



UTTAR HARYANA BIJLI VITRAN NIGAM LIMITED

(A Power Distribution & Retail Supply Utility, Govt. of Haryana)

Regd. & Corp. Office: C-16, Vidyut Sadan, Sector-6, Panchkula, Haryana

Ph no. 0172-2564205, Website-www.uhbn.org.in

CIN No. U40109HR1999SGC034166, Email: cecommercial@uhbn.org.in

- incorporation shall be furnished along with the bid in support of above.
- b) Has adequate financial stability and status to meet the financial obligations Pursuant to the scope of work.
 - c) Has experience of Supply, Installation, Testing, commissioning and maintenance/after sale services in the field of Grid Connected Solar PV systems as per the Technical criteria mentioned in the Technical Qualification Criteria.
 - d) Has provided goods after sale services for the works done by him during past years.
 - e)
 - i. Test Certificates for components [Solar PV Module / Inverter] are to be provided at the time of supply. No need to submit test report for solar module, inverter initially with the bid. However, the bidder has to mention the make of Solar PV Module(s), Inverter(s) which are to be supplied at the time of supply.
 - ii. Bidder has to submit Tie-up certificates from the manufacturers of Solar Module(s) and Inverter(s) which the bidder intends to supply.
 - iii. If manufacturer claims the MSME then the test report of solar module or solar cell in the name of bidder shall be provided with the bid. Fulfills all requirements as per various notifications/guidelines of MNRE, GOI.
 - f) The bidder shall be required to have adequate post installation localized service facilities/centers.
 - g) All the components including Power plant, software's and other components mentioned above should be quoted as a single item. No partial quotes are accepted.



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- h) The above stated requirements are compulsory to be fulfilled by the bidder and UHBVNL may also ask for any additional information as may be deemed necessary in public interest.

1.2. Eligible Central Financial Assistance(CFA)

The MNRE will provide CFA up to 40 % for RTS systems up to 3 kW capacity. For RTS systems of capacity above 3 kW and up to 10 kW, the CFA of 40% would be applicable only for the first 3 kW capacity and for capacity above 3 kW the CFA would be limited to 20 %. The residential sectors users may install RTS plant of even higher capacity as per their requirement and the respective HERC regulation; however, the CFA would be limited for first 10 kWp capacity RTS plant as mentioned above.

For Group Housing Societies/Residential Welfare Associations (GHS/RWA) CFA will be limited to 20% for installation of RTS plant for supply of power to common facilities. The capacity eligible for CFA for GHS/ RWA will be limited to 10 kWp per house and total not more than 500 kWp, inclusive of RTS already installed on individual houses in that GHS/ RWA at the time of installation of RTS for common activity.

The Residential RTS plant would be the solar power system installed mainly on the roof of a residential building having an active residential power connection from the UHBVN, and would also include installations on open contiguous land within the premises of the Residential building.

The CFA pattern for the residential sector as defined in Operational Guidelines issued by MNRE, GoI for implementation of Phase-II of Grid Connected Rooftop Solar Programme will be as follows: -

Type of residential sector	CFA (as percentage of benchmark cost or cost discovered through competitive process whichever is lower)
Residential sector (maximum up to 3 kW capacity)	40 % of benchmark cost**
Residential sector (above 3 kW capacity and up to 10 kW capacity)*	40 % up to 3 KW Plus 20% for RTS system above 3 kW and up to 10 kW



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Group Housing Societies/Residential Welfare Associations (GHS/RWA) etc. for common facilities up to 500 kWp (@ 10 kWp per house), with the upper limit being inclusive of individual rooftop plants already installed by individual residents in that GHS/RWA at the time of installation of RTS for common activity

20% of benchmark cost

** The residential sector users may install RTS plant of even higher capacity as provisioned by respective State electricity regulations; however, the subsidy/CFA will be limited up to 10 kWp capacity of RTS plant.*

*** The CFA shall be on benchmark cost of MNRE for the state/ UT or lowest of the costs discovered in the tenders for that state/ UT, whichever is lower. Benchmark cost applicable at the time of issuance of Letter of Empanelment will be applicable for the purpose of calculating CFA for the projects completed within sanctioned timelines. For projects completed during extended timeline CFA will be calculated on the basis of 95% of the applicable benchmark cost or 95% of tender cost, whichever is lower.*

The CFA will be based on the scheme guidelines of Ministry of New and Renewable Energy (MNRE) which are amended from time to time.

