

Chapter-I
Instructions to Bidders/Contractors

(THIS TENDER SET IS NOT TRANSFERABLE)

6. All Tender documents attached with this invitation to tender including the specifications are SACROSANCT for considering any offer as complete offer, it is therefore important that Tender Acceptance Letter which is a written undertaking that all the terms and condition of the tender are understood and accepted should be signed and submitted only through e-procurement site <http://eprocure.gov.in/eprocure/app>.

7. Tenderers are advised to carefully go through all the conditions and documents attached with this tender enquiry, before uploading the e-tender.

8. All e-tender documents must be duly completed, signed by authorized signatory on each page and uploaded.

9. Tenderers must ensure this complete set is signed on each page and uploaded with their offer, as it is, without any modification/alteration.

10. In case of any difference between the conditions mentioned in schedule to e-tender and the specifications/QRs, the condition given in the specifications will be binding.

11. Name of work : As given in Schedule

12. Tender Cost : Rs. 1000/-

Those who download the tender set from the CPP website must submit the cost of e-tender (non-refundable) through SBI in the form of Account payee, Demand Draft, Bankers cheque or e-payment and treasury challan etc a Scanned copy of tender fee of Rs. 1000.00 (Rupees one thousand only) upto work value 50.00 Lac and above Rs.1500.00 (Rupees one thousand five hundred only) to be deposited. in favour of SO1(Wks) of Headquarters Inspecting General Assam Rifles (North). Original to be submitted as per Para 12 of page No 02. Tender fee to be deposited in favour of SO-1 (Wks), Headquarters Inspecting General Assam Rifles (North) at the time of submission of e-tender. E-tender documents submitted without the tender cost will be rejected. (Original payment instruments in respect of tender fee are to be deposited either by person in the tender box placed in tender room of HQ IGAR(N) or by post to reach the Engineer Branch [HQ IGAR(N)] at least one hour (i.e. time-1030hrs) prior to the time of opening of tech bids (Time-1130 hrs). Late/Delayed/Non submission of original would result in rejection of bid during online bid opening.

13. Earnest Money : ₹ 15,500.00

14. Date of issue/publishing NIT : 22 Sep 2022

15. Document download start date : 23 Sep 2022

16. Document download end date : 06 Oct 2022 at 1100 hrs

17. Last date & time for uploading of online Tender : 06 Oct 2022 at 1630 hrs

18. Technical bid opening date : 07 Oct 2022 at 1130 hrs

19. Financial bid : Subsequently

Note: The onus of ensuring that the abovementioned tender fee and EMD dispatched by post reaches the above said office address is that of the bidder/contractor

21. A power of attorney in favour of signatory and signatories or the tenderer in case the tender is signed by a person or persons other than the actual tenderer or on behalf of a firm company and his/ her / their signature attested by Notary / Class I Gazetted Officer.

22. Financial Stability Certificate issued during current fin year for a minimum value of appropriate class the scheduled bank where the firm is operating its current account as per Appx '5'(format attached).

23. Latest Income tax clearance certificate issued by concerned authority must be produced with supporting PAN Number.

24. Full name and status of the person signing the tender documents must be clearly mentioned in the tender.

Signature of the tenderer & Stamp

Sd/-xxxxxxx
(Vishal Gurung)
Lt Col
SO1 (Wks)
for IGAR (North)
For Accepting Officer

25. Tenderer must quote the rate in terms of **Per No/Set/Sqm/Cum/Lump sum** etc only. All taxes/other charges should be clearly indicated in the Schedule. No extra charges / taxes over and above the quoted rate in any form will be borne by the Department. The rate quoted will be firm and final and no amendment / alternation to the rate quoted in the tender will be accepted at a later date. No representation will be entertained for change in tenderer's name quoted or any other alternation in respect of any of the contracted articles / goods during the currency of the contract or if any fresh duty or tax is levied. Conditional discounts if any will not be considered and have no effect on the evaluation of tenders.

26. Paying Authority.
Pay & Account Office Assam Rifles
(Old DGAR Complex)
Laitumukhrah, Shillong – 793011

27. Director General, Assam Rifles, reserves the right to cancel/reject any or all the tenders without assigning any reasons.

28. Clarification on Specifications/QR. In case any prospective bidder requires clarification(s) on technical specifications/ Qualitative Requirements (QR), the same is to be submitted online. No change in price or substance of the bid will be sought, offered or permitted. No post-bid clarification on the initiative of the bidder will be entertained.

29. Testing and Inspection Criteria. The tenderers will have to abide by the testing and inspection criteria formulated by the user confirming to CPWD guidelines.

30. The Department (Users) : The President of India

31. Inspection Authority : Authorised person detailed by The Director General, Assam Rifles
HQ DGAR, Shillong -10

32. Inspection Officer : Board of officer at Consignee location/ after completion of work

33. Works Required At (Consignee) : As stated in NIT

34. Execution of Works. Execution of works at the site given by the Engineer-in-charge.

35. Guarantee/warranty Terms.

(a) If not specified in quantity of rate/specification, minimum one-year warranty required. Warranty period will start from the date of completion of work. In case works/part of works are found defective/damaged during inspection after completion of work, the contractor will be re-execute the work under warranty at consignee's location free of cost. Defect liability period one year. The security deposit amount will be released with confirmation of user.

(b) For RCC roof slab :- Water proofing treatment for roof slab shall be carried out by an approved specialized firm Ten years guarantee shall be given by the specialized firm and the contractor on non judicial stamp paper of Rs 50/-(Rupees fifty only) for the effectiveness of water proofing treatment.

36. Rejected Works. If the appointed contractor fails to remove the bad/ damaged/ rejected works of above items whatever the case may be from sites/location where installed, within the reasonable period i.e. 7 days from the date of issue of letter to contractor, the Director General Assam Rifles or his representative shall dispose off the rejected works without assigning any further notice.

37. Work at the Risk and Cost. In case of rejection of the item by the Site Engineer in case of neglect, failure or delay on the part of the contractor on work order placed by the Engineer in charge, HQ DGAR, may without prejudice to any other action which the department may take under the terms of the contract will be at liberty to execute such work at the risk and expense of the contractor. Any amount (which may include transportation and other incidental charges) incurred in excess of the contracted rate shall be borne by the contractor or recovered from his security deposit and/or from any amount which may be due to him by the Directorate General Assam Rifles. The right to risk and cost the work under this clause will entitle right to purchase after expiry of time of delivery or replacement of unfit work, without any warning or further information to contractor. The risk and cost work will be approved by CFA.

38. Option Clause The department reserves the right to increase/decrease the qty by 10% at the rates quoted by the successful tenderer at the time of placement of contract (Item rate contract).

Signature of the tenderer & Stamp

Sd/-xxxxxxx
(Vishal Gurung)
Lt Col
SO1 (Wks)
for IGAR (North)
For Accepting Officer