



इंडियन ऑयल कॉर्पोरेशन लिमिटेड

(व्यापार विकास) नई दिल्ली

INDIAN OIL CORPORATION LIMITED

(Business Development)

New Delhi

NOTICE INVITING TENDER

FOR

TENDER NO.: BD/CONT/2023-24/56

**APPOINTMENT OF TECHNICAL CONSULTANT FOR PROJECT
MANAGEMENT CONSULTANCY (PMC) SERVICES FOR SETTING UP
RENEWABLE ENERGY PROJECTS IN VARIOUS LOCATIONS ACROSS INDIA**

Issued by

INDIAN OIL CORPORATION LIMITED

(Business Development – Contracts Cell)

Scope Complex, Core – 6, 5th Floor,

7, Institutional Area, Lodhi Road

New Delhi – 110 003

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NOTICE INVITING TENDER (NIT) (E-Tender)

1.	Tender No.	BD/CONT/2023-24/56
2.	Type of Bid(Domestic / Global)	DOMESTIC BIDDING Under Two Bid System
3.	Name of the Job	APPOINTMENT OF TECHNICAL CONSULTANT FOR PROJECT MANAGEMENT CONSULTANCY (PMC) SERVICES FOR SETTING UP RENEWABLE ENERGY PROJECTS IN VARIOUS LOCATIONS ACROSS INDIA
4.	Time Schedule / Duration of Contract	03 years from date of issuance of LOA (for details please refer SPECIAL CONDITIONS OF CONTRACT).
5.	Tender download schedule	From 07.09.2023 to 21.09.2023 (IST) Tender documents can be downloaded free of charge from the website www.iocletenders.nic.in during the above period.
6.	Pre-Bid Meeting	12.09.2023 at 15:00 HRS (IST) via Web mode. The Pre-bid meeting shall be held through online mode with all intending & interested bidders. Interested bidders, who would like to join pre bid meeting shall get joining link & credential through email. Interested bidders are required to kindly submit their request for web link along with their queries (if any) to the Tender Inviting Authority latest by 11:00 Hrs. of 12.09.2023 through email.
7.	Bid Submission Start Date & Time	13.09.2023 from 15:00 hrs
8.	Last date of submission of tender	21.09.2023 Time : 15:00hrs
9.	Techno-Commercial Tender opening date	Tender (Techno-commercial) shall be opened on 22.09.2023 at 15:00 Hrs or at a later date/time convenient thereafter. Date and time of Priced Bid opening will be communicated only to techno-commercially acceptable bidders.
10.	Earnest Money Deposit (EMD)	Not Applicable. However, in lieu of this, bidder has to submit a “Bid Security Declaration” as per the format provided in the tender (Refer Annexure to ITB) Bids submitted without Bid Security Declaration shall be treated as bid without EMD / Bid Security and shall be liable for outright rejection as per the terms and conditions specified in Techno Commercial Bid for treatment of any bid submitted without EMD.
11.	Pre-qualification Criteria(PQC):	The intending tenderers shall have to furnish proof of their prequalification and experience along with the Part-I (Technocommercial bid).

11.1	Annual Turnover (ATO)	<p>Annual Turnover of ₹ 1.58 Cr or more in any of the last 5 financial years ending March 2023.</p> <p>Note:</p> <ul style="list-style-type: none"> (i) Annual Turnover shall mean as per Schedule III of Companies Act, 2013 (Earlier Revised Schedule VI of Companies Act, 1956). “Other Income” as indicated in the annual accounts of the Applicant shall not be considered for arriving at the Annual Turnover. (ii) For this criterion, copies of Audited Balance Sheet and Profit & Loss Statement duly certified by a practicing & registered Chartered Accountant with the stamp as documentary evidence to be submitted. (iii) In case of listed companies, Audited Financial Statements as available in public domain shall also suffice. (iv) In case the document publication date is within 06 (six) months from close date of preceding financial /accounting year, the Applicant can submit the Audited Financial Statements of any of the previous 5 (Five) preceding financial years (excluding the immediate preceding year), if the balance sheet of immediate preceding year is not available.
11.2	Technical Criteria	<p>Bidder(s) must have experience of providing Project Management Consultancy (PMC) services comprising preparation of DFR, design, engineering (with or without tendering & site supervision support) to the client/ project developer for execution of RE projects including bids invited by REIA or DISCOMs or Power utilities or State Nodal Agencies in India in the last 7 years with 50 MW or more installed capacity of Wind & 50 MW or more installed capacity of Solar.</p> <p>Note:</p> <ul style="list-style-type: none"> (i) Orders with description / containing scope of PMC – Project Management Consultancy should include Design Approval. <p>At all places in this document,</p> <ul style="list-style-type: none"> a. REIA shall mean Renewable Energy Implementing Agency as notified by Govt. of India.

