

  (A Subsidiary of Coal India Limited) <i>A Mini Ratna Company</i>	ମହାନଦୀ କୋଲ ଫିଲ୍ଡସ୍ ଲିମିଟେଡ୍ महानदी कोलफील्ड्स लिमिटेड Mahanadi Coalfields Limited <i>(A subsidiary of Coal India Limited)</i> Tender Inviting Authority: Shri Gobardhan Mohapatra Designation: General Manager (E&M) Office of The General Manager (E&M)/HOD Dealing Officer: Ms. Himani Dayal, Dy. Manager (E&M), Mob. No. 9437484265 P.O. – Jagruti Vihar, Burla, Dist – Sambalpur 768020 (Odisha) Gram: SAMBCOAL, FAX: (0663) 2542797 Tel: (0663) 2542461 to 2542469 E-mail: gm-enm.mcl@coalindia.in Website: www.mahanadicoal.in MCL e-Procurement Helpdesk Contact Details Tel: 0663-2542264, 2542695, 2542230 Email: hlp-eproc.mcl@coalindia.in
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NIT No.: MCL/SBP/E&M/e-Tender/2022-23/286

Dated 29/08 /2022

(Nature of job: Services)
e-TENDER NOTICE

1. Tenders are invited on-line on the website <https://coalindiatenders.nic.in> from the eligible bidders having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India and which can be traced up to the chain of trust to the Root Certificate of CCA, for the following work:

Description of work	Estimated Cost of Work (Including GST) (In Rs.)	Earnest Money (In Rs.)	Period of Completion (In Days)
Regular Cleaning of Solar panels, grass cutting & up-keeping of 2MWp Solar power plant premises of MCL HQ, Anand Vihar, Burla for a period of two years	19,17,547.00	24,000.00	730

1. **Time Schedule of Tender:**

Sl. No.	Particulars	Date	Time
a.	Tender e-Publication date	29/08/2022	18:55 Hrs
b.	Document download start date	30/08/2022	10:00 Hrs
c.	Document download end date*	12/09/2022	17:00 Hrs
d.	Bid Submission start date	30/08/2022	10:00 Hrs
e.	Bid submission end date*	12/09/2022	17:00 Hrs
f.	Start date for seeking Clarification on-line	30/08/2022	10:00 Hrs
g.	Last date for seeking Clarification on-line	05/09/2022	17:00 Hrs
h.	Date of Pre-bid Meeting	NA	NA
i.	Bid Opening date*	14/09/2022	11:00 Hrs

- *Note:** (i) If number of bids received online is found to be less than three after the end date and time of bid submission then Last date of submission of Bid and Bid Opening date will be automatically extended for a period of four days ending at 17:00 hrs. The auto extension shall work on the basis of number of bids received only.
- (ii) This extension will be also applicable in case of receipt of zero bid.
- (iii) Bidders will have right to modify/withdraw their bids during extended period of submission of bids.
- (iv) After extension as stated above the tender shall be opened irrespective of available no. of bids on the extended date of opening of tender.
- (v) If any of the above extended dates falls on Holiday i.e. a non-working day as defined in the e-procurement portal then the same is to be rescheduled to the next working day.
- (vi) The validity period of the tender should be decided based on the final end date of submission of bids.

2. Deposit of EMD:

- 3.1 The bidder will have to make the payment of EMD through **online mode only**.

In Online mode the bidder can make payment of EMD either through net-banking from designated Bank/s or through NEFT/ RTGS from any scheduled Bank.

Net-banking: In case of payment through net-banking, the amount is transferred to designated account of MCL through an intermediary. The EMD Payment should be made well ahead of the Bid submission end date and time to ensure the EMD amount is transferred to MCL's account before Bid submission.

NEFT/ RTGS: In case of payment through NEFT/ RTGS the bidder will have to make payment as per the Challans generated by system on e-Procurement portal. The EMD payment through NEFT/ RTGS mode should be made well ahead of time to ensure that the EMD amount is transferred to MCL account before bid submission.

- 3.2 Bidder will be allowed to submit his/her bid only when the EMD is successfully received in MCL's designated account and the information flows from Bank to e-Procurement system.
- 3.3 In online payment of EMD, if the payment is made by the bidder within the last date & time of bid submission but not received by MCL within the specified period due to any reason then the bid will not be accepted. However, the EMD will be refunded back to the bidder.
- 3.4 Micro and Small Enterprises (MSEs) as defined in the MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) will be exempted from the payment of earnest money (applicable only for service tenders).
- 3.5 In case of exemption of EMD, the scanned copy of document in support of exemption will have to be uploaded by the bidder during bid submission. However, this option is to be enabled only in those cases where the exemption of EMD to some bidders is allowed as per NIT.

Note: (i) This clause is applicable only in case of tenders whose estimated cost of work (**electrical works**) equal to or less than **Rs.5.00(Five) Lakhs** on which PAPs are allowed to participate and for service tenders.

(ii) The MSEs are required to submit copy of documentary evidence, issued by their registering authority whether they are small enterprise or micro enterprise as per provisions of Public Procurement Policy for Micro and Small Enterprise (MSEs) Order, 2012 with latest guidelines/clarifications provided by MoMSME.

- ~~4. **Pre-bid Meeting:** The pre-bid meeting shall be held in the office of the Tender Inviting Authority (TIA) on the scheduled date & time, if specified in the NIT. The purpose of the pre-bid meeting is to clarify the issues and to answer the questions on any matter that may be raised at that stage. Non-attendance at the pre-bid meeting will not be a cause for disqualification of bidder and it shall be presumed that the bidder does not require any clarification. If a Pre-Bid meeting is held then the minutes of the Pre-Bid meeting shall be uploaded on the portal which can be viewed by all interested bidders.~~
5. **Clarification of Bid:** The bidder may seek clarification on-line within the specified period. The identity of the Bidder will not be disclosed by the system. However, the management will clarify as far as possible the relevant queries. The clarifications given by department will be visible to all the bidders intending to participate in that tender.
6. The bidders have to accept the on-line user portal agreement which contains the acceptance of all the Terms and Conditions of NIT and tender document, undertakings and the e-Procurement system through <https://coalindiatenders.nic.in> in order to become an eligible bidder. This will be a part of the agreement.
7. **Eligible Bidders:** The invitation for bid is open to all bidders including an individual, proprietorship firm, partnership firm or a company having eligibility to participate as per eligibility criteria stipulated in clause No.8 of NIT and having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India and which can be traced up to the chain of trust to the Root Certificate of CCA

Note: Joint Venture is not allowed to participate in this tender.

8. **Eligibility Criteria:**

- A. **Permanent Account Number (PAN):** The bidder should possess Permanent Account Number (PAN) issued by Income Tax department, Govt. of India.

In respect of the above eligibility criteria the bidders are required to furnish the following information on-line:

- i) Confirmation regarding possessing of Permanent Account Number (PAN) issued by Income Tax department, Govt. of India in the form of Yes / No.

B. **Goods and Services Tax (Not Applicable for Exempted Services):**

The bidder should be either GST Registered Bidder under Regular Scheme

OR

GST Registered Bidder under Composition Scheme

OR

GST Unregistered Bidder