

BRIDGE & ROOF CO. (INDIA) LIMITED

NOTICE INVITING e-TENDER (e-NIT) No.:
BandR/HO/51188/TD/SOLAR SYSTEM/01 DATE 09.11.2022

BIDDING DOCUMENT

FOR

SUPPLY, DELIVERY, INSTALLATION, TESTING & COMMISSIONING OF 150 KW SOLAR SYSTEMS COMPLETE IN ALL RESPECT IN CONNECTION WITH CONSTRUCTION OF INTER STATE BUS TERMINAL (ISBT) AT BARAMUNDA AND BUS DEPOT AT KHANDAGIRI AT BHUBANESWAR, ODISHA.



**BRIDGE and ROOF CO. (INDIA) LIMITED
KANKARIA CENTRE (4TH and 5TH FLOOR)
2/1, RUSSEL STREET,
KOLKATA - 700071**

Document Fee: Rs. 1,000.00 + GST(Non-Refundable)

BRIDGE and ROOF CO. (INDIA) LIMITED

Kankaria Centre (4th and 5th Floor),
2/1, Russel Street, Kolkata – 700 071
CIN No.: U27310WB1920GOI003601

**NOTICE INVITING e-TENDER (e-NIT) NO.: BandR/HO/51188/TD/SOLAR SYSTEM/01
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BRIDGE and ROOF CO. (INDIA) LIMITED

**NOTICE INVITING e-TENDER (e-NIT) NO.:BandR/HO/51188/TD/SOLAR SYSTEM/01
DATED 09.11.2022**

NAME OF WORK

SUPPLY, DELIVERY, INSTALLATION, TESTING & COMMISSIONING OF 150 KW SOLAR SYSTEMS COMPLETE IN ALL RESPECTIN CONNECTION WITH CONSTRUCTION OF INTER STATE BUS TERMINAL (ISBT) AT BARAMUNDA AND BUS DEPOT AT KHANDAGIRI AT BHUBANESWAR, ODISHA.

Sl. No.	Technical Cover Details	Documents
1.	Cover-I	i) Tender fee ii) Earnest Money Deposit (EMD) iii) MSME Notarized copy of Valid Registration Certificate. iv) Power of Attorney, on stamp paper of appropriate value, v) Process Compliance Form and Letter of Submission (in Company's letter head), vi) No Deviation Certificate in Bidder's letter head, vii) Detail of information to be furnished by the Bidder viii) Declaration for knowledge about entire site conditions in Bidder's letter head and (ix) Declaration against Technical Specification in Bidder's letter head.
2.	Cover-II	Qualification Criteria.
3.	Cover-III	Notice Inviting e-Tender (NIT)
		Instruction to Bidder (ITB)
		General Conditions of Contract (GCC)
		Special Conditions of Contract (SCC)
		<u>FORMATS :</u> (a) Performance Bank Guarantee. (b) Bank Guarantee in lieu of Security Deposit (c) Make In India Clause (d) Bank Guarantee in lieu of Earnest Money Deposit (e) Shares a Land Border (f) Input Tax Credit Format (g) Other (s) format
4	Cover-IV	PRICE BID



BRIDGE and ROOF CO. (I) LTD.
(A GOVERNMENT OF INDIA ENTERPRISE)
CIN NO. : U27310WB1920GOI003601
"KANKARIA CENTRE" (4th and 5th FLOOR), 2/1, RUSSEL STREET,
KOLKATA-700071.

NOTICE INVITING e-TENDER (e-NIT)

Online "Single Percentage Rate" Bid(s) / Offer(s) are invited in two part bid system for execution of the following work meeting the prescribed Pre-Qualification Criteria given in Tender Document(s).

