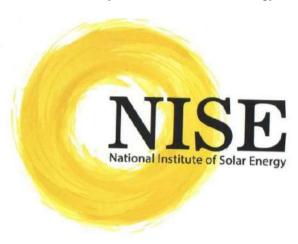
## NATIONAL INSTITUTE OF SOLAR ENERGY

(An Autonomous Institute under Ministry of New & Renewable Energy, Government of India)



#### TENDER (E-Tender) document for

Supply, Installation & Commissioning of test set up for Continuity test of equipotential bonding of PV module as per MST 13 of IEC 61730-2: 2016 at National Institute of Solar Energy, Gurugram, Haryana.

NIT NO: LAB-1103/6/2021-LAB

Last Date of Submission: 01/09/2021

Dy. Director-General
National Institute of Solar Energy
Gurugram-Faridabad Road
Gwal Pahari, Gurugram – 122003, Haryana, India

Website: www.nise.res.in

# **National Institute of Solar Energy**

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Supply, Installation & Commissioning of test set up for Continuity test of equipotential bonding of PV module as per MST 13 of IEC 61730-2: 2016 at National Institute of Solar Energy, Gurugram, Haryana.

The important dates and information for quotation are given below in the table:

S.No	Description	Details
1.	Request for Tender (RFT) No.	LAB-1103/6/2021-LAB
2.	Tender Type	Open Tender (E-tender)
3.	Tender Category	Goods
4.	Scope of Work	Supply, Installation & Commissioning of test set up for Continuity test of equipotential bonding of PV module as per MST 13 of IEC 61730-2: 2016 at National Institute of Solar Energy, Gurugram, Haryana.
5.	Bid security declaration	The vendor should submit a signed copy of "Bid security declaration" as per letter No. F.9/4/2020-PPD dated 12/11/2020 from Government of India, Ministry of Finance, Department of Expenditure Procurement Policy Division. In the "Bid security declaration" the vendor should accept that if they withdraw or modify their bids during period validity etc., they will be suspended for the times specified in the tender.  The concern bidder will be debarred from participating in the tenders of NISE for a period of two years, if they withdraw or modify their bids during period validity etc.
6.	Place of submission of quotation	The scopes of work to be tendered are available in the complete bid documents, which can be viewed /downloaded from the e-tender portal of <a href="http://www.tenderwizard.com/NISE">http://www.tenderwizard.com/NISE</a> . The bid should be submitted along with complied specifications concurrently duly digitally signed on the website <a href="http://www.tenderwizard.com/NISE">http://www.tenderwizard.com/NISE</a> . No claim shall be entertained on account of disruptions of internet service being used by bidders. Bidders are advised to upload their bids well in advance to avoid last-minute technical snags.  2. All Corrigendum/Amendment/Corrections, if any, will be published on the website <a href="http://www.tenderwizard.com/NISE">http://www.tenderwizard.com/NISE</a> .  3. All the applicants must have a Class-III Digital Signature Certificate (in the name of the person who will sign the bid document) from any of the licensed certifying agency.  4. It is mandatory for the applicants to get registered their firm/joint venture with the e-tendering portal of <a href="http://www.tenderwizard.com/NISE">http://www.tenderwizard.com/NISE</a> to have user ID & Password from M/s ITI. Ltd.  Phone: +91-124-285 3001
7.	Period of validity of quotation	Bids shall be valid for at least 120 days from the last date of bid submission.
8.	Pre-bid meeting	The pre-bid meeting will be held on 10 <sup>th</sup> August 2021 online. Vendors interested in attending the pre-bid meeting shall send their detail contact id and comments on the technical specifications, if any, to <a href="mailto:birinchi.bora@nise.res.in">birinchi.bora@nise.res.in</a> on or before 9 <sup>th</sup> August, 2021. Further

		details of the meeting will be communicated thereafter through e-mail.  Based on the discussion during the pre-bid meeting, NISE reserves the right to issue amendment for this tender.  Contact No. 0124-2853117
9.	Last date & time of submission of Tender	17:00 Hrs. on 01/09/2021
10.	Bid Opening (Technical)	11:00 Hrs. on 02/09/2021
11.	Bid Opening (financial)	The financial bid opening date will be informed to technically qualified vendors separately
12.	Time of Supply & Completion	Within twelve weeks upon the acceptance of Purchase Order
13.	Note	<ul> <li>(i) The bidder should be well-versed in manufacturing/supply, and installation of such a system.</li> <li>(ii) Bids submitted without Bid security declaration shall not be considered for Bid Evaluation.</li> <li>(iii) The vendor may visit the Module testing lab, NISE, for a better understanding of the requirement</li> </ul>

