

Expression of Interest
(EOI) for
Expression of Interest for Empanelment of Agencies/ EPC
contractors for Installation of Solar Projects in Kerala

EOI Ref No: **KSEDC/KEC/PUR/SOLAR/P822/EOI/2022-23**

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Thiruvananthapuram 695564 e-mail: kecpurchase@gmail.com,
Tel: 0472-2888999Ext111
Fax:0472-
2888736

The Information provided by the bidders in response to this Expression of Interest (EOI) will be the property of KSEDC and will not be returned. KSEDC reserves the right to amend, cancel or reissue this EOI and all amendments will be advised to the bidders and such amendments shall be binding upon them.

KSEDC reserves its right to accept or reject any of or all responses to this EOI without assigning any reason whatsoever.

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EMANELMENT OF AGENCIES/ EPC CONTRACTORS FOR INSTALLATION OF SOLAR PROJECTS IN KERALA

INTRODUCTION

KSEDC Ltd Invites Expression of Interest (EOI) for empanelment of Agencies/ EPC contractors for Design/ supply, installation, commissioning and O&M/ Installation of solar projects at different locations across Kerala on turnkey/ EPC/ Partial basis. Keltron has decided to carry out the bidding process for Empanelment of Agencies/EPC contractors to execute the project on turnkey/EPC contract/ partial basis to whom the project may be awarded. Validity of Empanelment will be **One year**. Only those agencies empaneled will be eligible to participate in the tenders floated by KELTRON. The details of eligibility criteria and empanelment procedure are available in **www.etenders.kerala.gov.in**. Interested parties who are able to comply the requirements may submit the application duly filled in and supplemented with all relevant documents online for further processing as per laid Procedures. Applications not completed in any respect are liable to be rejected summarily.

CALENDAR OF EVENTS

Tender Number	KSEDC/KEC/PUR/PEG/EOI/P822/2022-23
Details of work	Empanelment of Agencies/ EP C contractors for Design, installation and O&M/Installation of solar projects at different locations across Kerala on turnkey/EPC/ Partial basis.
Tender Fee	Rs.1000 + GST
Work site	Kerala
Date& Time of publishing bid documents	21/11/2022 4.30 pm
Date and Time of Pre-bid meeting	Pre-bid meeting/ Google meet
Last Date& Time of online Submission of Bid document	02/12/2022 6.00 pm
Deadline for submission of Hardcopies of Attachments to the Office of the tendering authority	No hard copies accepted
Number of cover(s)	One
Date& Time of Opening of Technical Bids(cover1)	05/12/2022 9.00 am
If there is any clarification, Please contact	Purchase:04722888999-Ext-111

Venue and Deadline for submission of Application

Bidders are requested to submit the details as per the prescribed format. Applications must be uploaded in e tender-site not later than dates specified. KSEDC will not be responsible for the late receipt due to delay or any other reason.

ABOUT KELTRON

Kerala State Electronics Development Corporation Ltd, popularly known as KELTRON, was established in 1973 as the first Electronics Development Corporation in India in the state Government Sector. KELTRON's history is a saga of innovation in electronics. From being a pioneer in 1973, to the role of a trend-setter today, Keltron has been the catalysis for the development of electronics industry in Kerala.

In five years since inception, Keltron had set up several production centers and engaged more than 5,000 people directly or indirectly for the manufacture of electronic goods.

A quarter century later, Keltron set about transforming Trivandrum, the capital city of Kerala, into one of the major electronics hubs of the country.

Today, the city is home to Technopark, the internationally known technology park where thousands of talented young men and women participate in the development of a burgeoning information technology industry.

Thus, Keltron has in effect triggered a revolution that still keeps churning out its benefits to individuals and institutions in different parts of the world, continuing in its quest to innovate products and processes that would add further value to life and to the industry.

KELTRON started its initiative in Renewable energy sector way back in 1990, when we introduced solar PV panels for Traffic Signals.

