

# **Expression of Interest (Eoi) for**

Empanelment of EPC Contractors for carrying out work of Ground Mounted Solar Power Generating System (SPGS) for a cumulative capacity of 200MW anywhere in India

**EOI No.: C-2(b)/EOI/704/378/2021**

**Dated: 27.08.2021**



**Central Electronics Limited  
(A Government of India Enterprise)**

4, Industrial Area, Saur Urja Marg  
Sahibabad - 201 010 (U.P.)

India

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**1. Introduction:**

Central Electronics Limited (CEL) is a Govt. of India Enterprise under Department of Scientific & Industrial Research (DSIR), Ministry of Science & Technology. CEL is the pioneer in the field of Solar Energy and the torch bearer of Indian solar Photovoltaic industry for the last several decades. CEL has distinction of developing India's first solar PV cell way back in 1977 and first solar PV module in 1978.

CEL is situated at Sahibabad Industrial area of Ghaziabad District in the state of Uttar Pradesh & spread over 50 acres area with modern infrastructure. CEL is one of the few companies with a solar cell and solar module production capability as well as systems design, engineering manufacture and support capability, built and nurtured entirely through in-house R&D efforts over the last 42 years. CEL has contributed significantly towards "National Solar Electrification Programme" for last 42 years. CEL is also a regular exporter of solar products to European, African and Asian countries. Central Electronics Limited, Sahibabad is interested to promote, expand and implement timely execution of the business in the field of Solar Photovoltaic (SPV) Systems by engaging experienced EPC Contractors through this EOI.

Please note, this is the first stage of a multi-stage procurement process. The objective of this Request for EOI is to identify and pre-register eligible applicants who are interested in executing the contracts and have suitable capacity, capability and experience to execute Solar Power Generating Systems ranging from 2 MW to 10 MW.

**2. Background:**

CEL is primarily working in the area of solar electrification and has various installations across rural and urban India.

**CEL intends to execute Ground Mounted Solar Power Generating System (SPGS) ranging from 2 MW to 10 MW for a cumulative capacity of 200 MW anywhere in India.**

In view of these requirements, Expression of Interest (EOI) is invited from the financially & technically capable parties having relevant experience **as per eligibility criteria given below** as EPC contractor for carrying out **work of Solar Power Generating Systems (SPGS)** for timely execution of projects awarded to CEL according to the scope of work and terms of the requirement.

Expression of Interest (EOI) is invited ONLINE for **Empanelment of EPC Contractors for carrying out work of Ground Mounted Solar Power Generating System (SPGS) ranging from 2 MW to 10 MW for a cumulative capacity of 200 MW anywhere in India**

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- a. From the applicants who meet the eligibility criteria as set out in **Annexure-‘A’**,
- b. Agree to abide by the terms and conditions contained in this Request for EOI document.

**3. Applicant’s Eligibility Criteria:**

This process is open to all applicants who fulfill the eligibility criteria as set out in **Annexure-‘A’** of this document. The applicants should furnish information on the lines of Annexure-A in their EOI proposal.

**4. Process before submission ofEOIs:-**

- a. **Raising of queries/clarifications on Request for EOI document:** The applicants requiring any clarification on this document should submit their written queries to email id: **mmd@celindia.co.in**
- b. **Modification in Request for EOI document:** At any time prior to the deadline for submission of EOIs, CEL may modify any part of this document. Such change(s) if any may be in the form of an addendum/corrigendum and will be uploaded on NIC portal <https://etenders.gov.in> and CEL’s website <https://www.celindia.co.in> at any time before opening date of the EOIs. All such change(s) will automatically become part of this EOI and binding on all applicants. Interested applicants are advised to regularly refer URLs referred above.
- c. **Extension of date of submission of EOIs:** Request for extension of date for submission of EOIs will not be entertained. However, in special circumstances, CEL at its discretion may extend the deadline in order to allow prospective applicants a reasonable time to take the amendment/changes, if any into account.
- d. **Submission of EOI:** The applicants may submit the EOI online through <https://etenders.gov.in> as per EOI Schedule. Applicant should be registered on <https://etenders.gov.in>. Instructions of NIC for submission of EOI/tenders are attached (which is not part of this EOI).CEL may ask applicants for clarifications or additional documents/ credentials at its discretion through email. Clarifications (if any) will be e-mailed to the applicants. Applicants are requested to submit scanned copy of Applicant’s Data Form duly filled-in neatly, signed and stamped.