#### 1. INTRODUCTION

The National Institute of Solar Energy (NISE), an autonomous institution of the Ministry of New and Renewable (MNRE), is the apex National R&D institution in the field of Solar Energy. The Government of India has converted the 25-year-old Solar Energy Centre (SEC) under MNRE to an autonomous institution on 23rd September 2013 to assist the Ministry in implementing the National Solar Mission and to pursue research, technology development, and other related works in the field of solar energy. The institute is involved in demonstration, standardization, interactive analysis, training, and testing of solar technologies and systems. It is an interface between the Government and academic institutions, industry & user organizations for the development, promotion, and widespread utilization of solar energy in the country.

#### 2. INVITATION FOR TENDER

On behalf of the Director-General, National Institute of Solar Energy, Gurugram, technical and financial bids are invited from the technically capable vendors for "Supply, Installation & Commissioning of test set up for Continuity test of equipotential bonding of PV module as per MST 13 of IEC 61730-2: 2016 at National Institute of Solar Energy, Gurugram, Haryana."

#### 3. INSTRUCTIONS TO BIDDERS

This part provides brief overview of the main tendering related provisions of various policies of the Govt. of India (those related to MSEs, Make in India, Start Up India, DPIIT guidelines etc. Bidders are encouraged in their own interest to go through the original policy documents issued by concerned ministries / departments as these are revised from time to time. For the purpose of tender evaluation and deciding eligibility / ineligibility of bidder's offer, interpretation will be based on the current provisions in the original document of the concerned policy.

#### 3.1 Eligibility of Bidders

A. Bidders must have sales tax and income tax registration. Copy of PAN Card and GST/ Sales Tax Registration should accompany the quotation. Bidder must have the required facilities/expertise to supply, installation of the necessary items for which the bid is submitted.

- B. It is the policy of the Government of India to encourage 'Make in India' and promote manufacturing and production of goods and services in India with a view to enhancing income and employment, therefore, in this tender preference will be given to local supplier to promote 'make in India'.
- C. Bidders must comply with Make in India Order No. P-45021/2/2017-PP (BE-II) dated 16th September 2020 of Ministry of Commerce and Industry, Government of India (GoI) and any amendments thereon
- D. Only 'Class I local supplier' and 'Class-II local supplier' as defined under the DPIIT Order No. P-45021/2/2017-PP (BE-II) dated 16th September 2020 are eligible to bid in this tender.

**Local Content** means the amount of value added in India which shall unless otherwise prescribed by the Ministry of New and Renewable Energy (MNRE), GoI, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.

'Class-I Local Supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content equal to or more than 50%, as defined in DPIIT Order No. P-45021/2/2017-PP (BE-II) dated 16th September 2020.

'Class-II Local Supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content more than 20% but less than 50%, as defined in DPIIT Order No. P-45021/2/2017-PP (BE-II) dated 16th September 2020.

The 'Class-I Local Supplier' 'Class-II Local Supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I Local Supplier' 'Class-II Local Supplier', as the case may be. They shall also give details of the location(s) at which the local value addition is made.

E. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority (Registration Committee as constituted by Department of Promotion of Industry and Internal Trade) and should submit a valid registration Certificate. (Please refer to Order no.6/18/2019-PPD dated 23 July 2020 and any amendments thereon). "Bidder" (including the term 'tenderer', 'consultant' or 'service provider' in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial judicial person not falling in any of the descriptions of bidder stated hereinbefore, including any agency branch or Officer controlled by such person, participating in a procurement process.

"Bidder from a country which shares a land border with India" for the purpose of this order means:

- I. An entity incorporated, established or registered in such a country; or
- II. A subsidiary of an entity incorporated, established or registered in such a country; or
- III. An entity substantially controlled through entities incorporated, established or registered in such a country; or
- IV. An entity whose beneficial owner is situated in such a country; or
- V. An Indian (or other) agent of such an entity; or
- VI. A natural person who is a citizen of such a country; or
- VII. A consortium or joint venture where any member of the consortium or joint venture fails under any of the above
- VIII. The beneficial owner for the purpose of above will be as under
  - a. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more judicial person, has a controlling owner ship interest or who exercise control through other means.

#### Explanation -

a) "Controlling ownership interest" means ownership of a or entitlement to more than twenty-five percent of shares or capital or profits of the company.

