

**OFFICE OF THE KHANDAGHOSH GRAM PANCHAYAT****Khejurhati : Oari : PURBA BARDHAMAN**

UNDER KHANDAGHOSH DEV. BLOCK , PURBA BARDHAMAN

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**NOTICE INVITING PRE - QUALIFICATION - CUM - TENDER  
[TWO COVER SYSTEM]****Memo No.:-111/KGP****Date:- 08/02/2022**

The **KHANDAGHOSH GRAM PANCHAYAT** , invites sealed percentage rate tenders for each of the following works by two cover system up to **09/02/2022 at 11.00 Hours** Prequalification documents in a separate sealed cover comprising of technical document along with scanned copy of Challan for cost of Bid document and that of Earnest Money in a separate file, The financial Bid document with Bill of Quantity in another sealed cover are to be uploaded by the qualified contactors viz, Contractors registered in appropriate class with CPWD , MES , NHAI , Railways , RAINA-II Block Development Office and bonafide outsiders who satisfy the terms and conditions set out in pre-qualification document and having registration in e- procurement portal , **The Tenders shall be available for viewing in website <https://wbenders.gov.in> ) on 09/02/2022 at 11.00 Hours**

e-NIT SL NO	SCHEME DETAILS	SOURCE OF FUND	AMOUNT PUT TO TENDER (RS.)	COST OF BIDDING DOCUMENT	EARNEST MONEY - 2% (RS.)	REQUIRED CREDENTIAL AMOUNT (RS)	COMPLETION TIME	REMARKS
1	INSTALL OFFGRID SOLAR PANEL OF 7.5 KW FOR RENEWABLE OF ENERGY AT KHANDAGHOSH GP OFFICE SANSAD-VII UNDER 15 TH FC 2021-22 ACTIVITY ID-49073368 SL NO-21	15th FC untied	Rs 6,19,978.00	Rs 750.00	Rs 12,400.00	Rs 3,09,989.00	30 DAYS	

Intending bidders may download tender documents from e-Procurement portal from **09/02/2022 at 11.00 Hours** to **16/02/2022 upto 14.00 Hours** The pre-qualification and bid documents duly filled in all respect should be submitted on-line through e-portal from **16/02/2022 upto 14.00 Hours** to **16/02/2022 upto 14.00 Hours** (as per Server Clock), KHANDAGHOSH Gram Panchayat, does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc, during on-line bidding.

SL. NO.	PETICULARS	DATE AND TIME
1	Date of uploading of NIT and other Documents (Online) (Publishing Date)	09/02/2022 at 11.00 Hours
2	Documents download and sell start date (Online)	09/02/2022 at 11.00 Hours
3	Documents download- sell end date (Online)	16/02/2022 upto 14.00 Hours
4	Bid submission start date (On line)	09/02/2022 at 11.00 Hours
5	PAYMENT MODE :- RTGS OR DEMAND DRAFT[FEE & EMD]	(FOR RTGS-A/C NO-2263148603, IFSC-CBIN0281402) OR (FOR DEMAND DRAFT-IN FAVOUR OF PRODHAN KHANDAGHOSH GRAM PANCHAYAT)
6	Last date of submission of the cost of tender papers (Offline at office of the Khandaghosh Gram Panchayat)	15-02-2022 upto 15.00 hours
7	Bid Submission closing (On line)	16/02/2022 upto 14.00 Hours
8	Bid opening date for Technical Proposals (Online)	18/02/2022 at 14.30 Hours
9	Bid opening date for Financial Proposals (Online)	18/02/2022 at 15.30 hours

**INSTRUCTION TO THE INTENDING TENDERERS**

1. Please Quote your Rate on percentage basis (Less-At Par-Above) at appropriate places in the prescribe format,
2. Please enclose valid up-to-date copies of requisite tax clearance certificates such as IT,ST,GST,PAN etc and Trade License from appropriate authorities, In case of non- inclusion of the same, please enclose the copies of relevant orders in that effect, All the documents in proof of their eligibility IN ORIGINAL need to be produced as and when asked and required,
3. Please note that, Completion Certificate within the last 3 financial years will only be entertained as CREDENTIAL (Similar nature of work )

<b>Requirement of Credentials against Tender Cost</b>	
<b>VALUE OF WORK</b>	<b>CREDENTIAL REQUIRED</b>
Upto 5.00 lakh	60%
5.00 lakh to 10.00 lakh	50%
Above 10.00 lakh	40%

4 Please submit details of running and completed works under Prodhan, Khandaghosh Gram Panchayat, executed in the same name during last 3(Three) years with the copy of the Work Order, The information should be as per following Proforma.