**5. Format and Signing of EOI:**

- i. The applicant should prepare EOI in the format as desired in this Request for EOI document.
    - a. EOI should be typed and submitted online, and with all pages therein in serial order.
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- b. All pages of the EOI should be signed by only the authorized person(s) of the company/firm. Any interlineations, erases or overwriting shall be valid only if the person(s) signing the EOI authenticates them. The EOI should bear the rubber stamp of the applicant on each page except for the un-amendable printed literature, if any.
  - c. Submit Duly filled and signed Applicant's Data Form, acceptance letter and Undertaking for non-blacklisting.
- ii. The applicants should demonstrate in EOIs that they meet all parameters given in **Annexure-'A'** of EOI.

**6. EOISchedule:**

1	Date of commencement of EOI Process	Date:27-08-2021
2	Last date and time for receipt of queries (through emails only) for clarification from applicants	Date: 01-09-2021 Time: 4.30pm
3	Last Date and Time for EOI Submission	Date: 10-09-2021 Time: 3.00 pm  In case the designated day happens to be a holiday; the next working day will be deemed as the last date for submission of EOI
4	Date and time of opening EOI	Date: 10-09-2021 Time: 3:30pm
5	Address for EOI submission	General Manager (MMD) Central Electronics Limited (A Government of India Enterprise) 4, Industrial Area, Sahibabad - 201 010 (U.P.) India

**7. Process after submission of EOIs:**

- i. All EOIs received by the designated date and time will be examined by CEL to determine if they meet criteria/ terms and conditions mentioned in this document including its subsequent amendment(s), if any and whether EOIs are complete in all respects.
- ii. On scrutiny in evaluation process, the EOIs found NOT in desired format/ illegible/ incomplete/not containing clear information or failing to fulfill the relevant requirement in the views of evaluation committee will be rejected.
- iii. CEL reserves the right, at any time before the due date of submission, to waive off any of the requirements of this Request for EOI document if it is deemed in the interest of CEL.
- iv. If deemed necessary, then CEL may seek clarifications on any aspect of EOI from the applicant. If a written response is requested, it must be provided within specified period beyond which if the response is received, will not be considered. However, that would not entitle the applicant to change or cause any change in the substances of their EOI document already submitted. CEL may also make enquiries to establish the past performance of the applicants in respect of similar work.
- v. CEL may shortlist the applicants who fulfill the eligibility criteria and are agreeing to abide by the terms and conditions of CEL. CEL's judgment in this regard will be final.
- vi. CEL shall issue a Request for Proposal (RFP)/tender to shortlisted applicants for inviting technical and indicative commercial bids for next process of procurement. Limited tenders would be invited from the empanelled applicants termed as EPC Contractors, as per requirements, as & when they arise and order (s) would be awarded to the lowest quoting bidders. The scope, terms and conditions of the work/purchase orders will be based on the scope, terms and conditions of the tenders. However, please note that shortlisting of applicants against this EOI should not be treated as a contract for the proposed work in any manner whatsoever.
- vii. Qualified applicants will be informed about short listing of their application or otherwise.
- viii. The security deposit is to be submitted within 7 days of intimation by CEL (if shortlisted for empanelment) otherwise their application will not be entertained for further process and liable to be rejected. The empanelment letter will be issued only after the submission of SD and the empanelment will be valid up to 1 year from the date of issue of empanelment letter. The security deposit submitted with the EOI shall remain valid for the period of empanelment i.e. 1 year +3 months claim period initially.
- ix. If SD is to be submitted in the form of BG then it shall be in CEL's prescribed BG format with a validity period of 1 year + 3 months claim period.
- x. Successful applicant shall submit the refundable interest free Security

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Deposit (SD) amount of Rs. 3,00,000/- (Rupees three lakhs only) for empanelment with CEL in the form of BG/Demand Draft/RTGS/NEFT only in favor of Central Electronics Limited, Sahibabad payable at Sahibabad. Security deposit if submitted through BG shall remain valid for one year from the date of empanelment. BG format for Security Deposit may be requested from MMD, CEL through mail on [mmd@celindia.co.in](mailto:mmd@celindia.co.in).

Applicant should prepare the security deposit as per the instructions specified in the EOI.