Self-certification should be submitted as per the Order no.6/18/2019-PPD dated 23 July 2020. A model certificate format is attached in Annexure 7.

#### 3.2. General Guidelines for the bidder:

- 1. The bidder shall have to be an entity registered in India in accordance with law.
- 2. The bids shall be in the language as prescribed by the tenderer/procurer.
- 3. The bids shall be in Indian National Rupees (INR) only in respect of local content only.
- 4. Indian subsidiaries of foreign bidders shall meet the qualifying criteria in terms of capability, competency, financial position, past performance etc.
- 5. The bidder shall follow Indian laws, regulations and standards.
- 6. Country of origin of the equipment/material shall be provided in the bid.
- 7. For supply of equipment / material from the country of origin other than India, the bidder shall submit performance certificate in support of satisfactory operation in India or a country other than the country of origin having climatic and operational conditions including ambient temperature similar to that of India for more than 1 years.
- 8. The technologies, products offered shall be environmentally friendly, consuming less energy, and safe, energy efficient, durable and long lasting under the prescribed operational conditions.
- 9. The supplier shall ensure supply of spares, materials and technological support for the entire life of the project.
- 10. Domestic Content requirement (based on the cost of the product) shall be in accordance with the conditions laid down in respective Order(s) of the sectors on Public Procurement (Preference to Make in India) to provide for purchase preference (linked with local content).
- 11. The equipment material sourced from foreign companies may be tested in NABL accredited labs in India before acceptance wherever such facilities are available.
- 12. The Tender fee and the Bank Guarantee (BG) shall be in Indian Rupees only.
- 13. Applicable safety requirements shall be met.
- 14. Statutory laws/regulations including the labour and environmental laws shall be strictly complied with during supply, storage, erection, commissioning and operation process.
- 15. Tendering by the agent shall not be accepted.
- 16. Certification/compliance as per the Indian Standards/ International Standards, Indian
- 17. Regulations specified Standards shall be mandatory, where ever applicable.
- 18. Wherever required, the foreign supplier shall establish fully functional service centers in India and shall keep spares/material locally for future needs of utilities.
- 19. Arbitration proceedings shall be instituted in India only and all disputes shall be settled as per applicable Indian Laws.

#### 3.2 Performance and Warranty

- a. The bidder will assume total responsibility for fault-free operation and performance as needed for Continuity Tester as per IEC 61730-2:2016 MST 04. The technical details are mentioned on the specification sheet.
- b. Bidder will assume full responsibility for its maintenance during the warranty period and provide necessary services as and when required, free of charge.
- c. The warranty must be valid for two years from the date of commissioning of the equipment.

#### 3.3 Disqualification

a. The Bidders/Vendors will be subject to disqualification if they do not meet the criteria given above or if they have made an untrue or false representation in the forms, statements, and attachments submitted in proof of the qualification requirements or have a record of poor performance of not

- properly completing the contract, causing inordinate delays in completion or having financial failures etc.
- b. Vendors should submit the client lists for similar supplied systems; accordingly, NISE may take feedback from the client. In case of unsatisfactory feedback, NISE reserves the right to disqualify the vendor.

**Note**: Mere submission of bid does not suffice for the order to be placed on the bidder; all bids will be subjected to a strict scrutiny process for evaluation by the technical evaluation committee.

4. Technical Specifications of Supply, Installation & Commissioning of test set up for Continuity test of equipotential bonding of PV module as per MST 13 of IEC 61730-2: 2016 at National Institute of Solar Energy, Gurugram, Haryana.

The purpose of this test is to verify the continuous path between accessible conductive parts that are in direct contact with each other (e.g., parts of a metallic frame).

The technical specifications are given below

CI	lka	Davagastaga	Mand
SI.	Item	Parameters	Vendor's
No.			Remarks
			(Complied/
			not
1	Favrings out Introduction	The equipment should meet the ground	complied)
1.	Equipment Introduction	The equipment should meet the ground	
		continuity test requirements as per MST	
		13 of IEC 61730-2:2016 standard	
	Programmable DC Current supply		
2.	Maximum Current supply range	60 A or more	
3.	Current resolution	0.01 A	
4.	Current accuracy	±0.5%FS	
	Resistance Measurement		
5.	Resistance measurement range	100μΩ - 1 Ω	
6.	Resistance accuracy	±0.5% FS	
7.	Functions	Four wire test method should be	
		used for the testing, voltage could	
		be tested with separate wire.	
		The current could be set on Software	
		and controlled to one constant	
		value.	
		High resistance alarm should be	
		recorded and highlighted with	
		indicators.	
		<ul> <li>Real-time curves of current, voltage,</li> </ul>	
		resistance should be displayed on the	
		screen and history curves should be	
		accessible.	
		<ul> <li>Data of current, voltage, resistance</li> </ul>	
		should be monitored and stored in	
		the hard disc of the software in	
		EXCEL or CSV format.	
		<ul> <li>Logging facility for continuous</li> </ul>	
		operation of 3 hours.	
0	Dower supply for sharping	•	
8.	Power supply for charging	AC 220 V, 50 Hz	

