

Part-A

MAZAGON DOCK SHIPBUILDERS LIMITED INVITES ON-LINE COMPETITIVE BIDS from reputed Bidders / Suppliers in TWO BID SYSTEM (Part-I Techno Commercial Bid and Part-II Price Bid) on our e-procurement portal <https://eprocuremdl.nic.in> for the following Scope of Work / Supplies, terms and conditions:

DESCRIPTION OF WORK / SUPPLIES / SERVICES: Biennial Rate Contract(BRC) for maintenance of 390kWp & 650kWp Solar power plants installed on various rooftops in North yard, South Yard, East Yard & Anik Chembur Yard of MDL

1.1 The detailed scope of work is as per **Enclosure-1** below,

2. PRE- QUALIFICATION CRITERIA:

List of following scanned image of documents to be uploaded by Bidders along with their offer:

- a) Bidders Company Profile and Shop & Establishment registration certificate.
- b) List of facilities and personnel with designation, qualification and experience to determine their capabilities.
- c) Bidders **Audited Balance sheets and Profit & Loss A/c** of the company for last 3 financial years ending **Year 2019-20, 2020-21 & 2021-22**. The average minimum turn over for 3 years should be at least **Rs 11.25 Lacs**.
- d) Bidder should have experience of having successfully completed similar works during last 7 years ending **31st Dec 2022** as stated below:
 - i) Three similar completed works each costing not less than **Rs 30 Lacs**
OR
 - ii) Two similar completed works each costing not less than **Rs. 37.5 Lacs**.
OR
 - iii) One similar completed work costing not less than **Rs. 60 Lacs**.
OR
 - iv) Cumulative work of similar nature of **Rs 18.75 Lacs** within a continuous span of 12 months.
- e)
 - i) Bidder should be system integrator cum EPC (engineering procurement and construction) or having exposer in carrying out routine and preventive maintenance activities of Solar Photo Voltaic (SPV) solar power plant above 100kWp
 - ii) Bidder should have executed similar direct purchase order with single responsibility for maintenance of SPV power plants during last 7 years.

Note: 1. Bidders need to Upload supporting documentary evidence in support of the Pre-Qualification Criteria viz. Work Order, Work Completion Certificate issued by the party for whom the work is done. MDL has a right to verify / cross verification of authenticity of the said documents whenever felt necessary.

2. MDL registered bidders need not upload the documents mentioned at (a) and (b) above but should furnish copy of valid registration certificate. However, Documents mentioned at (d) above are mandatory for every bidder.

3. It is clarified that the work executed by the contractors for their in-house or capital use will not be considered for the purpose of bidders' experience of completion of similar works.

3. EARNEST MONEY DEPOSIT (EMD):

3.1. Bidders (other than those exempted from submission of EMD) shall furnish EMD of **Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only)** against this tender.

3.2. The EMD can be remitted directly to MDL Bank Account as per details given in Annexure-"A" of this tender. **Further, the bidder should specifically mention the details of company name as**

well as nature of remittance, tender number/Tender date etc in the text/narration fields of Bank's NEFT remittance in order to identify the same

- 3.3.** EMD can also be submitted in the form of DD/Bank Guarantee in the prescribed format drawn in favour of MAZAGON DOCK SHIPBUILDERS LIMITED payable at Mumbai. The format of Bank Guarantee for EMD is available on MDL Website. The bid bond / Bank Guarantee should be valid for 4 more weeks beyond the offer validity period indicated in the tender. Bank Guarantee should be drawn on reputed Nationalized/Scheduled Banks excluding co-operative banks. In case of BG, Bidders to advise their bank/banker to send original BG directly to OTS department in sealed envelope to dispense with additional step of verification of authenticity of signatories.
- 3.4.** Bidders are requested to upload the scanned image of EMD i.e. Annexure-A DD/Bank Guarantee online along with the bid. If bidders are submitting the Bank Guarantee, they are requested to inform us the address, Tel. No., Fax No. of the issuing Bank and forward the original of the scanned copy of EMD enclosed in a envelop addressed to HOD (Outsourcing), 6th floor, Service Block, North Yard, Mazagon Dock Shipbuilders Limited, Mumbai-400010, superscribing Tender No & Tender date by Speed Post/Registered Post/Courier Service/Hand Delivery to reach the office of HOD(Outsourcing) within **seven days** from the Tender closing date.
- 3.5.** Timely submission of the EMD is the responsibility of the bidders and no reasons / excuses in this regard will be entertained by MDL.
- 3.6.** EMD of unsuccessful bidders will be returned after finalization of the tender and shall be interest free.
- 3.7.** "For making online payment please follow the following steps:
- Go to www.mazdock.com
 - Click on Online payment tab available on home page
 - 4 options viz. Career, Tender, Security, Scrap / Disposal will be available.
 - Click on the respective tab and make the payment online using Debit cards, Credit Cards, Net banking, BHIM/UPI etc. after filling the required details.
- 3.8.** Following bidders shall be exempted from submission of EMD:

a)	State & Central Government of India departments, Public Sector Undertakings.
b)	Firms Permanent registered with Mazagon Dock Ship Builders Limited (MDL) under Service Groups B003012 (Solar Equipment). (Exemption will apply only to items/services for which they are registered). To qualify for EMD exemption, firms should necessarily submit VALID copy of the Registration Certificate issued by MDL, for the items for which the offer being submitted, in Part-I offer/bid. Firms in the process of obtaining MDL registration will not be considered for EMD exemption.
c)	Firms registered with NSIC under its "Single Point Registration Scheme". (Exemption will apply only to items/services for which they are registered). To qualify for EMD exemption, firms should necessarily submit VALID copy of the Registration Certificate along with the list of items/services for which they are registered, as issued by NSIC, in Part-I offer / bid. Firms in the process of obtaining NSIC registration will not be considered for EMD exemption.
d)	All Micro & Small Enterprises subject to submitting the Registration Certificate from the Competent Authority regarding their Micro/Small Industry status.
e)	Common/Deemed DPSU registered vendors qualify for EMD exemption. Such firms shall submit valid copy of the Green Channel certificate issued by MoD for the items for which the offer is being submitted in Part-I offer/bid. Firms in process of obtaining registration in other DPSUs will not be considered for EMD Exemption
f)	Green Channel Status vendors qualify for EMD exemption. Such firms shall submit valid copy of the Green channel Certificate issued by MoD for the items for which the offer is being submitted in Part-I offer/Bid. Firms in the process of obtaining this certificate will not be considered for EMD exemption.

- 4. VALIDITY PERIOD:** Bids / Offers shall have the validity period of **120 Days** from the tender closing date. A bid valid for a shorter period will be liable for rejection.

- 5. ONLINE SUBMISSION OF OFFER IN TWO-BID SYSTEM:** Offer must be submitted in two parts, Part - I (Techno-Commercial Bid) & Part – II (Price Bid) on the MDL's e-Procurement website <https://eprocuremdl.nic.in>. **Offer in any other form will not be considered.**

5.1 Techno-Commercial Bid Part-I: This part should contain the following:

(i)	Online Acceptance on clauses of Tender Enquiry (TEF), General Terms & Conditions (GT&C), Standard Terms & Conditions (STACs) in the Prescribed Formats stating 'Accepted OR Deviation' as applicable for each of the clause.
ii)	Deviation sheet in case of any deviations from Terms, Conditions specified in the Standard Terms and Conditions, Tender Enquiry & General Terms & Conditions shall be uploaded online.
iii)	Any deviation with respect to Technical requirement shall be uploaded online by the bidder.
iv)	The scanned image Earnest Money Deposit (EMD).
v)	Scanned image of Valid Goods and Service Tax registration certificate.
vi)	Price schedule BLANKING the PRICES but clearly indicating ' QUOTED / UNQUOTED ', also indicating the % of actual taxes/ duties applicable, in the prescribed format available on MDL's e-Procurement website https://eprocuremdl.nic.in .
vii)	Bidders / Vendors should upload scanned documents as per Para 2 in Part-A of the tender.
viii)	Scanned Image of valid Registration or Approval certificates in case of Bidder's/ firms registered with MDL/ NSIC/ Micro or Small Enterprises/Industries.
ix)	Scanned image of Vendor Declaration in bidder's letterhead as per the format at Enclosure-7 .
x)	Scanned image of duly filled RTGS/NEFT as per Enclosure-3 .
xi)	Copies of valid Registration or Approval certificates (if any) of the following shall be uploaded on-line: a. Micro Enterprises. b. Small Enterprises. c. ISO Accreditation.
xii)	Declaration of Compliance of Order (Public Procurement No.1, 2 & 3) dtd 23 Jul 2020 & 24 Jul 2020 on Restrictions under Rule 144 (xi) of the General Financial Rules (GFRs), 2017 – Enclosure 6
xiii)	Declaration of Local Content – Enclosure 4
xiv)	Submission of Unique GeM Seller ID