Account details for submitting SD through NEFT/RTGS are given below:

Beneficiary Name: Central Electronics Limited

Beneficiary Account Number/IBAN: 87761250000014

Beneficiary Bank MICR Code: 113502010

Beneficiary Bank IFSC Code: CNRB0018776

Beneficiary Bank Name: Canara Bank

Beneficiary Bank Address: CEL Complex, Plot No. 1, Site 4, Sahibabad 201010

- xi. EPC Contractors already empanelled with CEL for awarding the work related to “Solar Photovoltaic (SPV) Systems” may also submit their application against this EOI provided they fulfill the eligibility criteria. The security deposit amount already submitted by them against EOI No. C-2(b)/EOI/704/286/2021 and not adjusted earlier against any purchase order issued to them may be adjusted against the security deposit against this EOI. Hence, they need to submit only the balance security deposit after adjustment. However, they have to submit a declaration in original duly signed and stamped that the security deposit submitted by them earlier for empanelment as EPC Contractor for awarding the work related to “Solar Photovoltaic (SPV) Systems” may be adjusted against this EOI. Original copy of the declaration should be sent to the above addressee.
- xii. The security deposit shall be returned only after one year + 3 months claim period (i.e. 15 months) and will not be adjusted in any manner whatsoever. If the applicant backs out after issuance of purchase order by CEL, the security deposit submitted by applicant against this EOI (including the adjusted security deposit, if any) shall be forfeited/BG shall be encashed.
- xiii. SD shall be kept by CEL till the expiry of the empanelment or the extension of empanelment or 15 months, whichever is later. The future liability / claims of CEL, if any shall be adjusted against the security deposit.
- xiv. If EPC contractor fails to execute the works in full or part as per the terms

and conditions of the tender or in case of any delay in execution of the order beyond the stipulated time schedule including any extension permitted in writing or there is any short-fall in performance without any force majeure then their SD may be forfeited, their empanelment may be cancelled and other actions may be taken as per tender terms & conditions.

- xv. Nothing contained in this EOI shall impair CEL's Right to issue 'Open Tender' for execution of Solar power generating systems. CEL reserves the right to float an open tender also, if required.

## **8. Terms & Conditions**

- i. Lodgement of an EOI is evidence of an applicant's consent to comply with the terms and conditions of Request for EOI process and subsequent participation in the bidding process through limited tender(s). If an applicant fails to comply with any of the terms, their EOI may be summarily rejected or empanelment may be cancelled.
  - ii. Willful misrepresentation of any fact in the EOI will lead to the disqualification of the applicant without prejudice to other actions that CEL may take. The EOI and the accompanying documents will become property of CEL. The applicants shall be deemed to license and grant all rights to CEL, to reproduce the whole or any portion of their application for the purpose of evaluation, to disclose the contents of submission to other applicants and to disclose and/ or use the contents of submission as the basis for EOI process.
  - iii. CEL reserves the right to accept or reject any or all EOIs received without assigning any reason therefore whatsoever and CEL's decision in this regard will be final. No contractual obligation whatsoever shall arise from the EOI process.
  - iv. Any effort on the part of applicant to influence evaluation process may result in rejection of the EOI.
  - v. CEL will not be responsible for non-receipt of EOIs & Security Deposit within the specified date and time due to any reason(s) including postal delays or holidays in between or during transit.
  - vi. CEL reserves the right to verify the validity of information provided in the EOIs and to reject any EOI where the contents appear to be incorrect, inaccurate or inappropriate at any time during the process of EOI or even after award of contract.
  - vii. Applicants shall be deemed to have:
    - a. Examined the Request for EOI document and its subsequent changes, if any for the purpose of responding to it.
    - b. Examined all circumstances and contingencies, having an effect on their EOI application and which is obtainable by the making of reasonable enquiries.
    - c. Satisfied themselves as to the correctness and sufficiency of their EOI
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applications and if any discrepancy, error or omission is noticed in the EOI, the applicant shall notify CEL in writing on or before the end date/time.