The Central Financial Assistance (CFA) for residential sector as stated above shall be permissible only if indigenously manufactured PV modules with solar cells are used in the system. In this regard, a Certificate (As per Annexure-XI) from Manufacturer on its letter head certifying that the Modules supplied with system (with Sr. Nos.) are domestic manufactured solar modules in which domestic manufactured solar cells are used shall be provided with every system installed.

If at any stage, it is found that the firm has used imported solar cells and modules instead of domestic then following action shall be taken against the firm:

- (a) Filing of criminal case under IPC 420 and related sections.
- (b) Blacklisting for a period of 10 years.
- (c) Forfeiting the Performance Bank Guarantee.



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(d) Immediate de-empanelment.

1.3. Scope of Work

- a) Scope of work covers Design, Supply, Installation, Testing & Commissioning including warranty and comprehensive maintenance Contract for 5 years of 1kWp to 500kWp of Grid Connected SPV Rooftop Plant under Net Metering as per the technical specification given in this bid.
- b) Wiring upto Distribution Board from the SPV Rooftop system will be in the scope of the successful bidder(s). The maximum cable length of 25m for every solar power plant installed shall be in the scope of the bidder and supply of excess cable length if required shall be provided by consumer/beneficiary.
- c) Performance testing of the complete system.
- d) A copy of Work Order, Invoice, Commissioning report Statement of Expenditure, Joint Inspection Report, Net Metering Work Completion & Synchronization reports, installed system photographs, beneficiary photo, aadhar card, mobile no & Electricity bill and bill of material has to be submitted to UHBVN for release of CFA of MNRE/State subsidy.
- e) The empanelled firm shall undertake to supply spares free of cost for the maintenance of the offered items during the warranty period.
- f) A leaflet containing the details of operation and the service centers shall be provided to each purchaser as well as to UHBVN.
- g) The Operation & Maintenance of Solar Photo voltaic Power Plant would include warranty against wear, tear, overhauling, machine breakdown, insurance, and replacement of defective modules, invertors/ Power Conditioning Unit(PCU), spares, consumables & other parts for a period of 5 years.
- h) The empanelled firm shall do necessary coordination with concerned office of UHBVN for providing tested metering equipment to the



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consumers. However, the cost of bi-directional meter, CT/PT shall applicable as approved by the HERC from time to time.

- i) The empanelled firm shall Install RTS plant within the specified timeframe, as per guidelines specified by the UHBVNL (Annexure- XIII).
- j) For projects covered under Central Financial Assistance (CFA), only indigenously manufactured PV panels (both cells and modules) should be used.
- k) Vendors for supply and installation of the RTS shall establish a service centre in each District. In case if it is not economically viable for an individual vendor then Group of vendors can establish service centre in each District. Their contact details will be made available on the website of UHBVN.
- l) These service centres have to provide services to the RTS owners within the timelines decided by the UHBVN, free of cost for first five years (Warranty period) of commissioning of the RTS. Non-performing/Under-performing PV Panels will be replaced free of cost in the warranty period. Non-compliance of the service standards by the vendor will make it ineligible for future work orders by the Government.
- m) The empanelled firm shall not claim any subsidy / incentive directly from MNRE / any other organization for the projects sanctioned by UHBVN. An undertaking to this effect has to be submitted with each subsidy claim. UHBVN shall submit the all subsidy claim details to MNRE, GOI.
- n) The Solar Photo Voltaic (SPV) power plants should be supplied, installed & commissioned by the companies as per latest specifications given in technical specifications. Following parts for each SPV projects are mainly required to be supplied.



