

Memo No- 149/Bibhi/Dev

Date: 30<sup>th</sup> November 2021

For and on behalf of the Pradhan, Bibhisampur Gram Panchayat invites percentage rate tenders through e-tendering for the following works by two folder system up to **17-00 Hours on 11<sup>th</sup> December, 2021 (Saturday)**. Pre-qualification documents in a separate folder and Bid document with schedule rate in another folder are to be submitted by the qualified contactors viz. Contractors registered in appropriate class with PWD / CPWD / MES / NHAI / Railways and bonafide outsiders who satisfy the terms and conditions set out in pre-qualification document.

NIT SL. No.	Description of Work	Tendered Amount (Rs.)	Earnest Money (Rs.)	Cost of Tender form & Tender documents. (Rs.)	Time of Completion (in Months)
1.	Installation of Solar At GP Office under 15 <sup>th</sup> CFC 2020-21	776807.54	15600.00	750.00	2.0 month.

Intending bidders may download tender documents from e-procurement portal of our website <https://wbttenders.gov.in> from **02<sup>nd</sup> December 2021 (Thursday) 15.00 Hours to 10<sup>th</sup> December 2021 (Friday) 17-00 Hours**. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through our e-portal from **03<sup>rd</sup> December 2021 (Friday) 10.00 Hours to 11<sup>th</sup> December 2021 (Saturday) 17-00 Hours**. Bibhisampur Gram Panchayat does not take any responsibility for the delay caused due to non-availability of Internet connection or jam in Internet etc. Necessary cost of tender documents (tender fees) and Earnest Money may be remitted through Demand Draft / Pay Order issued from any nationalized bank in favour of the "**Bibhisampur Gram Panchayat**" and also to be documented through e-filing. The original Demand Draft / Pay Order against tender fees, Earnest Money Deposit (EMD) should be submitted physically to the Office of The Bibhisampur Gram Panchayat, on or before **10<sup>th</sup> December 2021 (Friday) 11.00 am to 03:00 pm**.

The pre-qualification documents alone will be opened for **evaluation** and selection of qualified bidder on **13<sup>th</sup> December 2021 (Monday) 12-00 Hours** by the Pradhan, Bibhisampur Gram Panchayat. Name of the qualified bidders will be displayed **in the office notice board**. **All original documents along with Earnest money should be submitted within 10<sup>th</sup> December 2021 (Friday) 11.00 am to 03:00 pm, other wise his/her application will be rejected.**

The financial bid documents of the technically qualified bidders will be opened **after opening of Technical Bid & Evaluation** and the other bid documents will be unopened. No separate intimation will be given for this, unless the above date is changed. If the office happens to be closed on the date & time for opening of tender as specified in **NIT** the date will be on the next working day at the same time & venue unless and otherwise announced any thing. No individual intimation will be given.

Pradhan, Bibhisampur Gram Panchayat reserves the **right to reject or cancel** any or all pre-qualification documents and bid document without assigning any reason whatsoever.

**THE ELIGIBILITY CRITERIA ARE GIVEN BELOW :-**

1. The applicant in the same name and style as prime contractor should have successful completed at least one contract of **similar type** of Electrical/Solar Installation work to a

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value of 50% of estimated cost in a single tender completed within last 5 years, from the Govt. / Semi Govt. Organizations.

2. The contractor should have sufficient technical manpower, tools and plants to complete the work.

3. I.T. (PAN Certificate, and I.T. Return submitted for the last three financial year); GSTIN with up to date return; and P.T. clearance certificate up to date.

4. All duties, taxes, royalties, cess, [including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. **1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.**

5. The intending bidders are requested to inspect the site of the proposed construction before quoting their bid.

  
Pradhan  
Bibhisampur Gram Panchayat  
Bibhisampur Gram Panchayat  
+P.O. Bibhisampur, Dist.-Purba Medinipur  
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Copy forwarded for information to:

1. The District Magistrate, Purba Medinipur.
2. The Sub-Divisional Officer, Egra.
3. The Block Dev. Officer & Executive Officer, Bhagwanpur-I.
- 4- 12. Pradhan, \_\_\_\_\_ Gram Panchayat (All), Bhagwanpur-I Block
13. Notice Board.