- viii. The applicant shall bear all the costs associated with submission of EOI or presentation. CEL will not be responsible or liable for any cost thereof, regardless of the conduct or outcome of the process.
  - ix. Applicants must inform CEL immediately in writing of any material change to the information contained in the EOI application, including any substantial change in their ownership or their financial or technical capacity. Copies of relevant documents must be submitted. For successful applicants, this requirement applies until a contract is awarded as a result of subsequent bidding process.
  - x. Shortlisted applicants must not advertise or publish the same in any form without the prior written consent of CEL.
  - xi. Brief overview of the proposed procurement/scope of work given in this document may be further elaborated, viz., more details may be included in the Request for Proposal (RFP)/tender document to be issued as a result of evaluation process ofEOIs.
  - xii. CEL may revise any of the conditions of thisEOIbefore due date of submission.
  - xiii. Public Procurement (Preference to Make In India), Order 2017 dt. 28-05-2018 and DPE order No. DPE7(4)2017-Fin-(Part-I) dt. 30-09-2020 and their subsequent amendments/ corrigendum/ memorandums, etc. shall be applicable.
  - xiv. Restrictions under rule 144 (xi) on General Financial Rules (GFRs), 2017 order F. No. 6/18/2019-PPD dated 23rd July 2020 and their subsequent amendments/ corrigendum/ memorandums, etc. shall be applicable.
  - xv. Compliance of Bid Security Declaration as per Annexure-4 is must for all the applicants. Please send us your compliance of Annexure along with the application.
  - xvi. Maximum order value of empanelled EPC shall be limited to 3 times of their average annual turnover of last 3 financial years while awarding orders if any through this EOI.
  - xvii. CEL shall have the right to cancel the EOI process itself at any time, without thereby incurring any liabilities to the affected Applicants. Reasons for cancellation, as determined by CEL in its sole discretion include but are not limited to, the following:
    - a. Services contemplated are no longerrequired.
    - b. Scope of work not adequately or clearly defined due to unforeseen circumstance and/or factors and/or new developments.
    - c. The project is not in the best interest of CEL.
    - d. Any other reason.
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### Other Information:

1. CEL reserves the right to further shortlist for final selection from the empanelled parties for various assignments.
2. This notice does not constitute and will not be deemed to constitute any commitment on part of CEL for any purchase / work order to be issued to the applicants.
3. CEL also reserves the rights to accept/reject any offer at any stage of the process and/or modify the process or any part thereof or to vary terms at any time without giving any reason.
4. CEL reserves the right for verification of any original documents of the EOI application submitted.

CEL reserves the rights to visit the premises of applicant and verify facts. CEL may also get confirmation/verification from customers of the applicant regarding works completed by the applicant and/or seek information virtue for CEL.

### **Disclaimer:**

CEL is not committed either contractually or in any other way to the applicants whose applications are accepted. The issue of this Request for EOI does not commit or otherwise oblige CEL to proceed with any part or steps of the process.

Subject to any law to the contrary, and to the maximum extent permitted by law, CEL and its directors/officers/employees/contractors/agents and advisors disclaim all liabilities (including liability by reason of negligence) from any loss or damage, cost or expense incurred or arising by reasons of any person using the information and whether caused by reasons of any error, omission or misrepresentation in the information contained in this document or suffered by any person acting or refraining from acting because of any information contained in this EOI document or conduct ancillary to it whether or not the loss or damage arises in connection with any omission, default, lack of care or misrepresentation on the part of CEL or any of its officers, employees, contractors, agents or advisors.

**Please Note: Since this is not a Request for Proposal (RFP)/tender, commercials are not required to be submitted at this stage. Eligible empanelled contractors may be considered for participating in subsequent limited tender(s). Eligible empanelled Contractors shall be required to submit all the documents and commercials as per the terms of the tender(s).**

**Eligibility Criteria/Checklist (to be submitted along with the application) Annexure-‘A’**

Sr. No.	Eligibility Criteria	Compliance (Yes/No)	Supporting documents to be Submitted	Page No.
1	Applicant must be registered in India with DIC/MCA/NSIC from last 3 years. Copy of registration certificates must be submitted		Copy of registration certificates must be submitted	
2	Applicant must have minimum average turnover of 20 Crores in the last three financial years (FY 18-19, FY 19-20 and FY 20-21) from Solar business. Certificate regarding total turnover and minimum Turnover from Solar business in last three FY. Yr. (duly signed by Chartered Accountant) supporting audited balance sheets must be submitted In case audited balance sheet of FY. 2020-21 is not available, then the provisional balance sheet (duly signed by Chartered Accountant) of FY. 2020-21 may be submitted.		Certificate regarding total turnover and minimum Turnover from Solar business in last three FY. Yr. (duly signed by Chartered Accountant) supporting audited balance sheets must be submitted. In case audited balance sheet of FY. 2020-21 is not available, then the provisional balance sheet (duly signed by Chartered Accountant) of FY. 2020-21 may be submitted.	

