

**HIMACHAL PRADESH POWER CORPORATION LIMITED (HPPCL)**

(A State Govt. Undertaking)

**NOTICE INVITING TENDER (NIT)**

**(E-Tender Mode only)**

Online tender/bids are hereby invited by the undersigned, for & on behalf of MD, HPPCL, from the experienced/reputed Bidders/ firms with similar kind of experience for **“Operation and Maintenance (O&M) of BERRADOL SOLAR POWER PROJECT 5 MW for Five (05) years** on National Competitive Bidding Basis (Open Tendering), as briefly described hereunder:

1.	Bid No.:	<b>02-P/Berra-Dol Solar Power Project (O&amp;M)</b>
2.	Bid Title:	“Operation and Maintenance (O&M) of BERRADOL SOLAR POWER PROJECT 5 MW at Village Behrada , Teh. Shree Naina Devi Jee, Distt. Bilaspur, H.P - 174002 for Five (05) years”
3.	Bidding Procedure:	Single-Stage: Two-Envelope
4.	Bid Security (Earnest Money Deposit):	Rs. 550,000.00 ( Five Lac Fifty Thousand only)
5.	Cost of Bid/Tender Document(s):	Rs.10,000.00 (Ten Thousand Only) (Non-Refundable)
6.	Start Date & Time of Sale of Bid/Tender Document(s):	16.03.2024 at 11:00 hrs
7.	Start Date & Time of Download of Bid/Tender Document(s):	16.03.2024 at 11:01 hrs
8.	Last Date & Time of Download of Bid/Tender Document(s):	18.04.2024 at 13:01 hrs
9.	Last Date & Time of Bid Submission:	18.04.2024 at 14:00 hrs
10.	Date & Time of Bid Opening:	18.04.2024 at 15:00 hrs

The detailed tender notification can be viewed/downloaded free of cost from the HPPCL E-Tendering web Portal <https://www.tenderwizard.com/HPPCL> or HPPCL website [www.hppcl.in](http://www.hppcl.in). Bidders/Vendors shall register themselves on the HPPCL E-Tendering web Portal to download Bid/Tender Documents and to submit their bids. Subsequent amendments shall be posted only on the above Portal; hence Bidders are advised to visit the said Portal regularly. For further details, please contact:

- 1) A.E.E. cum EIC, BDSPP (5MW) H.P. Power Corporation Ltd., Himachal Pradesh, India-174002. Telephone +91 9418456835 Email: Berradolssp5mw@gmail.com **(For inquiry related to bid documents etc.)**
- 2) - Sh. Prakash Chand, Tender-Wizard Portal Helpdesk +91 82619 22200 **(For inquiry related to E-tender portal etc)**

**A. INSTRUCTIONS FOR REGISTRATION OF BIDDERS/ VENDORS:**

- i) Before registration, the bidders must read the important information available at Register Page of HPPCL E-Tendering web Portal <https://www.tenderwizard.com/HPPCL>.
- ii) Bidders are required to register on HPPCL E-Tendering web Portal <https://www.tenderwizard.com/HPPCL> by using **Register** option on the Portal and after making following payment:

DESCRIPTION OF PAYMENT	MODE OF PAYMENT
Total Annual Registration Charges of Rs. 2,000.00 (Two Thousand) + applicable GST to be paid to the Tender Wizard (Non-Refundable) in the form of E-payment.	E-Payment applicable on web portal, only after that Bidder's account will be enabled.

- iii) As part of the registration process, the bidder(s) will be required to choose a unique username and assign a password for their accounts.
- iv) Bidders are advised to register their valid **e-mail address** and **mobile numbers** as part of the registration process. These would be used for all communications from the HPPCL E-Tendering web Portal directly with the bidder(s).
- v) Upon registration, the bidder(s) will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA (Controller of Certifying Authority), India.
- vi) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- vii) After registration, Bidder can log in to the Portal through the secured log-in by entering their user ID/password and the password of the DSC/e-Token.

**Note: Bidder/Vendor Registration is valid for one (01) year. The bidders have to re-register themselves for subsequent year and so on.**

**B. SEARCHING FOR TENDER DOCUMENTS:**

- i) The bidders shall search for various tenders published on the Portal, by using "Tender Free View" option under "E-Tenders" Tab of the Portal.

**C. REQUEST FOR TENDER(S) AND DOWNLOADING OF BID/ TENDER DOCUMENT(S):**

- i) Read carefully the 'Bidder Tender Manual' under 'Help Manuals' Option of the Portal.
- ii) After registration, bidders have to submit request electronically through their login User ID on the Portal.

- iii) The bid/tender Documents can be downloaded after making following prescribed payments:-

DESCRIPTION OF PAYMENT	MODE OF PAYMENT
Tender Processing fee shall be as indicated on the E-Tender Web Portal, and is to be paid to the Tender Wizard (non-refundable) in the form of e-payment.	E-payment, only after that bid/tender document(s) will be released for viewing /downloading.
Cost of bid/tender documents Rs.10,000.00 (Ten Thousand Only) (non-refundable) inclusive of GST through electronic mode (NEFT/RTGS) as per the following Bank Detail: <b><u>Name of Bank: Union Bank of India</u></b> <b><u>IFSC Code: UBIN0820598</u></b> <b><u>Beneficiary: H.P. Power Corporation Ltd</u></b> <b><u>Account No. 205910100001635</u></b> Upload the scanned copy of UTR/ Transaction number slip in E-Tender Portal, after that tender documents will be released for viewing/ downloading.	Through electronic mode of payment. Upload the UTR/Transaction number slip in E-Tender Portal, after that tender documents will be released for viewing/downloading. UTR/Transaction number slip (in Original) should be submitted to the O/o well before bid submission date & time. Otherwise, bid will not be entertained/considered in E-Portal and shall be rejected out rightly.