SL NO	WORK DETAILS (NAME , REF. NO., NIT NO , ETC)	WORK ORDER NO & DATE	TENDER AMOUNT	TIME ALLOWED FOR COMPLETION	DATE OF COMPLETION	DATE OF COMMENCEMENT	ACTUAL DATE OF COMPLETION	DELAY , IF ANY

Please deposit requisite Earnest Money and Participation charge (non refundable ) and the amount should be deposited in fully online payment mode by RTGS/ Demand Draft (FOR RTGS-A/C NO-2263148603, IFSC-CBIN0281402) OR (FOR DEMAND DRAFT-IN FAVOUR OF PRODHAN KHANDAGHOSH GRAM PANCHAYAT) from **wbtenders.gov.in** portal .

Submit scan copy of received copy of fee and earnest money.

5 Bids from joint venture are not allowed,

6 Bid shall be digitally signed by a person or persons duly authorized to sign on behalf of the Bidder,

7 Tender will be of two separate parts, Part-I will be for "Technical Bid" containing mainly pre-qualification documents and Part-II "Financial Bid,

#### A) STATUTORY

**Part-I "Technical Bid" will contain the following documents and should be :**

I)NIT : NIT Document to be downloaded and uploaded by the digital sign in this folder

II) Cost of Tender and Earnest Money:

Scanned copy of online payment of Earnest Money and Tender Fee

#### Part-II : BOQ

**"Financial Bid" will contain the following documents and should be :** a) Properly filled up Bill of Quantity (BOQ) containing offer on the basis of percentage (Less,At Par,Above) as space provided in the format,

Category Name	Sub-Category	Detail(s)
Certificate(s)	Certificate(s)	Trade License from Appropriate Authorities, GSTIN Certificate and Acknowledgement with last Return submission , PAN, Adhar , voter card P Tax (Challan) (2021-2022) with Enrollment Certificate & Payment Certificate Last 3 years (2018-2019,19-20, 20-21 ) and IT Receipt, IT Return Acknowledgement, Balance Sheet , [Audit Report ( If Possible)], Licence of Electrical supervisor
Credential	Credential - 1	Similar nature of work done within last 3 financial years Mention as column in 8,
Declaration	Declaration - 1	Authorized address and contact details of the bidder having the following information to be submitted in letter head:- Address of communication, Telephone No(s) of Office, Mobile No, Facsimile (FAX) No, Electronic Mail Identification (E-mail ID)[ <b>Fill page 5 (DECLARATION FORMAT) and upload</b> ]

#### B) NON-STATUTORY

##### OPENING AND RECEIVING OF TENDER:

The Tenders, so received on Dated as prescribed above, "Technical Bid" & "Financial Bid" will be opened at 18/02/2022 at 14.30 Hours in this office. Intending tenderers may remain present during opening of bids. Only "Financial Bid" of the participated- tenderers will be opened, if they qualify in "Technical Bid", Otherwise , the financial bid shall be considered as informal, In case, the last date of Opening of tender happens to be a holiday, or for any unforeseen reason the tender cannot be opened, as the case may be, the Tenders shall be opened on the next working day at the same hour of the day and at the same venue, The financial bid document of the technically qualified bidders will be opened for evaluation and the other bid documents will be unopened, No individual intimation will be given separately, Name of the qualified bidders will be displayed in the office notice board.