Name of Work	e-NIT No.:
SUPPLY, DELIVERY, INSTALLATION, TESTING & COMMISSIONING OF 150 KW SOLAR SYSTEMS COMPLETE IN ALL RESPECTIN CONNECTION WITH CONSTRUCTION OF INTER STATE BUS TERMINAL (ISBT) AT BARAMUNDA AND BUS DEPOT AT KHANDAGIRI AT BHUBANESWAR, ODISHA.	BandR/HO/51188/TD/SOLAR SYSTEM/01 DATED 09.11.2022

Last Date of submission of Bid: 23.11.2022 upto 17:30 Hours.

Interested Bidder(s) have to enroll and register with the Government e-Procurement System and download the Tender document through logging on to <https://eprocure.gov.in/eprocure/app>

Corrigendum/Addendum, if any shall be hosted in CPP Portal i.e. <https://eprocure.gov.in/eprocure/app> and in Company's Website <http://www.bridgeroof.co.in> only.

BRIDGE and ROOF CO.(INDIA) LIMITED
Kankaria Centre (4th and 5th Floor),
2/1, Russel Street, Kolkata – 700 071
CIN No. : U27310WB1920GOI003601

Detailed Notice Inviting e-Tender(e-NIT) No.: BandR/HO/51188/TD/SOLAR SYSTEM/01 DATED 09.11.2022

1. Online “**Single Percentage Rate**” bid(s) / Offer(s) are invited from reputed and experienced parties meeting prescribed qualifying criteria for execution of the following works:
2. **Brief Details of Work:**

Sl. No.	Description of Work	Estimated cost put to Tender	Cost of Tender Document (Non Refundable)	Earnest Money Deposit (EMD)	Time of Completion	Tender Inviting Authority (TIA)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Supply, Delivery, Installation, Testing & Commissioning of 150 KW Solar Systems Complete In All Respect in connection with Construction of Inter State Bus Terminal (ISBT) at Baramunda and Bus Depot at Khandajiri at Bhubaneswar, Odisha.	Rs. 82.80 Lakhs	Rs. 1,000.00 + 18% GST (i.e. Rs. 180.00) = Rs. 1,180.00(Rupees One Thousand One Hundred Eighty only) payable in the form of Demand Draft (DD)/Pay Order / Banker's Cheque drawn from any Nationalized/Scheduled Bank, in favor of Bridge and Roof Co. (India) Ltd., payable at Kolkata to be submitted along with Tender Documents [No A/c Payee Cheque shall be Considered] .	Rs. 1,84,000.00 (Rupees One Lakh Eighty Four Thousand only) shall be submitted by Bidder(s) alongwith their offer in the form of Demand Draft (DD)/Pay Order / Banker's Cheque drawn from any Nationalized/Scheduled Bank, in favor of Bridge and Roof Co. (India) Ltd., payable at Kolkata to be submitted along with Tender Document. EMD may also be submitted in the form of Bank Guarantee(BG) in prescribed format valid for Six(06) months pledged in favor of Bridge and Roof Co. (India) Limited along with the offer. [No A/c Payee Cheque shall be Considered] .	02 (Two) months from the date of issue of LOI.	General Manager (Engineering), Bridge and Roof Co. (India) Ltd. Kankaria Centre, (4th and 5th. Floor), 2/1 Russel Street, Kolkata- 700071.

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3.	CRITICAL DATESHEET :		
	Dates and Time For :-	:	Dates and Time
	Bid Document Publishing Date	:	09.11.2022
	Bid Document Download Start Date	:	09.11.2022
	Bid Submission Start Date	:	14.11.2022 at 17:30 Hrs.
	Bid Submission End Date	:	23.11.2022 at 17:30 Hrs.
	Last date of submitting Tender fees/ earnest money and physical documents, specified as Cover I in Tender Document.	:	24.11.2022 up to 12:00 Hrs.
	Date of Opening of Technical Bid	:	24.11.2022 after 17:30 Hrs.
	Date of Opening of Financial Bid	:	Would be informed later on to the Techno Commercially qualified bidder(s) only.

