



18. Successful vendor shall be required to submit the final prices digitally signed and uploaded as token of acceptance without any new condition other than those already agreed to before start of auction.
19. Vendors may seek telephonic guidance before or during the Reverse auction process from Helpdesk support, between **8.00 AM to 8.00 PM** on any working day, except Sundays and Public holiday.
20. The **Helpdesk Phone No** is prominently displayed in the Home page of Eproc Vendor portal - <http://etender.hpcl.co.in/eProc/VendorLoginInput.action>

E-Reverse Auction procedure for POL Transporters Tender

In case the **Reverse auction** is carried out for **POL transport tender**, the following procedure, terms and conditions shall apply over and above the other RA terms and condition. *In case of any contradiction between the "RA procedure for POL transport tender" and "RA terms and condition or procedure" the provisions of "RA procedure for POL transport tender" shall supersede the latter.*

- I. The Tender for POL transport shall be floated with two covers Technical Bid and Priced Bid.
- II. Bidders will have option to upload their complete truck details in Excel format (converted to pdf) during bid submission.
- III. There will be system based validation to ensure that bidders quote their rate for each sector only within the specified priced band.
- IV. At techno-commercial evaluation stage, user department will be able to accept or reject trucks based on tender criteria. There will be feature to reject bidders also based on tender criteria.
- V. Post completion of Techno-commercial evaluation, there will be option to
 - a. Open Priced bid and generate Recap, followed by 2nd layer Recap for Truck ranking.
 - OR
 - b. Configure Schedule wise Reverse Auction (Separate RA for 12KL and 18KL capacity)
- VI. RA shall commence with benchmark price which is **lower** of the two - {Estimated rate or L1 rate}. RA decrement shall start from previous bid of bidder.
- VII. In the proposed RA process, bidder will get to see his quoted rate for each of the line items for a schedule, with option to reduce rate in any of the line items individually or all.
- VIII. Line item wise **Leading Bid**(rate) will be displayed dynamically on the Screen.
- IX. Bidders will **not** be allowed to quote below the **Lower Price band** for each line item, configured in the tender.
- X. Subject to IX above, Bidder will be allowed to bid **lower** than the **leading bid** for each line item of the Schedule and his bid will then become **leading bid** for that line item.



- XI. Additionally, bidder will also get option to submit his bid **lower** than his **Previous bid** for each line item, even if it is **not lower than the leading bid value**.
- XII. RA shall be configured for a period of one hour and may get extended by 5 minutes in case any bid **lower** than prevailing **lowest bid** for any line item is received in the last 5 minutes.
- XIII. In case, one of the bidders have already quoted at the lowest of the band for all line items within the first 55 minutes of the RA event, there will be **no extension of RA**, even if bids are submitted in the last 5 minutes of RA event. However, the RA will be open for full one hour for other bidders to quote lower than their previous bid, in order to improve their rank.
- XIV. Bidders will be allowed to **match line item wise lowest of the band**, even if one of the bidders have previously quoted at the lowest of the band for the line item.
- XV. At the end of Reverse auction, there shall be option to close RA event. In such case, system generated **recap** can be obtained providing the ranking of all bidders.
- XVI. In case, there is no participation from any of the bidders during RA process, there shall be option to cancel the RA event and go for opening of Priced bids followed by System generated Recap.
- XVII. There shall be feature to postpone or extend the RA, based on user requirement or in case of exigency.
- XVIII. The "Set of L1" shall be identified from the **system recap** based on the **net outgo** to the Corporation and the total number of tank trucks required as per the tender.
- XIX. In case the total No of trucks required are lesser than No of trucks offered by Set of L1, the truck sub ranking clause shall be utilized to limit induction of trucks up to tender requirement.
- XX. Post identification of Set of L1 bidders, either of the following process to be carried out with these selected bidders
 - a. Offline **Counter offer** to these bidders to match lowest rate or reduce from their quoted rate.
 - b. **Counter offer** through Online platform, to selected bidders, to match lowest rate or reduce from their quoted rate