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- (i) SPV Module of capacity of Minimum 250Wp (with 60 cells) for plant capacity upto 10 kWp and Minimum 300 Wp (with 72 cells) for plant capacity above 10 kWp.
 - (ii) Inverter equivalent to the plant capacity.
 - (iii) PVC insulated Copper cables as per BIS Codes for AC & DC inter connections.
 - (iv) Junction Boxes with Surge Protection Device (SPD).
 - (v) Structure for solar PV project (i) Aluminum / MS Hot Dipped Galvanized
 - (vi) AC Distribution Box with SPD and MCB/MCCB, Uni-directional solar meter and necessary protection as per CEA rules and safety regulations.
 - (vii) Lightening arrestor.
 - (viii) Earthing as per BIS/ISI standards required for the SPV Power Plant.
 - (ix) Earthing as per BIS/ISI standards required for inverter/Power Conditioning Unit (PCU)
 - (x) Remote monitoring system from 10 kWp and above.
 - (xi) O&M manual and warranty card in English/Hindi Language.
 - (xii) Any other part as per site requirement.
 - (xiii) The Supplier will help the user in all respect such as apply of application online, electrical inspection etc. till installation of Solar Generation meter and Bi-Directional Meter.
- o) **Metering:** The existing service connection meter needs to be replaced with a bidirectional (import kWh and export kWh) service connection meter for the purpose of net-metering for eligible categories. Installation of the net meter will be carried out by UHBVN. Beneficiary will submit application to UHBVN to enable the connectivity of Solar rooftops with



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Grid and to avail net metering benefits. The beneficiaries can also purchase the Net meter from market and get it installed by the UHBVN.

1.4. Technology

- a) The solar photovoltaic technology (mono/poly crystalline photo voltaic) based RTS projects for generation of electricity will be deployed under the Programme. Project proponents to adhere to the national/ international standards specified by MNRE from time to time. For subsidized projects (i.e. for residential projects detailed above) only indigenously manufactured PV panels (both cells and modules) should be used.
- b) Grid interactive SPV power plants, inverters, meters, cables, mounting structures and other balance of systems etc. should have the minimal technical requirements and quality control standards as prescribed by MNRE/UHBVN/HAREDA from time to time. The mechanical structures, electrical works including inverters/charge controllers/maximum power point tracker units/distribution boards/digital meters/switch gear/net-meters etc. and over all workmanship of the RTS plants/ systems must be warranted against any manufacturing/ design/ installation defects for a minimum period of 5 years. Fulfillment of the warranty obligations of the complete solar system shall rest with System integrator/Supplier vendor who in turn may claim the same from the component manufacturers.
- c) The SPV modules shall be warranted for 25 years and only indigenous module shall be allowed. The complete SPV systems would be warranted by the manufacturer for five years, from the date of commissioning of the Project.



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1.5. Requirements for Compulsory Registration of Solar Photovoltaic Modules and Solar Cell Manufacturers with MNRE

- a) The Ministry of New & Renewable Energy has issued Approved Models and Manufacturers of Solar Photovoltaic Modules (Requirements for Compulsory Registration) Order Dated 02.01.2019. The effective dates for operationalizing of Approved list of Model Manufacturers for Solar PV Modules and Cells would be from 31.03.2020.
- b) As per the MNRE orders, only the models and manufacturers included in ALMM Lists (of solar PV Cells and Modules) will be eligible for use in Government/ Government assisted Projects/ Projects under Government Schemes & Programmes, to be implemented in the country, including Projects set-up for sale of electricity to Government under "*Guidelines for Tariff Based Competitive Bidding Process for Procurement of Power from Grid Connected Solar PV Power Projects dated 03.08.2017 and the amendments thereof*". The word "Government" shall include Central Government, State Governments, Central Public Sector Enterprises, State Public Sector Enterprises and, Central and State Organizations/Autonomous bodies.
- c) The MNRE vide its office memorandum F.No. 283/54/2018-GRID SOLAR- Part(1) dated 10.03.2021 has notified ALMM list for Solar PV Modules i.e., List I - List of Models and Manufacturers for Solar PV Modules as on 10.03.2021. The bidder shall be required to submit an undertaking Annexed as **Annexure-XVII** as per the requirement of O.M. dated 10.03.2021.
- d) The successful bidders shall be required to use only the models and manufacturers included in ALMM Lists (of solar PV Cells and Modules) in the solar plants to become eligible for CFA/Subsidy.



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- e) The bidder shall ensure compliance to the MNRE notification no 283/54/2018-GRID SOLAR dated 02.01.2019 and its amendment from time to time.
- f) The MNRE notification no 283/54/2018-GRID SOLAR dated 02.01.2019 alongwith office memorandum F. No. 283/54/2018-GRID SOLAR- Part(1) dated 10.03.2021 are Annexed as Annexure-XVIII.