KELTRON EQUIPMENT COMPLEX started to make foot prints in photovoltaic power plant implementation since 2012. We have successfully completed around 12 MW Solar Power Plant spread over India within the last 8 years and the legacy continues. We are the major solar street light installers for Kerala Government departments. We have successfully completed around 600Nos of Solar Street light installations and the legacy continues

ELIGIBILITY CRITERIA

A bidder submitting the response in response to this EOI shall hereinafter be referred to as applicant. Only those applicants who fulfill the following credentials should respond to this invitation:

1. MINIMUM ELIGIBILITY CRITERIA

The bidder/ applicant should submit the following documents as a minimum eligibility criteria documents. **The bids will not be considered for evaluation if any of the documents pertaining to minimum eligibility criteria are not submitted along with bid.**

The Bidder(s) should meet the following Eligibility Criteria to participate in the Tender and should submit documentary proof for fulfilling the Eligibility in the Technical Bid.

- a. Bidder should be a registered Company/ Firm in India and No Consortium bid shall be allowed. The bidder should have a valid GST No.
- b. Bidders are not to be black listed by any State/Central Govt. department, PSU or any other organizations. Proof to be submitted as a declaration in their letter head.
- c. The bidder should have an office in Kerala and the office shall be operational for the last 3years. (Details of registration certificate to be submitted along with address and contact number).
- d. The bidder shall have executed on grid/ off grid solar power plant projects capacity ranging from 5kWp to 100kWp in India out of which minimum 5(five) sites are to be completed in Kerala. If required, KELTRON officials will visit the sites necessary permission and the cost of visit (if any) for that visit shall be taken care by the bidder.
- e. The bidders should have at least one service centers across the state of Kerala (details of service engineers with name and contact numbers to be provided)
- f. The bidder should have successfully supplied, installed and commissioned solar power plant projects/Solar street light projects in any Government/Private organization during past 5 years (Supporting document should be provided along with bid).
- g. The bidder should be a profit making company for last three years and should attach annual turnover for last 3 year (2019-20),(2020-21) and (2021-22).Audited balance sheet for the above period shall be submitted.
- h. Work Completion Certificate and satisfactorily O&M certificate for On Grid and Off grid Solar Power Plant duly signed by the end user shall be attached.
- i. The bidder shall be capable of submitting solvency for work order value.

Note:

- Copy of all required documents mentioned in application is mandatory to enclose. Applicants who fulfill the eligibility criteria shall qualify for further evaluations.
- The awarding of projects will be based on experience, turnover and other credentials.

KELTRON plans to empanel EPC-cum-O&M Contractors meeting the specified eligibility criteria and willing to be associated with KELTRON for development and O&M of its upcoming solar PV projects. The EPC-cum-O&M Contractors will be empaneled for two different categories based on the capacity of the Solar PV plants as per the following:

Category	Solar PV Plant Capacity / Solar Street Light/ Other solar products
Category 1	Up to 100kWp / 50 Nos solar street light
Category 2	Above 100kWp / 100 Nos solar street light

The Applicant can either apply for both the categories or for any one of the categories, and may be empaneled by KELTRON subject to fulfillment of the eligibility criteria.

After completion of one (1) year of the empanelment term as specified in this Application document, KELTRON possesses the right to empanel any new EPC-cum-O&M Contractor, if the said EPC-cum-O&M Contractor meets the eligibility criteria as stipulated in this Application document.

Subsequent to the empanelment of EPC-cum-O&M Contractors, as opportunities for development of solar PV projects will come, KELTRON will conduct project-wise bidding amongst the empaneled Contractors only, for selection of EPC-cum-O&M Contractor for each of those projects. Details of the concerned project and requirements for minimum technical standards will be specified by KELTRON during the project-specific bidding. Selection of EPC-cum-O&M Contractor will be done for the concerned solar PV project based on techno-commercial and financial evaluation specific to the concerned project. The selected Contractor will be expected to provide best-in-class technologies. KELTRON will have the discretion to follow different bidding approaches for different types of projects based on the project-specific requirements as may deemed fit by KELTRON.