GENERAL GUIDANCE:-

Instructions/ Guidelines for tenders for electronic submission of the tenders have been annexed for assigning the agencies to participate in e-Tendering.

Any agencies willing to take part in the process of e-Tendering will have to be enrolled and registered with the Government e-Procurement System; through logging on to <https://eprocure.gov.in/eprocure/app> the agency is to click on the link for e-Tendering site as given on the web portal.

Each Tenderer is required to obtain DSC (Enlisted Class- III) for submission of online e-tendering from any Certifying Authorities (CAs) certified by the Controller of Certifying Authorities (CCA) on payment of requisite amount , details are available at the Web Site www.cca.gov.in

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Manual bids shall not be accepted. Tenderer / Contractors are advised to follow the instructions provided in the 'Instructions to Tenderer' for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> before proceeding with the tender.

If any of the intending bidders wishes to withdraw from participation in the bid, he / she can freely withdraw from the participation before scheduled date and time of closure of the bid submission.

BandR reserves right to cancel the bid without assigning any reason thereof.

NOTE: All corrigendum, addenda, amendments and clarifications to this Tender will be hosted in Co's Website and CPP Portal and not in the newspaper. Bidder shall keep themselves updated with all such amendments.

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NOTICE INVITING e-TENDER (e-NIT) NO.: BandR/HO/51188/TD/SOLAR SYSTEM/01

DATED 09.11.2022

ANNEXURE - I

QUALIFYING CRITERIA

QUALIFYING CRITERIA

SUPPLY, DELIVERY, INSTALLATION, TESTING & COMMISSIONING OF 150 KW SOLAR SYSTEMS COMPLETE IN ALL RESPECTS IN CONNECTION WITH CONSTRUCTION OF INTER STATE BUS TERMINAL (ISBT) AT BARAMUNDA AND BUS DEPOT AT KHANDAGIRI AT BHUBANESWAR, ODISHA.

Notice Inviting e-Tender (e-NIT) No.: BandR/HO/51188/TD/SOLAR SYSTEM/01 DATED 09.11.2022

1.00 QUALIFICATION CRITERIA FOR PARTICIPATION IN THE TENDER:

- a. The Bidder should have successfully executed “**Similar Works**” of the value during the last **7 years** ending last day of month previous to the one in which applications are invited which should be either of the following:

Three **(03)** similar completed works each costing not less than **Rs. 36.80 Lakhs.**

OR,

Two **(02)** similar completed works each costing not less than **Rs. 46.00 Lakhs.**

OR,

One **(01)** similar completed work costing not less than **Rs. 73.60 Lakhs.**

Note: “Similar Work” shall mean Supply, Delivery and Installation of SOLAR System (at least 50KW capacity or more in a single order)

In case the Bidder is executing a Project, then Client / Owner has issued Completion Certificate in respect of a part of work, (more than 90% of the value of work has been completed) which meets the eligibility criteria, the same shall be considered while evaluating the Technical Bid.

The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of **7% per annum**; calculated from the date of completion to last date of submission of tender.

Notarized copy of **Completion Certificate mentioning Executed Value of Work and Date of Completion** along with corresponding LOI/WO duly certified by clients from an officer not below the rank of EE or equivalent, substantiating the above mentioned criterion under Sl. No. A as well as value of work to be submitted.

In case the work experience is of Private Sector, the completion certificate shall be supported with copies of letter of award and copies of corresponding TDS Certificates along with the copy of relevant certified invoice. Value of work will be considered equivalent to the amount of TDS Certificates duly Notarized.

