

OFFICE OF THE PRODHAN KAIYRA GRAM PANCHAYAT

Vill. - BAROGOPINATHPUR, P.O. - TORKONA, Dist-PURBA BARDHAMAN.

Notice NO – 188 / K.G.P.

Dated - 02.12.2021

NOTICE INVITING TENDER

Notice Inviting Electronic Tender is invited by the Prodhhan, Kaiyar Gram Panchayat from the Bonafied and Experienced Contractors/ Suppliers, Registered Co-operative Societies formed by unemployed Engineers and labour Co-operatives having Credential of Similar type of work and they have to abide by the following conditions and as item of works as mentioned in the enclosed ANNEXURE / SCHEDULE.

Sl No.	Name of the work	Estimate Amount (Excluding all tax) Rs.	Earnest Money (In Rs.)	Required Credential (50 %)	Work completion period	Cost of Tender Document (Rs.)
1	Installation of OFF Grid Solar Wind Turbine for Non Conventional Energy Sources of 6.5 K.W. at G.P. Office of Kaiyar Gram Panchayat under PBG, SFC Fund 2021 - 2022	683873.00	13680.00	341892.00	45 Days	500.00

- 1) In the event of e-filing, intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. **Necessary cost of tender documents (tender fees) and Earnest Money may be remitted through Demand Draft issued from any nationalized bank in favour of the "The Prodhhan, Kaiyar Gram Panchayat and also to be documented through e-filing. The original Demand Draft against tender fees, Earnest Money Deposit (EMD) or documents in support of Fixed Security Deposit (FSD) (scan copy of FSD should be uploaded for EMD exemption) should be submitted physically to the Office of "The Prodhhan, Kaiyar Gram Panchayat, under sealed cover on 10 /12/2021 from 11.00 am to 03.00 pm.**
- 2) Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website www.wbtenders.gov.in
- 3) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in 51. No. 15
- 4) The Financial Officer of the prospective tendered' will be considered only if the TECHNICAL BID of the tendered is found qualified by the 'Tender Evaluation Committee' formed by the "The Prodhhan, Kaiyar Gram Panchayat" The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the website.
- 5) Eligibility criteria for participation in the tender.
 - a. Resourceful, bonafide & Experienced contractors having at least 50% credential certificate & (credential certificate last 3 Financial year) of work of Similar Nature of work) and valid & up to date IT, and professional Tax clearance.

- b. Income Tax Acknowledgement Receipt for the latest Assessment year, P.T. Deposit Challan for the last three years, Pan Card, current GST Certificate are to be accompanied with the Technical Bid Documents.
 - c. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 3 (Three) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration In this respect through affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated as non-responsive.)
 - d. A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job. without assigning any reason thereof.
- 6). Running payment for work may be made to the executing agency as per availability of fund. The executing agency may not get a running payment unless the gross amount of running bill is 25 lakh or 30% of the tendered amount.
 - 7). Escalation of prices in respect of construction materials shall not be considered.
 - 8). No mobilization advance and secured advance will be allowed.
 - 9). **Security Deposit:**
Retention money towards performance Security amounting to 10% (ten percent) of the value of the work shall be deducted from the running account bill of the tendered as per prevailing order. No interest will be paid on Security Deposit.
 - 10). Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
 - 11). All materials required for the proposed work including cement and steel Shall be of specified grade and approved brand Inconformity with relevant code of practice (latest revision) and manufactured accordingly and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of cement and steel are to be submitted along with challan and test certificate. If required by the Engineer-in-Charge, further testing from any Government approved Testing Laboratory shall have to be conducted by the agency at their own cost.
 - 12). Constructional Labour Welfare CESS @ 1% (one percent) of cost of construction will be deducted from every Bill of the selected agency.
 - 13). There shall be no provision of Arbitration.
 - 14). Bid shall remain valid up to 90 days from the date of opening of Financial Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
 - 15). Date and Time Scheduler-

Sl. No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. & other Documents (online)(Publishing Date)	02.12.2021 at 06.55 hrs.
2.	Documents download/sell start date (Online)	03.12.2021 at 10.00 hrs.
3.	Documents download/sell end date (Online)	09.12.2021 upto 18.55 hrs.
4.	Bid submission start date (On line)	03.12.2021 at 10.00 hrs.
5.	Bid Submission closing (On line)	09.12.2021 up to 18.55 hrs.
6.	Last Date of submission of original tender documents along with photo copy with self attested and EMD to the office by hand. (Offline)	10.12.2021 11.00 hrs to 15.00 hrs.
7.	Bid opening date for Technical Bid (Online)	13.12.2021 up to 14.30 hrs.