9.	Battery back up	2x 10 minutes continuous 60 A	
		output	
10.	Warranty	2 years after commissioning	
11.	Calibration Calibration certificate required from		
		NABL accredited or ISO 17025	
		accredited lab	

#### 5. General Conditions of Contract

**Inspections and Tests:** All acceptance tests as per relevant specification shall be carried out by the bidder/vendor at its works prior to dispatch of the set up to the NISE premises. During such tests, NISE reserves the right to depute its representatives to vendor's works.

**Delivery:** The system should be delivered to PVTF lab of NISE within 12 weeks from the acceptance date of PO.

**Warranty**: The bidder/ vendor shall provide a warranty as mentioned in the technical specifications after completion of commissioning.

#### **Payment:**

100% payment will be released after testing, commissioning, and acceptance of the system /equipment to the entire satisfaction of the Purchaser and on the production of performance bank guarantee of the amount of 3% of the Contract Value, which will be retained for a period of warranty.

**Performance Guarantee:** The successful bidder should deposit 3% of contract value in the form of Demand Draft / FDR / Bank Guarantee from a commercial bank in India should be provided as performance Guarantee valid for 60 days beyond the warranty period. The warranty period will start from the date of acceptance of system by NISE.

**Taxes and Duties:** The bidder/ vendor shall be entirely responsible for all taxes, custom duties, license fees, road permits, etc., incurred until delivery of the contracted Goods to NISE. In case these are claimed, these have to be mentioned separately in the quotation.

**Penalty Clause:** For any delay beyond the period specified in the Contract, NISE shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, a penalty amounting to half percent of the contract price per week of delay subject to a ceiling of 5% of the contract price.

**Applicable Law:** The Contract shall be interpreted in accordance to the laws of the Union of India and all disputes shall be subject to the place of jurisdiction in Gurugram, Haryana.

#### **Purchase Preference:**

- i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is 'Class I local supplier', the contract will be awarded to L1.
- ii. If L1 is not 'Class I local supplier', the lowest bidder among the 'Class I local supplier', will be invited to match the L1 price subject to Class I local supplier's quoted price falling within the margin of 'purchase preference', and the contract shall be awarded to such 'Class I local supplier' subject to matching the L1 price.
- iii. In case such lowest eligible 'Class I local supplier' fails to match the L1 price, the 'Class I local supplier' with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the 'Class I local supplier' within the margin of purchase preference matches the L1 price, the contract may be awarded to the L1 bidder.
- iv. **Margin of purchase preference:** the margin of purchase preference shall be 20%.

For the purpose of purchase preference, Make in India Order No. no. P-45021/2/2017-PP (BE-II) dated 16th September 2020 of Ministry of Commerce and Industry, Government of India (GoI) and any amendments thereon will be followed.

**Rejection Terms:** Incomplete/ conditional/ fax/ late quotation will be rejected summarily. Director General, National Institute of Solar Energy reserves the right to reject any or all the quotations at his discretion without assigning any reason thereafter.

The following forms/documents should provide by the bidder/vendor.

- (i) Company/ Supplier registration details.
- (ii) For supply of equipment/ material from the country of origin other than India, the bidder shall submit the related documents.
- (iii) Compliance statement as per the format Annexure I.
- (iv) Performance Statement Form (Annexure- 4).
- (v) Price Bid as per format (Annexure- 5).
- (vi) Client feedback, if available.
- (vii) Submission of Bidder/ Vendor Data (Annexure 6).
- (viii) Self-certification stating the class of local supplier should be provided as per Make in India Order No. P-45021/2/2017-PP (BE-II) dated 16th September 2020 of Ministry of Commerce and Industry, Government of India (GoI).
- (ix) Self-certification should be submitted as per the Order no.6/18/2019-PPD dated 23 July 2020. Format attached in Annexure -7.
- (x) Technical bid should be submitted as per the technical specifications of this tender.
- (xi) Signed copy of the tender document.
- (xii) Bid security declaration.