		<p>b. DISCOM shall mean Power Generation / Power Distribution entities operating within India.</p> <p>c. Installed capacity in Solar shall mean DC capacity.</p> <p>(ii) The PMC services for Wind and Solar projects submitted by the party towards experience need not be in the same work order. However, the minimum installed capacity of 50 MW for a Wind or Solar project shall be at a single project location and executed through a single work order.</p> <p>(iii) Single project location shall mean installed capacities within a radius of 20 km from Pooling /Grid Sub Station in case of solar and within a radius of 40 km from Pooling /Grid Sub Station in case of wind.</p> <p>(iv) Experience of providing PMC services for Wind Solar Hybrid (WSH) projects shall also be acceptable. In case of WSH projects, the project installed capacity and project location as per latest definitions as issued Ministry of New & Renewable Energy (MNRE) under Govt. of India shall be applicable during the validity of this tender.</p> <p>(v) In case the work order issued by the client has the scope of preparation of DFR, design, engineering, support in site supervision components, the experience of such bidders shall be accepted irrespective of whether the order/ job towards site supervision component is completed or continuing.</p> <p>(vi) For the same project finalized against one tender, if separate orders or variation orders or amendment orders are issued in continuation of the original purchase/work order, then the total value of works completed against</p>
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11.4	Whether the Tendered Job is a ARC / AMC [If ARC / AMC job then the work experience value submitted by the bidder shall be annualised]	No

12.	Additional Technical Requirement(if any)	Refer Qualification and Evaluation Criteria Section of tender document
13.	Mode of Submission	Offer must be uploaded on e-tender website https://iocletenders.nic.in before the last date & time of submission of tender. Offer submitted using any other mode will not be accepted.
14.	Other requirements	1. PF Code Allotment letter/PF registration. 2. Independent ESI Code or undertaking for Independent ESI code in the Format given as Annexure to ITB. 3. Proof of Authority in favour of person authorized to submit the bid. 4. Copy of PAN card. 5. Certificate of Incorporation / Partnership deed/ Proprietor ship affidavit/ Societies Registration Certificate.
15.	Tender Inviting Authority	Shri Somesh P. Singh Deputy General Manager (Contracts) Indian Oil Corporation Ltd., Contract Cell, 5th Floor, Core – 6, SCOPE Complex, Lodhi Road, New Delhi-110003 Tel. +91 11 24361398 E-mail: somesh@indianoil.in; parul@indianoil.in; pbdcontractcell@indianoil.in;
16.	Integrity Pact Agreement	Not Applicable
17.	Reverse Auction	Not Applicable
18.	Public Procurement (Preference to Make in India), 2017 and amendments thereof (PPPMII)	Not Applicable
19.	Purchase Preference to Micro and Small Enterprises (MSEs) Bidders (PPP2012)	Not Applicable
20.	Splitability of Job	No. The subject work is indivisible which means it shall be awarded to single successful bidder unless stated otherwise elsewhere in the tender document.

21. General: Bidder to note

- i) **Provisions/Conditions stipulated in NIT supersedes all of the sections of Tender document**
- ii) Offer from following types of bidder will not be accepted
 - a) Who are in the Holiday list of IOCL or its Administrative Ministry, MoPNG.
 - b) Who are under liquidation, court receivership or similar proceedings.