- 16). The Prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 6 Month from the date of successful completion of the work to the entire satisfaction of the Prodhan Kaiyar Gram Panchyat. If any defect / damage is found during the period as mentioned above, the contractor shall make the same good at his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the Department as deem fit. The contractor may quote his rate considering the above aspect. Refund of Security Deposit will only be made after successful maintaining of appropriate service level of the work as mentioned above for 6 (six) months from the date of completion of the work.
- 17). Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.
- 18). Earnest Money:

The amount of Earnest Money @ 2% (two percent) of the Estimated Amount put to tender in the shape of Cash or Bank Draft / Pay Order of any nationalized bank drawn in favour of the "The Prodhan, Kaiyar Gram Panchayat" payable at Purba Bardhaman against the work. This clause is also applicable for all categories of applicants except those are exempted as per prevailing Government Order.
- 19). The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the Site shall be at his own expense.
- 20). The intending Bidders shall clearly understand that whatever may be the out come of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The "The Prodhan, Kaiyar Gram Panchayat" payable at Purba Bardhaman against the work. This clause is also applicable for all categories of applicants except those are exempted as per prevailing Government Order.
- 21). The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
- 22). The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of bidding shall be reimbursable by the Department. The "Prodhan, Kaiyar Gram Panchayat" reserves the right to accept or reject any offer without assigning any reason whatsoever and Is not liable for any cost that might have been incurred by any Tenderer at the stage of Bidding.
- 23). Refund of EMD: The Earnest Money of all the unsuccessful tenderers deposited in favour of the "The Prodhan, Kaiyar Gram Panchayat" shall be refunded after completion of tender formalities.
- 24) Conditional / Incomplete tender will not be accepted under any circumstances.
- 25) The intending tenderers are required to quote the rate online.
- 26) Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.
- 27). Labour License mandatory for e-filling against this tender.
- 28) Guiding Schedule of Rates: Rates have been taken from P.W.D. (W.B.) Schedule of Rates for "Building Works" effective from pt Nov. 2017.

- 29) During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect I manufactured I fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice, and EMD will be forfeited.
- 30) The "The Prodhan, Kaiyar Gram Panchayat" reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
- 31) Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false In that case work order will not be Issued in favour of the said Tenderer under any circumstances.

32) Qualification criteria

- a. The tender inviting and Accepting Authority through a "Tender Evaluation Committee" will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding:
- i. Financial Capability.
 - ii. Technical Capability comprising of personnel & equipment capability
 - III. Experience / Credential

The eligibility of a bidder will be ascertained on the basis of the documents) in support of the minimum criteria as mentioned in (a), (b) & (c) above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a bidder is either manufactured or false, in such cases the eligibility of the bidder / tenderer will be rejected at any stage without any prejudice.

- 33) Escalation of Price on any ground and consequent cost over run shall not be entertained under any circumstances. Rates should be Quoted accordingly.

34) Instruction to Bidders:

- a. Statutory cover containing the following documents:
- i. EMD, Tender Cost & other document: Damand Draft / Bankers Cheque towards Earnest Money (EMD) & Tender Cost as prescribed in the N.I.T. against each of the serial of work in favour of the "The Prodhan, Kaiyar Gram Panchayat" concerned with the work be submitted in this folder. Tender Fee will not be refundable,
- b) Non Statutory cover containing the following documents:
- i. THE ABOVE STATED NON-STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER.
 - ii. Click the check boxes beside the necessary documents in the My Documents list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non-Statutory folder.
 - a. Next click the tab "Click to Encrypt and upload" and then click the "Technical" folder to upload the Technical Documents.

OTHER TERMS AND CONDITIONS

1. Rate should be quoted in percentage (in ward in figures).
2. The rate as specified in the price schedule including the cost of quarrying, loading, unloading, carrying, stacking in site, royalty and other taxes etc. complete.
3. No extra payment will be made for carrying of materials involving head load / Trolley etc.

4. Work must be completed within schedule time.
5. Earnest money @ 2% of the tender value is to be deposited in the Cash / from of call deposit / Bank draft in favour of the Prodhan Kaiyar Gram Panchyat. "and must be enclosed with the tender documents.
6. If the accepted tenderer fails to execute on agreement within the date mention in the letter of intimation, his name should be brought into book for taking disciplinary action and his earnest money will stand forfeited.
7. Security money @ 10% of the value of work done by the concerned contractor/ agency will be deducted from each R.A bill / Final bill.
8. in case of the accepted tendered, who has executed the agreement, the earnest money will automatically be converted into security money in the first R..A bill / First and final bill, if desire by the concerned contractor / Agency. Such security deposit will be refunded on satisfactory completion of the whole work and after covering security period.
 - i. In case of failure to complete the work within the stipulated time, the earnest money and the security money will be forfeited.
9. The Tenderer or his authorized representative must remain present at the time of opening tender.
10. Royalty Clearance Certificate/ Carriage Order! Road Challan in original is to be submitted by the contractor / Supplier with each bill for effecting payment.
11. Measurement of materials will be taken after making stack as per direction of the Engineer-in-charge of the scheme.
12. The renderers must sign on each page of tender form and price schedule before dropping it.
13. The name of the work including serial no, tender notice no, date must be written on the top of the envelope containing the tender documents.
14. Bill will be prepared on the basis of measurement of work done and after obtaining satisfactorily report from concerned Engineer.
15. For detailed information. please contract with the Office of the Prodhan, Kaiyar Gram Panchayat, in any working day between 11.00 am. to 3.00 pm



Prodhan
Kaiyar Gram Panchayat
Barogopinathpur, Purba Bardhaman

Memo No. 188/ K.G.P. (6)

Dt.- 02.12.2021

Copy forwarded for information and wide publication to :-

1. The Sub – Divisional Officer , Sadar (South), Purba Bardhaman
2. DCU, ISGPP – II, Purba Bardhaman
3. Savapati , Khandaghosh Panchayat Samity.
4. BDO, Khandaghosh Development Block
5. Local Library.
6. GP Notice Board



Prodhan
Kaiyar Gram Panchayat
Barogopinathpur, Purba Bardhaman