



No. 13/1/2022-EC
Government of India
Ministry of Power

'F' Wing, Nirman Bhavan,
New Delhi, 11th January, 2021

OFFICE MEMORANDUM

Subject: Hiring of Full Time/ Part Time Sector Experts and Consultants in the Bureau of Energy Efficiency (BEE) on contract basis –reg.

The undersigned is directed to refer to above mentioned subject and to enclose herewith vacancy circular along with proforma for engagement of Full Time/ Part Time Sector Experts and Consultants in the Bureau of Energy Efficiency (BEE) on contract basis for uploading the same in the Ministry of Power website for its wider circulation.

2. This issues with the approval of competent authority.

Encl:a/a.

(Bhanu Joshi)
Section Officer(EC &ET-I)
Tel: 2306 1311

Section Officer (IT), MoP.



BUREAU OF ENERGY EFFICIENCY

Government of India, Ministry of Power

Hiring of SECTOR EXPERTS (Technical)

Bureau of Energy Efficiency (BEE) intends to hire purely on contract **Full Time Sector Experts, Part Time Sector Experts and Consultants** to provide technical support.

The engagement under BEE Projects shall be for a period of one year which is extendable subject to satisfactory performance of the individual and future requirement of the project.

Last date for submission of application is 21 days from the date of publication of advertisement in Employment News / uploading of advertisement on the website of BEE.

Details of positions, Educational Qualification, Age and Sectoral Experience etc., can be downloaded from the website of Bureau of Energy Efficiency www.beeindia.gov.in

Secretary, BEE

BUREAU OF ENERGY EFFICIENCY

(Ministry of Power, Government of India)

Hiring of Sector Experts

Bureau of Energy Efficiency (BEE) is a statutory body under the Ministry of Power, Government of India) established under provisions of the Energy Conservation Act 2001, to promote efficient use of energy and its conservation. It has its office at Delhi.

Applications are invited from Indian nationals for hiring **Full Time Sector Experts, Part Time Sector Experts and Consultants** for following sectors on contract basis initially for a period of one year on monthly remuneration given as under:

Sector	Monthly Remuneration/ fee
Experts are required for: <ul style="list-style-type: none">- Thermal Power plant / Biomass- Textile- Climate Change- Carbon Finance/Clean Development Mechanism- Building- Transportation- Legal & Enforcement- Aluminium- Fertilizer- Petrochemical- Petroleum- Refinery- DISCOM- Small & Medium Enterprises (SME)- Climate Finance- International Finance- Electrical Vehicle- Standard & Labelling- Media	Individuals will be engaged as <ul style="list-style-type: none">➤ Full Time Sector Experts on consolidated remuneration of Rs. 80,000/- per month.➤ Part Time Sector Experts on monthly retainer fee of Rs. 20,000/- plus Rs. 4,000/- per day visit charges (maximum 6 days per month)➤ Consultants on monthly remunerations for retired Govt. /CPSU employees shall be fixed as per prevailing rules of Govt. of India. <p>Other expenses admissible to Part Time Sector Experts: The engagement will be purely on contract basis they will not be eligible for any perks/benefits admissible to regular employees of BEE except the following:-</p> <p>Travelling allowance</p> <ol style="list-style-type: none">1. Travel by train (AC 2nd class/AC chair car)2. Travel by Air-least cost airline (preferably)/ Economy class, wherever or whenever the former is not available. <p>Local Conveyance on tour:</p> <ol style="list-style-type: none">1. by taxi (on production of actual bill) <p>Accommodation charges on tour:</p> <ol style="list-style-type: none">1. For metro cities and other cities: Maximum ceiling of Rs. 3,000/- per day (on submission of

	actual bill)
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Age Limit: Maximum age limit should be:

Upto 40 years in respect of Full Time Sector Experts; and

Not more than 64 years in respect of Part Time Sector Expert and Consultants as on 01.12.2021

Educational Qualification required:

- Bachelors in Engineering / Economics / Finance / Business / respective area of operation.
- Postgraduate in Business Administration/ Commerce/ Finance or M.Sc. OR M.A. in Economics with Finance as a subject. Climate Change/ Carbon Finance / Sustainability/ Environment/ Energy Efficiency knowledge will be given preference.

Experience required:

- **Full Time Sector Experts** should have at least 05 years of post-qualification industry experience in the sector applying for. Persons having previous experience in the area of energy efficiency or PAT related activities will be preferred. BEE Certified Energy Auditor/Manager will also be given preference.
- **Part Time Sector Experts** should have at least 15 years of post-qualification industry experience in the sector applying for. Persons having previous experience in energy efficiency and its conservation or PAT related activities will be preferred.
- **Consultants** should have at least 25 years of sectoral experience and having held suitable positions in plant level not less than that of AGM/GM of PSU or equivalent positions in Govt. Department/CPSU/organisation.

How to apply

The interested applicants may submit their CV as per the attached **Annexure** along with two passport size photographs and self-attested copies of certificates/mark sheets, giving complete details of their qualifications and experience with two references, **within 21 days** of the date of Publication of vacancy notice /uploading of the advertisement on BEE's website, to **The Secretary, Bureau of Energy Efficiency, 4th Floor, Sewa Bhawan, R. K. Puram, Sector-1, New Delhi-110066**

Candidates must mention the sector and position for which CV is being submitted to BEE. However, suitability shall be assessed by the Selection Committee based on the qualification and experience possessed by the candidate in relevant sector at the time of personal interaction.

The Bureau reserves the right to relax the eligibility and other criteria in case of exceptionally outstanding candidates.

Other General information & instructions

Candidature is liable to be rejected at any stage of the recruitment process if any information provided by the candidate is found to be incorrect.

Incomplete applications are liable to be rejected.

Candidate meeting the eligibility criteria would be shortlisted in order of merit. Selection will be done based on written test; if any; followed by personal interaction with the shortlisted candidates.

In case of otherwise suitable candidates the requirements of Age, Qualifications and Experience could be relaxed at the discretion of competent authority to meet the immediate project requirements of the organisation.

ANNEXURE

CURRICULUM VITAE PERFORMA FOR THE POST OF _____

FOR _____ SECTOR

1.	Name and Address (in Block Letters) Mobile No.					
2.	Date of Birth (in Christian era)					
3.	Educational and other qualifications	(1) (2) (3)				
4.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post					
5.	Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office/Institution	Post held	From	To	Scale of pay and Basic Pay	Nature of duties (in details)
6.	Nature of present employment i.e. Ad-hoc or temporary or Quasi-Permanent or Permanent					
7.	Additional details about present employment Please state whether working under: (indicate the name of your employer against the relevant column) (a) Central Government (b) State Government (c) Autonomous organisation (d) Government undertaking (e) Universities (f) Others					
8.	Total emoluments per month now drawn					
9.	Additional information, if any, which					

	<p>you would like to mention in support of your suitability for the post (This among other things may provide information with regard to</p> <ul style="list-style-type: none"> (i) Additional academic qualification (ii) Professional training and (iii) Work experience over and above prescribed in the vacancy circular/ advertisement) <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
10.	<p>Remarks (The candidate may indicate information with regard to</p> <ul style="list-style-type: none"> (i) Research publications and reports and special projects (ii) Wards/ scholarship/ official appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) Any other information <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date _____

Signature of the candidate

Address _____

Ph. No. _____

E-mail: _____

References:

1)

2)

*Strike whichever is not applicable