



CHAPATER-1

INDIAN OIL CORPORATION LIMITED
(REFINERIES DIVISION)
GUWAHATI REFINERY, NOONMATI GUWAHATI-20

NOTICE INVITING e-TENDER

1.	Tender No.	GC23ELT003
2.	Type of Bid	OPEN TWO BID SYSTEM, DOMESTIC COMPETITIVE BIDDING
3.	Name of Work	Comprehensive Annual Maintenance Contract for 510kWP roof top Solar PV system at Guwahati Refinery.
4.	Time Schedule	36 (Thirty Six) Months from the date of handing over of site.
5.	Tender download schedule	From (30-Jan-2023; 12:00 hrs.) To (13-Feb-2023; 15:00 hrs.) Starting & End Date for Clarifications: From (30- Jan -2023 at 12.00 Hrs) to (06-Feb -2023; 12.00 Hrs). Tender documents can be downloaded free of charge from the website www.iocletenders.nic.in during the above period.
6.	Pre-Bid Meeting	NA
7.	Date of submission of tender	From (07- Feb -2023 at 12.00 Hrs) to (13- Feb -2023, 15.00 Hrs).
8.	Techno-commercial Tender opening date	On 14-Feb-2023; 15:00hrs online or at a later date/time convenient thereafter. Date and time of Price Bid opening will be communicated only to techno-commercially acceptable bidders.
9.	Earnest Money Deposit (EMD)	Rs. 21,200/-
10.	Pre-qualification Criteria(PQC):	The intending bidder shall have to furnish proof of their pre-qualification and experience along with the Part-I (Techno-commercial bid).
10.1	Annual Turnover (ATO)	Minimum Rs.: 4,22,789.14 During any of the preceding 3 (Three) financial years from the date of NIT publication, The Bidder shall furnish the copies of audited Balance Sheet(s) and Profit & Loss Account Statement(s) mentioning CA membership number in support of above. Published Annual report available in the public domain shall also be acceptable.
10.2	Value of Single Work (SWO) executed by the bidder as main contractor or sub-contractor for similar nature of work (during any of the last 5 (Five) years ending on last day of the month immediately previous to the month in which last date of bid submission falls. In case of extended bid submission date, original bid submission date shall be considered). The completion date of work order should fall within the qualifying period (irrespective of work order issue date and date of commencement of work).	Three similar successfully completed works each costing not less than Rs. 2,11,394.57 OR Two similar successfully completed works each costing not less than Rs. 2,81,859.43 OR One similar successfully completed work costing not less than Rs. 3,52,324.28 (The above value of completed works is exclusive of service tax/GST).
10.3	Similar nature shall be defined as	"Solar AMC / Solar CAMC" Job".



10.4	Additional Technical Requirement(if any)	NA
11.	Mode of Submission.	Offer must be uploaded on e-tender website www.iocltenders.nic.in before the last date & time of submission of tender. Offer submitted using any other mode will not be accepted.
12.	Other requirements	Following additional documents shall be uploaded by the bidder along with the bid: 1. PF code allotment letter/PF registration certificate(The intending bidder must submit the documentary evidence towards proof of their firm's P.F. registration as a mandatory requirement for techno-commercial acceptance of their offer/bid). 2. Independent ESI Code or undertaking for Independent ESI code in the Format given as Proposal Form-K (if Applicable). 3. Assessment Order or copy of Income Tax Returns (duly acknowledged by Income Tax Department) for last 3(three) financial years. 4. Power of Attorney in favour of person authorized to submit the bid. 5. Copy of PAN card 6. Certificate of Incorporation / Partnership deed/ Proprietor ship affidavit. 7. GST Registration Certificate
13.	13.1 Tender Inviting Authority	Deputy General Manager(Contracts) IOCL, Guwahati Refinery, Phone- 0361-2597830 / 7835 E-mail : a_ojah@indianoil.in
	13.2 Contract Person	O (Contracts) IOCL, Guwahati Refinery, Phone- 0361-2597832 E-mail : brahmas@indianoil.in
14.	Integrity Pact Agreement	Not Applicable
15.	Criticality of work	Critical
16.	Split-ability	Not Splitable
17.	Reverse Auction	Not Applicable
18.	Job category: (Pure Service / Works contract)	Works Contract
19.	Purchase Preference to MSE bidder for this Tender Job	Not Applicable
20.	Purchase Preference Linked With Local Content (PP-LC) for this Tender Job.	Not Applicable
21.	Nature of work: Annual Rate Contract / Other than Annual Rate Contract	Annual Rate Contract
22.	Any Other Criteria	NA.