Note: i) MDL has a right to verify / cross verification of authenticity of the scanned documents with respect to original submitted against this tender.

ii) The bidder is requested to **ensure that all the documents asked for are submitted** and are clear, legible & duly signed (i.e. self-attested), as it would save considerable time without necessitating the need for furnishing of the documents again by them. The bidder is also requested **not to submit unnecessary documents not asked for**, like signed & stamped copy of this Tender document, etc.

iii) The bidder is required to compulsorily select "ACCEPTED" or "DEVIATION" from the drop-down field choices available against the relevant Para no. /Clause no. of TEF/STACS/GT&C (as applicable). In case "DEVIATION" is selected against a particular Para no. /Clause no., it would be mandatory to explain the deviation proposed by the bidder in the adjoining text field. Any deviation (s) mentioned elsewhere in the Offer/Bid, other than in the said forms, will not be considered.

iv) Blank Rate Sheet form is required to be filled-up by the bidder online by selecting "QUOTED" or "NOT QUOTED" from the drop-down field choices available, depending upon whether the bidder has quoted for the particular Service/Item tendered. Therein, the bidder is also required to specify the Taxes & duties (if any) quoted & the rate of the Taxes/Duties.

Part-II: In this part bidders are requested to fill the PRICES for each of the listed items strictly in the prescribed format/ Rate sheet provided in E-Procurement Portal. **Offer in any other form shall not be considered.**

5.2 Opening of Techno-Commercial Bid (Part-I): Techno-Commercial bid (Part-I) will be opened online on the tendering opening date or extended tender opening date or next working day if opening date happens to be holiday declared by MDL. The participant bidder can also witness opening of the bids online from their locations by logging on MDL E-Portal website with their Class IIIB Digital Signature Certificate (DSC) or higher version. Bidders may be called for attending TNC meeting at MDL if MDL desire so.

5.3 Opening of Price Bid (Part-II): After completion of the Techno-Commercial scrutiny of the received bids, intimation for opening of price bid (s) will be communicated only to the Techno-commercially qualified bidders, with the date & time of opening declared in such intimation. The participant bidders can also witness the opening of the bids online from their location by logging on to the portal with their Class-IIIB Digital Signature Certificate (DSC).

6. BID REJECTION CRITERIA:

(a) Following bids shall be categorically rejected:

The following conditions / deviations are non-negotiable and therefore any bid falling under these conditions / deviations shall be summarily rejected. Bidders to note that they shall not be provided any opportunity to rectify these conditions/ deviations post bid opening:

i)	The Bids received after tender closing date and time.
ii)	Bids received without EMD(other than those who are exempted from payment of EMD), as specified in the tender.
iii)	Bidder who is found debarred based on the information uploaded on GeM/CPMP Portals/under PPP MII order 2017 as on tender due date & time.
iv)	In case of e-tenders, if the dates of remittance of EMD amount/issue of EMD BG is later than the tender Closing date.

b. Following bid rejection criteria may render the bids Liable for Rejection.