- b. **Average Annual Financial Turnover** during the last 03 (Three) years ending **31.03.2021** should not be less than **the amount equal to Rs. 27.60 Lakhs**. Copy of Audited Balance Sheet(s) alongwith Turnover Certificate duly signed by Chartered Accountant with his / her Seal, Signature and Registration Number for last 03 (Three) financial years ending **31.03.2021** to be submitted. The year in which no Turnover is shown, would also be considered for working out the average. **Turnover should be of the Bidding Company and not for Subsidiary / Associate Company / Group Company etc.**
- c. Bidder has to submit **Bank Solvency Certificate not more than 3 months old from the last date of bid submission.**
- d. The Bidder should have PAN, P.F, ESI and GST Registration with the concerned Dept. **Note:** Bidder should submit the copy of last filed Monthly / Quarterly GSTR-3B return as GST clearance Certificate along with GST Registration Certificate with offer / bid failing which their offer will not be considered for further evaluation. Moreover, contractors having registration in other state (except Odisha) shall raise their Tax Invoice by charging IGST only. Otherwise their price shall be evaluated by loading GST amount as applicable rate specified by bidder(s).]
- e. The Bidder should not have incurred any loss (**Profit after Tax should be Positive**) **in more than two years during the last five years ending 31st March, 2021.** **Net Worth of the Company / Firm as on 31st March 2021 should be positive.** Net Worth Certificate for F.Y.: 2020-21 should be submitted duly certified by Chartered Accountant with his / her Seal, Signature and Registration Number.
- f. **Direct or Indirect Joint Venture(s) / Consortium / Special Purpose Vehicle (SPV) / Special Purpose Entity (SPE) are not permitted to participate.**

2. DETAILS TO BE FURNISHED BY THE BIDDER:

- a) Name, Address, Details of the Organization.
- b) Constitutional Status i.e. to specify whether Proprietary or Partnership or Private Limited Firm etc. with Documentary Evidence.
- c) Photocopy of valid PAN card.
- d) Photocopy of Goods and Service Tax Registration Certificate.
- e) Photo Copy of GST Registration Certificate along with Copy of Latest Filed Monthly / Quarterly GSTR-3B Return as GST Clearance Certificate and Input Tax Credit Format as given in Tender.
- f) Photocopy of Current Income Tax Deposition Statement.
- g) Photo Copy of PF &ESI Registration Certificates, Labor License Registration. **In case of not Registered with the concern dept., Bidder should submit an undertaking that they will register their firm in concern dept. and submit the document on award of the work within a month time.**
- h) Notarized Copy of Completion Certificate along with corresponding LOI/WO or any other documents mentioned in above duly certified by Client's substantiating the above nature as well as Executed Value of Work and Completion Date.
- i) Information on litigation history, liquidated damages, disqualification etc in Tenderer's Letter Head.
- j) Name(s) of the Owner/Partners/Promoters and Directors of the Firm/Company.
- k) Details of Work in hand and Current Commitment.
- l) List of Technical Manpower in Company's roll.