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3	<p>“Applicant’s company/firm must have designed, supplied, tested, installed and commissioned cumulative 5 MW Grid connected solar Power Plants either directly or indirectly for any government department/ PSU/NGO/NSE-BSE Listed company/Regd. Cooperative Society in last 5 years (FY. 16-17, FY 17-18, FY 18-19, FY 19-20 and FY 20-21 and till the due date of EOI application submission). The copy of the POs and their completion certificate shall be submitted.</p> <p>Out of which one single project of 1MW of Grid Connected Solar Power Plant at single location either directly or indirectly for any government department/ PSU/NGO/ NSE-BSE Listed company/Regd. Cooperative Society in last 5 years (FY. 16-17, FY 17-18, FY 18-19, FY 19-20 and FY 20-21 and till the due date of tender submission). The copy of the POs and their completion certificate shall be submitted.</p>		<p>1. Purchase Order/PPA 2. Completion Certificate (if completed)/ certificate issued by the concerned agency with stating that the plant is operational as on date.</p> <p>Along with all linkage documents</p>	
	<p>In case of indirect work by applicant, copy in name of applicant’s End Customer must also accompany the bid documents of orders and I&amp;C certificates from the concerned government department/ PSU /NGO/NSE-BSE Listed company/Regd. Cooperative Society to prove the proper linkage.</p> <p>“Resco mode Plant shall also considered as per the above criteria. However PPA signed with state govt./Central Govt. electricity board and certificate issued by the concerned agency with stating that the plant is operational as on date must be submitted with the application/latest invoice.</p>			
4	<p>The applicant’s company/firm must submit solvency certificate of Rs. 5 crores from any nationalized/ scheduled commercial bank.</p>		<p>Bank Solvency certificate required</p>	
5	<p>The company/firm should not have been declared ineligible for corrupt and fraudulent practices by the Govt. of India / State Governments / Regulatory Agencies/ PSU/ Private Company.</p>		<p>Declaration required</p>	

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6	The firm must not have been debarred / blacklisted / defaulted by any Govt. Dept., agency, PSUs /institution / agencies / autonomous organizations. The applicant shall submit duly notarized self-certificate by an authorized person of the applicant's company/firm as per the format of Undertaking attached.		Duly notarized Certificate in the attached format	
7	EOI Acceptance Letter		As per given format	
8	Applicant's Data Form		As per given format	
9	Declaration in lieu of EMD/Bid Security		As per given format	

**Note:**

1. Consortium is not allowed to participate in this EOI. However JV/Group companies/subsidiaries are allowed to participate as per note 2 below.
2. In case an applicant does not meet the eligibility criteria at Sr. No. 3 then applicant can submit the credentials of Parent Indian/Foreign company or Indian/Foreign Group Company to fulfill the eligibility criteria mentioned at Sr. No. 3 subject to the condition that applicant meeting the following conditions:

(i) The applicant should be EPC contractor in the field of Solar and shall be in existence in India for a period of at least 3 years.

Group Companies are defined as parent company and all their subsidiaries. Subsidiaries are those companies in which the parent company holds 51% or more of the equity share capital.

Two subsidiaries of a group company will not be allowed to participate in this EOI with the credentials of the same parent company. If found, both the applicants shall be rejected.

**Document required:**

Credentials of Parent Indian/Foreign company or Indian/Foreign Group Company, to meet the above criteria as given in Sr. No.3, subject to the Applicant's Additional Document required:

- a) Certificate of Incorporation
- b) Applicant's to submit Annual report of parent company which will have the list of subsidiaries and its holding percentage or any other relevant document which will establish that parent company holds 51% or more of the equity share capital in the subsidiaries along with the names of subsidiary.

(ii) Parent Indian/Foreign company or Indian/Foreign Group Company shall support the applicant entity for participating in this EOI, subsequent tender (s) and execution of the projects to be awarded by CEL through tender(s) subsequently. They shall directly (and not through the applicant) be responsible for execution of the contracts to be awarded by CEL through tender (s) subsequently.

**Document Required:**

Applicant shall submit an undertaking by their Parent Indian/Foreign company or Indian/Foreign Group Company supporting the applicant for participating in this EOI/RFP/tender shall provide a proper back to back continuing guarantee for successful

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completion of job to be awarded by CEL through tender (s) subsequently. They shall directly (and not through the applicant) be responsible for execution of the contracts to be awarded by CEL through tender (s) subsequently. The undertaking shall be signed by the authorized signatory for the performance of the contract.

