



INDIAN OIL CORPORATION LIMITED
GUWAHATI REFINERY
TENDER NO. GC21EST201



CHAPATER-1

INDIAN OIL CORPORATION LIMITED
(REFINERIES DIVISION)
GUWAHATI REFINERY
NOONMATI GUWAHATI-20
(Regd. Office : G-9, Ali Yavar Jung Marg, Bandra (East)
Mumbai-400051 (India) CIN - L23201MH1959GOI011388)

NOTICE INVITING e-TENDER

1.	Tender No.	GC21EST201
2.	Type of Bid	OPEN TWO BID SYSTEM, DOMESTIC COMPETITIVE BIDDING
3.	Name of Work	Civil works for Installation of Solar Panel along Northern Peripheral Road of Guwahati Refinery.
4.	Time Schedule	04 (Four) Months from the date of handing over of work site.
5.	Tender download schedule	From (17-Dec-2021; 12:00 hrs.) To (01-Jan-2022; 15:00 hrs.) Starting & End Date for Clarifications: From (17-Dec-2021 at 12.00 Hrs) to (24-Dec-2021;12.00 Hrs). Tender documents can be downloaded free of charge from the website www.iocletenders.nic.in during the above period. Issuing authority is not responsible for the delay / non-downloading of tender document by the recipient due to any problem in accessing the e-tender website. The tender issuing authority is also not responsible for delay in uploading bids due to any problem in the e-tender website.
6.	Pre-Bid Meeting	Nil
7.	Date of submission of tender	From (25-Dec-2021 at 12.00 Hrs) to (01-Jan-2022, 15.00 Hrs).
8.	Techno-commercial Tender opening date	On (03-Jan-2022; 15:00hrs online or at a later date/time convenient thereafter. Date and time of Price Bid opening will be communicated only to techno-commercially acceptable bidders.
9.	Earnest Money Deposit (EMD)	Rs. NIL/- (Bidders are to submit "Bid Security Declaration" in lieu of EMD, in the format attached with tender document) DOE, Ministry of Finance, GOI has issued advisory for providing relaxation to bidders/vendors to address the financial crunch being experienced by them in view of slowdown in economy due to pandemic of COVID-19. In compliance to the directive issued by DPE, vide their Office Memorandum dated 19.11.2020, EMD is waived in all tenders floated up to 31.12.2021.



INDIAN OIL CORPORATION LIMITED
GUWAHATI REFINERY
TENDER NO. GC21EST201



		<p>However, bidders are required to submit "Bid Security Declaration" (blank format attached as Proposal Form-U) duly signed and stamped along with their offer in lieu of EMD. Bids without filled "Bid Security Declaration" form will be liable for rejection. "Bid Security Declaration" is not required in case of single tenders and open/limited tenders of estimated value less than INR 5 Lacs and for MSE/Startup bidders.</p>
10.	Pre-qualification Criteria(PQC):	The intending bidder shall have to furnish proof of their pre-qualification and experience along with the Part-I (Techno-commercial bid).
10.1	Annual Turnover (ATO)	<p>Minimum Rs.: 36,90,287.51</p> <ul style="list-style-type: none"> • During any of the preceding 3 financial years from the date of NIT publication. The Bidder shall furnish the copies of audited Balance Sheet(s) and Profit & Loss Account Statement(s) in support of above. Only audited balance sheet and profit and loss account of the bidder mentioning CA membership number shall be considered as acceptable proof. Published Annual report available in the public domain shall also be acceptable. • In case the NIT publication date is within 06 (six) months from close date of preceding financial /accounting year, the bidder can submit the balance sheets of any of the previous three years (excluding the immediate preceding year), if the balance sheet of immediate preceding year is not available. • Criteria of Annual Turnover is relaxed by 15% for MSEs where tendered items/ services are not Critical in nature [*Refer Clause 15]. • No turnover criteria with respect to start up shall be considered where tendered items / services are not critical in nature [*Refer Clause 15].
10.2	<p>Value of Single Work (SWO) executed by the bidder as main contractor or sub-contractor for similar nature of work (during any of the last five years ending on last day of the month immediately previous to the month in which last date of bid submission falls. In case of extended bid submission date, original bid submission date shall be considered). The completion date of</p>	<p>Three similar successfully completed works each costing not less than Rs. 18,45,143.76 OR Two similar successfully completed works each costing not less than Rs. 24,60,191.68 OR One similar successfully completed work costing not less than Rs. 30,75,239.60</p> <p>(The above value of completed works is exclusive of service tax/GST).</p> <p>For fulfilling the experience criteria against work order(s)</p>