**Lab Visit**: Interested Bidders/ Vendors are requested to inspect the lab work at the address mentioned above and get them acquainted with the nature of work and local conditions that may have a bearing on the rates.

#### **NOTES**

- a) NISE, Gurugram will evaluate all the options and activities mentioned above and reserve the right to award the contract for the most technically feasible and cost-effective alternative and activities.
- **b)** NISE, Gurugram reserves the right to accept or reject any or all applications without assigning any reasons.
- c) Offers with incomplete information are liable to be rejected, which may be noted.

#### **Deputy Director General**

National Institute of Solar Energy Gurugram - Faridabad Road, Gwal Pahari, Gurugram – 122 003 Haryana, INDIA

# Annexure- 1 Compliance to be provided

		Compliance by	
Sr.	DESCRIPTION	Tenderer	Remarks
No.		Yes/No	if any
	I have clearly understood the work and would be able to		
1	complete the work as per the Tender No LAB-1103/6/2021-		
	LAB		
	I have the required experience for carrying out such work.		
2.			
	I have provided details as per Annexure -4 of the subject		
	tender document in support of successful supply made to at		
3.	least one customer (Example: Govt., Autonomous Body,		
	PSU, CSIR and Defence Laboratories/ private enterprise)		
	during last three years		
	I understand the fact, that without proper submission of		
	supporting documents in support of Annexure - 4, bids will		
4.	not be considered and NISE cannot be held responsible for		
	the fact.		
	If contract is awarded, I would be able to submit the		
	Performance bank guarantee as per Annexure – 2 of the		
6.	Tender No LAB-1103/6/2021-LAB as applicable within the		
	time.		

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Name of the Representative Submitting the Bid:

Designation:

Company Seal:

#### Annexure- 2

# Bank Guarantee Format for

#### **PERFORMANCE/SECURITY BANK GUARANTEE**

Gurugram - Faridabad Road Gwal Pahari	Bank Guarantee No.
Gurugram – 122 003, Haryana India	Dated:
This deed of Guarantee is made on the day	of(write name of the month),
20by(Write Bank name whice	h is giving Bank Guarantee), having branch
office at(Write Bank Branch Office	ce address), (hereinafter called "the Bank"),
which expression shall unless repugnant to the co	ntext and meaning thereof includes its legal
representatives, successors and assignees and Na	tional Institute of Solar Energy, having their
office at Gurugram - Faridabad Road, Gwal Pa	hari, Gurugram – 122 003, Haryana, India
(hereinafter called "the NISE" ) which expression	shall unless repugnant to the context and
meaning thereof includes its legal representatives,	successors and assignees.
Whereas NISE has awarded a supply contract bea	aring No(Purchase Order or Work
Order No) datedto M/s	(Write the Manufacturer/ Supplier
Company Name here), having their Registered	office at
(Write Company Regd office address), (hereinafter	referred as "the Manufacturer/ Supplier") for
(Write the description of	of the Purchase Order) as per the said order.
AND whereas, the Manufacturer/ Supplier has agr	eed to submit a security/Performance in the
form of a Bank Guarantee for Rs(Rupe	eesOnly) to the NISE as
per the Contract valid up to_/_/20	
The Manufacturer/ Supplier have agreed to perfo	orm or fulfill the contract as per terms and

conditions of the said order. In case, the Manufacturer/ Supplier fails to perform or fulfill the

	contract as per the said order, the NISE is entitled to demand an amount equal to Rs.
	( RupeesOnly ) from the Manufacturer/ Supplier.
	We,(Bank Name), do hereby undertake and Guarantee to
	make payment to the NISE a sum of Rs(Rupeesonly) in
	case the Manufacturer/ Supplier fails as per the said order.
	Whereas, Bank's liability under this Bank Guarantee is restricted to Rs.
	(Rupeesonly) and it will remain valid till// 20 . Unless a
	claim or demand in writing is made against us under this Guarantee before that date, all
	rights of the NISE under this Bank Guarantee shall be forfeited and the Bank shall be
	relieved Page 22 of 23 and discharged from all liability there under. This guarantee shall
	automatically stand cancelled after the date of expiry as stated above notwithstanding
	the fact that the original guarantee document is returned to us by you or not.
	NOTWITHSTANDING ANYTHING CONTAINED HEREIN: -
a)	Our liability under this Bank Guarantee shall not exceed
	to Rs. (Rupeesonly).
b)	This Bank Guarantee shall be valid up to/ 20
c)	The Bank is liable to pay the Guarantee amount or any part thereof under this Bank
	Guarantee only and only if you serve upon a written claim or demand on or before/
lac	ceSignature
)ate	9
3an	k Seal Bank Code No.

