



CHENNAI PETROLEUM CORPORATION LIMITED

(A group company of IndianOil)

CBR PROJECT

LETTER INVITING TENDER

LIT No. CPCL – CBRP 2421

September 22, 2021

M/s. SURYADESH ENERGY PRIVATE LIMITED

ARUNODAYAM, 2ND FLOOR

NO.14 & 16, RAMAN STREET

T. NAGAR, CHENNAI-600 017

Ph.: 95000 31670

E-mail: hjayaram@zonnestraalenergie.com

Kind Attn.: Thiru. Harish Jayaram
Managing Director

Dear Sir,

Name of the Work: Carrying out CAPEX & OPEX Estimation to Install 10 MW Solar Plant at Cauvery Basin Refinery (CBR), Nagapattinam, Tamilnadu

Sealed electronic tender is invited on "Nomination" basis by M/s. CHENNAI PETROLEUM CORPORATION LIMITED (CPCL) under single-stage Two-bid system (Part-A – Techno-Commercial Bid and Part-B – Price Bid) for the subject work. Tender document for the work is hereby issued for submission of your most competitive offer.

1.1 BRIEF DETAILS OF THE TENDER:

1.1.1	Tender No. (LIT No.)	CPCL – CBRP 2421
1.1.2	Viewing & downloading Tender document	Commences from 22nd September, 2021 onwards at CPCL e-tender website, https://cpcltenders.nic.in only . Request for sending bidding document by post/courier or any other mode shall not be entertained.
1.1.3	Time Schedule for Completion	Four (4) Weeks reckoned from the date of issuance of Fax of Acceptance
1.1.4	Integrity Pact (IP)	Applicable
1.1.5	Tender Document Fee (TDF)	Not applicable
1.1.6	Bid Security / Earnest Money Deposit (EMD)	Not applicable

1.1.7	Bid Validity	The offer shall be valid for a period of Four (4) months from the last due date of submission of Tender/ revised offer (if any).
1.1.8	Contents of Techno-Commercial Bid (Part-A)	<p>The following documents shall be submitted as scanned copies in “.pdf” format:</p> <ul style="list-style-type: none"> i) Power of Attorney issued to the Tender Signatory (in whose name DSC has been taken and the offer is being submitted). The Power of Attorney issued should have been signed by all the partners (in case of Partnership deed) / directors (in the case of limited company). ii) Signed & Stamped Integrity Pact as per Enclosure to SCC. iii) All other Formats to ITB duly filled-in, signed & stamped along with the statutory certificates sought for PAN & GST
1.1.9	Contents of Price Bid (Part-B)	This part shall contain only the priced MS-Excel file comprising the “Schedule of Rates / Bill of Quantities” [BoQ - check all the sheets of MS-Excel file] duly filled in all respects
1.1.10	Details of Contact Persons	<p><i>Thiru. R. Ilango,</i> General Manager–1 (CBR Project), Phone: 044 – 2434 9833, ext. 232 E-mail: rilango@cpcl.co.in (OR)</p> <p><i>Thiru. C. Selvam,</i> DGM (CBR Project–MM&C), Phone: 044 – 2434 9833, ext. 205 E-mail: cselvam@cpcl.co.in (OR)</p> <p><i>Thiru. N. Sukumar,</i> Manager (CBR Project – Contracts), Phone: 044 – 2434 9833, ext. 219 E-mail: nsukumar@cpcl.co.in</p> <p>Clarification on Technical or Commercial portion of the tender document, if any, can be obtained from the above officials.</p>
1.1.11	Last date, time & Place of Submission of Tender (both parts)	<p>Electronic bids in both the parts shall be uploaded in the website, https://cpcltenders.nic.in upto 11:00 Hrs. on 27th September 2021.</p> <p>The Original hard copy of Integrity Pact shall be submitted before the due time of opening of Part-A, as in the LIT:</p>



		<u>At:</u> General Manager (CBR Project) Chennai Petroleum Corporation Limited, Corporate Office, 536, Anna Salai, Teynampet, Chennai – 600 018, Tamilnadu.
1.1.12	Due date & time for opening of the tender at the above-cited address	Electronic Opening of Part-A (Techno-Commercial Bid) shall be on the same day of bid submission, i.e., 27th September 2021 at 14:00 Hrs. Part-B of the bidder, if found techno-commercially acceptable, shall be opened on a later date at the convenience of CPCL after intimation to the bidder.