Line Details Of Tender							
Srl. No.	Line Description	Ship To Location	UOM	Quantity	HSN Code	Location GSTIN	Mandatory
SOLAR PLANT AT JHANSI				Mandatory: Yes			
1	DESIGN & SITC OF SOLAR PLANT	11126-Jhansi New IRD	Each	1	998717	09AAACH1118B1ZA	Yes
DESCRIPTION => EPC JOB FOR DEVELOPMENT OF SOLAR PROJECT							
2	COMC SOLAR POWER PLANT - JHANSI	11126-Jhansi New IRD	Each	1	998717	09AAACH1118B1ZA	Yes
DESCRIPTION => MAINTENANCE SERVICE OF SOLAR PROJECT AS PER TERMS AND CONDITIONS ATTACHED.							
3	COMC SOLAR POWER PLANT - JHANSI	11126-Jhansi New IRD	Each	1	998717	09AAACH1118B1ZA	Yes
DESCRIPTION => MAINTENANCE SERVICE OF SOLAR PROJECT AS PER TERMS AND CONDITIONS ATTACHED.							
4	COMC SOLAR POWER PLANT - JHANSI	11126-Jhansi New IRD	Each	1	998717	09AAACH1118B1ZA	Yes
DESCRIPTION => MAINTENANCE SERVICE OF SOLAR PROJECT AS PER TERMS AND CONDITIONS ATTACHED.							
5	COMC SOLAR POWER PLANT - JHANSI	11126-Jhansi New IRD	Each	1	998717	09AAACH1118B1ZA	Yes
DESCRIPTION => MAINTENANCE SERVICE OF SOLAR PROJECT AS PER TERMS AND CONDITIONS ATTACHED.							
6	COMC SOLAR POWER PLANT - JHANSI	11126-Jhansi New IRD	Each	1	998717	09AAACH1118B1ZA	Yes
DESCRIPTION => MAINTENANCE SERVICE OF SOLAR PROJECT AS PER TERMS AND CONDITIONS ATTACHED.							
7	COMC SOLAR POWER PLANT - JHANSI	11126-Jhansi New IRD	Each	1	998717	09AAACH1118B1ZA	Yes
DESCRIPTION => MAINTENANCE SERVICE OF SOLAR PROJECT AS PER TERMS AND CONDITIONS ATTACHED.							
8	COMC SOLAR POWER PLANT - JHANSI	11126-Jhansi New IRD	Each	1	998717	09AAACH1118B1ZA	Yes
DESCRIPTION => MAINTENANCE SERVICE OF SOLAR PROJECT AS PER TERMS AND CONDITIONS ATTACHED.							
9	COMC SOLAR POWER PLANT - JHANSI	11126-Jhansi New IRD	Each	1	998717	09AAACH1118B1ZA	Yes
DESCRIPTION => MAINTENANCE SERVICE OF SOLAR PROJECT AS PER TERMS AND CONDITIONS ATTACHED.							
10	COMC SOLAR POWER PLANT - JHANSI	11126-Jhansi New IRD	Each	1	998717	09AAACH1118B1ZA	Yes
DESCRIPTION => MAINTENANCE SERVICE OF SOLAR PROJECT AS PER TERMS AND CONDITIONS ATTACHED.							
11	COMC SOLAR POWER PLANT - JHANSI	11126-Jhansi New IRD	Each	1	998717	09AAACH1118B1ZA	Yes
DESCRIPTION => MAINTENANCE SERVICE OF SOLAR PROJECT AS PER TERMS AND CONDITIONS ATTACHED.							

