TENDER.

**NOTICE INVITING PRE-QUALIFICATION - CUM - TENDER
(TWO COVER SYSTEM)**

NOTICE INVITING e-TENDER NO- 01/14th FC/Lochanpur_gp/2021-22 (3rd Call)

Memo No. 79/Loch

Date:05.07.2021

For and on behalf of the Prodhan, Lochanpur Gram Panchayat, invites sealed percentage rate tenders for following work by two cover system up to **16.00 Hours 13/07/2021** Pre-qualification documents in a separate cover and Bid document with schedule rate in another cover are to be submitted by the bonafied outsiders who satisfy the terms and conditions set out in pre-qualification document.

<i>Sl. No</i>	<i>Name of the work</i>	<i>Type of Work</i>	<i>Tender Ammount (Rs.)</i>	<i>Earnest Money (Rs.)</i>	<i>Cost of Bid Document (Rs.)</i>	<i>Completion Time (days)</i>
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>
01	Installation of 10 KW on grid solar power roof top.	Compact (Const)	5,47,883.00	11000.00	1000.00	30Days

Intending bidders may **download** tender documents from e-procurement portal of our website **<http://wbtenders.gov.in>** from **06/07/2021 at 16.00 Hours to 13/07/2021 up to 16.00 Hours**. The pre-qualification and bid documents duly filled in all respect should be submitted through **on-line only** to the Prodhan, Lochanpur Gram Panchayat up to **16.00 Hours (as per server clock) from 06/07/2021 to 13/07/2021**. **The undersigned shall not have any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc.**

The NIT No., Serial No. should be clearly mentioned on the deposit challan. Payment made otherwise will be rejected [NB: Necessary Earnest money should be deposited by the bidder electronically: online – through his net bank account, maintained at any bank or:-offline –through any bank by generating NEFT/RTGS challan from the e-tendering portal [<https://etender.wb.nic.>]. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per Beneficiaries Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from EProcurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.. At the time of uploading the Tender/Quotation, the **intending Tenderer/Quotationer should upload scanned copy of such online deposit challan.**

The pre-qualification documents alone will be opened on **15/07/2021 at 16.00 hours** by the Prodhan, Lochanpur Gram Panchayat.

The financial bid documents of the technically qualified bidders will be opened for evolution and selection Of qualified bidders on **17/07/2021 at 12.00 hours** and the other bid documents will be unopened. No separate intimation will be given for this, unless the above date is changed .In case of change of date, due intimation will be given in News dallies. No individual intimation will be given .Name of the qualified bidders will be displayed in the office notice board.

The Prodhan, Lochanpur Gram Panchayat reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason whatsoever.

The eligibility criteria are given below: -

- 01) Achieved in any one year during last five years in the same name and style (excluding current year) a minimum financial turnover at least **100%** (similar nature of works) of the Estimated Amount put to tender. **Annual Turnover in contractual business should be authenticated by a Chartered Accountant.**
- 02) The credential should be submitted/uploaded Upto 5.00 lakhs 60%, 5.00 lakhs to 10.00 lakh 50% & Above 10.00 lakhs 40% of the amount put to Tender supported by final payment Certificate and Completion

Certificate within the last 3 years in the same nature/style of single work & completed the work successfully. **{N.B-Single credential of a bidder treated as single work}**.