INDIAN OIL CORPORATION LIMITED
GUWAHATI REFINERY
TENDER NO. GC21EST201



	work order should fall within the qualifying period (irrespective of work order issue date and date of commencement of work).	following documents may be considered as valid proof for meeting the criteria: <ul style="list-style-type: none">i. Purchase/ Work Order copy with Schedule of Rates/ Scope of Works.ii. Satisfactory Completion certificate by client with executed value, date of completion of the job and reference work order number. In case executed value is not mentioned in the completion certificate issued by the client, work order value with amendments, if any, shall be considered for the purpose of evaluation. <ul style="list-style-type: none">• Criteria of prior experience is relaxed by 15% for MSEs where tendered items/ services are <u>not Critical</u> in nature [*Refer Clause 15].• No prior experience criteria with respect to start up shall be considered where tendered items / services are <u>not critical</u> in nature [*Refer Clause 15].
10.3	Similar nature shall be defined as	"Civil and Structural (Steel) Works".
10.4	Additional Technical Requirement(if any)	NA
11.	Mode of Submission.	Offer must be uploaded on e-tender website www.iocletenders.nic.in before the last date & time of submission of tender. Offer submitted using any other mode will not be accepted.
12.	Other requirements	<ol style="list-style-type: none">1. PF code allotment letter/PF registration certificate(The intending bidder must submit the documentary evidence towards proof of their firm's P.F. registration as a mandatory requirement for techno-commercial acceptance of their offer/bid).2. Independent ESI Code or undertaking for Independent ESI code in the Format given as Proposal Form-K (if Applicable).3. Assessment Order or copy of Income Tax Returns (duly acknowledged by Income Tax Department) for last 3(three) financial years.4. Power of Attorney in favour of person authorized to submit the bid.5. Copy of PAN card6. Certificate of Incorporation / Partnership deed/ Proprietorship affidavit.7. GST Registration Certificate



INDIAN OIL CORPORATION LIMITED
GUWAHATI REFINERY
TENDER NO. GC21EST201



13.	Tender Inviting Authority	Deputy General Manager(Contracts) IOCL, Guwahati Refinery, Phone- 0361-2597830 E-mail : a_ojah@indianoil.in
13.1	Contact Person	Sr. Manager (Contracts)/Chief Manager(Contracts) Ph. No. 2597833 /2597835 E-mail: kumarjagdish@indianoil.in / anamika_basumatary@indianoil.in
14.	Integrity Pact Agreement	Not Applicable
15.	Criticality of work	Critical
16.	Split-ability	Not Splittable
17.	Job category: (Pure Service / Works contract) Note: Price Preference to MSE Bidders is not applicable in Works Contracts	Works Contract
18.	Reverse Auction	Not Applicable
19	Preferential bidding	Not Applicable
19.1	Preferential Bidding Category	As per regulations for public procurement, following categories of purchase preferences are applicable: 1. Micro & Small Enterprises (MSEs) 2. Purchase Preference linked with Local Content (PP-LC) 3. Domestically manufactured electronic products (DMEP)
19.2	Note :	<ol style="list-style-type: none">1. Preferential Bidding Module has been developed in IOCL e-Tendering Portal to facilitate preferential bidding and evaluation of the bidders as per their respective preference category in line with the existing provisions in the government policies and guidelines.2. Bidders participating in the tender must submit requisite documents to support their claim to benefits under any of the preference categories mentioned above.3. During bid submission, system will prompt the bidder to update the preferential status and category in his profile and claim preferential benefits (if applicable) as per the tender conditions along with the supporting documents.4. For each tender, where bidder wants to avail preferential benefit, he will have to claim preference and upload supporting document in the portal. However, bidders who do not claim (Tick) preferential benefit at the designated section of the portal while participating in the tender, will not be considered for any preferential benefit in that tender.5. Bidders not claiming preferential benefit or whose preferential claim is rejected shall be treated like a normal (non-preferential) bidder
19.3		<i>In case the tendered item falls under the list in respect of which the Nodal Ministry / Department under DPIIT's Public Procurement Preference to Make in India) Order, 2017</i>



