



VISAKHAPATNAM PORT TRUST
CIVIL ENGINEERING DEPARTMENT
e-Procurement NOTICE INVITING TENDERS (NIT)

1. ORGANISATION : VISAKHAPATNAM PORT TRUST
2. DEPARTMENT : Civil Engineering Department -VPT, VSP
3. NIT NUMBER : IENG/CP/EE(West)/T/54, dt.04.10.2021
4. NAME OF WORK : Providing approaches duly placing precast box culvert units for proposed truck parking area an extent of 15.0Acres in between INS DEGA and 10MW Solar power plant including levelling ,dozing and rolling and available local dumped debris material in the low laying area in Port Area.
5. ESTIMATED AMOUNT PUT TO TENDER : Rs.18,13,722/-
6. PERIOD OF COMPLETION : 6 (Six) months
7. FORM OF CONTRACT AND CLASS OF CONTRACT : Having experience in executing Civil works.
8. BIDDING TYPE : Open
9. BID CALL NO. : 1st Call
10. TYPE OF QUOTATION : **Percentage**
11. TRANSACTION FEE PAYABLE TO SBI, Visakhapatnam Port Branch, A/c.No.30387186900, IFSC Code SBIN0001740 : **Rs.400+Rs.72/- (GST @18%)= Rs.472/-**
Accepted only online payable through RTGS/ NEFT/Bank Transfer etc.)
12. SOLVENCY : **Rs.6.00 Lakhs**
13. AVERAGE ANNUAL TURNOVER DURING LAST THREE FINANCIAL YEARS : Not less than Rs.18,13,722/-
14. EMD/BID SECURITY : Exempted as per Ministry of Finance Circular No. F.9/4/2020-PPD, dt.12.11.2020.
15. EMD/BID SECURITY DD PAYABLE TO :
16. BID DOCUMENT DOWNLOADING START DATE & TIME : **06.10.2021 from 16.00 hours.**
17. BID DOCUMENT DOWNLOADING END DATE & TIME : **28.10.2021 Upto 13.00 hrs.**
18. LAST DATE AND TIME FOR RECEIPT OF BIDS : **28.10.2021 Upto 14.00 hrs.**
19. BID VALIDITY : **120 days**
20. TECHNICAL BID OPENING DATE & TIME. : **29.10.2021 after 14.00 Hours**
21. OFFICER INVITING BIDS : Chief Engineer, VPT, VSP
22. BID OPENING AUTHORITY : Supdt. Engineer-V,(CP) VPT, VSP
23. ADDRESS : O/o Chief Engineer, 3rd floor, C.E.'s Department, VPT, VSP (Dist) A.P, India
0891-2873353, 0891-2873312
0891-2873333 0891-2873334
24. CONTACT DETAILS

The tenderer who wishes to participate shall upload the tender documents to the VPT Website (<http://etenders.gov.in>). and meet the following criteria. Details of average annual turnover shall not be less than Rs.18,13,722/- during the last 3 (three) years ending 31st March of the previous financial year, duly certified by the Chartered Accountant. Proof of experience in similar nature of works i.e., having successfully completed in executing Civil works during last 7 years ending last day of month previous to the one in which applications are invited should be experience 3 (three) in executing Civil works completed each costing not less than the amount equal to 40 % of the estimated amount put to tender (or) 2 (two) in executing Civil works completed costing not less than 50% of the estimated amount put to tender. (or) 1 (one) in executing Civil works completed costing not less than 80% of the estimated amount put to tender. Proof of Registration with Government / Public Sector Under taking in respect of applicants not registered with Visakhapatnam Port Trust.

If any amendment or addendum will be issued before opening of the tenders and the same may be looked in the VPT Web site (<http://etenders.gov.in>).and any further clarifications can also obtained from CE's office VPT.

The tenderers may keep a watch for further amendments if any at <http://etenders.gov.in> .in before submitting the bids and any further clarifications can also obtained from CE's office VPT.

In case of any inconsistency between conditions in the document/ amendments/ corrigendum/ clarifications, the decision of the Engineer-in-charge shall be final.

(The document that are uploaded on VPT, 'e'-procurement Web-site (etenders.gov.in) will only be considered for bid evaluation).

