



No. 13/1/2022-EC  
Government of India  
Ministry of Power

'F' Wing, Nirman Bhavan,  
New Delhi, 11<sup>th</sup> April , 2022

**OFFICE MEMORANDUM**


**Subject: Hiring of Technical Professional in the Bureau of Energy Efficiency (BEE) on contract basis –reg.**

The undersigned is directed to refer to above mentioned subject and to enclose herewith vacancy circular issued by BEE along with proforma for Hiring of Technical Professional in the Bureau of Energy Efficiency (BEE) on contract basis.

2. It is requested that the enclosed vacancy circular issued by BEE may please be uploaded on the website of Ministry of Power for its wider circulation.

3. This issues with the approval of competent authority in the Ministry of Power.

**Encl:a/a.**

  
11.04.2022  
(Bhanu Joshi)  
Section Officer  
Tel: 2306 1311

Section Officer (IT), MoP.



**BUREAU OF ENERGY EFFICIENCY (BEE)**  
(A Statutory body under Ministry of Power, Govt. of India)  
4th Floor, Sewa Bhawan, R. K. Puram, New Delhi - 110066

### **Hiring of TECHNICAL PROFESSIONALS**

Bureau of Energy Efficiency (BEE) intends to hire purely on contract **Sector Experts, Senior Sector Experts, Part Time Sector Experts and Consultants** to provide technical support.

The engagement under BEE Projects shall be for a period of one year which is extendable for a maximum period of 03 years subject to satisfactory performance based on KPIs of the individual and future requirement of the project.

The interested applicants fulfilling the eligibility criteria may forward their curriculum vitae (CV) in prescribed format within 30 days of publication of advertisement in leading newspaper.

The details of positions, Educational Qualification, Age and Sectoral Experience etc., can be downloaded from the website of Bureau of Energy Efficiency [www.beeindia.gov.in](http://www.beeindia.gov.in)

The applications received in response to BEE's earlier vacancy circular dated 05.01.2022 for hiring of Sector Experts will be considered only for the post of Sector Expert unless the candidate apply a fresh.

**Secretary, BEE**

## BUREAU OF ENERGY EFFICIENCY

(Ministry of Power, Government of India)

### Hiring of Technical Experts

Bureau of Energy Efficiency (BEE) is a statutory body under the Ministry of Power, Government of India) established under provisions of the Energy Conservation Act 2001, to promote efficient use of energy and its conservation. It has its office at Delhi.

Applications are invited from Indian nationals for hiring **Sector Experts, Senior Sector Experts, Part Time Sector Experts and Consultants** for following sectors on contract basis initially for a period of one year extendable for a maximum period of 03 years subject to satisfactory performance based on KPIs on monthly remuneration given as under:

Sector	Monthly Remuneration/ fee
Experts are required for:	Individuals will be engaged as
<ul style="list-style-type: none"><li>- Thermal Power plant / Biomass</li><li>- Climate Change</li><li>- Carbon Finance/Clean Development Mechanism</li><li>- Building</li><li>- Regulation Enforcement</li><li>- Aluminium</li><li>- Fertilizer</li><li>- Petrochemical</li><li>- Petroleum- Refinery</li><li>- DISCOM</li><li>- Small &amp;Medium Enterprises (SME)</li><li>- Climate Finance</li><li>- Electrical Vehicle</li><li>- Media</li></ul>	<ul style="list-style-type: none"><li>➤ Sector Expert on consolidated remuneration of Rs. 1 Lakh per month.</li><li>➤ Senior Sector Expert on consolidated remuneration of Rs. 1.25 Lakh per month.</li><li>➤ Part Time Sector Experts on monthly retainer fee of Rs. 20,000/- plus Rs. 5,000/- per day visit charges (normally maximum 6 days per month unless permitted in special cases). The monthly payment shall not exceed Rs. 1 Lakh</li><li>➤ Consultants on monthly remunerations for retired Govt. /CPSU employees shall be fixed as per prevailing rules of Govt. of India (not exceeding Rs. 1.25 Lakh)</li></ul> <p>Other expenses admissible to Sector Experts and Sr. Sector Experts: Since the engagement will be purely on contract basis, they will not be eligible for any perks/benefits admissible to regular employees of BEE except the following:-</p> <ol style="list-style-type: none"><li>1. EPF contribution: The statutory contribution of employer's share towards EPF shall be paid in</li></ol>

	<p>addition to above mentioned emoluments by BEE.</p> <p>2. Medical Allowance: They shall be allowed reimbursement of Rs. 500/- per month towards Health and Accidental Insurance subject to production of documentary proof of securing insurance policy.</p> <p>3. TA/DA on tour: as per BEE's existing rules.</p> <p><b>Other expenses admissible to Consultants / Part Time Sector Experts:</b> The engagement will be purely on contract basis they will not be eligible for any perks/benefits admissible to regular employees of BEE except TA/DA for their travel inside the country in connection with the official work; if permitted in exceptional case. Retired Govt. servant, appointed as consultant / PTSEs, would be entitled as per his/her last entitlement drawn at the time of retirement.</p>
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**Age Limit:** Maximum age limit should be:

