

- iii. Book should be an analytical review on the subject it deals with. Books written in the form of thesis of Ph. D, Poem, Novel, Story, Play etc. or textbooks shall not be eligible.
- iv. Book submitted earlier under the Scheme will not be accepted again.
- v. Books awarded previously by any government organisation shall not be eligible under this scheme. The author of book must inform immediately if the book is awarded under any other award scheme, before the declaration of the awards under this scheme.
- vi. The author of book shall be responsible for facts and data given in the book and must give references wherever possible as a proof.
- vii. If a person has received a prize under this scheme during preceding three years, his/her entry shall not be considered. However, a co-author (if any) can participate in the scheme.
- viii. If the Evaluation Committee arrives at a conclusion that none of the books, sent as entries is suitable for the award, Committees' decision in this regard shall be considered as final.
- ix. In case, a book selected for the award, has more than one author, award money shall be divided equally among them.

7. Mode of calling the entries :

- i. For inviting the entries for the awards, designated portal shall be opened from 1st January to 30th June every year. The Ministry will write to all the Central Ministries/ Departments, State Governments, UTs for giving wide publicity for the awards and also sending entries through the designated portal.
- ii. The information will be simultaneously placed on Ministry's website and other social media platforms as well as any other medium of communication, as may be decided, alongwith relevant details.

8. Procedure for sending entries:

- i. Entries for the award shall be received through online mode only (not email or offline) on MNRE Portal/National Award Portal. Offline entries will not be accepted. The entries would be submitted to the Ministry of New and

Renewable Energy with details as per online entry form (Annexure-I) alongwith supporting documents as mentioned in the entry form (i.e. original/ translated book/permission letter etc.).

- ii. An author may send only one entry in the scheme.

9. Evaluation procedure of Books :

- i. Entries (Books) received under the scheme will be evaluated by an Evaluation Committee of experts constituted by the MNRE. The Committee will comprise of the following:-
 - a. Joint Secretary or equivalent level/Scientist 'G' - Chairperson
 - b. Three Scientists (F/E/D/C) - Member
 - c. Deputy Director (OL)/Assistant Director (OL) - Member Secretary
- ii. The awards will be decided by the Evaluation Committee/Award Committee constituted by the Ministry.
- iii. If during any year, a book is not found suitable for the award, the Award Committee may decide to withhold the award.
- iv. The book shall be assessed on the basis of the following criteria :

Sl. No.	Assessment Criteria	Weightage
1.	Contents of book	15%
2.	Factuality and practicality	15%
3.	Originality	15%
4.	Language and style	15%
5.	Standardness and uniformity of words	15%
6.	Relevance as per the scope of work of MNRE	15%
7.	Significance of pictures	05%
8.	Any other assessment parameters which Assessment Committee may devise.	05%

- v. Experts of Evaluation Committee will be entitled to honorarium as per instructions issued by GOI from time to time.

- vi. MNRE will take decision on recommendations made by the Evaluation Committee.

10. Calendar of activities to be followed :

The calendar of activities to be followed each year with regard to the awards is given at Annexure-II.

11. Declaration and distribution of awards :

- i. Awardees will be informed about the awards by email and the information will also be uploaded on the Ministry's website.
- ii. After declaration of the awards, winners will be awarded in a function/meeting of Hindi Salahkar Samiti organised by MNRE under the Chairmanship of Hon'ble Minister (NRE)/MOS (NRE) on the date fixed by MNRE.
- iii. Outstation Awardees will get re-imbursement of 2nd AC rail fare for to and fro journey and DA for stay as per rules of GOI. Arrangement for staying in Delhi will have to be made by the awardee himself/herself.

12. General Information :

- i. The author, whose book has been selected for award under this scheme, will be entitled to retain the copyright on his/her book.
- ii. No correspondence will be entertained regarding the selection of books for awarding of prize or the procedure regarding the selection of books for the award.
- iii. Detailed information regarding the Scheme is also available on MNRE website www.mnre.gov.in

13. Miscellaneous Provisions Governing the Awards:

- i. The Ministry reserves the right to reject any entry without assigning and/or disclosing any reason.
- ii. In case of non-receipt of proper books/entries for the consideration of awards in a particular year, the award would be considered as lapsed for that year.
- iii. The decision of the Government with regard to selection of awardees shall be final and binding and no person including the applicant will have the right to