**Annexure – ‘B’**

**Technical Criteria/Major Scope of Work [to be part of limited tender(s)]**

The scope of work is mainly related to Engineering Procurement & Construction (EPC) activities (such as Design, Engineering, Supply, Construction, Erection, Testing, Commissioning and O&M of BOS for cumulative 200 MW Grid Tied Solar Power Generating Systems (SPGS) ranging from 2 MW to 10 MW for cumulative capacity of 200 MW on Turnkey basis anywhere in India completely or partly as per requirement of the project. The scope of work mainly covers the following activities:

1. Site Survey, Land development, Boundary wall/Fencing and approach road to solar plant, other civil works as per RFP/tender scope.
2. Specification/Engineering drawing of all input material shall be prepared by the EPC Contractor and shall be submitted to CEL for approval. Staad-Pro Analysis shall be done for all structural drawings and the drawings shall be certified by Chartered Engineer.
3. To prepare & submit Bill of Material to CEL for approval before supply of material at site as per the requirement meeting International quality standards/MNRE's guidelines.
4. To arrange pre-dispatch inspection by CEL officials/customer as & when required.
5. To deliver the material at sites & to arrange for safe storage at the site.
6. To co-ordinate with customer for verification of supply of equipment and early realization of the related payment from Government agencies and customer.
7. Construction, erection, testing, installation and commissioning of Complete system.
8. Construct and erect complete evacuation line alongwith ABT meters from the switchyard of solar power plant to the nearest substation.
9. Responsibility of getting Grid connectivity. The transmission of power upto interconnection point and the arrangement of connectivity with Grid through a dedicated or sharing of a line as per state electricity boards guidelines. Maintenance of Transmission/Distribution system upto interconnection point.
10. To ensure satisfactory performance of the systems during warranty period as well as during the maintenance period.  
In case of any defect the EPC Contractor shall immediately replace/repair the part at their own cost for smooth operation of the plant.
11. To update CEL regarding performance of the installed systems and submit report in this respect as & when required by CEL and also at the end of warranty period/O&M period as specified in the tender document.
12. Materials, wherever supplied, shall be of latest quality. Workmanship shall be neat & clean without any blemish.
13. Ensuring the satisfactory performance of the items / works carried out for the warranty period. EPC Contractor shall submit QMR during warranty / O&M period.
14. All approvals, licenses, permissions required for successful commissioning of the plants.
15. The EPC Contractor shall get all the utilities required to complete the work directly or through the customer. No payment on this account shall be paid by CEL.

16. CEL's liability towards the maintenance of the system shall be covered by the EPC Contractor for the warranty period. Security of the system during construction and O&M period shall be the sole responsibility of the EPC Contractor.
17. Conducting training program for users during installation & commissioning and during warranty period/O&M too.
18. The EPC Contractor shall ensure the insurance of material & system at site at their own cost as per the terms to be defined in the tender document.
19. The EPC Contractor must have technically experienced and sufficient manpower for successful & timely execution of the entire solar power plants on turnkey basis in different locations of the country.

**Major Equipment of Power Plants:**

- (a) Solar PV Module – PV modules must qualify to the latest edition of the IEC/BIS qualifications test or standards.
- (b) Module Mounting Structure with clamps, fasteners and other accessories
- (c) SMB's/Junction Boxes
- (d) Power Conditioning Units
- (e) LT Panel
- (f) Transformer
- (g) HT Panel
- (h) Power and Control Cables
- (i) Weather Monitoring System and Data Acquisition System
- (j) Power Evacuation Equipments (11 kV/22 kV/33 kV), Transmission line with bay feeder, Metering cubicle, Breakers, CT, PT, Isolators
- (k) Earthing/LA and other accessories required for the power plant.

Note: 1. The applicants may please note that the above parameters may be further elaborated viz. more details may be included in the tender documents to be issued to empanelled EPC contractors of this EOI.