2. Technical Eligibility Criteria:

For Category-I:

- a) The Applicant should have successfully designed, supplied, erected / supervised erection, and commissioned / supervised commissioning/ installed and commissioned of Solar Photo Voltaic-based grid connected power plant(s) of cumulative installed capacity of 100 kWp or higher in the last five (5) financial years including the financial year in which the Application has been submitted, out of which at least one plant should have been of 10 kWp or higher capacity installed at a single location. The reference plant of 10 kWp or higher capacity must have been in successful operation for at least six (6) months prior to the last date of submission of application for empanelment.
- b) For street light, the applicant should have successfully designed, supplied, erected / supervised erection, and commissioned / supervised commissioning of Street lights or Solar standalone street light or All In One solar street light of cumulative installed quantity of 50nos or higher in the last five (5) financial years including the financial year in which the Application has been submitted, out of which at least one installation should have been of 20nos or higher capacity installed at a single location. The reference street light of 20nos or higher capacity must have been in successful operation for at least six (6) months prior to the last date of submission of application for empanelment.
- c) Any other solar products like solar fencing, solar mini mast light, solar bench, solar tree etc the bidder shall have previous experience. Documents related to experience shall be submitted.

For Category-II:

- a) The Applicant should have successfully designed, supplied, erected / supervised erection, and commissioned / supervised commissioning/ installed and commissioned of Solar Photo Voltaic-based grid connected power plant(s) of cumulative installed capacity of 250 kWp or higher in the last five (5) financial years including the financial year in which the Application has been submitted, out of which at least one plant should have been of 50 kWp or higher capacity installed at a single location. The reference plant of 50 kWp or higher capacity must have been in successful operation for at least six (6) months prior to the last date of submission of application for empanelment.

- b) For street light, the applicant should have successfully designed, supplied, erected / supervised erection, and commissioned / supervised commissioning of Street lights or Solar standalone street light or All In One solar street light of cumulative installed quantity of 100nos or higher in the last five (5) financial years including the financial year in which the Application has been submitted, out of which at least one installation should have been of 50nos or higher capacity installed at a single location. The reference street light of 100nos or higher capacity must have been in successful operation for at least six (6) months prior to the last date of submission of application for empanelment.
- c) Any other solar products like solar fencing, solar mini mast light, solar bench, solar tree etc the bidder shall have previous experience. Documents related to experience shall be submitted.

3. **Scope of Work**

The scope of work shall include but not limited to Design, Engineering, Testing, Supply, Packing and Forwarding, Transportation, Unloading, Storage, Installation and Commissioning of grid connected floating and/or ground mounted Solar PV projects (to be awarded to multiple/single bidders/applicants) on turnkey basis, as well as Operation & Comprehensive Maintenance of the project for a period of five (5) years from the date of successful commissioning. In particular, the scope of work shall include (but not limited to) the following:

- a) Design, engineering, testing, supply, packing and forwarding, transportation, unloading, storage, installation, and commissioning of Solar Photo Voltaic Plant based on open category PV modules and cells;
- b) Topographical survey & Geo-Technical investigation of the land and bathymetry survey of water body (if applicable);
- c) Site-grading, clearing of vegetation;
- d) Design and construction of foundation & mounting structure for SPV panels (if applicable);
- e) Supply of floaters, Installation, anchoring, fixing of floaters for SPV panels, pathways for the floating system (if applicable);
- f) Arranging for power supply and water supply for construction purposes;
- g) Construction of inverter stations with Power conditioning unit, associated LT and HT switchgear;
- h) Construction of Central Monitoring and Control Station with switchgear room, SCADA room, Store room, Battery room with all electrical fitting and furniture, security cabin etc.;

- i) All associated electrical and civil works required for interfacing with grid (i.e. transformers, breakers, isolators, panels, protection system, cables. metering as per SLD, earthing of transformer etc.) and evacuation of power to HV/EHV Pooling station;
- j) Module cleaning system (wet or dry method) including supply and installation of all accessories at the time of installation and during the warranty period;
- k) Construction of approach road, internal road, pathways, peripheral boundary wall etc. as per specification and any other work as applicable for development of the site;
- l) SCADA system for remote monitoring and control of Inverters with all hardware & software;
- m) Supply of Mandatory spares;
- n) Operation & comprehensive maintenance of the plant and transmission system following applicable standards, regulations and statutes for a period of five (5) years from the date of successful commissioning of the project.