#### Annexure – 3

#### Bank Details for the purpose of issuing performance bank guarantee in the form of FDR / BG / On-Line Transfer

Account Holder Name: National Institute of Solar Energy (NISE)

Gurugram - Faridabad Highway, Gwal Pahari

Gurugram - 122 003, Haryana Tel: +91 124 285 3056; 3060

Bank Name: State Bank of India

Branch: State Bank of India – Sector 56, Gurgaon

Address: 45-49 Centum Plaza, Sector 53

Gurgaon - 122 002, Haryana

SB Account No. **33843408697** IFSC Code: **SBIN0011443** MICR Code: 110002460 SWIFT Code: SBININBB Branch Code: 11443

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#### Performance Statement Form- (Supply made by the Bidder to Clients during the last three years

#### Name of Bidder:

Sl. No.	Order No & Date	Client Name (Ministry/ /Autonomous	Client Contact Person (Phone/ e- mail)	Brief Description of supply made	Value of Order (in INR)	Date of Comple (DD/MM/YYY	etion (Y)	Satisfactory completion (Yes/No/if pending, provide reason)
		Body/PSU/CSIR Lab/Defence Labs/ private enterprise				As per contract	Actual	
		etc.)						
1								
2								
3								
4								
5								

Signature of Proprietor/CEO/Chairman Seal of the company/concern.

#### **Price Bid Format**

(On Company's Letter head)

Ref No.	Date:
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#### PRICE BID

The Deputy Director General (Admin) National Institute of Solar Energy (NISE) Gurugram – Faridabad Highway GwalPahari; Gurugram – 122 003, INDIA

Sub: Supply, Installation & Commissioning of test set up for Continuity test of equipotential bonding of PV module as per MST 13 of IEC 61730-2: 2016 at National Institute of Solar Energy, Gurugram, Haryana.

Ref: NIT NO: LAB-1103/6/2021-LAB

S No	Item	Basic Price (in Indian Rs)	Other Charges (if any) (in Indian Rs)	Taxes (in Indian Rs)	Total (in Indian Rs)
1	Supply, Installation &				
	Commissioning of test				
	set up for Continuity				
	test of equipotential				
	bonding of PV module				
	as per MST 13 of IEC				
	61730-2: 2016 at				
	National Institute of				
	Solar Energy,				
	Gurugram, Haryana.				
	Total				

Amount in words (Rs.)
Signature:
Name of the Representative Submitting the Bid:
Designation:
Company Seal

### Format for submission of Bidder/ Vendor Data

1.	Name of vendor	
2.	Registered Address	
	Phone No.	
	Fax No.	
	Name of Proprietor/C.E.O./Cha irman	
	Phone/Mobile No.	
	Email id	
3.	Factory Address	
	Phone No.	
	Fax No.	
	Email id	
4.	Delhi/NCR Address (if any)	
	Phone No.	
	Fax No.	
	Email id	
5.	Correspondence Address	
6.	Name of Contact Person	
	Designation	
	Phone/Mobile no.	
	Fax No.	
	Email id	
7.	Website	
8.	Sales Tax related information	/ GST
	TIN No.	

	LST No.		
	LST NO.		
	CST No.		
	Sales Tax Exemption No.		
	(if any)		
9.	Income Tax related information		
	PAN No.		
	PAN reference no. (in case PAN applied for)		
	PAN Status (in case PAN applied for)		
	Excise duty related information		
10.	ECC. No.		
	Range		
	Collectorate		
11.	Registration No. with Directorate of Industries		
12.	SSI. Reg. No. (if Small Scale Industrial Unit)		
13.	Bank related information		
	Bank name		
	Branch name		
	Bank address		
	Bank phone no.		
	Bank fax no.		
	Bank MICR Code (9 digit)		
	RTGS-IFC Code		
	Account type		
	Account no.		
	Swift Code		

I certify that the information given herein is correct to the best of my knowledge and belief.

Signature of Proprietor/C.E.O./Chairman Seal of the company/concern

**Model Certificate for Tenders** (for transitional cases as stated in para 3 of Order F. No. 6/18/2019-PPD dated 23rd July, 2020)

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I hereby certify that this bidder is not from such a country and is eligible to be considered."

#### **Model Certificate for Tenders**

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached]"

#### Model Certificate for Tenders for Works involving possibility of sub-contracting

"I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"