Note: (1) The bidders should be paid the Transaction Fee (non-refundable) shall be accepted only through RTGS/NEFT/ Bank Transferred with effect from 01.10.2020 in VPT. The VPT bank account details to which amount is to be transferred on SBI, Visakhapatnam Port Branch, A/c No. 30387186900, IFSC code – SBIN0001740. Further, the bidders shall upload the copy of the online transaction details with UTR No. along with the Technical bid documents failing which the bid shall be summarily rejected. EMD amount Exempted, as per Ministry of Finance circular No.F.9/4/2020-PPD, dt.12-11-2020. (2) In case of the NSIC/MSME certificate submitted bidders, the eligibility for exemption of Transaction fee and EMD amount subject to fulfilling of tender condition.

CHIEF ENGINEER

Copy to: SE (CP)- along with complete bid document in Soft copy form to display in the Web site: www.etenders.gov.in on 06.10.2021 and kept up to 28.10.2021 up to 13.00 Hrs

Copy to: C.V.O./FA&CAO/ Nodal Officer, IT - for information.

Copy to: Joint Director (R&P) for uploading the NIT attached copy to ITJ web site.

Copy to: Dy.Director (EDP) for information.

Copy to: Notice Board / A.S. to arrange display the tender notice on the notice board.

Copy to: EE (West)/ AE(R&D)Yard

Copy to: SE-IV (Drawing Office) - for information and necessary action.

Copy to: M/s. Builders Association of India, Plot No.43 and 44,
4th Floor, Siripuram, Visakhapatnam

Copy to: The Garison Engineer, MES, Visakhapatnam

Copy to: The Chief Engineer, DGNP, Visakhapatnam

Copy to: The Chief Engineer, NAVY, Visakhapatnam

Copy to: The Supdt. Engineer, CPWD, Visakhapatnam

Copy to: The Supdt. Engineer, R & B, Visakhapatnam

Copy to: The Supdt. Engineer, Public Health Visakhapatnam

Copy to: The Chief Engineer, GVMC, Visakhapatnam

Copy to: The Chief Engineer, VMRDA, Visakhapatnam

Copy to: The Divl. Rly. Manager (Engg.), Waltair, Visakhapatnam

Copy to: The Chief Engineer, M/s.R.I.N.L., Steel Plant, Visakhapatnam.

Copy to: The Chief Engineer, M/s.N.T.P.C., Visakhapatnam.

Copy to: The Chief Engineer, M/s.N.H.A.I., Marripalem, Visakhapatnam

1. Procedure for bid submission:

- a. Bids shall be submitted online on VPT e-procurement website (<http://etenders.gov.in>) platform
 - b. The participating bidders in the tender should register themselves free of cost on e-procurement platform (<http://etenders.gov.in>).
- All Bidders are requested to enroll in the Portal (<http://etenders.gov.in>). Those bidders who enrolled with their user ID in the new portal (<http://etenders.gov.in>) can participate in all have already enrolled in the new portal (<http://etenders.gov.in>) can participate in all tenders using the existing user ID and password and their Digital Signature Certificate (DSC). New users should use the Online Bidder enrollment button available in the Home page for enrolling in the portal (<http://etenders.gov.in>). Considering enhanced security, Digital signature certificates. Class III is enforced for new enrollments. Bidders are requested to use Class III certificates for using the system. For further Technical Assistance related to E-Portal please contact D.Vasudev, Cell: 9494574323, Sri Kanoori, Rajkumar, Cell: 9642121725.
- Bidders can log-in to e-procurement platform in Secure mode only by signing with the Digital Signature Certificates. Digital Signature Certificates can be obtained from one of the Authorized Certifying Authority, such as SIFY (www.safescrypt.com) / Tata Consultancy Services (www.tcs.ca.tcs.co.in) / n code (www.ncode solutions.com) etc., The bidders who are desirous of participating in e-procurement shall submit their bids as per the standard formats available at the site (<https://etenders.gov.in>)
- c. The bidders should scan and upload copies of Document in support of Registration as contractor and Transaction fee. The bidders shall sign on all the documents, uploaded by him, owning responsibility for their correctness/ authenticity.
 - d. (1) The bidders should be paid the Transaction Fee (non-refundable) shall be accepted only through RTGS/NEFT/ Bank Transferred with effect from 01.10.2020 in VPT. The VPT bank account details to which amount is to be transferred on SBI, Visakhapatnam Port Branch, A/c No. 30387186900, IFSC code – SBIN0001740. The bidders shall upload the copy of the online transaction details with UTR No. along with the Technical bid documents failing which the bid shall be summarily rejected. VPT shall not be liable / responsible for any connectivity/ internet problem either with user side /NIC/Bank. It is in the own interest of the bidders, bidders may get it verified from Bank that the requisite money has been received by VPT for the NIT in which they are participating.
(2) The Ministry of Finance Guide lines issue vide OM no. F.9/4/2020-PPD dt 12-11-2020 regarding Bid Security/Earnest money Deposit/ Performance Guarantee/Security deposit instructions will be applicable for all the tenders till 31-12-2021.If any new guide lines are issued by the Government of India. The same will be followed strictly.
(3) The bidders those who are claiming EMD Exemption as per Ministry of Finance GuidelinesNo.F.9/4/2020-PPD dt 12-11-2020, are advised to submit "Bid Security Declaration" towards EMD and same should be submitted along with technical bid failing which the bid shall be summarily rejected.
(4) In case of the NSIC/MSME certificate submitted bidders, the eligibility for exemption of Transaction fee and EMD amount subject to fulfilling of tender condition.
 - e. The VPT will not hold any risk and responsibility non-visibility of the scanned and uploaded documents.
 - f. The Documents that are uploaded online on VPT e-procurement website (<http://etenders.gov.in>) will only be considered for Bid Evaluation.