Detailed scope of work along with technical standards shall be specified by KELTRON during the project-specific bidding.

4. **Financial Eligibility Criteria:**

- The average Annual Turnover of the Applicant (standalone / unconsolidated) during the last three financial years just preceding the financial year in which application has been submitted must be equal to or more than INR 100 Lakhs. “Other Income” as indicated in the annual accounts of the Applicant shall not be considered for arriving at the Annual Turnover.
- The Net Worth of the Applicant (standalone / unconsolidated) as on the last date of each of the last three financial years just preceding the financial year in which application has been submitted should be positive. Net Worth to be considered for this clause shall be the total Net Worth as calculated in accordance with the Companies Act, 2013 and any further amendments thereto.

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Annexure-VI (A)
List Of Major Completed Projects (Solar Power Plant Projects)

Sl.No	Solar Plant Capacity, kWp (SITC)	On Grid / Off Grid	Date Of Award Of Work	Date Of Commissioning	Name Of Customer	State

Name of Company:

Total Installed capacity (On Grid) :

Total Installed capacity (Off Grid) :

List Of Major Ongoing Projects (Solar Power Plant Projects)

Name of Company:

Sl.No	Solar Plant Capacity, kWp (SITC)	On Grid / Off Grid	Date Of Award Of Work	Date Of Commissioning	Name Of Customer	State

Total Ongoing Projects (On Grid) :

Total Ongoing Projects (Off Grid) :

Date:

Authorized Signatory

Annexure-VI (B)

List of Major Completed Projects(Solar Street Lights)

Name of Company:

Sl.No	Number Of Solar street Light	Wattage	Date Of Award Of Work	Date Of Commissioning	Name Of Customer	State

Total Number of solar street lights installed:

List Of Major ongoing Projects(Solar Street Lights)

Name of Company:

Sl.No	Number Of Solar street Light	Wattage	Date Of Award Of Work	Date Of Commissioning	Name Of Customer	State

Total Number of solar street lights installed:

Annexure-VI (C)

List of Major Completed Projects (Other solar projects)

Name of Company:

Sl.No	Type Of Work	Quantity	Date Of Award Of Work	Date Of Commissioning	Name Of Customer	State

Total Number of projects:

List of Major ongoing Projects (Other solar projects)

Name of Company:

Sl.No	Type Of Work	Quantity	Date Of Award Of Work	Date Of Commissioning	Name Of Customer	State

Total Number of projects:

Annexure-VI (D)

Financial Details

Name of Company:

Financial Year	Annual Turnover as per Audited Balance Sheet	Average Annual Turnover	Net Worth (As per Audited accounts)

Date:

Authorized Signatory

TERMS AND CONDITIONS

1. Empanelment would be for a period of 1 year from the date of issuance of empanelment letter/agreement subject to satisfactory services and yearly review. If services provided by the vendor is found to be unsatisfactory or at any time it is found that the information provided for empanelment or any tender is false or irregular while applying for the tenders , KSEDC shall reserve the right to remove such vendors from the empaneled list without giving any notice to the vendors in advance.
Keltron reserve the rights to extend the period to further 1 year providing satisfactory performance of vendors.
2. The response should be submitted in a structured format as per the checklist appended with number on every page. Each page of the application should be signed by person(s) on behalf of the organization having necessary Authorization/ Power of Attorney to do so, duly affixing the company seal. Applications containing false or inadequate information are liable for rejection. (Authorization Letter from the company should be furnished along with the application)
3. The evaluation of the applications for empanelment shall be carried out by the committee constituted for the purpose.
4. Any un- authenticated, alterations, erasures, overwriting, blanking out or discrepancies may render the EOI submission invalid. The evaluation of the response will only be based on the documents submitted and evaluation committee reserved the right to relax the evaluation criteria.
5. During empanelment period, KSEDC reserves the right to de-panel, if the service provided by the vendor is found to be unsatisfactory or if, at any time, it is found that the information provided for empanelment is false, the KSEDC reserves the right to remove such vendors from the empanelled list without giving any notice to the vendor in advance. KSEDC's decision will be final in this regard.
6. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing the response, KSEDC, at its discretion, may extend the deadline for the submission of response.
7. Once empanelled, no part supply is allowed against orders. The interested party shall be willing to supply the Plant and maintain it for five years as a complete item.
8. The payment term will be back to back basis.
9. Any other documents other than mentioned in the Tender shall be submitted as and when required. Contacting KSEDC
10. The vendors qualified and empanelled through this tender shall only be considered for further tender of KSEDC in the said category