	<i>has communicated that there is sufficient local capacity and local competition, only Class – I Local Supplier shall be eligible to bid. The list may be referred at https://dipp.gov.in/public-procurements and https://dipp.gov.in/public-procurement-archives under the heading "Declaration of sufficient Local Capacity and Competition under Clause 3 (a) of PPP-MII Order 2017</i>										
20.	Mobilization Advance(Applicable for tenders estimated value of Rs.5 Cr. and above)	<p>Not-Applicable</p> <p>If Applicable:</p> <table border="1"> <tr> <td>1</td> <td>Amount</td> <td></td> </tr> <tr> <td>2</td> <td>Rate of Interest</td> <td></td> </tr> <tr> <td>3</td> <td>Submission of BG of 110% of Advance amount + applicable tax (if any).</td> <td></td> </tr> </table> <ul style="list-style-type: none"> Refer General Conditions of Contract Clause 6.4.5.0 and its sub-clauses. <p>Bidder shall be required to give their consent to avail mobilization advance, if applicable, along with the technical bid.</p>	1	Amount		2	Rate of Interest		3	Submission of BG of 110% of Advance amount + applicable tax (if any).	
1	Amount										
2	Rate of Interest										
3	Submission of BG of 110% of Advance amount + applicable tax (if any).										
21.	Nature of work: Annual Rate Contract / Other than Annual Rate Contract	Other than Annual Rate Contract									
22.	Any Other Criteria	NA									

23. General

Bidder to note the followings before bidding:

In case of any ambiguity, Provisions/Conditions stipulated in NIT supersedes all the sections of Tender document.

ii) Offers from following types of bidder will not be accepted:

- i) Who are in the Holiday list of IOCL or its Administrative Ministry, MoPNG
- ii) Who are under liquidation, court receivership or similar proceedings
- iii) Who are undergoing insolvency resolution process or liquidation or bankruptcy proceeding under Insolvency and Bankruptcy Code,2016(Code) or any other applicable law (in case where Code is not applicable).
- iv) Whose insolvency resolution process or liquidation or bankruptcy proceeding is initiated under the Code or any other applicable law (in case where Code is not applicable) at any stage of evaluation of the bid.In case where the bid of the L-1/rank-1 bidder is rejected on the aforesaid grounds during the period



INDIAN OIL CORPORATION LIMITED
GUWAHATI REFINERY
TENDER NO. GC21EST201



- between Price-Bid-Opening and Award-of-Contract, then the bid of the next eligible bidder will be considered for further processing.
- v) Consultant or their subsidiary Company or companies under the management of consultant for execution of the same project for which they are working as consultant.
- vi) Foreign bidders are participating in Domestic /National tender
- vii) Offer from Joint Bidders / Consortium
- V) The subject work is **Not Splitable** as per MSE guidelines mentioned in tender (Refer Special Conditions of Contract - Commercial).
- VI) The subject work is indivisible and shall be awarded to single successful bidder unless stated otherwise elsewhere in the tender document.
- VII) Experience of only the bidding entity shall be considered. A work executed by a bidder for its own plant/projects shall not be considered as experience for the purpose of meeting requirement of experience criteria of the tender. However, jobs executed for Subsidiary / Fellow Subsidiary / Holding company will be considered as experience for the purpose of meeting experience criteria subject to submission of tax paid invoice(s) duly certified by Statutory auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow Subsidiary /Holding company. Such bidders shall submit these documents in addition to the documents specified in the PQ Documents to meet Experience Criteria.
- VIII) In case of Sub contract works, the bidder is also required to submit a Certificate from the end user / Owner / Consultant of the Owner stating that the main contractor has intimated them about the engagement of sub-contracting OR have been allowed/ permitted as a sub-contractor
- IX) The offers with incomplete /irrelevant documents or anomalies are liable to be rejected without any communication. Hence, bidders are advised to take utmost care while uploading their prequalification documents.
- X) In case of foreign bidders, if the value indicated is in currency other than USD the same shall be converted in equivalent USD considering the conversion rate as on the date of issue of the reference order(s) based on SBI bill selling rate.
- XI) Relevant supporting documents towards other requirements specified are also to be uploaded along with Techno-commercial bid failing which bid is liable for rejection.
- XII) IOCL reserves the right to reject any or all of the tenders or any parts of the tender so received and may cancel the tender in part or full, extend the due date of Tender submission etc. without assigning any reason.
- XIII) IOCL reserves the right to allow purchase preference to Micro and Small Enterprises (MSEs) or other organizations as per Government policy prevailing at the time of floating the tender.
- XIV) Bidders are to quote their most competitive rates. Negotiations will not be conducted with the bidders as a matter of routine. However, Owner reserves the right to conduct negotiations.
- XV) Legal dispute, if any, shall only be within the jurisdiction of Local Court unless mentioned otherwise.
- XVI) All communication will be made through e-Tendering web site (www.iocltenders.nic.in). However, IOCL reserve the right to take cognizance



