

<b>TENDER NO:</b>	<b>Indian Oil Corporation Ltd (Marketing Division)</b> <b>Madhya Pradesh State Office</b>
<b>LPG/MPSO/ LT/2022- 23/JBP/CSP/002</b>	<b>Consultancy services for long term open access (LTOA) and project registration with renewable energy department of Madhya Pradesh for setting up of 2.25 MWp Grid Connected Ground Mounted Solar Photovoltaic Plant at IndianOil LPG Bottling Plant, Jabalpur, Madhya Pradesh.</b>

## ii. e-TENDER NOTICE (NIT)

INDIAN OIL CORPORATION LIMITED (MD), Madhya Pradesh State Office, invites e-tenders in Single Bid System from reputed technically competent, quality conscious, experienced and financially sound vendors having experience of similar works and meeting qualifying parameters along with other details given below:

Tenderers are advised to download Notice Inviting Tender along with other tender documents from the e-tendering portal <https://iocletenders.nic.in>. While the tender shall be submitted online in soft copy on our e-tendering portal, **the Earnest Money Deposit has to be submitted online only** as per the instructions given in tender before the due date and time, failing which the tender shall be summarily rejected.

S.N.	Description	Details
1	Name of Work	<b>Consultancy services for long term open access (LTOA) and project registration with renewable energy department of Madhya Pradesh for setting up of 2.25 MWp Grid Connected Ground Mounted Solar Photovoltaic Plant at Indian Oil LPG Bottling Plant, Jabalpur, Madhya Pradesh</b>
2	Type of Tender	Electronic Bid under Single Bid system Part-1: Technical/ Commercial Bid & Price Bid
3	Tender No	LPG/MPSO/ LT/2022-23/JBP/CSP/002
4	Estimated Cost	Rs. 4,93,240.00 (Rs Four Lakhs Ninety Three Thousand Two Hundred Forty Only)( Including GST @ 18%).
5	Validity Of Tender	4 months from the date of opening of the tender.
6	Period of Contract	4 months from the 15th day of date of LOI/Work Order.
7	Earnest Money deposit	<b>Rs. NIL</b> EMD has to be submitted online only on E-Tender Portal. <ul style="list-style-type: none"> <li>➤ As per MSME Act, 2006 (or Erstwhile NSIC Registered parties), Central/State PSUs and JVs of IOC will be exempted for submission of EMD, In this case, tenderer has to upload a copy of the exemption certificate along with the technical bid and same shall be verified at the time of document verification on given date. However IOC reserves the right for rejection of the tender if the certificate submitted by the tenderer is found unsatisfactory for exemption of EMD.</li> <li>➤ For online submission of EMD, Please refer "Special Instructions to the Bidder (SITB)" and "FAQs - Online EMD Facility in IOCL e-Tendering" documents uploaded in e- Tendering portal for detailed process and precautions to be taken.</li> </ul>

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<b>8</b>	<b>Downloading</b>	
<b>I</b>	<b>Starts on</b>	<b>As per e-Tender Portal</b>
<b>ii</b>	<b>Closes on</b>	<b>As per e-Tender Portal</b>
<b>9 (i)</b>	<b>Pre Bid Meeting</b>	NO
<b>9 (ii)</b>	<b>Pre Bid Meeting Place</b>	NA
<b>10</b>	<b>Submission of Tenders Starts on</b>	<b>As per e-Tender Portal</b>
<b>11</b>	<b>Submission of Tenders Closes on</b>	<b>As per e-Tender Portal</b>
<b>12</b>	<b>Opening of Tenders</b>	<b>As per e-Tender Portal</b>
<b>13</b>	<b>Security Deposit</b>	3% of the work order value, for Twelve months without interest.
<b>14</b>	<b>Taxes</b>	<b>The rates shall be exclusive of GST &amp; all other charges etc in Schedule of Rates. (Taxes are subjected to be changed as per govt norms).</b> Invoices should be created as per GST rules and regulations in a way to get the Input credit by IOC.
<b>15</b>	<b>Contact Person</b>	Mr. Pradeep Kumar Dy. General Manager (LPG-Eng) 16, Indian Oil Bhavan, Jail Road, Arera Hills, Bhopal - 462011 Email id : pardeepkumar@indianoil.in Phone : 0755 2553365
<b>16</b>	<b>GUIDELINES OF SUBMISSION OF TENDER DOCUMENTS</b>	<u>Submission of Documents</u> <ul style="list-style-type: none"> <li>➤ The Un-priced Technical/Commercial Bids and Price Bid have to be submitted online only. Indian Oil shall not be responsible in any way for failure on the part of the bidder to follow the instructions.</li> <li>➤ It is advised that the bidder uploads small sized documents (preferably upto 5 MB) at a time to facilitate in easy uploading into e-tendering site. Indian Oil does not take any responsibility in case of failure of the bidder to upload the documents within specified time of tender submission.</li> </ul> <u>Submission &amp; Opening of Bids</u> <ul style="list-style-type: none"> <li>➤ Bid along with all the copies of documents should be submitted in the electronic form only through Indian Oil e-tendering system. Before the bid is uploaded, the bid comprising of all attached documents should be digitally signed using digital signatures issued by an acceptable Certifying Authority (CA) in accordance with the Indian IT Act 2000.</li> </ul> <u>Last date for submission of bids</u>