No Applicant shall contact KSEDC on any matter relating to its application, from the time of opening to the time the empanelment process is complete.

EMPANELMENT PROCEDURE

The objective of evaluation methodology is to facilitate the empanelment of financially as well as technically superior vendors. The empanelment will be valid for ONE year.

The vendor will be empanelled as per the following process:

1. Vendors satisfying the eligibility criteria will be short listed and will be empanelled with KSEDc after due scrutiny of documents submitted by the bidder. KSEDc may, at its sole discretion, decide to seek more information from the Applicants. The clarification shall be given in writing immediately.
2. The Evaluation committee constituted for the purpose, may waive any informality or non- conformity or irregularity in an applications which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any applicant. Decision of the Evaluation Committee would be final and binding upon the Applicants.
3. KSEDcs decision in respect of evaluation methodology and short listing of Applicants will be final and no communications, whatsoever in this respect, shall be entertained.
4. KSEDc may add/ remove any relevant criteria for evaluating the proposals received in response to this EOI at the sole discretion of KSEDc.

DOCUMENTS TO BE UPLOADED

1. Annexure I-Format of Undertaking (on Company's Letter Head)
2. Annexure II-Company Details
3. Annexure III-Letter of authorizing representing executive(s)
4. Annexure IV-Self-Declaration: Not Blacklisted
5. Annexure V- Declaration
6. Annexure VI
7. Registration details of Company/Firm in India.
8. Proof for the bidder shall have an office in Kerala and the branch shall be operational for the Last 3years.
9. The bidder should have Min. one service center in Kerala.

ANNEXURE – I FORMAT OF UNDERTAKING (ON COMPANY’S LETTER HEAD)

(The bidder shall submit together with CHECK LIST & other documentary evidences)

To,

Head purchase
KEC
Karakulam ,Trivandrum

Dear Sir/ Madam,

EOI Ref No : KSED/KEC/PUR/EOI/2022-23

Sub: - Application for Empanelment of Vendors

Having examined the EOI document including all Annexures the receipt of which is hereby duly acknowledged, we, the undersigned, offer to empanel our company For **Short Term Expression of Interest for Empanelment of Agencies/ EPC contractors for supply and Installation of solar projects** as required by KSED for a period of 1 year. We submit our Bid Documents along with CHECKLIST. We understand that;

1. We undertake to respond to any Request for Proposal (RFP) or Request for Quote (RFQ) as and when called for by KSED under limited tendering process.
2. We further confirm that any offer in response to Request for Proposal (RFP) or Request for Quote(RFQ)will be in conformity with the terms and conditions as mentioned therein.
3. We understand that, KSED is not bound to accept the application and may reject all or any application without assigning any reason or giving any explanation whatsoever.
4. We understand that KSED reserves the right to withhold my application for empanelment, issue documents to any empanelled vendor, and also annul the empanelment process without assigning any reasons whatsoever.
5. We also understand that our empanelment and performance will be reviewed on yearly basis and, if found unsatisfactory, will be removed from the list of empanelled vendors.
6. We also confirm that we have not been disqualified by any PSU/ Government agencies / Banks for the related work.
7. We accept all the Instructions and Terms and Conditions of the subject, Dated_this_dayof_2017