- 03) The Credential should be in the name and style of the intending tenderer only, and not in the name and / or style of any of the Partner(s). Please note that, **Final Payment Certificate and Completion Certificate will only be entertained as CREDENTIAL.**
- 04) Income Tax return should be submitted/uploaded for the last 3(three) financial years with the technical bid.
- 05) Professional Tax receipt Challan for the year 2020-2021, GST registration, Latest Trade License should be uploaded.
- 06) A prospective bidder shall be allowed to participate in the work either in the capacity of individual or as a partner of a firm.
- 07) **15% above rate of tender amount, agency must be deposited additional earnest money .**
- 08) The partnership firm shall upload the registered partnership deed and the company must furnish the article of Association and Memorandum too.
- 09) Intending Labour Co-Operative Societies and Unemployed Engineers' Co-Operative Societies should enclose the documents in proof of their Registration and Validity (NOC from competent authority) to participate in this Tender during the period of deposition of the Tender. **No exemption will be allowed regarding deposit of Earnest money.**
- 10) Receipt copy of deposit i.e. Cost of Bid documents and earnest money, Challan should be uploaded with the tender documents.
- 11) **Necessary Earnest money should be deposited by the bidder electronically: online – through his net bank account, maintained at any bank or:-offline –through any bank by generating NEFT/RTGS challan from the e-tendering portal [<https://etender.wb.nic.>]. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per Beneficiaries Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from EProcurement site. Bidders are also advised to submit EMD of their bid, at least 3 working days before the bid submission closing date as it requires time for processing of Payment of EMD.. At the time of uploading the Tender/Quotation, the intending Tenderer/Quotationer should upload scanned copy of such online deposit challan.**
- 12) Copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder.
- 13) All the documents as a proof of their eligibility IN ORIGINAL need to be produced as and when asked and required.
- 14) Provide information regarding any litigation or arbitration during the last five years in which the Bidder is involved, the parties concerned the disputed amount, and the matter.
- 15) To qualify for a work of contracts made up for this and other contracts for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having experience and resources sufficient to meet the aggregate of the qualifying criteria for the individual contracts.
- 16) The scope of Sub-Contracting is not allowed strictly by anyway.
- 17) **Even though the bidders do not meet the above qualifying criteria, they are subject to be disqualified and legal action may be taken if they have:**
 - (i) Made misleading by producing false representations in the forms, statements, affidavits and attachments submitted as a proof of the qualification requirements; and / or record of submission of any false / fake document(s).
 - (ii) Record of poor performance such as abandoning the works, not properly completing the contract, unnecessary delays in completion, litigation history, or financial failures etc.
 - (iii) Participated in the previous bidding for the same work and quoted unreasonably high or low bid prices and not furnish rational justification for it to the Employer.
- 18) Before the deadline for submission of bids, the Employer may modify the bidding documents by issuing addenda.
- 19) Affidavit attested by Notary Public should be uploaded with the tender documents. [Format enclosed].
- 20) A printed letter Head Pad with phone no of the concerned agency must submit with the tender document.
- 21) Unnecessary paper/document should not be submitted with tender documents.

- 22) The intending tenderers are required to quote the rate on **Online** only. **No off line tender will be entertained.**
- 23) All rates shall be inclusive of all charges, royalty, Toll charge etc.
- 24) The successful tenderers will have to execute a formal agreement on a Non-Judicial Stamp worth of Rs.10/- (Ten) and they will have to start the work within 07(seven) days from the date of issue of work order and will have to complete the work within the time specified.
- 25) Acceptance of lowest tender is not obligatory.
- 26) All working tools and plants, equipments and implements required for the work are to be arranged and supplied by the successful tenderer at his own cost.
- 27) This notice shall form a part of Terms and Conditions of Tenders which the tenderers shall be bound to abide by.
- 28) All work will have to be done according to specification and drawing approved by the authority and as per direction of the undersigned.
- 29) In case of any objection regarding pre qualifying an agency that should be lodged to the undersigned within two days from the date of publication of the list of qualified agencies and beyond that objection against time schedule will not be entertained.
- 30) Before issuance of work order, the tender inviting authority verifies the credential(s) and /or other document(s) of the lowest tenderer. After verification, if it is found that the document(s) submitted by the lowest tenderer is/are either manufacture or false, the work order not to be issued in favour of the said tenderer.
- 31) If any tenderer withdraws his offer before acceptance without giving any satisfactory explanation for such withdrawal, he may be disqualified for submitting tender to this office for a minimum period of next 1(one) year.
- 32) The intending tenderers/bidders are requested to remain present at the time of opening tender documents. The next course of process shall not be stopped in absence of the tenderers/ bidders.
- 33) The intending bidders are requested to inspect the work site of the proposed work before quoting their rates.
- 34) Issuance of work order as well as payment will be depend on availability of fund and no claim whatsoever will be entertained for delay of issuance of work order as well as payment, if any. Intending tenderers may consider these criteria while quoting their rates.

The amount of earnest money is 2% of the estimated cost of construction for each work. All duties, taxes, royalties, Cess, [including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments and Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. **1% Cess under W.B. Building and other Construction Workers (Regulation of Employments and Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.** 10% Security money will be deducted from the bill. After completion of work, 2% earnest money will be released. The security money will be released as per norms.

- 35) Successful Bidder Will have to execute a formal contract on a Non Judicial Stamp Paper within seven days from the receipt of "Letter of Acceptance" with the Gram Panchayat Wherein the Description ,specification,quantity,date of complication of work,other mandatory conditions and ESMF (Enviornmental and social Management Framework) Issues shall be detailed.Failure to execute the contract will leat to automatic cancellation of the bid.
- 36) As per current government order (if any) bill will be deducted as per existing rates fixed by the respective department of the government.