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		➤ Bidders are advised in their own interest to ensure that bids are uploaded in e-Supply system well before the closing date and time of bid. Vendors / Bidders must use any computer having <u>Windows 2000 or Windows XP versions</u> or higher of Window operating system and an internet web browser version <u>internet explorer V8.0</u> or higher recommended.
<b>17</b>	<b>UNDERTAKING RELATED TO INSOLVENCY &amp; BANKRUPTCY</b>	Applicable/Non Applicable (Annexure IX)

**Bids in physical form sent through fax / email / courier / post will not be acceptable.**

**18. Scope of work:**

This Scope of work includes-

**Consultancy services for long term open access (LTOA) and project registration with renewable energy department of Madhya Pradesh for setting up of 2.25 MWp Grid Connected Ground Mounted Solar Photovoltaic Plant at IndianOil LPG Bottling Plant, Jabalpur, Madhya Pradesh.**

**a) For Project Registration with Renewable Energy Department**

- Coordinate to MPUVN department Bhopal for project registration
- Preparation & Submission of Application requisite documents for MPNRE Department.
- Obtain clearance and issue demand note for final registration.
- Entire liaisoning from application to final approval for Project registration from Renewable Energy Department.
- Collection, provision and submission of all necessary documents to concern departments.
- Any other works related to obtaining Project Registration.

**b) For Long Term Open Access (LTOA)**

- Complete Coordination with Madhya Pradesh State Electricity Board for Open access.
- Preparation of application for LTOA, Collection of all related documents from Owner Company/Third Party
- Preparation of all drawings required for application
- Application at MP Power Management Company, Jabalpur with all related documents.
- Certification of Injection and Drawl Points from Concern Discom
- Liaisoning at all Nodal Agencies for Obtaining approval and permissions

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- Obtaining permission for power sale from MPPM Comp. Ltd.
- Issuance of Draft PP&WA from MPPMCO. Ltd. Jabalpur and Execution.
- Entire liaisoning from application to final approval for LTOA.
- Collection, provision and submission of all necessary documents to concern departments.
- Any other works related to obtaining LTOA approval

**SPECIAL TERMS AND CONITIONS:**

1. Payment shall be released against delivery of material in good condition. No payment will be made against off specification material.
2. The Contractor and his Employees shall abide by all Safety/Security during construction work.
3. The Contractor shall submit the bills on completion of work. The final payment shall be released only after clearing certificate issued by the site engineer deployed by the respective plant.
4. The Contractor shall ensure efficiency in the jobs and deficiency shall be made good at the risk and cost of the Contractor.
5. All duties/taxes/fees/levies whatsoever payable in consideration of the trade or otherwise for or relative thereto shall be at the cost of the contractor.
6. Indian Oil Corporation Ltd. (M.D.) has the right to terminate the contract any time during the contract period without assigning any reason whatsoever.
7. All types of required tools, tackles & accessories required to complete the job beyond the material mentioned in price bid are to be provided by the party to complete whole job as per requirement at site.
8. The contractor is required to take necessary care to protect to the existing nearby structure while carrying out his scope of work. Any damage caused to other property shall be rectified at his own cost by the contractor /tenderer.
9. The Contractor shall clean and keep clean the work site from time to time to the satisfaction of the Officer/Engineer-in-Charge for easy access to work site and to ensure safe passage movement and working.

