

- e) A presentation is to be made highlighting the proposed amendments with justification vis-à-vis the recent similar Regulations framed by other states and comments received from stakeholders.

3. Professional Experience of the Proposer:

The details of assignment(s) completed/ under progress along with completion certificate and value of project/ assignment shall be given by the proposer in the Format given at Annexure- I. The work considered so far relating to formulation of draft Regulations will be given maximum weightage.

4. Deliverables and Duration of Assignment:

The following are the deliverables:

- a) The assignment shall be completed within a period of 14 weeks from the date of award of consultancy; and
- b) The consultant will be required to submit:
 - i. Draft Regulations at the end of five weeks from the date of commencement of the assignment and present it to the Commission for consideration including a comparative statement with respect to provisions in similar Regulations of other States;
 - ii. Final version of the Draft Regulations at the end of seven weeks after incorporating the views of the Commission;
 - iii. Submit compilation of comments received from stakeholders and make presentation at the end of twelve weeks which includes the time given to stakeholders for submission of comments; and
 - iv. Final version of the Draft Regulations at the end of fourteen weeks after incorporating the views and comments of the stakeholders in consultation with the Commission.

5. Application and Evaluation Criteria:

- The Formats of application are at Annexure-I and Annexure-II for giving details of assignment(s) completed/ under progress and net worth/ turnover of the organization in last three (3) years.
- The Consultant is required to submit separate bids for Technical and Financial Offers, duly sealed in separate envelopes.
- For the selection of Consultant, the evaluation of bids will be done giving weightage to Technical component (70%) and Financial component (30%).

Weightage for Technical Parameters: Weightage for different technical parameters will be as follows:

Technical Parameters	Weightage
The Consultant's relevant experience in preparation of Draft Regulations/ Orders/ Policies/ Guidelines, etc.	50
The qualifications and experience of the key staffs	20
The quality of the plan and methodology proposed	30

Weightage for Financial parameters: Proposal/ bid with the lowest cost will be assigned a score of 100 and other proposals will be assigned scores with reference to the lowest bidder.

The total score will be obtained by adding weightage of the Technical and Financial scores.

ANNEXURE – I

DETAILS OF TECHNICAL PROPOSAL FOR EVALUATION OF BID

The proposal along with project deliverables to be submitted to Secretary, OERC

I. GENERAL INFORMATION:

01. Title of the Proposed Study:
02. Name and address of the Organization/Institution:
03. Name & Designation of the Key Person:
04. Contact address of the Key Person (email/fax/telephone):

II. TECHNICAL SPECIFICATIONS:

05. Detailed Approach & Methodology for undertaking the assignment:
06. Previous experience of the proposer in this or related field:

Sl. No.	Name of the Client	Description of project(s)/ assignment(s) completed & under progress	Duration of project(s)/ assignment(s) completed or under progress (Completion certificate to be enclosed in case of completed works)	Value of project(s)/ assignment(s) completed & under progress (in Rs.)
1.				
2.				

07. Details of the team members to be engaged in the project:
 - (i) Name:
 - (ii) Designation:
 - (iii) Field of major interest:
 - (iv) Education and Experience:
 - (a) Academic Qualifications

Degree	University	Subject/ Specialization	Year of Passing	Achievement

k

- (b) Work Experience

Institution/ Organization	Description of project(s)/ assignment(s) completed & present project/ assignment	Duration

III. ANY OTHER ADDITIONAL RELEVANT INFORMATION:

ANNEXURE – II

DETAILS OF FINANCIAL PROPOSAL FOR EVALUATION OF BID

I. GENERAL INFORMATION:

01. Title of the Proposed Study:
02. Name and address of the Organization/Institution:
03. Name & Designation of the Key Person:
04. Contact address of the Key Person (e-mail/fax/telephone):
05. Net-worth/Turnover of the Organization/Institution in past 3 years:

II. FINANCIAL PROPOSAL:

07. Amount proposed for :

SI No.	Activity (Refer Scope of Work inTOR)	Duration (inweeks)	Cost for Completion of assignment (in Rs.)
			Total

Note: Statutory fees or taxes, if any, to be specified in the offer and the proposed cost shall be inclusive of all taxes and fees.

(RUPEES _____)

Signature of the Head of the Consultancy Team