  
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LIST OF IMPORTANT DATES OF BID

1)	<b>Date of Publication.</b>	:	Date: 02.12.2021 (Thursday).
2)	<b>Period and time for download of Bidding Documents</b>	:	<b>From</b> -02.12.2021 (Thursday) Time – 15-00 -00 Hours. <b>To Date</b> - 10.12.2021 (Friday ). Time – 15-00 Hours.
3)	<b>Time, Date and Place of Pre-bid Meeting</b>	:	N/A
4)	<b>Time of Submission.</b>	:	<b>From</b> -03.12.2021 (Friday) Time – 10-00 -00 Hours. <b>To Date</b> - 11.12.2021 (Saturday). Time – 17-00 Hours.
5)	<b>Time and Date for opening Technical Bid / Bids</b>	:	Date 13.12.2021 (Monday) Time – 12-00 noon
6)	<b>Time and Date of opening Financial Bids. (Subjected to completion of Technical Evaluation).</b>	:	<b>After Evaluation of Technical Bid</b>
7)	<b>Time and Date of Submission All original documents along with Earnest money</b>	:	<b>From</b> -03.12.2021 (Friday) <b>To Date</b> - 10.12.2021 (Friday ). <b>Time</b> -11-00 Hrs - 15-00 Hours.
8)	<b>Place of opening bids</b>	:	Bibhisampur Gram Panchayat
9)	<b>Last Date of Bid Validity</b>	:	90 days
10)	<b>Officer Inviting Bids</b>	:	Pradhan, Bibhisampur Gram Panchayat

  
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A.P.O.-Bibhisampur, Dist.-Purba Medinipur

## INSTRUCTION TO BIDDERS (ITB)

1. The intending bidders are requested to read these instructions carefully and inspect the site before quoting the rates.
2. The tender will be of Two Folder System. One Folder will be for “**Technical bid**” containing mainly pre-qualification document as specified (3) bellow. Other Folder will be for “**Financial bid**” containing offer as specified (4) bellow.
3. The Folder marked “**Technical Bid**” will contain the following documents:-
  - a) For bidding documents downloaded from the website, the DD/PAY ORDER for the cost of the bidding documents entered in the **Bidders File**, marked “cost of bidding document downloaded from the internet”.
  - b) The DD/PAY ORDER against the Earnest Money also entered in the **Bidder File**.
  - c) Authorised address and contact details of the bidder having the following information Address of communication:-  
Telephone No. Facsimile (FAX) No:-  
Electronic Mail Identification (E-mail ID) :-  
Qualification information, supporting documents, affidavit and undertaking as specified.
  - d) Undertaking that the bid shall remain valid for the period of 90(ninety) days after the opening of **Financial Bids**.
  - e) Properly filled up Check list (available with Tender documents downloaded from web site.)
  - f) GST, I.T. (PAN Certificate, and I.T. Return submitted for the last three financial year); GST registration certificate with up to date return; and P.T. clearance certificate up to date.
  - g) Any other information / documents required to be completed and submitted by bidders as specified in ITB.
  - h) An affidavit affirming that information he has furnished in the bidding document is correct to the best of his knowledge and belief.
  - i) An index furnishing the page nos. of all documents submitted.
4. The Folder marked “**Financial Bid**” will contain the following documents :-
  - a) The BOQ containing bid, offer on the basis of percentage (Less /At Par / Above). The bidder should quote the rate **both in Figure as well as in words**.
5. The applicant in the same name and style as prime contractor should have successful completed at least one contract of **similar type** Electrical/Solar Installation works to a value of 50% of estimated cost in a single tender completed within last 5 years, from the Govt. / Semi Govt. Organizations.