2. General Terms and Conditions

- a. **Transaction fee:** All the participating bidders shall pay a transaction fee (non-refundable) in on-Line transaction for Rs.472/- Accepted only online payable through RTGS/ NEFT/Bank Transfer etc.) SBI, Visakhapatnam Port Branch, A/c.No.30387186900, IFSC Code SBIN0001740
- b. E.M.D. Exempted as per Ministry of Finance Circular No. F.9/4/2020-PPD, dt.12.11.2020.
- c. Class of contractor Eligible: Having experience in executing Civil works.
- d. Any other condition regarding receipt of tenders in conventional method appearing in the tender documents may please be treated as not applicable.
- e. "The bidder shall authenticate the bid with his digital signature certificate for submitting the bid electronically on e-procurement platform and the bids not authenticated by digital signature certificate of the bidder will not be accepted on the e-procurement platform."
- f. The successful bidder found defaulting in submission of hard copies of uploaded certificates / documents, with in the stipulated time i.e. before concluding the agreement or if any variation is noticed between the uploaded documents and the hard copies submitted by the successful bidder, the successful bidder will be suspended from participating in tenders on e-Procurement platform for a period of three years.

3. Even though the Tenderers meet the qualifying criteria, they are liable to be disqualified/ debarred / suspended / blacklisted if they have

- Furnished false / fabricated particulars in the forms, statements and / annexures submitted in proof of the qualification requirements and/or
- Not turned up for entering into agreement, when called upon.
- Record of poor progress such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc. and/or
- Participated in the previous bidding for the same work and had quoted unreasonably high tender percentage and
- Even while execution of the work, if found that the work was awarded to the Contractor based on false / fake certificates of experience, the Contractor will be blacklisted and work will be taken over by VPT

4. If the percentage quoted by a tenderer is found to be either abnormally high or with in the permissible ceiling limits prescribed but under collusion or due to unethical practices adopted at the time of bidding process, such bids shall be rejected.

5. A tenderer / Bidder submitting a Tender or Bid which the tender accepting authority considers excessive and or indicative of insufficient knowledge of current prices or definite attempt of profiteering will render himself liable to be debarred permanently from tendering or for such period as the tender accepting authority may decide. The tenderer overall percentage should be based on the controlled prices for the materials, if any, fixed by the VPT or the reasonable prices permissible for the tenderer to charge a private purchaser under the provisions of clause-6 of the hoarding and profiteering prevention ordinance of 1943 as amended from time to time and on similar principle in regard to labour supervision on the construction.

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6. One Tender per Tenderer:

Each Tenderer shall submit only one Tender for the work. A Tenderer who submits more than one Tender will cause dis-qualification of all the Tenders submitted by the Tenderer.