Tender No. : 23000224-HD-10157



Tender Published On : 25-Jun-2023 13:38

TENDER INSTRUCTIONS

Sl.No.	Description	Attached File	Set Value	Supporting Doc. Req'd
1	TENDER INSTRUCTIONS	1.TENDER INSTRUCTIONS SOLAR JHANSI.pdf	-	No
2	MII PURCHASE PREFERENCE	MII WORKS CONTRACT.pdf	-	No



HINDUSTAN PETROLEUM CORPORATION LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
CENTRAL PROCUREMENT ORGANISATION-MARKETING
9TH FLOOR, A WING – MARATHON FUTUREX BUILDING,
LOWER PAREL, MUMBAI - 400 013.
PHONE # 022-23030076
WORKING TIME: 9.00 AM TO 5.00 PM
(EXCEPT ON SATURDAY/SUNDAY/PUBLIC HOLIDAYS)

e-Tender No - 23000224-HD-10157

EPC CONTRACT OF SOLAR POWER PLANT AT JHANSI SITE

DUE DATE FOR SUBMISSION OF ONLINE BIDS: 17.07.2023 @ 1500 Hrs.

Contact us-For any technical queries related to operation of the e tendering portal, please send e-mail to eprochelpdesk@mail.hpcl.co.in OR please call at 022-41146666/ +91 7710911191. The helpdesk support is available 6 days a week from 8AM to 8 PM (except public holidays).

INSTRUCTIONS TO BIDDERS

e-TENDER

This is an e tender and completed tenders in all respect should be submitted on-line at website <https://etender.hpcl.co.in> by the tender due date / time. Bids shall be opened on-line. No manual submission of tenders shall be permitted. As this is e-tender bidders may witness the opening of tender at all stages of tender processing, by remote log in into the above portal at the comfort of their offices.

For technical queries, please contact:

Mr Sodhi Gagandeep Singh
GM – Renewables,
Bio-Fuel and Renewables SBU, HQO
E-mail: gssodhi@hpcl.in
Ph# 022-22759508

Mr Swapnil Dahake
Senior Manager - Renewables,
Bio-Fuel and Renewables SBU, HQO
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For commercial queries, please contact:

Ms Pallavi Jhingran
DGM-Category Management,
CPO-Marketing
E-mail: pallavijhingran@hpcl.in
Ph# 022-23030303

Ms Radhika Mahto
Sr Manager – Category Management,
CPO-Marketing.
E-mail: radhikamahto@hpcl.in
Ph# 022-23030081

EARNEST MONEY DEPOSIT (EMD): Rs 42,50,000 (Rupees Forty-two Lakhs Fifty thousand only)

EMD can be submitted in the form of Online EMD or Bank Guarantee.

1(a). E-Payment of EMD can be done online by Internet Banking. (Please refer <https://etender.hpcl.co.in> for details) E-Payment should be made well in advance before the due date of the tender considering that the response time taken to receive the status of payment from the bank is approximately 15 minutes. In case, the bidder has opted for Online payment of EMD, the EMD will be refunded through the same portal.

1(b). Original Bank guarantee should be deposited by tender due date & time, in the tender box provided at the following address, else offers will be out rightly rejected. Tender number and Tender description should be clearly mentioned on the EMD Envelope. The EMD exemption document is to be uploaded in the appropriate place where the EMD details are sought in the e-tender.

DGM - CATEGORY MANAGEMENT (PJ)
EMD BOX NO. 3,
HINDUSTAN PETROLEUM CORPORATION LIMITED
CENTRAL PROCUREMENT-MARKETING
9TH FLOOR, A WING – MARATHON FUTUREX BUILDING,
LOWER PAREL NM JOSHI MARG, MUMBAI - 400 013
PHONE # 022-23030076

1(c). EMD submitted in the form of Bank Guarantee shall be issued by any scheduled bank (other than cooperative bank). EMD submitted in the form of Bank Guarantee should be as per the exact format given along with this tender and shall be made on non-judicial stamp paper of appropriate value (denomination) and should be valid for **180 days** from due date/extended due date of the tender.

1(d). Bank guarantee in any other format other than that provided in the tender document shall be treated as offer without EMD and such offer shall not be acceptable.

