

### Bid Document

Bid Details	
<b>Bid End Date/Time</b>	01-02-2023 15:00:00
<b>Bid Opening Date/Time</b>	01-02-2023 15:30:00
<b>Bid Offer Validity (From End Date)</b>	90 (Days)
<b>Ministry/State Name</b>	Ministry Of Railways
<b>Department Name</b>	Na
<b>Organisation Name</b>	N/a
<b>Office Name</b>	Corporate Office
<b>Item Category</b>	Customized AMC/CMC for Pre-owned Products - Annual Maintenance Contract for Solar Power Plant 120Kw; PV Power Tech; Annual Maintenance Contract (AMC); Quarterly; No
<b>Contract Period</b>	3 Year(s) 2 Day(s)
<b>Minimum Average Annual Turnover of the bidder (For 3 Years)</b>	3 Lakh (s)
<b>Years of Past Experience Required for same/similar service</b>	1 Year (s)
<b>Past Experience of Similar Services required</b>	Yes
<b>MSE Exemption for Years of Experience and Turnover</b>	No
<b>Startup Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>Type of Bid</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation</b>	3 Days
<b>Estimated Bid Value</b>	600000
<b>Evaluation Method</b>	Total value wise evaluation
<b>Financial Document Indicating Price Breakup Required</b>	Yes

#### EMD Detail

Advisory Bank	IDBI Bank
EMD Amount	18000

#### ePBG Detail

Advisory Bank	IDBI Bank
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	48

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### Beneficiary:

Joint General Manager  
Corporate Office, NA, N/A, Ministry of Railways  
(Dileep Singh Niranjana)

#### Splitting

Bid splitting not applied.

#### MSE Purchase Preference

MSE Purchase Preference	No
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#### Details of the Competent Authority for MSE

Name of Competent Authority	Ashish Kumar
Designation of Competent Authority	Group General Manager
Office / Department / Division of Competent Authority	North Zone
CA Approval Number	14
Competent Authority Approval Date	04-01-2023
Brief Description of the Approval Granted by Competent Authority	This is service contract , therefore splitting of contract not possible.

Competent Authority Approval for not opting Micro and Small Enterprises Preference : [View Document](#)

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in

bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

**Additional Qualification/Data Required**

**Geographic Presence In States. Also specify the documents to be uploaded by Service Provider in Compliance of this condition.:**[1673004323.pdf](#)

**Scope of Work:**[1673004309.pdf](#)

**The Bidder should have adequate skilled technical human resource to meet the work load. Also specify the documents to be uploaded by Service Provider in Compliance of this condition.:**[1673003683.pdf](#)

**Financial Breakup Required:**[1673004392.pdf](#)

**Special Terms and Conditions/Penalty/Payment Terms pertaining to the Bid/Contract:**[1673004319.pdf](#)

**Details of manpower requirement for CMC service:**[1673004335.pdf](#)

**The Bidder should be able to provide for a centralized call center of capacity adequate to meet the complaints from the number of facilities as expressed in the contract agreement. Also specify the documents to be uploaded by Service Provider in Compliance of this condition.:**[1673003686.pdf](#)

**Product/Equipment Details:**[1673003895.pdf](#)

**Please provide list of spares/parts/replacement for AMC services**[1673004312.pdf](#)

**Pre Bid Detail(s)**

Pre-Bid Date and Time	Pre-Bid Venue
24-01-2023 15:00:00	IRCTC, Rail Neer Plant, Nangloi, Northern Railway Wireless Station Area, Near Surajmal metro station pillar No.345, Nangloi-110041

**Customized AMC/CMC For Pre-owned Products - Annual Maintenance Contract For Solar Power Plant 120Kw; PV Power Tech; Annual Maintenance Contract (AMC); Quarterly; No ( 1 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Product category	Annual Maintenance Contract for Solar Power Plant 120Kw
Product Brand	PV Power Tech
Type of service	Annual Maintenance Contract (AMC)

Specification	Values
Preventive Maintenance Frequency	Quarterly
Manpower Required	No
<b>Addon(s)</b>	

### Additional Specification Documents

### Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Quantity of product/equipment	Additional Requirement
1	Dileep Singh Niranjan	110041,IRCTC Ltd, Rail Neer Plant, Northern Railway Wireless Station Area, Rohtak Road, Nangloi, New Delhi-110041	1	<ul style="list-style-type: none"> <li>Number of months within the contract period for which service is required : 36</li> </ul>

### Buyer Added Bid Specific Terms and Conditions

1. **Buyer Added Bid Specific Scope Of Work(SOW)**

File Attachment [Click here to view the file.](#)

2. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

### Annexure-I

#### Mandatory Criteria:

Firm should submit following document:

- (i) Copy of GST Registration Certificate
- (ii) Copy of PAN Card.
- (iii) **Experience:** Bidder should have experience of Operation and Maintenance of Solar photo voltaic power plant of minimum capacity 42 KWp in last three financial years i.e. 2019-20, 2020-21 & 2021-22.

OR

The bidder should have completed successfully at least one similar

single work in last three financial years i.e. 2019-20, 2020-21 & 2021-22. Similar nature of work is "Supply, erection, testing and commissioning of single Solar photo voltaic solar power plant of capacity 42 KWp or above with or without AMC .

Performance of past supply contracts with IRCTC will be considered while evaluating Technical qualification of the firm. The documentary evidence for proof of supply/AMC can be any one of following:

- a) Copy of invoice.
- b) Copy of purchase/supply order along with certificate from client where supply/AMC has been made.

(iv) Financial Turnover: Firm should have Annual Average Turnover minimum of Rs.3 lakhs in last three financial years 2019-20, 2020-21 & 2021-22.

Firm should submit CA Certificate OR Balance sheet and Profit and Loss A/c of the last three financial years 2019-20, 2020-21 & 2021-22, duly audited by a Chartered Accountant/ Published Annual Report as proof of financial turnover.

## **Annexure-II**

### **Self- Declaration**

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I, ..... S/o Sh .....aged about ..... years, Proprietor/Partner/authorized signatory of M/s ..... do hereby solemnly affirm and declare as follows:-

1. That I am an authorized signatory of the company/firm ..... and hence competent to sign this declaration.
2. That company/firm namely M/s. ....has not been debarred/blacklisted/banned by IRCTC/Ministry of Railways/other CPSUs/Govt. Dept./GOI currently.
3. That I undertake to inform IRCTC about any debarment/blacklisting imposed by IRCTC/Ministry of Railways or any other PSU/any Govt. Dept./Ministry in future and understand that action as per law and contract conditions will be taken by IRCTC.

**Signature of the bidder**

**Seal**

**Date**

### **3. Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name Indian Railway Catering and Tourism Corporation Limited Account No. 011103000006347 IFSC Code

IBKL0000127 Bank Name IDBI Bank Branch address K G Marg New Delhi.

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

#### 4. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of Indian Railway Catering and Tourism Corporation Limited A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

#### 5. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name Indian Railway Catering and Tourism Corporation Limited Account No. 011103000006347 IFSC Code IBKL0000127 Bank Name IDBI Bank Branch address K G Marg New Delhi. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer

is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**