7. Last date / time for Submission of the Tenders.

a. Tenders must be submitted not later than the date and time specified in NIT. In the event of the specified date / time for the submission of bids declared as holiday, the bids will be received on the next working day.

b. The Chief Engineer, VPT, may extend the dates for issue and receipt of Tenders by issuing an amendment

8. Modification to the Tender.

No Tender can be modified after the last date /time of submission of Tenders.

TENDER OPENING AND EVALUATION

9.Tender opening

a. The tenderers or their authorised representatives can be present at the time of opening of the tenders. Either the tenderer himself or one of his representative with proper authorisation only will be allowed at the time of tender opening. If any of the tenderer is not present at the time of opening of tenders, the tender opening authority will, on opening the tender of the absentee tenderer, reads out and record the deficiencies if any, which shall be binding on the tenderer.

b. The technical bid containing qualification requirements as per Annexures I to IV will be evaluated by the tender opening authority and the minutes are recorded which will be signed by the tender opening authority as well as tenderers or their authorised representatives present.

10. Clarification on the Technical Bid.

a. The tender opening authority may call upon any Tenderer / Bidder for clarification on the statements, documentary proof relating to the technical bid. The request for clarification and response thereto shall be in writing and it shall be only on the qualification information furnished by the Tenderer. The clarification called for from the tenderers / Bidders shall be furnished within the stipulated time, which shall not be more than a week.

b. The Tenderer/Bidder if so desirous shall agree in writing to furnish the clarification called for within the stipulated time and, for disqualification and rejection of his tender in the event of failure to do so.

11. Price Bid Opening:

a. Only the Price Bids of qualified Tenderers whose technical Bids are found satisfying the eligibility criteria shall be opened in the presence of the qualified Tenderers / Bidders who ever is interested or their authorised representatives present on the date and time fixed.

b. The Price Bid of the Unqualified Tenderers will not be opened and kept in safe custody till the tenders are finalised and thereafter shall be returned to tenderers concerned along with E.M.D.

c. Tenders shall be scrutinised in accordance with the conditions stipulated in the Tender document. In case of any discrepancy of non-adherence to the Conditions, the decision taken by the Tender Accepting Authority on tenders shall be final and the same shall be binding both on tender accepting and the tenderer / Bidder.

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12. Evaluation and Comparison of Price Bids

The Superintending Engineer will evaluate and compare the price bids of all the qualified Tenderers.

13. Process to be Confidential.

a. Information relating to the examination, clarification, evaluation and comparison of Tenders and recommendations for the award of a contract shall not be disclosed to Tenderers or any other persons not officially concerned with such process until the award to the successful Tenderer has been announced by the tender accepting authority. Any effort by a Tenderer to influence the processing of Tenders or award decisions may result in the rejection of his Tender.

b. No Tenderer / Bidder shall contact the Superintending Engineer or any authority concerned with finalization of tenders on any matter relating to Tender from the time of the Tender opening to the time the Contract is awarded. If the Tenderer wishes to bring additional information to the notice of the Superintending Engineer, it should do so in writing.

c. Before recommending / accepting the tender, the tender recommending / accepting authority shall verify the correctness of certificates submitted to meet the eligibility criteria and specifically experience. The authenticated agreements of previous works executed by the lowest tenderer shall be called for.

d. Tenders will be finalized by the Executive Engineers / Superintending Engineers / Dy.Chief Engineer / Chief Engineer / VPT according to the powers vested with them.

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VISAKHAPATNAM PORT TRUST
ENGINEERING DEPARTMENT

NOTICE INVITING TENDERS

Percentage Rate tenders are invited for the work of Providing approaches duly placing precast box culvert units for proposed truck parking area an extent of 15.0Acres in between INS DEGA and 10MW Solar power plant including levelling ,dozing and rolling and available local dumped debris material in the low laying area in Port Area.