1.6. Other Terms and Conditions

- a) The selected bidders shall follow the quality control orders and standards for all components of RTS system and its installation procedure, if any, issued by MNRE/UHBN from time to time.

The beneficiary will have option of installing RTS system through any of the empanelled vendors at net of subsidy amount i.e. making payment to the vendors after deducting the eligible CFA amount. The vendor will claim the CFA from the UHBN. The CFA for residential sector as stated above shall be permissible only if indigenous manufactured Solar Panels (using domestic manufactured Solar cells and modules) are used by the beneficiary. However, subsidy will be limited up to 20% / 40% (as the case may be) of the benchmark cost of RTS system as defined by MNRE from time to time or the rate discovered through transparent bidding by the UHBN, whichever is lower.

The subsidy of the pre-sanctioned projects will be released through UHBN to the empanelled vendor after commissioning and inspection of RTS plant on availability from MNRE.

The payment to the supplier is to be made by the user on the mutual agreed terms and conditions between user and the supplier after deduction of eligible subsidy. UHBN will not be responsible for any dispute between user & supplier regarding payment. However, the



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- CFA, if sanctioned by UHBVN prior to installation, shall be released to the vendor only after the commissioning of the project in all respect as per guidelines.
- b) The Implementing agency or Ministry officials or designated agency may inspect the ongoing installation or installed plants. In case the systems are not as per standards, non-functional on account of poor quality of installation, or non-compliance of AMC, the Ministry/NRE/UHBVN reserves the right to blacklist the vendor. Blacklisting may inter-alia include the following: -
- i. The Vendor/Firm will not be eligible to participate in tenders for Government supported projects.
 - ii. In case, the concerned Director(s) of the firm/company joins another existing or starts/ joins a new firm/company, the company will automatically be blacklisted.
- c) The beneficiary interested to install RTS plants will submit their application online and after sanction of the application, applicant may install the system through enlisted vendors/manufacture/system integrators. Only the systems installed as per guidelines issued by UHBVN/MNRE and as per Technical Specifications will qualify for CFA. The system shall be installed within timeline mentioned in the sanction letter issued to the applicant.
- d) The entire process of receiving proposals, processing them and giving approvals would be IT enabled.
- e) The consumer will pay only the balance amount, after excluding CFA portion, to the empanelled vendor. The CFA will be released through UHBVN to the empanelled vendor after commissioning and inspection of RTS plant.



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- f) While releasing any RTS connections to the consumer, all the updated, current and prevalent guidelines of HERC Net Metering Regulations shall be adhered to.
- g) The selected bidders shall follow the quality control orders and standards for all components of RTS system and its installation procedure, if any, issued by MNRE/UHBN/HAREDA from time to time.

2. QUALIFICATION OF THE APPLICANT

2.1 General Requirements

- a) The Bidder should be either a body incorporated in India under the Companies Act, 1956 or Companies Act, 2013 including any amendment there to or proprietary / partnership firm. Copy of certificate of incorporation shall be furnished along-with bid.
- b) The applicant firm/bidder should be financially sound and must not be anticipating any ownership change during the period from EOI submission to two years after Commercial operation defined as successful completion of commissioning and acceptance of the same by the Employer. However, in case the firm is anticipating any such ownership change/takeover at any stage of the entire EOI process and during the execution of contract they shall seek prior approval from the Employer well in time. It shall be the sole discretion of the Employer to grant permission for such change in ownership/takeover and if allowed by the Employer for ownership change, the new company shall own all responsibilities and liabilities under the contract and the old firm should not be blacklisted by any State/Centre government or any of its agencies.



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2.2 Technical and Financial Criteria

Sr. No.	Capacity Range	Minimum financial turnover during anyone of last three Financial years	Minimum capacity of Grid Connected Solar Power Plant (Single system and cumulative systems) successfully installed & Commissioned during last three years till the last date of floatation of tender
	(1)	(2)	(3)
i	1 KW	Rs 20.00 Lac	3 KWp in single plant and 25 KWp cumulative
ii	More than 1 KW to upto 2 KW	Rs. 40.00 Lac	5 KWp in single plant and 50 KWp cumulative
iii	More than 2 KW to upto 3 KW	Rs. 60.00 Lac	8 KWp in single plant and 75 KWp cumulative
iv	More than 3 KW to upto 10 KW	Rs. 100.00 Lac	15 KWp in single plant and 100 KWp cumulative
v	More than 10 KW to upto 100 KW	Rs. 200.00 Lac	50 KWp in single plant and 500 KWp cumulative
vi	More than 100 KW to upto 500 KW	Rs. 300.00 Lac	100 KWp in single plant and 1000 KWp cumulative

- a) The bidder should have experience of successful installation & commissioning of Grid connected solar power plant projects.
- b) The bidder is required to submit the duly certified performance certificates by appropriate authority or joint Commissioning reports



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or experience certificates by State Nodal Agencies for experience and eligibility.