- c) Who are undergoing insolvency resolution process or liquidation or bankruptcy proceeding under Insolvency and Bankruptcy Code,2016(Code) or any other applicable law (in case where Code is not applicable).
 - d) Whose insolvency resolution process or liquidation or bankruptcy proceeding is initiated under the Code or any other applicable law (in case where Code is not applicable) at any stage of evaluation of the bid. In case where the bid of the L-1 bidder is rejected on the aforesaid grounds during the period between Price-Bid-Opening and Award-of-Contract, then the bid of the next higher eligible bidder will be considered for further processing.
 - e) Consultant appointed for the project / work shall not be allowed to participate in the tender either directly or indirectly for the same project for which they are working as consultant.
 - f) Foreign bidders are participating in Domestic /National tender.
 - g) Offer from Joint Bidders / Consortium h) Offer from bidders who are on Watch List of IOCL
- iii) In case the NIT publication date is within 06 (Six) months from close date of preceding financial /accounting year, the bidder can submit the balance sheets of any of the previous three years (excluding the immediate preceding year), if the balance sheet of immediate preceding year is not available.
 - iv) The subject work is indivisible and shall be awarded to single successful bidder unless stated otherwise elsewhere in the tender document.
 - v) Experience of only the bidding entity shall be considered, unless specifically permitted in the tender document to use the credentials of its parent or any group company to meet the Experience Criteria. A work executed by a bidder for its own plant/projects shall not be considered as experience for the purpose of meeting requirement of experience criteria of the tender. However, jobs executed for Subsidiary / Fellow Subsidiary / Holding company will be considered as experience for the purpose of meeting experience criteria subject to submission of tax paid invoice(s) duly certified by Statutory auditor of the bidder towards payments of statutory tax in support of the job executed for Subsidiary / Fellow Subsidiary /Holding company. Such bidders shall submit these documents in addition to the documents specified in the PQ Documents to meet Experience Criteria.

Consultant appointed for the project / work shall not be allowed to participate in the tender either directly or indirectly. An indirect participation shall include participation through an affiliate or as a sub-contractor, consultant or supplier. The expression 'affiliate' for the purpose of this clause will include any person, or company or association (howsoever designated) who/which is a member of the consultant (if the consultant is a joint venture or consortium or who or which directly or indirectly holds 10% (ten percent) or more of the capital or voting capital of consultant (if the consultant or any of its members is a company or a body corporate) or who or which is a consultant or sub-contractor of the consultant with regard to the project.

- vi) For fulfilling the financial criteria (ATO), an audited Profit and Loss account statement of the bidder shall be considered as acceptable proof.
 - a. Audited certificates / Balance Sheet / Profit & Loss Account Statement issued by any Auditor / Chartered Accountant shall mandatorily bear UDIN (Unique Document Identification Number) for such reports of FY 2019-20 onwards.

Absence of signature of bidding entity or UDIN on such certificates can be sorted out by seeking commercial clarification.

- b. Published Annual report available in the public domain shall also be acceptable provided that the bidder has given reference of respective website from which it can be verified.
 - c. In case auditing of Annual Accounts (Balance Sheet and Profit & Loss Account Statement) are not mandatory for any particular bidder, as per provisions of Indian Income Tax Act. / any other Act, OR any bidder specifically mention with supporting document that they are exempted from auditing of annual accounts; such bidders may submit Proof of Annual Turnover in the form of Profit & Loss Account Statement signed by the owner of the organization and certified by any practicing chartered Accountant/CA firm.
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- vii) The offers with incomplete /irrelevant documents or anomalies are liable to be rejected without any communication. Hence, bidders are advised to take utmost care while uploading their prequalification documents.
 - viii) In case of Rate Contracts, which are running under extension after original contractual completion period, suitable document (certified by “WO issuing company” / Engineer-InCharge) indicating executed value up to the original/extended completion period along with extension letter will be treated as proof of successful completion of work. For Rate Contract tender of duration one year or more, evaluation of the experience criteria will be done based on annualized value of the Rate Contract.
 - ix) If the value indicated is in currency other than INR the same shall be converted in equivalent INR considering the conversion rate as on the date of issue of the reference order(s) based on SBI bill selling rate.
 - x) Relevant supporting documents towards other requirements specified are also to be uploaded along with Techno-commercial bid failing which bid is liable for rejection.
 - xi) IOCL reserves the right to reject any or all of the tenders or any parts of the tender so received and may cancel the tender in part or full, extend the due date of Tender submission etc. without assigning any reason.
 - xii) Bidders are to quote their most competitive rates. Negotiations will not be conducted with the bidders as a matter of routine. However, Owner reserves the right to conduct negotiations. Ordinarily the lowest responsive bids shall be preferred. However, the OWNER reserves the right not to accept the lowest bid, if in its opinion this would not be in the interests of the works/IOCL.
 - xiii) Legal dispute, if any, shall only be within the jurisdiction of Local Court unless mentioned otherwise.
 - xiv) All communication will be made through e-Tendering web site (www.iocltenders.nic.in). However, IOCL reserve the right to take cognizance of the communication made outside eTendering Portal under exceptional circumstances.

