

OFFICE OF THE  
**BETKUNDU GRAM PANCHAYAT**  
**MAHISHADAL PANCHAYAT SAMITY**

P.O. - Rajaniganj :: P. S. - Mahishadal :: Dist. - Purba Medinipur :: Pin – 721603

Tender Notice

**NIT NO: 11/15<sup>th</sup>CFC /2021-22**

Memo No. :254/Bet

Date: 20-12-2021

For and on behalf of the **BETKUNDU GRAM PANCHAYAT** Authority, the Pradhan, Betkundu Gram Panchayat invites percentage rate tenders through E-tendering for the following works by two folder system up to **17-00 Hours on 24<sup>th</sup> December, 2021**. Pre-qualification documents in a separate folder and Bid document with schedule rate in another folder are to be submitted by the qualified contractors viz. contractors registered in appropriate class with PWD / CPWD / MES / NHAI / Railways and bonafide outsiders who satisfy the terms and conditions set out in Pre-qualification documents.

SL. NO	Description of Works	Estimate Cost (Rs.)	Tender Value (Rs.)	Earnest Money (Rs.)	Cost of Tender Form (Rs.)	Time of Completion
1	Renovation of GP Office setup with solar system design, Supply, Installation, Testing and commissioning of 5KWP Hybrid solar power plant at Betkundu Gram Panchayat under Mahishadal Dev. Block, under Fund – 15 <sup>th</sup> CFC, AAP 2020-21	653268.00	653268.00	13065.00	750.00	45 Days

In tendering bidders may download tender documents from e-procurement portal of our website <http://www.wbtenders.gov.in> from **20<sup>th</sup> December, 2021 at 18-00 Hours to 3<sup>rd</sup> January, 2022 up to 17-00 Hours**. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through our e-portal from **20<sup>th</sup> December, 2021 to 3<sup>rd</sup> January 2022**. Pradhan Betkundu Gram Panchayat does not take any responsibility for the delay caused due to non availability of internet connection or jam in internet etc. The Earnest Money and Cost of Tender Form and Tender documents should be deposited in form of D.C.R. / Demand Draft (D.D.) / Bankers Cheque in favour of The Pradhan, Betkundu Gram Panchayat & deposited money bill will be released to the unsuccessful tenderers after issuance of the work order.

The pre-qualification documents alone will be opened for TECHNICAL BID evaluation and selection of qualified bidders on **6<sup>th</sup> January 2022** at 11-30 Hours by the **Pradhan, Betkundu Gram Panchayat**.

The financial bid documents of the technically qualified bidders when will be open intimated later on. No separate intimation will be given for this, unless the above date is changed. If the office happens to be closed on the date & time for opening of tender as specified in **NIT** the date will be on the next working day at same time & venue unless and otherwise announced anything. No individual intimation will be given. **Betkundu Gram Panchayat** authority reserves **the right to reject or cancel** any or all pre-qualification documents and bid documents without assigning any reason whatsoever.

**THE ELIGIBILITY CRITERIA ARE GIVEN BELOW:-**

1. The applicant in the same name and style as prime contractor should have successful completed at least one contract of similar type of Civil Engineering work to a value of 40% of estimated cost in a single tender completed within last 5 years, from the Govt. / Semi Govt. Organisations.
2. The contractor should have sufficient technical manpower, tools and plants to complete the work.
3. GST IT (PAN Certificate, and IT Return submitted for the last financial year); GST registration certificate with up to date return; and P.T. clearance certificate up to date.

4. All duties, taxes, royalties, cess [including 1% cess under W.B. Building and other Construction Workers(Regulation of Employments & Condition of Service) Act,1996], toll taxes and other levies payable by the contractor under the contract to the State / Central Government for any other cause, shall be included in the rates, prices and total bid price submitted by the bidder. **1% cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare cess Act, 1996 will be deducted from running bills.**
5. The intending bidders are requested to inspect the site of the proposed construction before quoting their bid.