**The Prodhan, Khandaghosh Gram Panchayat reserves the right to reject or cancel any or all prequalification documents and bid document without assigning any reason whatsoever,**

##### TERMS AND CONDITIONS:

1. Before submission of the tender, the intending tenderers must visit the work site to judge the local condition from all corners and should thoroughly acquaint himself with the proposed work and should take into consideration the difficulties that are likely to be involved in the execution of the work, No plea- complain about the work site and claim what so ever will be entertained afterwards for communication difficulties, climatic condition, non-availability of materials, labour etc, It will be presumed that the agency offered the tender after reviewing entire position of the work site,

2. Intending bidders may obtain detailed information about General and detailed technical information, specification, other conditions, procedure guidelines etc. and other Terms and Conditions related with the work but not incorporated in this Tender, in any, from the Engineering Cell of Khandaghosh GP under Block Development Officer, Raina - II Development Block on all working days during office hours and also available at "e- procurement" link under <http://wbtenders.gov.in> Website.

3. While submitting rate, the intending tenderer should keep in account that the rate so quoted should be inclusive of all taxes. Cess, levy, royalty and all other incidental charges related with the material and labour, plants and machineries, any other charges payable to other statutory bodies etc, weather it is inclusive in the price schedule or not, No extra payment over the scheduled items will be allowed,

4. Due to any reason, any bid being uploaded after the Specified date and time will not be considered as valid and will automatically rejected as mention on Para-B,

5. The successful tenderer shall be required to execute formal agreement in duplicate within seven days from the date of receipt of letter of acceptance failing which his tender will automatically stand rejected,

**Earnest money deposit (E-M-D) consisting of 2% of the tender amount must be accompanied with the tender by (FOR RTGS-A/C NO-2263148603, IFSC-CBIN0281402)(FOR DEMAND DRAFT-IN FAVOUR OF PRODHAN KHANDAGHOSH GRAM PANCHAYAT) from any nationalized Bank in must be enclosed with the tender and the same will be converted to Security Money deposited for the Successful Tenderer,**

Further 8% (Eight percent) will be retained from the gross value of the work done Bills of successful contractors towards Security deposit which will be refunded to him after expiry of the security period as per norms or after completion of works as directed by the authority,

6. The contractor shall not be allowed to sub-contract to any part or the works or whole of the works,

7. Successful Tenderers are to get his establishment registered under the Act "The Building and Others construction works welfare on Act 1996" and rules made there under ,The Regional Labour Officers and follow various provision of the Act,

8. All risks or lose or damage to public property and or personal injury or death which arise during and in consequences of the performance of the contract are the full responsibility of the contractor,

9. The contractor shall be responsible for the safety of all activities on the site,

10. Anything of historical or other interest or of significant value unexpectedly discovered on the site shall be the property of the **Prodhnan, Khandaghosh Gram Panchayat**. The contractor shall notify the Engineer-in- Charge of their project of such discoveries and came out of the interaction of Engineer-in-Charge for dealing with them,

11. The contractor should have sufficient technical manpower, tools and plants to complete the work,

12. To Keep the Work done in good conditions during the next 06 (Six) months after the completion of the construction l,e.: any additional-excess work is required over the stipulated quantity in the schedule, the same will be treated as defect liability and the Contractor has to do the maintenance work at his own cost,

13. No Mobilization Advance and Advance against purchase of equipments will be paid for the work,

14. No Secured Advance will be paid for the work under any circumstances,

15. No Price - Cost escalation over the rate specified in the price schedule will be allowed,

16. Income Tax and GST will be deducted from the Gross value of the Bill(s) @ 2% each towards tax deduction at source and building and other construction workers welfare Cess @ 1% from the gross value of the bill as per Govt. Rules ,

17. The Undersigned shall be the sole judge as to whether the work has been satisfactorily completed or not,

18. The tenderers should please note that no claims for compensation for loss or damage that it may be sustained by them due to reason beyond Control of the undersigned, will not be entertained and no such compensation for loss or losses will be paid to the Contractor,

19. Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle shrubs etc, for which no extra payment will be made,

20. Tenderers should note that the work must be started within Seven days from the date of issue of work order to commence work, The time of completion of the work as shown in the schedule must be maintained by the tenderer in the tender form,

21. The work order will be issued subject to availabilities of fund and workable condition at the site of the work,

22. All works will have to be done according to specification approved by the authority, This shall form part of terms and conditions of tender and tenderers shall be bound to abide by them,

23. All materials to be used in the works shall be the best of the kind and to be approved by the Engineer-In – Charge.