**Note: The above scope works is brief only and work to be executed as per Schedule of rates and IOCL specifications.**

**19. METHODOLOGY OF SELECTION OF BIDDER / CONTRACTOR :**

This is Single bid tender on percentage basis on our Schedule of Rates provided in the tender. The methodology for evaluation of the bids shall be as under:

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- a. EMD (NA) needs to be paid online on E-tender portal. Tender will be summarily rejected on no payment of EMD (NA) or submission of exemption certificate.
- b. Parties falling under any of the exempt category should upload copy of such valid document(s) on the e-tender website at appropriate packet meant for EMD (NA)/OID. Parties not uploading such valid document OR uploading in any other packet shall be considered as "Tender without EMD (NA)" and rejected. Further packets of such tenders shall not be opened.
- c. Only the Technical Bid, of those parties submitting their tenders before due date and time of submission, shall be opened on the due date & time of opening. The offers shall be scrutinized and evaluated based on the qualifying parameters mentioned above, requisite credential documents uploaded.
- d. After opening the price bids of the technically qualified parties, party who has quoted the L-1 rate will be considered for award of work, on the lowest acceptable rate i.e. L-1 rate with or without negotiation as per the Corporate Policy.

**20. Evaluation criteria in case of tie i.e. identical rates quoted by more than one party**

- a. In case of tie between two or more bidders at L-1 position, all the L-1 bidders shall be asked to submit discount bid in terms of percentage discount over previous quoted amount in a sealed envelope.
- b. The bidders while seeking revised bids shall be advised to witness the opening of sealed envelopes.
- c. In case there is a tie again, the bidder with the highest turnover worked out to three decimal points in any of the last three years as submitted against Turnover criteria shall be considered as L1 bidder.
- d. In the event of bidder submitting turnover documents for only one or two years, L1 shall be decided on the basis of turnovers submitted
- e. Consultants or their subsidiary company or companies under the management of consultant, are not eligible to quote for the execution of the same job for which they are working as consultant.
- f. Any legal dispute shall be within the jurisdiction of local court i. e. Bhopal in state of Madhya Pradesh.
- g. While computing turnover requirement, estimated cost exclusive of AMC value if any shall be considered.
- h. Turnover for this purpose should be as per audited Balance Sheet of the tenderer.

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- i. However, if the tenderer is not required to get its accounts audited under Section 44AB of The Income Tax Act, 1961, certificate from a Practicing Chartered Accountant towards the turnover of the tenderer along with copies of its Income Tax Return will be required.
- j. Audited Balance Sheet / Published accounts on a calendar year basis shall also be acceptable.
- k. Definition of Turnover: Total Revenue as per Schedule III of Companies act, 2013 (Earlier revised Schedule VI of Companies Act, 1956) shall be considered as Turnover.

## **21. Security Deposit & Other conditions:**

- a) The successful tenderer shall have to make payment towards Security Deposit equivalent to 3% of the work order value as per following details.
  - a. 25% of the total security Deposit shall be paid in form of DD, in advance on acceptance of contract and before commencement of work.
  - b. The balance 75% of the Security Deposit shall be recovered from the running bills @ 10% of the bill amount till 100% of security deposit amount is recovered.
- b) Security deposit would be refunded only after 12 months of satisfactory job completion, provided there is no claim against the contractor and on a written request from the contractor, which should accompany cash receipt, issued by us. **No interest is payable on security deposit.**
  - 1) **Negotiations:**
    - a) The Corporation reserves the right to accept or reject any or all the Tenderer without assigning any reason thereof and to conduct negotiations in the manner considered suitable by the corporation in order to secure clarification or better terms from the Tenderer.
    - b) Before finalizing the contract, Tenderer may be invited at short notice also for negotiation / verification entirely at the cost of Tenderers.
    - c) Only the proprietor of the firm or duly authorized representative of the firm organization must personally attend such negotiation, and discussions with them/ commitments made or clarifications given by them during negotiation should be binding on the Tenderers.
  - 2) Technical/ commercial, price bid & other documents forming complete set of this tender are enclosed. Enclosed documents shall form part of the contract, and, therefore, the Tenderer shall study these documents carefully before quoting  
Claims for non-receipt of any documents not made well in advance of due date and time will not be entertained.
  - 3) As this is an E –Tender, the tender documents and price bid is to be submitted online only.
  - 4) **Tenders with counter conditions imposed by Tenderer will not be considered, in the interest of corporation. Tender Document format uploaded cannot be modified.**

