



HINDUSTAN PETROLEUM CORPORATION LIMITED

(A GOVERNMENT OF INDIA ENTERPRISE)

CENTRAL PROCUREMENT ORGANISATION-MARKETING

9TH FLOOR, A WING – MARATHON FUTUREX BUILDING,

LOWER PAREL, MUMBAI - 400 013

PHONE # 022-23030076,

WORKING TIME: 9.00 AM TO 5.00 PM

(EXCEPT ON SATURDAY/SUNDAY/PUBLIC HOLIDAYS)

Public e-Tender No - 23000083-HD-10157

EPC CONTRACT OF SOLAR POWER PLANTS AT DELHI

DUE DATE FOR SUBMISSION OF ONLINE BIDS: 05.06.2023 @ 1500 Hrs.

Contact us-For any technical queries related to operation of the e tendering portal, please send e-mail to eprochelpdesk@mail.hpcl.co.in OR please call at 022-41146666/ +91 7710911191. The helpdesk support is available 6 days a week from 8AM to 8 PM (except public holidays).

TENDER INSTRUCTIONS

e-TENDER

This is an e tender and completed tenders in all respect should be submitted on-line only at website <https://etender.hpcl.co.in> by the tender due date / time. Bids (Unpriced Bid & Priced Bid) shall be opened on-line. As this is an e-tender, bidders may witness the opening of tender at all stages of tender processing by remote log in into the above portal at the comfort of their offices.

For technical queries, please contact:

Mr Sodhi Gagandeep Singh
GM – Renewables,
Bio-Fuel and Renewables SBU, HQO
E-mail: gssodhi@hpcl.in
Ph# 022-22759508

Mr Swapnil Dahake
Senior Manager - Renewables,
Bio-Fuel and Renewables SBU, HQO
E-mail: swapnildahake@hpcl.in
Ph# 022-22759526

For commercial queries, please contact:

Ms Pallavi Jhingran
DGM-Category Management
Hindustan Petroleum Corporation Ltd
CPO-Marketing
E-mail: pallavijhingran@hpcl.in
Ph# 022-23030303

Ms Radhika Mahto
Sr Manager – Category Management
Hindustan Petroleum Corpn. Ltd
CPO-Marketing.
E-mail: radhikamahto@hpcl.in
Ph# 022-23030081

EARNEST MONEY DEPOSIT (EMD):

SCHEDULE 1 – Rs 44,50,000 (Rs Forty Four Lakhs Fifty Thousand Only)

SCHEDULE 2 – Rs 41,00,000 (Rs Forty One Lakhs Only)

If any bidder wants to quote for more than one schedule, then the EMD for those schedules as shown above should be added up and submitted.

For eg: - If a bidder wants to quote for Schedule- 1 and 2, EMD shall be sum of EMD of Schedule-1 and Schedule 2 i.e. Rs. 85,50,000 (Rs Eighty Five Lakhs Fifty Thousand only).

EMD can be submitted in the form of Online EMD or Bank Guarantee.

1(a). E-Payment of EMD can be done online by Internet Banking. (Please refer <https://etender.hpcl.co.in> for details) E-Payment should be made well in advance before the due date of the tender considering that the response time taken to receive the status of payment from the bank is approximately 15 minutes. In case, the bidder has opted for Online payment of EMD, the EMD will be refunded through the same portal.

1(b). Original Bank guarantee should be deposited by tender due date & time, in the tender box provided at the following address, else offers will be out rightly rejected. Tender number and Tender description should be clearly mentioned on the EMD Envelope. The EMD exemption document is to be uploaded in the appropriate place where the EMD details are sought in the e-tender.

DGM - CATEGORY MANAGEMENT (PJ)
EMD BOX NO. 3,
HINDUSTAN PETROLEUM CORPORATION LIMITED
CENTRAL PROCUREMENT-MARKETING
9TH FLOOR, A WING – MARATHON FUTUREX BUILDING,
LOWER PAREL NM JOSHI MARG, MUMBAI - 400 013
PHONE # 022-23030076

1(c). EMD submitted in the form of Bank Guarantee shall be issued by any scheduled bank (other than cooperative bank). EMD submitted in the form of Bank Guarantee should be as per the exact format given along with this tender and shall be made on non-judicial stamp paper of appropriate value (denomination) and should be valid for **180 days** from due date/extended due date of the tender.

1(d). Bank guarantee in any other format other than that provided in the tender document shall be treated as offer without EMD and such offer shall not be acceptable.

1(f). Bidders who wish to submit bank guarantee (BG) towards EMD/Composite Performance Bank Guarantee (CPBG)/Advances/ towards any other requirement of the tender, is required to ensure that

- (i) The issuing bank is on SFMS platform
- (ii) BG contains following details:
 - Beneficiary's bank Name: ICICI Bank
 - ISFC Code: ICIC0000393.
 - HPCL's Customer ID: HPCL508902133CP
- (iii) Vendors are required to attach a copy of SFMS Delivery Report showing HPCL customer ID in row/field number 7037 of SFMS Delivery Report.

EXEMPTION FROM EMD:

- 1) Central Public Sector Enterprises are exempted from payment of EMD. The proof that the tenderer is PSE must be submitted along with Technical-Bid or else their offer is liable to be rejected.
- 2) Vendors registered as Micro / Small Enterprises (MSEs) are exempted from payment of EMD, subject to submission of:
 - i. **Valid MSE Registration Certificate as on the due date/extended due date of tender.**