Yours faithfully,

Authorized Signatory (Signature and Seal of the Company/Firm):

Name& Designation :

Date:

ANNEXURE-II
COMPANY'S PROFILE (COMPANY'S LETTERHEAD)

Sl. No.	Particulars	Documentary Evidence
A	Profile	
1	Name of the Applicant/firm/Agency/Vendor	
2	Status of Applicant (Company, Partnership, Prop., etc.)	
3	Year of Establishment & Details of Registration (attach Documentary Proof)	
4	Number of years of experience in Supply and installation of solar power plants, solar street lights and other solar projects	
5	Address	
6	Telephone number	
7	Fax number	
8	Email Address	
9	Website address of the Company, if any	
10	Key person (s) with contact details) Head Office/ registered Office	
11	Authorized Official with Name, Designation, Contact Phone No/Mobile No/FAX No. etc. for the EOI	
12	GST No	
13	3Years ITRs certificate from Chartered Account.	
14	Annual turnover for the last 3 financial years (certificate from Auditor)	

****Wherever applicable submit documentary evidence to facilitate verification.**

We hereby declare that the information submitted above is true to the best of our knowledge. We understand that in case any discrepancy is found in the information submitted by us our tender is liable to be rejected.

Signature of the Authorized Signatory with date& seal

ANNEXURE-III

Letter authorizing representing executive(s)

(To be submitted on Vendor's letter head)

Ref: EOI No._____

<Name>,<Designation>is hereby authorized to attend meetings & submit pre-qualification, technical& commercial information as maybe required by you in the course of processing the above said Bid.

For the purpose of validation, his/ her verified signatures are as under and on our behalf.
We undertake to abide by any acceptance given by him under his signature.

Date:	Signature of Authorized Signatory.....
Place:	Name of the Authorized Signatory.....
Designation:	Name of the Organization-----

ANNEXURE – VII

DECLARATION

I / We declare that the information given above is true to the best of my/our knowledge. I / we also understand that if at any stage it is found/noticed by the KSEDC that any information thus provided by me / us is untrue / incorrect partly or fully and in case of receipt of adverse

/unsatisfactory report from other clients/Bankers, the KSEDC may not consider my/ our application and/or may reject me/ us and /or may take any appropriate action against us.

I/We also understand that partly / wrongly filled application and / or applications not in prescribed pro-forma and / or applications not accompanying relevant documents / enclosures / annexed documents are liable to be summarily rejected by the KSEDC.

I / We also declare that I / we will not get myself / ourselves registered as vendor(s) in KSEDC in more than one name.

I/ We agree and authorize the KSEDC to obtain the confidential report from my / our clients, to obtain credit opinion from the KSEDC and to verify the work executed by us.

I/ We submit all the documents as mentioned in the Eligibility Criteria for

Empanelment. I/we shall submit additional documents whenever asked for by

KSEDC.

I/ We confirm that all the Rules prevailing in the concerned state, the Labour Laws, Risk Insurance obligations, State & Central Govt. statutory requirements etc are compiled by me/ us.

I/We understand that this is merely an application and does not entitle me / us to be necessarily qualified by the KSEDC and the KSEDC reserves the right to reject all and / or any application without assigning any reason whatsoever.

Place :

Date :

Signature of the applicant(s) with seal

ANNEXURE- IV

SELF-DECLARATION: NOT BLACKLISTED

(To be submitted on Vendor's letterhead)

Ref: EOI No.

I/We hereby declare that presently our Company/ firm is having unblemished record and is not declared ineligible for corrupt& fraudulent practices, blacklisted either indefinitely or for a particular period of time, or had work withdrawn, by any State/ Central government/ PSU.

If his declaration is found to be incorrect then without prejudice to any other action that maybe taken, my/ our security may be forfeited in full and the tender if any to the extent accepted may be cancelled.

Thanking you,

Date:
Signatory.....