For the following conditions equal time & opportunity for submission of deficient techno-commercial documents and clarification shall be given to the bidders. Bidders are required to submit such documents / clarifications within the duration / date stipulated by MDL, failing which their bids shall be rejected in following cases:

i)	Bidder's failure to submit sufficient or complete details for evaluation of the bids within the given period on intimation of deficiency in the bid.
ii)	Incomplete / misleading / ambiguous bids in the considered opinion of TNC.
iii)	Bids with technical requirements and or terms not acceptable to MDL.
iv)	Bids received without scanned copies of pre-qualification documents wherever required as per the tender.
v)	Bidders not quoting for all the items in the Rate Sheet in the prescribed format available on the MDL's e- Procurement website https://eprocuremdl.nic.in .
vi)	Bids not meeting the pre-qualification parameters stipulated in the tender enquiry.
vii)	Validity period indicated by bidders is shorter than that specified in the tender enquiry.
viii)	Bidders not submitting documents as per clause 5.
ix)	Bidders not meeting the eligibility criteria given in tender regarding the Class of Supplier as per PPP MII Order 2017.

x)	Bidders not submitting the declaration certificate for Local Content & Location of value addition
xi)	Bidders not indicating / not declaring / not specifying the local content percentage or / and location of local value addition in the declaration certificate.
xii)	Bidders submitting incomplete declaration certificate for Local Content or declaration certificate not certified by appropriate authority as per tender.
xiii)	Bidders selecting both policies for purchase preference (Clause 29) in the declaration certificate at Enclosure 4
xiv)	Non-submission of Restrictions under rule 144(xi) of general financial rules GFRs, 2017 as per Enclosure 6
xv)	Non submission of unique GeM Seller ID by bidder within reasonable time post opening of tender but before price bid opening

- 7. BID EVALUATION CRITERIA:** Lowest bidder (L1) will be determined on the basis of Grand total quoted price of total quantity of all items (exclusive of GST) of the entire Rate Sheet considering 25% quantity of spare parts i.e (Entire quantity of All items of Illustrative **Enclosure-2 Rate sheet-A**+ 25% quantity of all items of **Illustrative Rate sheet -B**). The lowest bidder (L1) will be considered for further processing for placement of order.

On-line Ranking visible to the bidders after opening price bid is without loading parameters. However, the Overall L1 bidder will be evaluated offline after applying all applicable loading parameters as mentioned in the tender document and commercial terms.

Taxes are excluded for the purpose of ranking of price bids to determine L1 Bidder. There may arise a situation where overall cost (inclusive of taxes) of services and 25% of spare parts by the adjudged L1 bidder may be higher compared with any other bid(s) depending on the tax structure. Therefore, the adjudged L1 bidder has to reduce the price to make it competitive both before including taxes and after including taxes. If the adjudged L1 bidder does not agree to reduce the price to make it competitive after including taxes, then the next lowest ranked bidder will be given the opportunity in the order of ranking so that procurement is competitive.

Note: In case of any discrepancies observed in any Rate Sheets, or against each item and / or in Grand total in the price bid, evaluation would be carried out by arriving on the grand total by considering the unit rate and quantity indicated in Rate sheets.

- 8. CONTRACT PERIOD:** Contract period shall be for 02 years. However, MDL can extend contract by 03 months at the discretion of MDL at the same rates, terms and conditions. However, if the performance of contractor is not satisfactory then contract may be terminated with one-month notice period by applying relevant clauses of contract such as Risk Purchase, forfeiture of Security deposit etc.
- 9. Mobilization:** Contractor shall complete mobilization within 10 days on placement of order. During the mobilization period contractor should arrange entry passes for operatives by submitting police verification certificate. Any delay /excuse in this regard will not be entertained by MDL.
- 10. PRICING:** Bidder shall quote the prices of all items listed in the tender enquiry which will be inclusive of all costs such as labour, material, packing charges, transportation, all incidental expenses etc. However, the applicable taxes/duties & levies will be indicated separately in the rate sheet. The prices quoted shall remain firm and fixed during the currency of the order/contract. MDL shall not be bound by any printed conditions or provisions in the bidder's bid forms or acknowledgement of Order/Contract, invoices, packing list and other documents which purport to impose any conditions at variance with or supplemental to Order/Contract.

11. TAXES& DUTIES: -

- i. GST as per GST Laws shall be payable extra as quoted and agreed.