23. General

Bidder to note the following before bidding:

- l) Offers from following types of bidder will not be accepted:



- i) Who are in the Holiday list of IOCL or its Administrative Ministry, MoPNG
- ii) Who are under liquidation, court receivership or similar proceedings
- iii) Who are undergoing insolvency resolution process or liquidation or bankruptcy proceeding under Insolvency and Bankruptcy Code,2016(Code) or any other applicable law (in case where Code is not applicable).
- iv) Whose insolvency resolution process or liquidation or bankruptcy proceeding is initiated under the Code or any other applicable law (in case where Code is not applicable) at any stage of evaluation of the bid.In case where the bid of the L-1/rank-1 bidder is rejected on the aforesaid grounds during the period between Price-Bid-Opening and Award-of-Contract, then the bid of the next eligible bidder will be considered for further processing.
- v) Consultant or their subsidiary Company or companies under the management of consultant for execution of the same project for which they are working as consultant.
- vi) Foreign bidders are participating in Domestic /National tender
- vii) Offer from Joint Bidders / Consortium
- II) The subject work is **Not Splittable** as per MSE guidelines mentioned in tender (Refer Special Conditions of Contract - Commercial).
- III) The subject work is indivisible and shall be awarded to single successful bidder unless stated otherwise elsewhere in the tender document.
- IV) Experience of only the bidding entity shall be considered. A work executed by a bidder for its own plant/projects shall not be considered as experience for the purpose of meeting requirement of experience criteria of the tender. However, jobs executed for Subsidiary / Fellow Subsidiary / Holding company will be considered as experience for the purpose of meeting experience criteria subject to submission of tax paid invoice(s) duly certified by Statutory auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow Subsidiary /Holding company. Such bidders shall submit these documents in addition to the documents specified in the PQ Documents to meet Experience Criteria.
- V) In case of Sub contract works, the bidder is also required to submit a Certificate from the end user / Owner / Consultant of the Owner stating that the main contractor has intimated them about the engagement of sub-contracting OR have been allowed/ permitted as a sub-contractor
- VI) The offers with incomplete /irrelevant documents or anomalies are liable to be rejected without any communication. Hence, bidders are advised to take utmost care while uploading their prequalification documents.
- VII) In case of foreign bidders, if the value indicated is in currency other than USD the same shall be converted in equivalent USD considering the conversion rate as on the date of issue of the reference order(s) based on SBI bill selling rate.
- VIII) Relevant supporting documents towards other requirements specified are also to be uploaded along with Techno-commercial bid failing which bid is liable for rejection.
- IX) IOCL reserves the right to reject any or all of the tenders or any parts of the tender so received and may cancel the tender in part or full, extend the due date of Tender submission etc. without assigning any reason.
- X) IOCL reserves the right to allow purchase preference to Micro and Small Enterprises (MSEs) or other organizations as per Government policy prevailing at the time of floating the tender.Price Preference to MSE Bidders is not applicable in Works Contracts.
- XI) Bidders are to quote their most competitive rates. Negotiations will not be conducted with the bidders as a matter of routine. However, Owner reserves the right to conduct negotiations.
- XII) Legal dispute, if any, shall only be within the jurisdiction of Local Court unless mentioned otherwise.
- XIII) All communication will be made through e-Tendering web site (www.iocltenders.nic.in). However, IOCL reserve the right to take cognizance of the communication made outside e-Tendering Portal under exceptional circumstances.
- XIV) OWNER reserves the right to reject, accept or prefer any tender or to abort the bidding process without assigning any reason whatsoever.
- XV) Tendering can be abandoned without assigning any reason. No compensation is paid for the efforts made by the contractor.
- XVI) Bidder cannot make any claim against IOCL towards its expense incurred in connection with the preparation and delivery of their bids, site visit, participating in the discussion and other expenses incurred during bidding process.
- XVII) Submission of authentic documents is the prime responsibility of the bidder. Wherever IOCL has concern or apprehension regarding the authenticity/ correctness of any document, IOCL reserves the right to get the documents verified from issuing authority/any relevant source. If documents (part or full) are found forged, such offers will be summarily rejected and EMD will be forfeited and may be debarred from future tenders.