- c) The bidder shall also submit the Audited financial statements for three years from 2018-19, 2019-20 and 2020-21 (balance sheet, profit & loss statement along with CA certificate should be attached). The financial statements shall carry the individual Company's turnover and not that of any group of Companies. The firm will be required to submit the detailed information in respect of above through an affidavit as per the format enclosed as Annexure-II.
- d) A bidder shall initially be allocated solar plant installation capacity as mentioned in ITB clause 4(a) below which can be enhanced at later stage. However, UHBVN reserves the right to allocate less/more than initially allocated capacity to a single bidder depending upon the total capacity available/allocated by MNRE and total number of successful bidders.
- e) Any bidder who is selected for any capacity range shall be eligible for all lower capacity range from the capacity range in which he/she is selected subject to written consent to work at approved L1 rates.
- f) To ensure quality and post installation services, only manufacturers of solar panels, solar cells and system integrators fulfilling pre-determined technical and financial criteria are allowed to participate in the bidding process.
- g) PV modules must meet the latest specification as per guidelines of MNRE and tested & approved by one of the IEC authorized test centres while the inverters should be tested from the MNRE approved test centres/ NABL/ BIS/ IEC accredited/authorized testing-calibration laboratories. The PV Module approved by MNRE shall be used. In case of imported power conditioning units, these should be approved by international test houses. However, if there



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are any instructions of MNRE regarding of the approval of inverter/Power Conditioning Unit, then the inverter/PCU shall be as per latest specification as per instructions/guidelines of MNRE applicable at the time of supply.

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- h) All the Test Certificate(s) should be valid at the time of supply/installation.
- i) Bidder should have not been debarred/blacklisted by any Govt. Deptt's / Organization/ PSU's / institutions/ agencies/ autonomous Organizations/Ministry of Corporate Affairs. If any bidder provides false information regarding debarred /blacklisted or conceals the facts in this regard, UHBVN reserves the right to forfeit Security Deposit of the bidder, to black list the bidders and also the empanelment will be cancelled.
- j) The Bidder should have valid GST registration certificate. A copy of which should be enclosed.
- k) The past performance of the firm/sister concern firm shall be considered while evaluating the technical bids. If bidder has poor record for providing after sales service/ maintenance as per T&C of AMC for the systems supplied/installed in the State of Haryana/UT Chandigarh during last three years than their bid may be rejected out rightly.
- l) The bidder shall also provide Commissioning Certificates (mentioning date of installation, capacity of system, name of



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supplier) certified by SNA or any Government agency supporting the claim. Bidders shall also provide the work orders.

2.3 Other Conditions

- a) Applications shall be submitted by individual firms only and no joint ventures/consortium is allowed to apply.
- b) To be qualified for empanelment, applicant shall provide evidence, satisfactory to the Employer of their capability and adequacy of resources to carry out the Contract, effectively. EOI application filed shall include the following information:
 - i. Copies of documents defining the constitution or legal status, place of registration and principal place of business, written power of attorney of the signatory of the applicant to commit the EOI.
 - ii. Reports on the financial standing of the Applicant including profit and loss statements, balance sheets and auditors reports of the past three years.
 - iii. Information / undertaking on NJSP duly attested by NOTARY regarding any litigation, current or during the last two years, in which the applicant is involved, the parties concerned and disputed amount.
 - iv. The applicant firm / contractor should not be 'Black Listed / suspended /barred' by any Utility / any State / Central Govt., Department / PSUs, nor should have any pending 'Litigation' proceedings. An affidavit to this effect by the authorized signatory, on NJSP of minimum denomination of Rs. 100, duly attested & registered by the NOTARY shall be required to be submitted. In case of any wrong declaration, the firm shall be liable for the consequences arising thereof,