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6. Each Bidder should have in any one year a minimum financial turnover during the last 5 years (in all cases of civil engineering construction works only) volume of construction work of at least the amount equal to the 30% of the estimated cost of work. The turnover will be indexed at the rate of **8 percent simple interest for a year**. (The respective payment certificates are to be attached).
7. Bidders who meet the minimum qualification criteria will be qualified only if their available bid capacity **for construction work** is equal to or more than the total bid value. The available bid capacity will be calculated as under.
  - a. Assessed Available Bid capacity = (A\*N\*M-B)

Where

A= Maximum value of civil engineering works executed in any one year during the last five years (updated to the price level of the last year at the rate of **8 percent simple interest a year**) taking into account the completed as well as works in progress.

N = Number of years prescribed for completion of the works for which bids are invited (period up to 6 months to be taken as half – year and more than 6 months as one year).

M = 3

B = Value, at the current price level, of existing commitments and on-going works as completed during the period completion of the works for which for which bids are invited.

**Note :** The statements showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for each of the works listed should be countersigned by the Engineer in charge, not below the rank of an Executive Engineer or equivalent.

8. Successful tenderers will have to execute an agreement with the Pradhan, Bibhisampur Gram Panchayat on a non judicial stamp paper valued **Rs.10/- (Ten)** only within the date specified in the letter of intimation.
9. Tenderers must submit requisite credential certificates from **Appropriate Authority**.
10. Contractors shall have to comply with the provisions of (a) The contract labour (Regulation appellation) Act, 1970 (b) Apprentice Act, 1961 or (c) Minimum wages Act, 1948 and the modification thereof by other laws relating to the rates and rules made and issued hereunder from time to time.
11. Intending tenderers will have to produce valid certificates of up to date clearance of Trade License, Income Tax / Saral / GSTIN and Sales Tax documents.

Earnest money & Cost of bidding documents may be remitted through Demand Draft / Pay Order issued from any nationalized bank in favour of the "**Bibhisampur Gram Panchayat**" and also to be documented through e-filling.

12. The Earnest money deposited will be released to the unsuccessful tenderers after issuance of the work order.
13. Cement, Steel & Bitumen materials should be I S I approved brand as directed by E.I.C.
14. The above all materials are to be arranged by the **Agency** himself for bonafide use of the work.
15. Authority reserves the right to accept or reject any or all tender with out assigning any reason or whatsoever and is not bound to accept the lowest tender.
16. Work must be completed within the specified time.




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17. The Tenderer whose tender has been accepted and executed the agreement the earnest money deposited by him will automatically be converted into security deposit. An amount of 3% of the value of work executed will be deducted from the each progressive bill. This amount along with 2% Earnest money deposited earlier will be constituted the Security Deposit. Such security deposit will be refunded after completion of defect liability period i.e. one year after satisfactory completion of work. In case of failure to complete work within the stipulated time the security deposit will be **forfeited** without assigning any reason therefore.
18. If the lowest tenderer fails to execute the agreement within the date mentioned in the letter of intimation, his name should be brought into book for taking disciplinary action and his earnest money will stand forfeited.
19. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof and in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so.
20. This Notice Inviting Tender will be the part of agreement.
21. Proportionate quantity of work is to be done in proportionate time throughout the stipulated time for completion.
22. Payment of work will be made as per fund available for Govt., for which no extra claim shall be entertained.
23. All duties, taxes, royalties, cess, [including 1% cess under W.B. Building and other Construction Works (Regulation of Employments & Condition of Service Act,1996], toll, taxes and other levies payable by the Contractor under the contract to the State/Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. **1% cess under W.B. Building and other Construction Works (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996** will be deducted from the bills.
24. All tenderer, who has submitted tender, are requested to attend at the time of Opening Tender.
25. No Sub-Contracting is allowed.

Rate offered by agency beyond 15% less may be treated as Unbalanced Bid. In such case of unbalanced bid, the bidder may be asked to deposit additional 2% of tendered amount may be remitted through Demand Draft / Pay Order issued from any nationalized bank in favour of the "**Bibhisanpur Gram Panchayat**" and which will be released after successful completion of the work.

26. No claim for escalation of rates will be entertained during the currency of the tender for idle labour or increase in the cost of labour or materials.
27. There will be no scope of Arbitrations.

  
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