- XVIII) After opening of the technical bids but before the opening of the price bids, the bids may be rejected for unsatisfactory performance or adverse comments which have come to the notice after the issue of the tender enquiry.
- XIX) Offers not meeting statutory requirement are liable for rejection.
- XX) Bidders are advised to visit Announcement section/ Information for DSC/ Bidders Manual Kit/ FAQ of e-Tender Portal before bidding.
- XXI) Refer SITB of the tender document /Special Instruction to Bidder (SITB) of e-tender web site for more details.
- XXII) Any Addendum/Corrigendum/Sale date extension in respect of above Tender shall be issued on our website: <https://iocletenders.nic.in> only and no separate notification shall be issued. Bidders are therefore requested to regularly visit our website to keep themselves updated. Failure of Bidder to submit tender without taking cognizance of Corrigendum / Amendment (if any) issued by IOCL shall make bid liable for rejection.
- XXIII) IOCL does not take any responsibility for the correctness of tender documents obtained from any other source. Bidders are advised to visit above mentioned website before submitting their offer for official version of the tender document including any corrigendum / amendment if any, which shall be binding to the bidder.
- XXIV) Owner reserves the right to increase/decrease the tendered quantity of any or every item and delete any item at any stage of work at the accepted rates. The Contractor's claim for compensation or damages on account of these shall not be entertained subject to provision contained in GCC.
- XXV) Bidder should make sure that their priced bid (BOQ) contain only prices. Rates mentioned elsewhere shall not be taken into cognizance. Offer shall be liable for rejection if any condition directly or implied, recorded in Priced Bid (BOQ).
- XXVI) In case of tie between two or more bidders at L-1 position, all the L-1 bidders should be asked to submit discount over previous quoted rate in a sealed envelope within the due date & time. In case there is still a tie, the bidder with highest annual turnover in the most recent financial year shall be considered as lowest bidder. For pure service job refer clause no. 54 of SITB.

XXVII) EMD:

- EMD must be submitted online by Indian bidders. EMD in the form of Demand Draft / Banker's cheque, Swift Transfer will be accepted only from Foreign bidders.
- Tenders without Earnest Money are liable to be rejected. However, MSE registered agencies covered under MSMED act/ Start up recognized by DIPP, Central/State PSU and JVs/ Subsidiary companies of IOCL are exempted from submission of EMD. Bidder claiming such exemption need to submit necessary documentary proof of their eligibility along with their techno-commercial bid. The certificate must be valid on the original bid submission date. In absence of same their offer are liable for rejection.
- After the due date of bid submission, suo-motto submission of MSE certificate / DIPP certificate / any documentary proof against EMD exemption will not be considered for EMD exemption and/or Price preference.
- BG in prescribed format from a scheduled bank is acceptable provided EMD amount is not less than Rupees One Lac.
- Wherever applicable, scanned copy of EMD Instrument (i.e. B.G /Udyam Registration certificate/DIPP certificate.) must be uploaded along with offer & original of BG should reach to the office of tender issuing authority in sealed envelope super-scribing tender name, tender number, date of opening and bidder's name, preferably before the deadline of submission but not later than 7 (seven) days from tender opening date.

XXVIII) The contractor will ensure that all the contract workers engaged by him will open individual bank account in any other scheduled banks and their payment of wages and other dues will be made to the respective bank accounts by the Contractor. However, in case of one time, shutdown and emergency jobs wherein it is not possible for the Contractor to make payment of wages to the bank account of contract workers, the above clause will not be applicable.

XXIX) Document for Purchase Preference:

- MSE registered agencies covered under MSMED act are eligible for Purchase preference. Bidder claiming such Purchase Preference needs to submit Udyam Registration certificate against their eligibility along with their



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techno-commercial bid. The certificate must be valid on the original bid submission date. For details refer clause no. 52.2 of SITB.

- After the due date of bid submission, suo-motto submission of Start-up certificate (DIPP) for EMD exemption / MSE certificate against Purchase Preference as well as EMD exemption will not be considered for evaluation.

27-Jan-2023

Noonmati, Guwahati-781020

Notice Board – Contract Cell

Deputy General Manager (Contracts)

IOCL, Guwahati Refinery

Phone: 0361-259-7830/35