1. ESTIMATED AMOUNT PUT TO TENDER: Rs.18,13,722/-

2. Contract Documents consisting of the detailed plans completed specifications the Schedule of quantities of the various clauses of work to be done and the set of CONDITIONS OF CONTRACT enclosed.
3. A Sum of Rs.472/- shall be paid Accepted only online payable through RTGS/ NEFT/Bank Transfer etc.) SBI, Visakhapatnam Port Branch, A/c.No.30387186900, IFSC Code SBIN0001740
4. The time allowed for completion of the work will be mentioned therein.
5. Earnest money amount Exempted as per Ministry of Finance Circular No. F.9/4/2020-PPD, dt.12.11.2020.
6. The contractor whose tender is accepted will be required to furnish security for the due fulfillment of this contract consisting of a percentage deduction from the monthly payment to be made on account to the contractor. The Earnest Money will be treated as part of the security of work done.
7. The acceptance of tender will rest with the Chairman, Visakhapatnam Port Trust Which does not bind itself to accept lowest tender and reserves to itself the authority to reject any or all of the tenders received without the assignment of any reasons. All tenders in which any of the prescribed condition is not fulfilled will be rejected.
8. Tenders which do not fulfill all or any of the above conditions and or incomplete in any respect are liable to summary rejection and tenders containing uncalled for Remarks or any additional conditions are also liable for summary rejection.
9. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors, who resort to canvassing will be liable to rejection.
- 10 (a) The contractor should not introduce item rates such tenders will be rejected.
(b) The percentage above/below quoted shall be common for all items.
(c) The percentage shall be quoted in figures and words and shall be accurately filled in.
11. GST in respect supply of Goods & service or on works contract as applicable in respect of this contract should be payable by the supplier/service provider/contractor and port trust will not entertain any claims with effect from 01-07-2017.
12. The tender will have to give a certificate that he is not related to any officer Of Visakhapatnam Port Trust or any Officer in the rank of under Secretary or above in the Ministry of Surface Transport, Government of India. The tenderer should give a declaration along with his tender about the name of the Relations who are employed as Non-Gazetted Officer in Port Trust.
13. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or administrative duties in an Engineering Department of Government of India is allowed to work as a Contractor for a period of 2 years of his retirement from Government of India. This contract is liable to be cancelled if either the Contractor or any of his employee is found at any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the tender or engagement in the Contractor's service as the case may be.

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14. Site for the execution of the work will be made available as soon as the work is awarded. In case it is not possible for the department to make available the entire site at a time on the award of the work, the Contractor will have to arrange their working programme suitably. No claim whatsoever for handing over the site in stages will be entertained, and the decision of the Chief Engineer is final and cannot be questioned.
15. The Contractor shall produce a licence in the prescribed form from Asst. Labour Commissioner (Central), within 15 days from the date of work order and on his failure to do so the contract is liable to be terminated and the Earnest Money Deposit or Security Deposit whichever is to his credit shall be forfeited and the Contract shall have no claim whatsoever on this account.
16. The Tender submitted by the tenderer should be valid for a minimum period of 120 days from the date of opening of tender and the tenderer cannot amend, alter or revoke his tender in any way during this period, and if he does so, the E.M.D. paid by him shall be forfeited without any notice.
17. The successful tenderer(s) shall execute an agreement with Visakhapatnam Port Trust Board on a Non-judicial stamp paper in the prescribed form.
18. The tenderers should acquaint themselves with the work and working conditions of the site and locality and no claim will be entertained on this issue and the decision of Chief Engineer is final and cannot be questioned.
19. a) According to GST Act every dealer is liable to be registered whose aggregate turn over exceeds Rs:20 lakhs for supply of goods /services /executing any work contract. Accordingly GSTIN is to be provided for participation in tender and to award the contract
b) The applicable TDS as per the Central GST(CGST) Act will be deducted as and when notified by the Government
c) under the building and other construction workers(Regulation of employment and conditions of service) Act, and Andhra Pradesh Rules,1999 and Cess Act 1996 and Rule,1998 made there under” the Cess on works contract will be deducted at 1% from on account bills of contractors, where, more than 10(ten) ,buildings and construction workers are engaged.
20. The tenderer should read the specifications and study the working drawing and special conditions etc., carefully before submitting the tender.
21. P.F. contribution to the contract labour, in case the Contractor engages more than 20 workers, shall be payable by the Contractor. He shall produce documentary proof of registration with P.F. Authorities along with P.F. Code number. Also documentary proof of payment of P.F. contribution to the Contract Labour Regularly shall be produced with every interim certificate failing which no payment will be released to the Contractor. The Port Trust will not entertain any claim whatsoever in this respect.
22. Payment to the contract labour if any involved in the works entrusted are to be paid by the Contractor in the presence of the section officer of V.P.T. Further, the Contractor has to submit documentary evidence in support of the payments made to the labour engaged in the work along with subsequent running account bill, failing which the bill will not be passed.
23. In respect of P.F. Contribution recovered from the labour and remitted to the P.F. Commissioner, documentary evidence in support of the same is to be submitted by the Contractor along with subsequent running account bill, failing which the bill will not be passed.