- m) List of Tools and Plants owned by the Company.
 - n) Deployment Schedule of Construction Equipment [**Annexure - I**].
 - o) Deployment Schedule of Supervisory Personnel [**Annexure - J**].
 - p) “Purchase preference to Make in India” regarding minimum local content is applicable for the “Local Supplier” for the items/services covered in the Tender [**Annexure –M**].
 - q) Bidder Should submit ‘Input Tax Credit’ as per prescribed format [**Annexure -O**].
 - r) Details of Technical & Administrative Personnel to be employed for the Work [**Annexure -P**].
 - s) Details of Construction Plant and Equipment [**Annexure -Q**].
 - t) Copy of **Labour License Certificate** issued by Concerned Authority.
[If not registered with the Concerned Department, then the Bidder should give a declaration in their Letter head alongwith Techno Commercial part of their Offer towards submission of the same within one month of award of Work and before releasing any Payment in their favour].
 - u) Bidder(s) (Only Private Limited / Limited Company) should submit the Copy of **Screenshot of MCA Portal showing ‘Active’ Status**. Non-submission of above status, their offer may be rejected for further evaluation.
 - v) Any Bidder from a Country which **shares a Land Border** with India will be eligible to bid in any procurement whether of Goods, Services (Including Consultancy Services / Non Consultancy Services) or Works (Including Turnkey Projects) only if the Bidder is Registered with the Competent Authority (as per OM Dated 23.07.2020 issued by Ministry of Finance. relevant declaration format is enclosed as **Annexure –N**.
3. The company reserves the right to waive minor deviations if they do not materially affect the capability of the Bidder to perform the contract.
 4. Bidder is liable to disqualified, even though they meet the qualifying criteria, if they.
 - a) Made misleading or false representations, statements and attachments submitted in proof of the qualification requirements, and/or.
 - b) Record of poor performance such as abandoning the works, not properly completing the supply order, inordinate delays in completion or supply, litigation history with BandR or ISBT, or financial failures etc.
 - c) If the Bidder deliberately gives wrong information/submit fake, false, fabricated, forged documents in his tender, BandR reserves the right to reject such tender at any stage or to cancel the contract if awarded and forfeit the Earnest Money Deposit/ Retention Money / any other money due and also will be kept under Black Listing /Holiday List from being eligible for bidding in any contract with Bridge and Roof Co.(I) Ltd (BandR) for the period of 2 years from the date of occurrence.
 - d) If bidder or any of constituent partner had been debarred to participate in tender by any Govt. Department/ Govt. Undertaking /Semi Govt. Department/ Local bodies during the last 5 (five) years prior to the date of this NIT such debarment will be considered as disqualification towards eligibility. A declaration in this respect has to be furnished by the bidders as per prescribed format (**Annexure: K and R**), without which the Technical Bid shall be treated as non-responsive.

Technical Bid shall be treated as non-responsive if anything adverse has come to the notice of the Tender Inviting Authority against the Firm/Agency/bidder so far as his performance within the jurisdiction of this Company.

Bidders shall, on request, provide any necessary authority and assistance to enable relevant enquiries to be carried out.

After submission of their Offer, Bidder must notify BandR promptly, if there is any:

- i) Substantial change in their financial or technical capacity.
- ii) Change in their business (such as Company name, address)
- iii) Change of ownership or holding, including any transfer of key personnel.
- iv) Any other significant change in information provided in the Offer.

The Bidder must provide any further details required for the review upon request from BandR. Failure to comply with any request by BandR for such information will result in rejection of their offer.

BandR may, in its absolute discretion suspend or disqualify a Bidder/Bidders who, at any time, is considered to have breached any of the qualification conditions or has performed in an unsatisfactory manner without assigning any reason whatsoever.

BandR will not be liable for any loss or damages incurred by the Bidder/ Bidders in the above exercise.

5. **Disqualification of Bid:** BandR reserves the right to disqualify such bidders who had a record of not meeting the contractual obligations against earlier contracts entered into with the BandR.
6. Due date of submission shall be written on all the covers / envelopes of the application / bid without fail.
7. Application / Bids received after the due date and time shall not be accepted. No request for extension of the due date indicated shall be entertained.
8. Telegraphic or Fax or Email offers shall not be accepted under any circumstances.
9. BandR may, in its absolute discretion suspend or disqualify a Bidder / Bidders who, at any time, is considered to have breached any of the qualification conditions or has performed in an unsatisfactory manner without assigning any reason whatsoever.

[T. SAHA]
GM(ENGINEERING)
Bridge and Roof Co. (India) Limited, Kolkata

For and on behalf of Tenderer

Signed and Stamped of Tenderer

Government e-Procurement System

IMPORTANT NOTICE TO BIDDERS ON e-TENDERING

GOVERNMENT E-PROCUREMENT SYSTEM has successfully rolled out the e-bid submission Tendering System through its web site <https://eprocure.gov.in/eprocure/app> Tenders of various Departments have been uploaded, their bids submitted and the same have been opened on line. Bids for various tenders published in the web site of Government Departments can be submitted online by enrolling with the above mentioned web site. The bidders can enroll themselves on the website <https://eprocure.gov.in/eprocure/app> using the option “**Click here to Enroll**”. This enrollment is free at this point of time. Possession of a **Valid Class III Digital Signature Certificate (DSC) in the form of smart card/e-token** in the Company's name is a prerequisite for registration and participating in the bid submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link “**Information about DSC**”.