37) Technical proposal-

The technical proposal should contain scanned copies of the following further two covers (folders)

A-1. Statutory cover containing

- i) Pre qualification Application in owned letter Head pad must be submitted.(see –B, form-1)


- ii) Affidavit should be submitted with the tender document (format enclose with SBD marked as annexed- Y)
- iii) Bank deposit challan / Demand draft /Bankers cheque towards earnest money (EMD) as prescribed in the NIT against each of the serial of work in favour of the concerned Prohdhan Lochanpur gp
- iv) **Tender form No.2911 (ii) & NIT (Download and upload the same digitally signed).The quoting of rates will only be encrypted in the B.O.Q under Financial Bid. In case of quoting any rate in 2911(ii), the tender will be liable to summary rejection.**

A- 2 , Non statutory cover containing

- i) Professional Tax (PT) , deposit receipt challan for the financial year 2020-21, pan card, IT, serial for the Assessment year 2020-21, GST Registration certificate ,Trade Licences.
- ii) Registration certificate under company Act.(if any)
- iii) Registration Deed of partnership Firm /Article Association &Memorandum.
- iv) Registered Power of Attorney (For partnership Firm /private Limited Company , if any)
- v) Registration certificate and clearance certificate issued by the Assistant Register of co-op(s)(ARCS) bye laws are to be submitted by the registered labour co- opt(s)Engineers' co.-opt.(S)
- vi) Requisite credential Certificate for completion at least one similar nature of work under the authority of state /central Govt. Having a magnitude of at least 50 (fifty) percent of estimated amount put to Tender during the last five years prior to the date of issue of this NIT is to be Furnished in applicable cases .

B . Financial proposal

- i)The financial proposal should contain the following documents in one cover (folder) i.e. Bill quantities (BOQ) The Contractor is to quote the rate (Presenting Above /Below /At par) online through computer in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the Contractor.

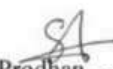

 Prohdhan
 Lochanpur G.P
 Lochanpur G.P
 Raninagar-1 Msd

Memo No Loch/79(5)

Dated: 05/07/2021

Copy forwarded for favour of information and wide publication to (Annexure enclosed):-

- | | |
|--|--|
| <ul style="list-style-type: none"> 1. S.D.O 2. Executive Officer/ B.D.O 3. Sabhapati 4. Post master 5. The Office Notice Board. | <ul style="list-style-type: none"> Domkal Sub-Division. Murshidabad Raninagar-1 Panchayat Samiti, Murshidabad Raninagar-I Panchayat Samiti, Murshidabad lochanpur Post Office Lochanpur Gram Panchayat. |
|--|--|


 Prohdhan
 Lochanpur G.P
 Lochanpur G.P
 Raninagar-1 Msd

SECTION-B

FORM –I

PRE-QUALIFICATION APPLICATION

To

The Prodhan

Lochanpur Gram Panchayat

Lochanpur,Raninagar-I, Islampur, Msd.

Ref:-Tender for.....

.....**(Name of work)**.....

.....

.....

N.I.eT NO. :- - 05/15th FC/Lochanpur_gp/2020-21 (Sl. No.....) of 2020-2021 of Prodhan, Lochanpur, Islampur,Murshidabad, West Bengal.

Dear Sir/Madam,

Having examined the statutory, Non statutory and NIT documents, I/WE hereby submit all the

Necessary information and relevant documents for evolution. The application is made by me / us on behalf of in the capacity duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the

Group of o f firms for Application and for completion of the contract documents is attached herewith .

We are interested in bidding for the work (s) given in Enclosure to this letter .

We understand that :

(a)Tender Inviting and Accepting Authority /Engineer-in-charge can amend the scope and value of the Contract bid under this project.

(b)Tender Inviting and Accepting Authority /Engineer-in –charge reserves the right to reject any application without assigning any reason.

Encl o :-e-Filling:-

1. statutory Documents

2. Non Statutory Documents

.....

Date. -

Signature of applicant including title

and capacity in which application is made.

AFFIDAVIT-“Y”

(To be furnished in Non –judicial stamp paper

Of appropriate value duly notarized)

1.I, the under-signed do certify that all the statements made in the attached documents are true and correct . In case of any information Submitted proved to be false or concealed, the application may be rejected and no objection /claim will be raised by the under-signed.

2. The under- signed also here by certifies that neither out firm M/S.....
.....nor any of constituent partner had been debarred to participate in tender P.W .Department during during the last 5(five) years prior to the date of this NleT.

3.The under –signed would authorize and request any Bank ,person , Government office , Firm or corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement .

4.The under –signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of The Department.

5. certified that I have applied in the Tender in the capacity of individual/as a partner of a firm and I have not applied severally for the same work.

.....

Signed by an authorised officer of the firm

.....

Title of the officer

.....

Name of the Firm with seal

Date.....