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24. The Contractor to whom the work is awarded shall invariably produce the PAN Number obtained from the Income Tax Authorities, along with proof.
25. The contractor shall submit require document as per the Check list enclosed (Annexure-V) along with tenders. The tenders received without enclosing required documents as per the check list duly signed will be liable for rejection
26. ~~The tenderers should make their own arrangements to furnish original B.G. to the organization directly by the issuing Bank under registered post with acknowledgement due except in case of B.G. submitted towards E.M.D. costing more than Rs.5.00 lakhs B.G accepted.~~
27. The contractors / Firms while quoting tender shall note that, no post tender negotiations will be held with the L-1 tenderers, except in exceptional cases, wherever it is found necessary.
28. In the event that two or more Bidders quote the same amount of percentage (The "Tie Bidders"), the authority shall identify the selected Bidder by draw of lots, which shall be conducted, with prior notice, in the presence of the Tie Bidders who choose to attend".
29. Tenderer shall submit the experience/completion certificates along with their tender, duly notarized.
30. In case the documents submitted by the bidder found to be not genuine, the management reserves the right to forfeit the EMD/SD besides not to allow to participate in future tenders of VPT.
32. The rate to be quoted should be exclusive of GST component and payment will be made against "TAX Invoice" as prescribed under the GST Act/Rules..
31. Resident Contractors/Sub-Contractor other than individuals and HUF, IT @ 2% is applicable under Section 194 (C) of Income Tax Act.

CONTRACTOR

SUPERINTENDING ENGINEER

Instructions to bidders for online e-bid submission through e-tendering and 'e' procurement

The Visakhapatnam Port Trust (VPT) is introducing e-procurement and e-tendering system from 1st January 2011. The port has adopted the software of NIC for this purpose. The bidders are requested to note these changes and make themselves ready for e-procurement and e-tendering.

The following instructions are to be followed for online submission of bids by the bidders:

- a. Bids shall be submitted online on VPT e-procurement website (etenders.gov.in) platform.
- b. The participating bidders in the tender should register themselves free of cost on e-procurement platform (<http://etenders.gov.in>).

All Bidders are requested to enroll in the Portal (<http://etenders.gov.in>). Those bidders who enrolled with their user ID in the new portal (<http://etenders.gov.in>) can participate in all have already enrolled in the new portal (<http://etenders.gov.in>) can participate in all tenders using the existing user ID and password and their Digital Signature Certificate (DSC). New users should use the Online Bidder enrollment button available in the Home page for enrolling in the portal (<http://etenders.gov.in>). Considering enhanced security, Digital signature certificates. Class III is enforced for new enrollments. Bidders are requested to use Class III certificates for using the system. For further Technical Assistance related to E-Portal please contact D.Vasudev, Cell: 9494574323, Sri Kanoori, Rajkumar, Cell: 9642121725.

Bidders can log-in to e-procurement platform in Secure mode only by signing with the Digital Signature Certificates. Digital Signature Certificates can be obtained from one of the Authorized Certifying Authority, such as SIFY (www.safescrypt.com) / Tata Consultancy Services (www.tcs.ca.tcs.co.in) / n code (www.ncode.com) etc., The bidders who are desirous of participating in e-procurement shall submit their bids as per the standard formats available at the site (<http://etenders.gov.in>)