The web site also has user manuals with detailed guidelines on enrollment and participation in the online bidding process. The user manuals can be downloaded for ready reference. Vendors can also attend the **training / familiarization programme** on the e-tendering system conducted periodically by the GOVERNMENT E-PROCUREMENT SYSTEM in association with NIC.

Advantages of E-Tendering System

The bidders will be able to see the status of the tenders for which they have submitted quotes in different stages and would also be informed of the status by E-Mail. For the bidders who have registered themselves on the website through the “**Stay Updated**” option, information of all the tenders for which they are interested to participate will be sent by E-Mail

Please note that all the departments of GOVERNMENT E-PROCUREMENT SYSTEM are gradually switching over to e-Tendering system in a phased manner. All the tenders in future will be issued only through the e-Tendering system and only registered vendors will be allowed to participate in the tendering process.

**Administrator,
GOVERNMENT
E-PROCUREMENT SYSTEM**

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Instructions for Online Bid Submission

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: *My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.*

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 6) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated below.

Please send mail to:

- a.) (Mr.M.Tewari) : commercial@bridgeroof.co.in | Extn:- 269
- b.) (Mr. S. Koley) : subir.koley@bridgeroof.co.in | Extn:- 293

ph: (033) 2217-4469 to 4473, 2217-4053/4054/4056

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general like **page not loading, java error, unable to upload document, DSC etc....** may be directed as

Please send mail to:

- a.) (Mr.kalyan karar) eprocurement@bridgeroof.co.in
ph: (033) 2217-4469 to 4473, 2217-4053/4054/4056| Extn- 295
- b.) (shri. Barun Kanti das) barunkanti.das@bridgeroof.co.in
ph: (033) 2217-4469 to 4473, 2217-4053/4054/4056| Extn- 268

NOTE :- Requesting bidder to send first an e-mail wait for an hour or so. Before making phone Company holidays on(2nd & 4th Sat)

HELP FOR THE TENDERER / BIDDER WITH DSC

Instructions / Guidelines for tenders for electronic submission of the tenders have been annexed for assigning the agencies to participate in e-Tendering.

Any agencies willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System; through logging on to <https://eprocure.gov.in/eprocure/app> the agency is to click on the link for e- Tendering site as given on the web portal.

Each Tenderer is required to obtain DSC (Enlisted Class- III) for submission of online e-tendering from any Certifying Authorities (CAs) certified by the Controller of Certifying Authorities (CCA) on payment of requisite amount , details are available at the Web Site www.cca.gov.in

THE TENDERERS / BIDDERS CAN APPROACH ANY ONE OF THE FIVE CAS FOR GETTING DIGITAL SIGNATURE CERTIFICATE. IF REQUIRE , THE WEBSITE ADDRESSES ARE GIVEN BELOW.

www.safescrypt.com

www.idrbtca.org.in

www.tcs-ca.tcs.co.in

www.ncodesolutions.com

www.e-Mudhra.com

<http://hrinfracon.com>

[Is LRA and alliance partner of (n)Code Solutions (a div. of GNFC)]

www.crgcorporate.co/

[authorized agent of eMudhra Consumer Services Ltd.]

Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app> Manual bids shall not be accepted. Tenderer / Contractors are advised to follow the instructions provided in the 'Instructions to Tenderer' for the e-submission of the bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app> before proceeding with the tender.

FOR FURTHER INFORMATION, REGARDING SUBMISSION OF TENDER PLEASE VISIT TO BIDDER MANUAL KID

<https://eprocure.gov.in/eprocure/app?page=BiddersManualKit&service=page>