

(Financial Bid). Part 'A' consists of Techno-commercial Bid viz. Section I – Notice Inviting e-Tender (English & Hindi versions), Section II - Form of Agreement and General Rules and Directions for the guidance of Contractors, Memorandum, Section III – General Conditions of Contract, Additional conditions, Section IV - Special Instructions to Tenderers, Section V – Technical specifications, Section VI - List of Tender Drawings, Section VII – Schedule 'A' (Schedule of Materials to be supplied by Department), Appendix 'B' – Form of BG bond for performance security, Appendix 'C'– Indenture for secured advance (Applicable for civil works), Appendix 'D' – Guarantee bond for waterproofing works (Applicable for civil works), Appendix 'E' – Guarantee bond for anti-termite treatment (Applicable for civil works), Annexure 'A' – Statement of men and machinery, all corrigendums to tender documents and Proforma of Schedules 'A' to 'F'. Part 'B' (Financial bid) consists of Schedule 'B' - Schedule of Quantities. All the above documents will form part of Agreement after award of work to the successful bidder.

**OBTAINING OF STANDARD DOCUMENTS:** Prospective Bidders or general public can see and download free of cost **PDF format** of the above documents from website [www.barc.gov.in](http://www.barc.gov.in) Tenders and NITs, [Other Information](#)

### **III. Guidelines for e-Tendering in CPPP website:**

To participate in the Tendering process on the CPP Portal, Prospective Bidders require a valid Class III Digital Signature Certificates. All the documents related to the eligibility criteria of tender should be submitted electronically through CPPP portal only. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

#### **8. Pre-Qualification**

- 8.1 Part 'A' Techno Commercial Cum Pre-Qualification Bids shall be opened on the stipulated date and time indicated. Only those bidders who satisfy eligibility criteria shall be evaluated further. The tenderers shall be evaluated based on the following.

<b>Sl. No</b>	<b>Criteria</b>	<b>Maximum Marks</b>
(a)	Financial Strength ( <b>FORM 'A' and 'B'</b> )	20
(b)	Experience in Similar nature of work during last seven years ( <b>FORM 'C'</b> )	20
(c)	Performance on works ( <b>FORM 'E'</b> ) Time Over run	20
(d)	Performance on works ( <b>FORM 'E'</b> ) Quality	15
(e)	Personnel and Establishment ( <b>FORM 'G'</b> )	10
(f)	Proposed Plant & Equipment ( <b>FORM 'H'</b> )	15
	<b>TOTAL</b>	<b>100</b>

To pre-qualify, the bidders must obtain at least Fifty per cent marks in each criterion and Sixty per cent marks in aggregate. The PQ will be evaluated as per the marking system given below.

8.2. MARKING SYSTEM FOR PQ:

**Bidders will be evaluated for the following criteria:**

	Attributes	Marks	Evaluation			
<b>(a)</b>	<b>Financial Strength</b>	<b>20</b>	(i)60% marks for minimum eligibility criteria (ii)100% marks for twice the minimum eligibility criteria or more In between (i) & (ii) – on pro-rata basis			
	(i)Average Annual Turnover	<b>16</b>				
	(ii) Solvency Certificate	<b>4</b>				
<b>(b)</b>	<b>Experience in Similar nature work during last seven years</b>	<b>20</b>	(i)60% marks for minimum eligibility criteria (ii)100% marks for twice the minimum eligibility criteria or more In between (i) & (ii) – on pro-rata basis			
<b>(c)</b>	<b>Performance on works – Time Over -Run</b>	<b>20</b>	Score			Maximum Marks 20
	Calculation for points	If TOR =	1.00	2.00	3.00	>3.50
	(i) Without levy of compensation		20	15	10	10
	(ii) With levy of compensation		20	5	0	-5
	(iii) Levy of compensation not decided		20	10	0	0
	TOR = AT/ST, where AT=Actual Time; ST= Stipulated Time Note: Marks for values in between the stages indicated above is to be determined by straight line variation basis					
<b>(d)</b>	<b>Performance on works- Quality</b>	<b>15</b>				
	(i) Very Good		15 marks			
	(ii) Good		10 marks			
	(iii) Fair		5 marks			
	(iv) Poor		0 marks			
<b>(e)</b>	<b>Personnel &amp; Establishment</b>	<b>10</b>	Marks will be given based on proposal submitted in Form G			
	<b>Graduate Engineer</b>		<b>3 marks for each up to maximum 6 marks</b>			

	Attributes	Marks	Evaluation
	Diploma holder engineer		2 marks for each upto maximum 4 marks
(f)	Plant and Equipment	15	
	(i) Megger		1 mark for each upto max. 2 marks
	(ii) Digital Multi meter		1 mark
	(iii) cable termination kit		1 marks for each max. 2 marks
	(iv) Power Screw Driver machine		1 marks for each upto max. 2 marks
	(v) Scaffolding Materials		1 mark
	(vi) Insulation tester		1 mark
	(vii) Clamp meter testing kit		1 mark
	viii)Electrical safety shoe, gloves and safety belts set		1 mark for each set upto max. 2 marks
	ix) Welding machine		1 mark
	x) Drilling machine		1 mark
	xi) Magnetic compass		1 mark

### 9. Registration

- (i) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL:<https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online Bidder Enrollment**” on the CPP Portal which is free of charge.
- (ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (iii) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- (iv) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- (v) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- (vi) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

### 10. Searching for Tender Documents

- (i) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- (ii) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS/e- mail in case, there is any corrigendum issued to the tender document.

- (iii) The bidder should make a note of the unique Tender ID assigned to each tender, in case, they want to obtain any clarification / help from the Helpdesk.

## 11. Preparation of Bids

- (i) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- (ii) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- (iii) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/ JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- (iv) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

**Note:** *My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.*

## 12. Submission of Bids

- (i) Bids shall be submitted online only at CPPP website : <https://eprocure.gov.in/eprocure/app>
- (ii) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- (iii) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- (iv) The agency shall download the pre bid clarification if any for the work and upload the same (scanned copy) duly signed and sealed. The revised documents (if any) shall be uploaded in the tender portal.
- (v) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the SKYBLUE coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without