2. Bidder then login to the site through the user id/ password chosen during registration.
3. The e-token that is registered should be used by the bidder and should not be allowed for misuse by others.
4. The Bidders can update well in advance, the documents such as certificates, purchase order details etc. under My Documents option and these can be selected as per tender requirements and then send along with bid documents during bid submission.
5. After downloading / getting the tender schedules, the Bidder should go through them carefully and submit the documents as asked, otherwise, the bid will be rejected.
6. If there are any clarifications, this may be obtained online through the tender site, or through the contact details. Bidder should take into account of the corrigendum's published before submitting the bids online.
7. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender schedule and they should be in PDF/xls/rar/dwf formats. If there is more than one document, they can be clubbed together.
8. ~~Bidder should get ready the EMD as specified in the tender. The original should be posted/couriered /given in person to the Tender Inviting Authority, within the bid submission date & time for the tender.~~
9. The bidder should read the terms & conditions and accepts the same to proceed further to submit the bids.
10. The bidder has to submit the tender document online, well in advance, before the prescribed time to avoid any delay or problem during the submission process.

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11. After the bid submission, the acknowledgement number, given by the e – tendering system, should be printed by the bidder and kept as a record of evidence for online submission of the bid for the particular tender.
12. ~~The details of the Earnest Money Deposit document submitted physically to the Dept., and the scanned copies furnished at the time of bid submission online should be the same, otherwise, the Tender will be summarily rejected.~~
13. The Tender Inviting Authority (TIA) will not be held responsible for any sort of delay or the difficulties faced, during the submission of bids online by the bidders at their end.
14. The bidder should submit the bid documents by online mode, through the site (<http://etenders.gov.in>) to the TIA as indicated in the tender.
15. The tendering system will give a successful bid updation message after uploading all the bid documents submitted & then a bid summary will be shown with the bid no , date & time of submission of the bid with all other relevant details. The bid summary will act as a proof of bid submission for a tender floated and will also act as an entry point to participate in the bid opening date.
16. Bidder should log into the site well in advance for bid submission so that he submits the bid in time i.e. on or before the bid submission end time. If there is any delay, due to other issues, bidder only is responsible.
17. Each document to be uploaded through online for the tenders should be less than 2 MB. If any document is more than 2 MB, it can be uploaded. However, if the file size is less than 1 MB, the transaction uploading time will be very fast. The total size of the documents, put together, should be less than or equal to 12 MB.
18. The bidder should see that the bid documents submitted should be free from virus and if the documents could not be opened, due to virus, during tender opening, the bid is liable to be rejected.
19. The bidder should submit the relevant documents asked against the technical and financial cover portions and in case of irrelevant documents, the bid is liable for rejection.
20. The time settings fixed in the server side & displayed at the top of the tender site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e –Procurement system. The bidders should follow this time during bid submission.
21. All the data being entered by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during the bid submission & not be viewable by any one until the time of bid opening. Overall, the submitted tender documents become readable only after the tender opening by the authorized individuals.
22. The confidentiality of the bids is maintained since the secured Socket Layer 12 B bit encryption technology is used. Data storage encryption of sensitive fields is done.
23. The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) option in the browser.
24. Bidder can resubmit the bid online as many times as possible within the Bid Submission end date and time.

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25. Bidder can withdraw the bid submitted online within the bid submission end date and time, and the withdrawn bid can't be resubmitted.
26. For any clarifications on the e-Procurement system, please contact Visakhapatnam Port Trust e-procurement cell by mail/phone/in person
27. Copies of the work orders indicating name of the work, contract No. & date, value of the work, name of the organization including bill of quantities (BOQ) etc., along with completion/performance certificates are to be submitted as hard copy on the day of opening of the technical bid, by the Bidders as pre-qualification criteria.

Sri A.Venu Prasad, CE/ VPT
Ph.0891-2873353 / Mobile:9948298326

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VISAKHAPATNAM PORT TRUST
ENGINEERING DEPARTMENT

PERCENTAGE - TENDER FOR WORKS

I / We hereby tender for execution for Board of Trustees of the Visakhapatnam Port Trust of the works specified in the tender memorandum within the time specified in such memorandum at the rates specified therein and in accordance in all respects with the specifications design and instructions in writing referred to in Rule - 1 hereof and in clause - II of the conditions of contract and with such materials as are provided for by end in all other respects in accordance with such conditions so far as applicable.