2. CEL will have the right to change the scope of work in the tender documents before opening time/date of the tender.



## Applicant's Data Form

1.	Name of Applicant			
2.	Registered Address			
	Postal Code		Company's Year Of Establishment	
	Company's nature of business		Company's Legal Status	
	Registration No.		Phone:	
	Fax No.		Website:	
	Name of Proprietor/CEO Chairman			
	Phone/Mobile No.			
	Email id			
3.	Factory Address			
	Phone No.			
	Fax No.			
	Email id			
4.	Delhi/NCR Address (if any)			
	Phone No.			
	Fax No.			
	Email id			
5.	Correspondence Address			
6.	Name of Contact Person for this tender			
	Designation			
	Date of Birth			
	Phone/ Mobile no.			
	Fax NO.			
	Email id			
7.	<b>GST related information</b>			
7.1	GST No.			
8.	<b>Income Tax related information</b>			
9	PAN No.			
9.1	PAN reference no. (in case PAN applied for)			
9.2	PAN Status (in case PAN applied for )			
10.	Registration No. with Directorate of Industries			
11.	<b>Bank related information</b>			
11.1	Bank name			
11.2	Branch name			
11.3	Bank address			
11.4	Bank phone no.			

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11.5	Bank fax no.	
11.6	Bank MICR Code	
11.7	RTGS-IFSC Code	
11.8	Account type	
11.9	Account no.	
11.10	Swift Code	

\*Must be answered invariably

Correspondence with respect to this tender may be addressed to Mr. /Ms .....at email id .....and mobile no.....

I/ We accept that CEL may send SMS and /or email regarding this EOI/tender/ any other tender, award of contract, purchase order(s) and /or any other information on any/all mobile nos. mentioned in this vendor data sheet.

I/We certify that the information given herein is correct to the best of my knowledge and belief.

Signature of Proprietor/CEO/Chairman

Seal of the company/concern.

**UNDERTAKING**

(To be submitted duly notarized self-certificate on company's letter head by an authorized person of the applicant's company/firm not below the rank of Director)

We, M/s \_\_\_\_\_ hereby give undertaking that our firm have not been debarred/blacklisted/defaulted by any State Govt. Dept./Govt. of India, agency, PSUs/Corporate(s)/institution/agency/autonomous organizations/private companies.

Date:  
Place:  
Seal

Signature of Authorized Person  
Name:  
Designation:

**EOI ACCEPTANCE LETTER**  
**(To be given on Company's Original Letter Head)**

**Annexure -3**

Date:

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sub: Acceptance of Terms & Conditions of EOI.

EOI Reference No.: \_\_\_\_\_

Name of EOI/ Work:-

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

1. I / We hereby certify that I /We have read the entire EOI document along with terms & conditions of the EOI documents from Page No. \_\_\_\_ to \_\_\_\_ ( including all documents like annexure (s), schedule (s), etc., ), which form part of the contract agreement and I /we shall abide hereby by all the terms/condition/ clauses contained therein.
2. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptances letter.
3. I/ We hereby unconditionally accept all the terms and conditions of the above mentioned EOI documents(s)/ corrigendum(s) in its totality /entirety.
4. In case any provisions of this EOI are found violated, then your department/ organization shall without prejudice to any other right or remedy be at liberty to reject this EOI/application including the forfeiture of the full said security deposit absolutely.

Yours Faithfully,  
(Signature of the Applicant's, with Official Seal)

**FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY (To be submitted on the Bidder's Letter Head)**

I/We .....(Insert Name and Address of Applicant) am/are submitting this declaration in lieu of Bid Security/Earnest Money Deposit for the EOI for .....(Insert Title of the EOI) (EOI No.....), thereby fully accepting that I/We will be suspended and shall not be eligible to participate in the EOIs/Tenders invited by Central Electronics Limited, for a period of Two years from the date of such Suspension Orders, under the following circumstances:-

- a) If after the opening of EOI, I/We withdraw or modify my/our EOI during the period of validity specified in the EOI (including extended validity, if any)
  
- b) If after the award of work, I/We fail to furnish the required Security Deposit/Performance bank guarantee (as applicable as per EOI/tender) or sign the Contract, within the time limits specified in the subsequent tenders floated against this EOI.

**Signature of the Applicant with seal**

**Instructions for Online Bid Submission**

***(Department User may attach this Document as an Annexure in their Tender Document which provides complete Instructions for on line Bid submission for Bidders)***

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://etenders.gov.in/eprocure/app> .

**REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app> ) by clicking on the link **“Online bidder Enrollment”** on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

**SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **(THESE ARE NIC'S INSTRUCTIONS AND NOT A PART OF THE TENDER)**

### **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

**Note:** *My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.*

### **SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

**(THESE ARE NIC'S INSTRUCTIONS AND NOT A PART OF THE TENDER)**

- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

**ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

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