Signature of Authorized

Place:
Signatory.....

Name of the Authorized

Designation:
Organization.....

Name of the

ANNEXURE-IV
DECLARATION

I/We declare that the information given above is true to the best of my/our knowledge. I/we also understand that if at any stage it is found/ noticed by the KSEDC that any information thus provided by me/ us is untrue/ incorrect partly or fully and in case of receipt of adverse/ unsatisfactory report from other clients/ Bankers, the KSEDC may not consider my/ our application and/ or may reject me/us and/or may take any appropriate action against us.

I/We also understand that partly/ wrongly filled application and/ or applications not in prescribed pro-forma and/ or applications not accompanying relevant documents/ enclosures/ annexed documents are liable to be summarily rejected by the KSEDC.

I/We also declare that I /we will not get myself/ ourselves registered as vendor(s) in KSEDC in more than one name.

I/We agree and authorize the KSEDC to obtain the confidential report from my/ our clients, to obtain credit opinion from the KSEDC and to verify the work executed by us.

I/We submit all the documents as mentioned in the Eligibility Criteria for Empanelment. I/we shall submit additional documents whenever asked for by KSEDC.

I/We confirm that all the Rules prevailing in the concerned state, the Labour Laws, Risk Insurance obligations, State & Central Govt. statutory requirement set care compiled by me/ us.

I/We understand that this is merely an application and does not entitle me / us to be necessarily qualified by the KSEDC and the KSEDC reserves the right to reject all and / or any application without assigning any reason whatsoever.

Place:

Date:

Signature of the applicant(s) with seal

DOCUMENT ANNEXURE– INDEX

Interested applicant(s) conforming to the above requirements may respond by furnishing the documents in following order. Each document must be numbered properly. In case the documents are not attached in the relevant order the application is liable to be rejected.

Sl. no	Document Attached	Reference Page No ()
--------	-------------------	-----------------------

- | | | |
|----|--|--------------|
| 1. | Bid Covering Letter as Per Annexure I | |
| 2. | Company Profile as Per Annexure II | |
| 3. | Letter authorizing representing executive(s) | Annexure III |
| 4. | Self-Declaration: Not Blacklisted as per | Annexure IV |
| 5. | Declaration | Annexure–V |
| 6. | Technical & Financial Details | Annexure–VI |

Note: Please ensure that all the documentary evidences are paginated and the details of the same are mentioned under Page No-Annexure reference column for ease of evaluation process. In case the documents are not indexed as per above, the application is liable to be rejected.

DISCLAIMER

While the document that has been prepared in good faith, no representation or warranty , express or implied, is or will be made, and no responsibility or liability will be accepted by KSEDC or any of its employees, in relation to the accuracy or completeness of this document and any liability thereof expressly disclaimed. The EOI is not an offer by KSEDC, but an invitation for bidder's responses. No contractual obligation on behalf of KSEDC, whatsoever, shall arise from the offer process unless and until a formal contract is signed and executed by duly authorized officials of KSEDC and the Bidder.

Form of Application for New Registration /Renewal of Suppliers			
KERALA STATE ELECTRONICS DEVELOPMENT CORPORATION LTD. KELTRON EQUIPMENT COMPLEX, KARAKULAM, TRIVANDRUM. 695564			
Note: (i) Answers should be complete, definite and legible. (ii) Separate sheets may be used where space provided is not sufficient		Telephone: 0472 – 2888121, 2888999 (extn.111)Contact Person: Sanjay N (DM PURCHASE)Fax: 0472 - 2888736 e-mail: kecpurchase@gmail.com	
PUR/R-22 A₁			
1a	Name of the Firm and Address of the Office from which this Registration is applied for:	1.b. Address of Head Office (if different from the Office from which this Registration is applied for):	
2	Year of Establishment		
3	Other Offices /Branches/Units	(Attach Details)	
4	Name and Location of Associated/Allied Firms (Attach Details)		
5	Your Contact Details:		
	Particulars	Registering Office	Head Office (if different from Registering Office)
	Telephone Nos. (Prefix STD code also Eg. 0472 - 2888999)		
	Fax No.		
	e-mail addresses		
	Name of Contact Person (1)		
	Designation		
	Mobile Phone No.		
	e-mail id		
	Name of Contact Person (2)		
	Designation		
	Mobile Phone No.		
	e-mail id		