INDIAN OIL CORPORATION LIMITED
GUWAHATI REFINERY
TENDER NO. GC21EST201



- of the communication made outside e-Tendering Portal under exceptional circumstances.
- XVII) OWNER reserves the right to reject, accept or prefer any tender or to abort the bidding process without assigning any reason whatsoever.
- XVIII) Tendering can be abandoned without assigning any reason. No compensation is paid for the efforts made by the contractor.
- XIX) Bidder cannot make any claim against IOCL towards its expense incurred in connection with the preparation and delivery of their bids, site visit, participating in the discussion and other expenses incurred during bidding process.
- XX) Submission of authentic documents is the prime responsibility of the bidder. Wherever IOCL has concern or apprehension regarding the authenticity/ correctness of any document, IOCL reserves the right to get the documents verified from issuing authority/any relevant source. If documents (part or full) are found forged, such offers will be summarily rejected and EMD will be forfeited and may be debarred from future tenders.
- XXI) After opening of the technical bids but before the opening of the price bids, the bids may be rejected for unsatisfactory performance or adverse comments which have come to the notice after the issue of the tender enquiry.
- XXII) Offers not meeting statutory requirement are liable for rejection.
- XXIII) Bidders are advised to visit Announcement section/ Information for DSC/ Bidders Manual Kit/ FAQ of e-Tender Portal before bidding.
- XXIV) Refer SITB of the tender document /Special Instruction to Bidder (SITB) of e-tender web site for more details.
- XXV) Any Addendum/Corrigendum/Sale date extension in respect of above Tender shall be issued on our website: <https://iocletenders.nic.in> only and no separate notification shall be issued. Bidders are therefore requested to regularly visit our website to keep themselves updated. Failure of Bidder to submit tender without taking cognizance of Corrigendum / Amendment (if any) issued by IOCL shall make bid liable for rejection.
- XXVI) IOCL does not take any responsibility for the correctness of tender documents obtained from any other source. Bidders are advised to visit above mentioned website before submitting their offer for official version of the tender document including any corrigendum / amendment if any, which shall be binding to the bidder.
- XXVII) Owner reserves the right to increase/decrease the tendered quantity of any or every item and delete any item at any stage of work at the accepted rates. The Contractor's claim for compensation or damages on account of these shall not be entertained subject to provision contained in GCC.
- XXVIII) Bidder should make sure that their priced bid (BOQ) contain only prices. Rates mentioned elsewhere shall not be taken into cognizance. Offer shall be liable for rejection if any condition directly or implied, recorded in Priced Bid (BOQ).
- XXIX) In case of tie between two or more bidders at L-1 position, all the L-1 bidders should be asked to submit discount over previous quoted rate in a sealed envelope within the due date & time. In case there is still a tie, the bidder with highest annual turnover in the most recent financial year shall be considered as lowest bidder.



INDIAN OIL CORPORATION LIMITED
GUWAHATI REFINERY
TENDER NO. GC21EST201



- xxxii) The contractor will ensure that all the contract workers engaged by him will open individual bank account in any other scheduled banks and their payment of wages and other dues will be made to the respective bank accounts by the Contractor.

However, in case of one time, shutdown and emergency jobs wherein it is not possible for the Contractor to make payment of wages to the bank account of contract workers, the above clause will not be applicable.

15-Dec-2021
Noonmati, Guwahati-781020
Notice Board – Contract Cell

Deputy General Manager (Contracts)
IOCL, Guwahati Refinery
Phone: 0361-259-7830/35