1(f). Bidders who wish to submit bank guarantee (BG) towards EMD/Composite Performance Bank Guarantee (CPBG)/Advances/ towards any other requirement of the tender, is required to ensure that

- (i) The issuing bank is on SFMS platform
- (ii) BG contains following details:
 - Beneficiary's bank Name: ICICI Bank
 - ISFC Code: ICIC0000393.
 - HPCL's Customer ID: HPCL508902133CP
- (iii) Vendors are required to attach a copy of SFMS Delivery Report showing HPCL customer ID in row/field number 7037 of SFMS Delivery Report.

EXEMPTION FROM EMD:

- 1) Central Public Sector Enterprises are exempted from payment of EMD. The proof that the tenderer is PSE must be submitted along with Technical-Bid or else their offer is liable to be rejected.
- 2) Vendors registered as Micro / Small Enterprises (MSEs) are exempted from payment of EMD, subject to submission of:
 - i. **Valid MSE Registration Certificate as on the due date/extended due date of tender.**
- 3) Start-ups as recognized by Department for Promotion of Industry and Internal Trade (DPIIT) formerly known as Department of Industrial Policy & Promotion will be exempted from payment of EMD.

MSE bidder shall upload valid MSE Certificate (as on due date/extended due date of the Tender) online and there is no need to drop the MSE Certificate in the tender box.

However if bidder is claiming MSE status and the bid is submitted without uploading the MSE Certificate online in the appropriate place, the bid shall be rejected.

Currently, only Udyam Registration shall be accepted for Micro/ Small Enterprises for EMD exemption as per latest guidelines as on date of publishing of the tender. In case of updation of guidelines to accept any other MSE certificates as on due date of the tender as amended from time to time, such document shall also be accepted.

A copy of application for MSE / NSIC Registration will not be acceptable. Such offers will be treated as offers received without EMD and will be rejected.

- The EMD is liable to be forfeited, in the event of :
 - (i) Withdrawal of offers during the validity period of the offer.
 - (ii) Non-acceptance of (Letter of Acceptance) LOA / PO, if and when placed.
 - (iii) Non-confirmation of acceptance of Purchase Order within the stipulated time.
 - (iv) Unilateral revision in the offer made by the tenderer during validity of the offer.
 - (v) Non - execution of LOA / PO for any reason whatsoever.

HPCL shall not be responsible for any postal delays or non-receipt of BANK GUARANTEE by tender due date / time, reasons whatsoever. **Late submissions i.e. receipt of EMD beyond tender due date and time or non-submissions, shall not be acceptable and such offers shall be rejected.**

EMD will be refunded to all the unsuccessful tenderers after finalization of P.O. For successful tenderers, refund will be made only on payment of Security Deposit cum performance guarantee against LOA / PO. EMD shall not bear any interest and shall be refunded by e-payment in case same has been paid through Online e-payment mode.

Completed tenders in all respect should be submitted on-line at website <https://etender.hpcl.co.in> by the tender due date / time. Unpriced (Technical) bids shall be opened on-line

Existing HPCL Vendors:

Please log in at site (<https://etender.hpcl.co.in>) and respond to the tender. Please note that this is an on line tender and on line response submitted at site (<https://etender.hpcl.co.in>) shall only be accepted. For submitting on line response Digital Certificate / Signatures (Class III) shall be mandatory. In case, you are logging in for the first time please ensure to upload your Digital certificate. The process for same is listed in the Help link after logging in. PLEASE LOGIN WITH YOUR EIGHT DIGIT JDE VENDOR CODE AS GIVEN IN THE SUBJECT ABOVE AND CORRESPONDING BILL TRACKING SYSTEM (BTS) PASSWORD TO BID FOR THE TENDER. In case of any difficulty in logging or in case you do not have the BTS password, please send mail to eprochelpdesk@mail.hpcl.co.in OR please call us at **022-41146666**. The helpdesk