1.2 **PROCEDURE FOR E-TENDERING**

Instructions to the Bidders for e-submission of the bids online through the e-tender site of CPCL:

- 1.2.1 Bidder shall accomplish registration in the tender site, <https://cpcltenders.nic.in>, using the option “[Click here to Enroll](#)” available therein. Then, the Digital Signature registration has to be done with the e-token, after logging into the site. The e-token may be obtained from one of the authorized Certifying Authorities as published in the e-tender website.
- 1.2.2 Bidder, then needs to login the site through their user ID/ password chosen during registration. The registered e-token should be used by the bidder only, ensuring its safety.
- 1.2.3 After getting the tender schedules, the Bidder should read them carefully and should submit the documents as stipulated, failing which, the bid will be liable for rejection.
- 1.2.4 Clarifications, if any, may be obtained online through the tender site, or through the contact details. Bidder should take into account of the corrigendum(s) published before submitting the bids online.
- 1.2.5 Bidder, in advance, should get ready with the bid documents to be submitted as indicated in the tender schedule and they should only be in **PDF** format. If there is more than one document, then, the documents can be clubbed together.
- 1.2.6 It is construed that the bidder has read thoroughly all the terms & conditions before submitting his offer.
- 1.2.7 Bidder should log on to the site well in advance for bid submission so that he submits the bid in time, i.e., on or before the bid submission end time, thereby avoiding any delay or problem during the submission process. If there is any delay, due to other issues, bidder only is responsible.
- 1.2.8 The Tender Inviting Authority (TIA) will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders.



- 1.2.9 The tendering system will give a successful bid updation message after uploading all the bid documents submitted & then a bid summary will be shown with the bid No., date & time of submission of the bid with all other relevant details.
- 1.2.10 After the bid submission, the acknowledgement number, given by the e-tendering system should be printed by the bidder and kept as a record of evidence for online submission of bid for the subject tender.
- 1.2.11 The bidder should ensure that the bid documents submitted are free from virus. If the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected.
- 1.2.12 The time settings displayed at the top of the tender site, will be valid for all actions of bid submission, bid opening, etc., in the e-tender system. The bidders are requested to submit the bids through online e-tendering system to the TIA well before the bid submission end date & time (as per Server System Clock).
- 1.2.13 All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening. Overall, the submitted tender documents become readable only after the tender opening by the authorized individual.
- 1.2.14 The confidentiality of the bids will be maintained, since, the Secured Socket Layer 128 bit Encryption technology is used. Data storage encryption of sensitive fields is done.
- 1.2.15 Bidder to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including 'General Conditions of Contract' without any exception and have understood the entire document and are clear about the requirements of the tender.
- 1.2.16 For any queries regarding **e-tendering** procedure, the bidders are requested to contact through the modes given below:

E-mail	: cpcltenders@cpcl.co.in
Contact Telephone Numbers	: 044 2594 4507 / 2594 4000; Extn.: 2245
In person	: e-procurement Cell, Administration Block-III, CPCL, Manali, Chennai-600 068, Tamilnadu.

1.3 General Requirements

- 1.3.1 The bidder shall furnish complete documentary evidence enumerated above, as applicable.
- 1.3.2 CPCL reserves the right to use their in-house information for assessment of Bidder's capabilities.
- 1.3.3 Bids on Consortium (or) JV basis (or) Tie-ups are not acceptable.
- 1.3.4 Bidder should not be under liquidation, court receivership or similar proceedings.
- 1.3.5 Bidders shall submit PAN, GST Registration certificate on their own company name along with the techno-commercial bid.



- 1.3.6 CPCL reserves the right to assess bidder's capability and capacity to execute the contract by taking into account various aspects such as experience, proven track record, solutions provided, etc. of the bidder and accordingly decide whether their priced bids shall be opened and considered for further evaluation.
- 1.3.7 Bidder should ensure that prices are not be indicated anywhere in the unpriced Techno-commercial part. The prices should be indicated **only in the Price bid (BoQ File)** and nowhere else.
- 1.3.8 Bidder to note that if prices are indicated in their unpriced techno commercial part their offer will be rejected and NO further evaluation or communication will be entertained in this regard.
- 1.3.9 The bid and all correspondences incidental to and concerning the bid shall be only in English language.
- 1.3.10 Bidder shall ensure submission of complete information / documentation in the first instance itself. CPCL reserves the right to complete the evaluation based on the details furnished by the agencies without seeking any subsequent additional information. Bidders not in compliance with Tender document or with incomplete information / documents are liable for rejection.
- 1.3.11 CPCL reserves the right to reject any or all tenders in part or in full without assigning any reason thereof.
- 1.3.12 There shall not be any case or charge under investigation / enquiry / trial against the bidder, nor convicted in a court of Law nor suspended / black listed by CPCL / IOCL / Administrative Ministry, i.e., Ministry of Petroleum and Natural Gas, on any grounds.
- 1.3.13 If the performance of the Bidder is / has been found to be unsatisfactory for any reasons whatsoever, in any organization including CPCL, then CPCL reserves the right to reject the bids submitted by such bidders.
- 1.3.14 The tender document is not transferable.
- 1.3.15 Canvassing in any form by the bidder himself or by any other agency on their behalf may lead to disqualification of their bid.
- 1.3.16 CPCL shall not be responsible for any costs or expenses incurred by bidder in connection with the preparation of delivery of bids, including costs and expenses related with visits to the site and pre-bid meeting, if any.
- 1.3.17 Issuance of tender document or submission of tender document by itself shall not amount to pre-qualification / technical acceptability or entitle the agency to participate in the bidding.

FOR AND ON BEHALF OF
CHENNAI PETROLEUM CORPORATION LIMITED,

C. SELVAM,
DGM (CBR PROJECT – MM&C)