6.	Web site, if any		
7	Category of the firm If manufacturer, furnish separately details of Plant & Machinery, Test Equipments and Employees (category-wise with split up of technical /non-technical personnel)	Manufacturer / Local Agent / Distributor / Dealer / Service Provider/ Any Other (Pl. Specify)	
8	Turnover for past 3 years	Year	<u>Turnover (Rs. In Lakhs)</u>
9	Name and Full Address of your Bankers and the name in which the Account stands	Bank Address:	Account Name and No.:
10	i) Are you in the Approved List of DGS&D, any State Govt. or any Authority? ii) Do you have ISO Certification? iii) Do you have LCSO/CACT approval? iv) Are your products ISI marked?	Yes / No (If yes, give details) Yes / No (If yes, attach certificate) Yes / No (If yes, attach certificate) Yes / No (If yes, give details) [Copies of valid certificates to be send to us as and when validity of the submitted certificates expire]	
11	Is your firm registered under (a) Indian Companies Act (b) Indian Partnership Act 1932 or (c) Any Act (Pl. Specify) [If yes, attach copies of relevant documents and a list of the Board of directors . If not Provide Full address of Owners.]	<u>Documents attached</u>	Address of Owners
12	Other registration details 1. CST Registration No. 2. V AT Registration No 3. Excise Registration No 4. Service Tax Registration No 5. Income Tax – PAN		
13	List of Major Orders executed in the last 2 years	(Attach separately giving details of Customer, Item, Value)	
14	Customer References	(Give at least 2 references. Attach commendation letters, if any)	
15	Items for which you intend to register as supplier:		
	Items Manufactured by you	Items Marketed by you	<u>Manufacturers of marketed items</u>

16	Normal Lead Time for Supply of the above items	
17	Payment terms/ Credit Period offered for Supplies to us	
18	Were you blacklisted from the approved list of suppliers by any Government department or Public Sector Undertaking?	
19	Has any employee of KSEDC or KELTRON Group of Companies any interest in the business? If so, furnish details.	
20	Have you been paying Income Tax and Sales Tax regularly?	
<p>Declaration to be made by the Applicant</p> <p>We do hereby declare that the entries made in this application are true to the best of our knowledge and also that we shall be bound by the acts of our existing employees and any other persons who may be appointed by us in future to carry on the business of the concern, whether an intimation of such change is given to you or not.</p> <p>We undertake to intimate you promptly regarding any change of address/contact personnel and any other relevant changes in the data furnished above.</p> <p>We also undertake to submit copies of renewal/revalidation of all relevant registrations and certifications and accept that if the same is not submitted you can consider such registrations as invalid.</p> <div style="display: flex; justify-content: space-between;"> <div>Place:</div> <div>Signature 1</div> <div>Signature 2</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Date:</div> <div>Name</div> <div>Name</div> </div> <div style="display: flex; justify-content: space-between;"> <div>Company Seal</div> <div>Designation</div> <div>Designation</div> </div>		

VENDOR REGISTRATION

LIST OF DOCUMENTS

Sl. No.	Description	Documents required	Submitted
1	Filled Vendor Registration form	Original signed	
2	List of Machineries, test equipments,	Declaration	
3	Man power details	Number of Managers, executives, supervisory and Work men	
4	Facility inspection Report	Report from SBU	
5	Company registration Details	Copy self certified	
6	MSME Vendor?	Copy self certified	
7	GST Registration certificate	Copy self certified	
8	Audited Balance sheet for the previous three years	Copy self certified	
9	PAN Card	Copy self certified	
10	Brochure of the Company	One set	
11	Brief write up about the company	Original signed	
12	Black listed	Declaration	
13	Any tax exemption	Declaration	