Upto 40 years in respect of Sector Experts,

Upto 45 years in respect of Senior Sector Experts; and

Not more than 64 years in respect of Part Time Sector Expert and Consultants as on 31.03.22

**Educational Qualification required:**

➤ Bachelor's in Engineering

OR

➤ Postgraduate in Business Administration/ Commerce/ Finance or M.Sc. OR M.A. in Economics with Finance as a subject. Climate Change/ Carbon Finance / Sustainability/ Environment/ Energy Efficiency knowledge will be given preference.

**Experience required:**

➤ Sector Experts should have at least 05 years of post-qualification industry experience in the sector applying for. Persons having previous experience

in the area of energy efficiency or PAT related activities will be preferred. BEE Certified Energy Auditor/Manager will also be given preference.

- **Senior Sector Experts** should have at least 08 years of post-qualification industry experience in the sector applying for. Persons having previous experience in the area of energy efficiency or PAT related activities will be preferred. BEE Certified Energy Auditor/Manager will also be given preference.
- **Part Time Sector Experts** should have at least 15 years of post-qualification industry experience in the sector applying for. Persons having previous experience in energy efficiency and its conservation or PAT related activities will be preferred.
- **Consultants** should have at least 25 years of sectoral experience and having held suitable positions in plant level not less than that of AGM/GM of PSU or equivalent positions in Govt. Department/CPSU/organisation.

#### How to apply

The interested applicants may submit their CV as per the attached Annexure along with two passport size photographs and self-attested copies of certificates/mark sheets, giving complete details of their qualifications and experience with two references, **within 30 days** from the date of Publication of advertisement in leading newspaper, to **The Secretary, Bureau of Energy Efficiency, 4<sup>th</sup> Floor, Sewa Bhawan, R. K. Puram, Sector-1, New Delhi-110066**

Candidates must mention the sector and position for which CV is being submitted to BEE. However, suitability shall be assessed by the Selection Committee based on the qualification and experience possessed by the candidate in relevant sector at the time of personal interaction.

The Bureau reserves the right to relax the eligibility and other criteria in case of exceptionally outstanding candidates

#### Other General information & instructions

Candidature is liable to be rejected at any stage of the recruitment process if any information provided by the candidate is found to be incorrect.

Incomplete applications are liable to be rejected.

Candidate meeting the eligibility criteria would be shortlisted in order of merit. Selection will be done based on written test; if any; followed by personal interaction with the shortlisted candidates.

In case of otherwise suitable candidates the requirements of Age, Qualifications and Experience could be relaxed at the discretion of competent authority to meet the immediate project requirements of the organisation.

Candidate selected will be offered engagement purely on contract basis with no claim for regular employment in BEE.

**ANNEXURE**

CURRICULUM VITAE PERFORMA FOR THE POST OF \_\_\_\_\_

FOR \_\_\_\_\_ SECTOR

1.	Name and Address (in Block Letters)				
	Mobile No.				
2.	Date of Birth (in Christian era)				
3.	Educational and other qualifications	(1)			
		(2)			
		(3)			
4.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post				
5.	Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.				
	Office/Institution	Post held	From	To	Scale of pay and Basic Pay
					Nature of duties (in details)
6.	Nature of present employment i.e. Ad-hoc or temporary or Quasi-Permanent or Permanent				
7.	Additional details about present employment Please state whether working under (indicate the name of your employer against the relevant column) (a) Central Government (b) State Government (c) Autonomous organisation				

	(d) Government undertaking (e) Universities (f) Others	
8	Total emoluments per month now drawn	
9	<p>Additional information, if any, which you would like to mention in support of your suitability for the post (This among other things may provide information with regard to</p> <ul style="list-style-type: none"> <li>(i) Additional academic qualification</li> <li>(ii) Professional training and</li> <li>(iii) Work experience over and above prescribed in the vacancy circular/ advertisement)</li> </ul> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
10	<p>Remarks (The candidate may indicate information with regard to</p> <ul style="list-style-type: none"> <li>(i) Research publications and reports and special projects</li> <li>(ii) Wards/ scholarship/ official appreciation</li> <li>(iii) Affiliation with the professional bodies/ institutions/ societies and</li> <li>(iv) Any other information</li> </ul> <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date \_\_\_\_\_

Signature of the candidate  
Address \_\_\_\_\_

Ph No. \_\_\_\_\_  
E-mail. \_\_\_\_\_

#### References

1)

2)

\*Strike whichever is not applicable