MEMORANDUM (GENERAL DESCRIPTION)

a)	If several sub works are included they should be detailed in a separate list		Providing approaches duly placing precast box culvert units for proposed truck parking area an extent of 15.0Acres in between INS DEGA and 10MW Solar power plant including levelling ,dozing and rolling and available local dumped debris material in the low laying area in Port Area.
b)	Estimated Cost		: Rs.18,13,722/-
c)	Earnest Money		: Exempted as per Ministry of Finance Circular No. F.9/4/2020-PPD, dt.12.11.2020.
d)	Security Deposit (R.M + P.G.)		: 3% PG. + 5% Retention Money (RM)
	i) Retention Money (R.M)		: 5% of the gross bill amount will be recovered towards R.M. from the bills till the entire amount of 5% of the contract value is reached
	ii) Performance guarantee		: 3% value of Contract amount to be paid with in 30 days of the work.
e)	Time allowed for the work from date of written order to commence.		: 6 (Six) months
f).	Maintenance period		: 12 (Twelve) months

Item No.	Item of Work	Quantity	Unit Per	Rate to be Tendered	Amount
1	2	3	4	5	6.

CONTRACTOR

Should this tender be accepted I/We hereby agreed to abide by and fulfil all the terms and provisions of the conditions contained in the pamphlet named "GENERAL DIRECTIONS AND CONDITIONS OF CONTRACT" which have been read by me, read and explained to me so far as applicable, or in default thereof to forfeit and pay to the Board of Trustees or its successors in office the sums of money mentioned in the said conditions:

Give particulars and Nos. strike out
(a) if no cash security deposit is to
be taken

Exempted as per Ministry of Finance Circular No. F.9/4/2020-
PPD, dt.12.11.2020.

Strikeout (b) if any Cash Security
Deposit is taken

Receipt attached as Earnest Money
(A) the

Signature of contractor before submission Dated the ____ day of _____ of tender.

Signature of witness to Contractor's
Signature

Witness:

Address:

Occupation:

The above tender is hereby accepted by
me on behalf of the Board of Trustees
of Visakhapatnam Port Trust.

Signature of the Officer by whom accepted.

Dated the ----- day of -----

CHAIRMAN
VISAKHAPATNAM PORT TRUST

The common seal of the BOARD OF TRUSTEES of the Port of Visakhapatnam has been affixed
in the presence of Sri -----CHAIRMAN of the
BOARD OF TRUSTEES has signed on behalf of the Board in the presence of.

CONTRACTOR

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VISAKHAPATNAM PORT TRUST
ENGINEERING DEPARTMENT

CHECK LIST TO THE TENDER SCHEDULE

(For documents to be submitted by the tenderers for acceptance of the tender)

- | | |
|---|-------------------|
| 1. Bid Securing Declaration for exemption of EMD | -- Submitted / NA |
| 2. Cost of tender schedule
(or request letter for exemption of transaction fee for MSME holders) | -- Submitted / NA |
| 3. Proof of experience in executing similar nature of works
completed during last 7 years.
(Similar completed works should be,

3 (three) works each costing not less than 40% of the estimated cost
(or)
2 (two) works each costing not less than 50% of the estimated cost
(or)
1 (one) work costing not less than 80% of the estimated cost. | -- Submitted / NA |
| 4. Proof of average annual turn over should be not less than
Rs.18,13,722/- during last 3 years. | -- Submitted / NA |
| 5. Proof of valid solvency i.e., validity within one year
(Amount as mentioned in the Tender Notice) | - Submitted / NA |
| 6. Proof of Registration of Contractor
(Other than VPT Registration) | -- NA |
| 7. Proof of GST in Registrations.
(For works costing more than Rs.5.00 lakhs) | -- Submitted / NA |
| 8. GST declarations. | -- Submitted / NA |
| 9. Annexure-I, II, III & IV
(Tenders invited in two-bid system)
Annexure-I - list of works completed during last 7 years.
Annexure-II - list of works on hand.
Annexure – III - list of plant and machinery
Annexure – IV - list of supervisors. | -- Submitted / NA |

Signature of the Tenderer

NOTE:

- (1) The Check List should be signed and submitted by the Tenderers along with their Tenders, duly confirming that they submit the above mentioned documents.
- (2) The tenders received without Check List duly signing & enclosing and required documents as per the Check List will be liable for rejection.

CONTRACTOR