Pradhan  
Betskundu Gram Panchayat

Memo No. :254/Bet/1(4)

Dated:20.12.2021

Copy forwarded for information & necessary action to:

1. The Executive Officer. Mahishadal Panchayat Samity
2. The Sabhapati, Mahishadal Panchayat Samity
3. Secretary, Betskundu GP. He is requested to perform tender form issuance formalities.
4. Office File

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**List of Important Dates of Bid**

**NIT NO: 11/15<sup>th</sup>CFC/2021-22**

Memo No :254/Bet

Date:20.12.2021

1	Date of Publication	10.12.2021
2	Period and time for download of Bidding Documents	20.12.2021 – 03.01.2022 At 18.00 Hrs upto 18.00 Hrs.
3	Last Date, Time and Place of Original Draft submission and original document verification	04.01.2022 Upto 12.00 Noon Place : Betkundu G.P. Office
4	Time of Submission	20.12.2021 – 03.01.2022 At 18.00 Hrs upto 18.00 Hrs.
5	Time and Date for opening Technical Bid	06.01.2022 , 11.30 Hrs
6	Time and Date of opening Financial Bids. (Subject to completion of Technical Evaluation).	To be notified later
7	Place of Opening Bids	Betskundu Gram Panchayat Mahishadal, Purba Medinipur
8	Last Date of Bid Submission	03.01.2021 Up to 18.00 Hrs.
9	Officer Inviting Bids	Pradhan, Betskundu Gram Panchayat

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## **INSTRUCTION TO BIDDERS (ITB)**

**NIT NO: 11/15<sup>th</sup>CFC/2021-22**

1. The intending bidders are requested to read these instructions carefully and inspect the site before quoting the rates.
2. The tender will be Two Folder System. One folder will be for **"Technical bid"** containing mainly pre- qualification as specified (3) bellow. Other folder will be for **"Financial bid"** containing offer as specified (4) bellow.

3. The folder marked **"Technical bid"** will contain the following documents:-

a) For bidding documents downloaded from website, the Bank Challan for the cost of bidding documents entered in the **Technical Bid**, marked 'cost of bidding documents downloaded from the website.

b) The Bank Draft / against the Earnest Money also entered in the **Technical Bid**.

c) Authorised Address and contract details of the bidder having the following information

Address of communication:-(**FORMAT**

**OFAFFIDAVIT**) Telephone No:- Facsimile (FAX)

No:-

Electronic Mail Identification (E-mail

ID)

d) Qualification information, supporting documents, affidavit and undertaking as specified.

e) Undertaking that the bid shall remain valid for the period of 18 (eighteen) days after opening of

### **Financial**

#### **Bids.**

f) Properly filled up Check List (available with the tender documents downloaded from website.)

g) GST, IT (PAN Certificate, and IT Return submitted for the last financial year) GST registration certificate with up to date return; and P.T. clearance certificate up to date.

h) Any other information / documents required to be completed and submitted by bidders as specified in ITB.

i) An affidavit affirming that information he has furnished in bidding documents is correct to the best of his knowledge and belief.

J) An index furnishing the page nos. Of all documents submitted.

4. The folder marked **'Financial Bid'** will contain the following documents. a)The BOQ containing Bid, offer on the basis of percentage (less / at par). b) Bill of Quantity (Tender Schedule).

5. The applicant in the same name and styles prime contractor should have successfully completed at least one contract of **any type** of Civil Engineering work except earth work to a value of 40% of estimated cost in a single tender completed within last 5 years, from the Govt. / Semi Govt. Organisations.

6. The bidder should submit the original documents for verification at the time of bid opening

7. Successful tenderers will have to execute an agreement with the Pradhan, Betkundu Gram Panchayat, on a non judicial stamp paper valued Rs. 10/- (Rupees ten) only within the date specified in the letter information.

8. Tenderers must submit requisite credential certificates from **Appropriate Authority**.

9. Contractors shall have to comply with the provision of (a) The contract labour (Regulation application) Act, 1970 (b) Apprentice Act, 1961 or (c) Minimum wages Act, 1948 and the modification thereof by other laws relating to the rates and rules made and issued hereunder from time to time.