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- 5) The Tenderer shall keep the offer open for a period not less than six months from date of opening the Tender.
- 6) Please note that in the event we do not receive your offer without any valid reason, future tender enquires may not be sent to you.
- 7) Indian Oil Corporation Ltd. (Mkt. Div) reserves to reject the Tender without assigning any reason whatsoever, in the interest of corporation.
- 8) The tenders of those bidders who have quoted abnormally low prices are liable to be rejected.

## 22. TAX IMPLICATIONS:

The rates shall be exclusive of GST in Schedule of Rates but and inclusive of all other charges including Freight upto Jabalpur Bottling Plant (Taxes are subjected to be changed as per govt norms). Invoices should be created as per GST rules and regulations in a way to get the Input credit by IOC.

**The contractor would be required to provide tax invoices as per the provisions of the current law and as per proposed laws/GST law after introduction of the new law in order to enable IOC to avail the input tax credit of all applicable taxes wherever possible.**

## IMPORTANT NOTES-

- 1) Tenders without valid requisite EMD (NA) will be summarily rejected.
- 2) In case at a later stage, during verification of Originals of these uploaded documents, any discrepancy is observed, the Principal/Owner is entitled to disqualify the Bidder(s)/Contractor(s) from the Tender process or terminate the Contract, if already executed or exclude the Bidder/ Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by the Principal/Owner. Such exclusion may be for a period of 1 year to 3 years as per the procedure prescribed in the guidelines for holiday listing of the Principal/Owner.
- 3) POA holder should have digital signature in his name.
- 4) Tenderers shall indemnify the Corporation from any fraudulent declaration and consequences of the same.
- 5) Bids in physical form will not be acceptable. Bidder(s) are advised to quote strictly as per terms and conditions of the tender documents for e-bidding through IOCL E-tender portal <https://iocletenders.nic.in>
- 6) General conditions of contract/ Safety Practices / Drawings/ Specifications & Schedule of Rate also form part of this tender & are attached separately.
- 7) Technical Bid/Commercial Bid Abstract, Statement of Credentials, Form of Tender and Form of Price Bid to be filled by the Tenderer and the same should be uploaded with digital signature as specified.

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- 8) The decision of IOCL to accept or reject any offer of a party shall be final. In this regard, no correspondence shall be entertained by IOCL.
- 9) Notwithstanding any other condition/provision in the tender documents, in case of ambiguity or incomplete documents pertaining to submission, bidders shall be given only one opportunity with a fixed deadline after bid opening to provide complete & unambiguous documents in support of meeting the PQ criteria. In case the bidder fails to submit any document or submits incomplete documents within the given time, the bidders tender will be rejected.
- 10) We request you to submit your lowest quotation for the work contained in the tender. Your offer complete in all respects must be uploaded in the prescribed manner on our e-tendering portal "www.iocletenders.nic.in" on or before due date & time.
- 11) A scanned copy of the EMD (NA) submitted online/ exemption certificate in case of NSIC or exempted category has to be uploaded along with clear scanned copies of required documents to substantiate the claim towards their credentials along with the tender documents in the appropriate link-
- 12) Bidders are requested to go through the "Bidders Manual Kit" available in the homepage of the e-tendering portal i.e. <https://iocletenders.nic.in> to have a clear understanding of the steps to be followed for bid submission. The "Bidders Manual kit" is for general reference only and the tenderers have to abide by the terms and conditions of this tender.

Tenderers must note that Indian Oil will not be responsible for delay in submission of online tender. Tenderers must also note that before the bid is uploaded, the bid comprising of all attached documents should be digitally signed using digital signatures as specified in the tender.

Thanking you,

Yours faithfully,  
For Indian Oil Corporation Limited,

**Dy. General Manager (LPG-Eng),  
Madhya Pradesh State Office**