- xv) Bidder cannot make any claim against IOCL towards its expense incurred in connection with the preparation and delivery of their bids, site visit, participating in the discussion and other expenses incurred during bidding process.
- xvi) Bidder should make sure that their priced bid (Part-II/BOQ) contain only prices. Rates mentioned elsewhere shall not be taken into cognizance. Offer shall be liable for rejection if any condition directly or implied, recorded in Priced Bid (Part-II/BOQ).
- xvii) Submission of authentic documents is the prime responsibility of the bidder. Wherever IOCL has concern or apprehension regarding the authenticity/ correctness of any document, IOCL reserves the right to get the documents verified from issuing authority/any relevant source. If documents (part or full) are found forged, such offers will be summarily rejected and EMD will be forfeited and may be debarred from future tenders.
- xviii) After opening of the technical bids but before the opening of the price bids, the bids may be rejected for unsatisfactory performance or adverse comments which have come to the notice of the tender inviting authority.
- xix) Offers not meeting statutory requirement are liable for rejection.
- xx) Bidders are advised to visit Announcement section/ Information for DSC/ Bidders Manual Kit/ FAQ of e-Tender Portal before bidding.
- xxi) Notwithstanding any other condition/ provision in the tender documents, bidders are required to submit complete documents pertaining to PQC along with their offer. Failure to meet the PQC will render the bid to be summarily rejected. IOC reserves the right to complete the evaluation based on the details furnished by the bidder, with or without seeking any additional supporting documents/ clarifications.
- xxii) Refer ITB of the tender document /Special Instruction to Bidder (SITB) of e-tender web site for more details.
- xxiii) Any Addendum/Corrigendum/Sale date extension in respect of above Tender shall be issued on our website: <https://iocletenders.nic.in> only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep themselves updated. Failure of Bidder to submit tender without taking cognizance of Corrigendum / Amendment (if any) issued by IOCL shall make bid liable for rejection.
- xxiv) IOCL does not take any responsibility for the correctness of tender documents obtained from any other source. Bidders are advised to visit above mentioned website before submitting their offer for official version of the tender document including any corrigendum / amendment if any, which shall be binding to the bidder.
- xxv) In case, a bidder submits any of the Pre Qualification supporting documents in any Foreign language other than English, then it will be the responsibility of the bidder to also provide the English translation copy of the such document duly certified, stamped and signed by their Local Chamber of Commerce/ Notary.

xxvi) During the contract / engagement the organization, its employees, agents, other contractors, sub-contractors and their employees, etc., may be exposed to certain unpublished price sensitive information (UPSI), that is not generally available and which upon becoming generally available is likely to materially affect the price of the securities issued by IndianOil. Such UPSI shall be held by the organization, its employees, agents, other contractors, subcontractors and their employees etc., in strictest confidence and shall not be disclosed to any other party except on need to know basis and with the prior consent of IndianOil. It is hereby further cautioned that, the organization, its employees, agents, other contractors, sub-contractors, their employees and immediate relatives thereof, should not trade in the securities of IndianOil while in possession of such UPSI or communicate such UPSI to any person except in furtherance of legitimate purposes, performance of duty or discharge of legal obligations. Any trades in securities of IndianOil, while in possession of any UPSI would be presumed to have been motivated by the knowledge and awareness of the UPSI and liable for penal action under this contract / engagement as well as under SEBI (Prohibition and Insider Trading) Regulations, 2015. It is therefore advised to familiarize with the “Code for Prevention of Insider Trading in the Securities of IndianOil”, copy of which is hosted on the website www.iocl.com. Accordingly, it must be ensured that any UPSI, whenever received from the IndianOil,

- (a) shall be used solely for the purpose for which it is being disclosed;
- (b) shall be preserved and the secrecy of such information shall be maintained;
- (c) shall not be disclosed to any third party;
- (d) shall be kept securely and properly protected against theft, damage, loss and unauthorized access (including access by electronic means) by deploying means similar to those being used to secure their own confidential information;
- (e) to notify IndianOil immediately upon becoming aware that any of the confidential information has been disclosed to or obtained by a third party.

The organization shall undertake that its employees & their immediate relatives, agents, subcontractors and any other person associated with said contract / engagement does not violate any of the provision of the SEBI (Prohibition of Insider Trading) Regulation, 2015. Any violation shall be considered as breach of terms of contract / engagement and Indian Oil shall take necessary action for such breach in addition to reporting to SEBI for taking necessary action under SEBI (Prohibition of Insider Trading) Regulations, 2015.

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