10. Intending tenderers will have to produce valid certificates of up to date clearance of Trade License, Income Tax / GST documents.

11. **Cost of bidding documents should be deposited in form of Demand Draft (D.D.)/ Bankers Cheque (B.C.) in favour of the Ptadhan, Betkundu Gram Panchayat & deposited money will be released to the unsuccessful tenderers after issuance of the work order.**

12. The Earnest Money should be deposited in form of D.C.R./ term deposit in favour of the Pradhan, Betkundu Gram Panchayat & deposited money will be released to the unsuccessful tenderers after issuance of the work order.

13. Cement, Steel & Bitumen materials should be ISI approved brand as directed by E.I.C. The all above materials are to be arranged by the **Agency** himself for bonafide use of the work.

14. Authority reserves the right to accept or reject any or all tender without assigning any reason or whatsoever and is not bound to accept the lowest tender.

15. Work must be completed within the specified time.

16. The Tenderer whose tender has been accepted and executed the agreement the earnest money deposited by him will automatically be converted into security deposit. An amount of 8% of the value of work executed will be deducted from the each progressive bill. This amount along with 2% Earnest money deposited earlier will be constituted the Security Deposit. Such security deposit will be refunded after completion of defect liability period i.e. **one year for repairing work and 3 years for new Construction** after satisfactory completion of the work. In case of failure to complete work within the stipulated time the security deposit will be **forfeited** without assigning any reason thereof.

17. If the lowest tenderer fails to execute the agreement within the date mentioned in the letter of

information, his name should be brought into book for taking disciplinary action and his earnest money will stand forfeited.

18. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof and in the event of the absence of any partner, it must be signed on his belief by a person holding a power of attorney authorizing him to do so.

19. This Notice Inviting Tender will be the part of agreement.

20. Proportionate quantity of work is to be done in proportionate time throughout the stipulated time for completion.

21. Payment of work will be made as per fund available for Govt., for which no extra claim shall be entertained.

22. All duties, taxes, royalties, cess, [including 1% cess under W.B. Building and other Construction Works (Regulation of Employments & Condition of Service Welfare Cess Act, 1996)], toll, taxes and other levies payable by the Contractor under the contract to the State/Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. **1% cess under Building and other Construction Works (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996** will be deducted from the bills.

23. All tenderer, who has submitted tender, are requested to attend at the time of opening tender.

24. No Sub-Contracting is allowed.

25. Rate offered by agency beyond 15% less may be treated as Unbalanced Bid. In such case of unbalanced bid, the bidder may be asked to deposit additional 2% of tendered amount in deposited in from D.C.R. / Term deposit in favour of the Pradhan, Betkundu Gram Panchayat and which will be released after successful completion of the work.

26. The bidder shall be responsible for the insurance done against work after getting the work order from the General Insurance Company, / Oriental Insurance Company, Govt. Of India, Purba Medinipur, Tamluk.

27. No claim for escalation of rates will be entertained during the currency of the tender for idle labour or increase in the cost of labour or materials.

28. Programme of works acceptable to the department should be submitted before physical commencement of work and every effort should be made to adhere strictly to this approved work programme.

**29. Issuance of work order as well as payment will depend on site clearance, availability of materials**

**and availability of fund in appropriate head and on claim whatsoever will be entertained for delay issuance of work order as well as payment. Works should be completed within stipulated period. If any, intending tenderers may outsider these criteria while quoting their rates.**

30. There will be no scope of Arbitration.

**Documents submitted by the bidders:**

**31. Statutory Documents**

**a) Technical Cover Summary**

i) NIT

ii) Tender Cost & EMD Fees (Scan Copy)

iii) Tender documents.

**b) Financial Cover Summary**

i) BOQ

**32. Non-Statutory Document**

a) GST, IT (PAN Certificate, and IT Return submitted for the last financial year); GST registration certificate with up to date return; and P.T. clearance certificate up to date.

b) Credential of same type of work completed in a single work @ 40% value of schedule in last 5 years.

Pradhan  
Betskundū Gram Panchayat