#### D. Pre-bid site visit

The Bidder is advised to visit the site and examine the site conditions, but not limited to traffic, location, surroundings, climate, access to site, applicable laws and regulations, and obtain for itself on its own responsibility of all information, as per their understanding, as may be necessary for preparing the Bid and entering into the Contract Agreement. The cost of visiting the site shall be at the Bidders own expanses.

#### E. PREPARATION OF BIDS:

- i) For preparation of the bid(s), the bidder(s) should take into account the corrigendum /addendum (if any) published on the tender document before submitting their bids.
- ii) Bidder(s) is advised to go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- iii) Bidder(s), in advance, should prepare the bids & documents to be submitted, as indicated in the tender document/schedule. The documents should be in PDF/ XLS /RAR/JPG formats.
- iv) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST Certificate, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "Doc Library" option available to them to upload such documents.

**Note:**

1. *Doc Library is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in Doc Library, this does not automatically ensure these Documents being part of Technical Bid.*
2. *For more detail, Read carefully the 'Bidder Tender Manual' under 'Help Manuals' Option of the Portal.*

**F.SUBMISSION OF BIDS:**

- i) Bidder should log into the Portal well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii) The bidder's authorized representative has to digitally sign and upload the required bid/Tender documents one by one as indicated in the bid/tender document(s).
- iii) The bidder(s), along with its bid, should submit/upload Notarized Power of Attorney supported with necessary supporting documents in respect of its authorized representative, as written confirmation of authorization to digitally sign on behalf of the Bidder.
- iv) Bidder has to select the payment option as "online/offline" to pay the Bid/Tender Document fee/Bid Security i.e. Earnest Money Deposit (EMD) as applicable and enter details of the instrument.
- v) Bidder should prepare the EMD as per the instructions specified in the bid/tender document and upload the Scanned Copy of EMD in E-Tender Portal. The original EMD should be posted/couriered/given in person to the concerned office well in time, to reach at HPPCL Office before the bid closing date & time or as specified in the Bid/tender documents. The details of the DD/BG or any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- vi) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the Price Bid file is found to be modified by the bidder, the bid will be rejected.
- vii) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

**Note:**

1. *For more detail, Read carefully the 'Bidder Tender Manual' under 'Help Manuals' Option of the Portal.*

**G. ASSISTANCE TO BIDDERS:**

- i) Any queries relating to the bid/tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- ii) Any queries relating to the process of online bid submission or queries relating to HPPCL E-Tendering web Portal in general may be directed to the 24x7 Portal Helpdesk.

## H. OTHER TERMS & CONDITIONS:

- i) All amounts mentioned above, except EMD, are non refundable. EMD deposited against other procurement(s) works shall not be transferable to this tender and vice versa.
- ii) The Bid/Tender Document Cost (Slip containing UTR Transaction No.) and EMD (in Original) must reach at HPPCL Office before the bid closing date & time. Bids without earnest money & Demand Draft towards Bid/Tender Document Cost will not be entertained and shall be rejected out rightly.
- iii) Pre-bid meeting (if required) with the prospective bidders for providing any clarification(s) to the bid/tender document shall be intimated later.
- iv) HPPCL will not be responsible for costs or expenses incurred by bidders in connection with the preparation or submission of bids and site visit etc.
- v) In case the Scheduled date happens to be a holiday, the tenders will be opened on next working day.
- vi) Telegraphic Tenders/ Conditional Tenders/ Tenders through other than prescribed mode will not be entertained.
- vii) Bids will be accepted only through e-mode and not through Hard Copies.
- viii) HPPCL reserves the right to reject any or all tenders without assigning any reason thereof.
- ix) The bid documents are not transferable and cost of bid document is not refundable under any circumstances.
- x) The bidder/ vendor must submit their bids with the same name in which it was registered on the HPPCL E-Tendering web Portal.
- xi) Bids after due date & time will not be accepted under any circumstance.
- xii) HPPCL shall not be responsible for delay/failure due to network problem.
- xiii) Detailed Terms & Conditions can be seen in the Bid/Tender Document.
- xiv) For any help on e-tendering on HPPCL E-Tendering web Portal <https://www.tenderwizard.com/HPPCL>, please contact: Sh. Prakash Chand, Tender-Wizard Portal Helpdesk, +91 82619 22200

No.:

Date:

-Sd/-

**Himachal Pradesh Power Corporation Limited,  
Shimla, Himachal Pradesh, India-171009.**

**Invitation for Bids  
(Open Tender Bidding)**

Contract No.: **02-P/Berra-Dol Solar Power Project(O&M)**

1. The “Himachal Pradesh Power Corporation Limited” invites tender for “**Operation and Maintenance (O&M) of BERRADOL SOLAR POWER PROJECT 5 MW for Five (05) years** , as per tender/bid document.
2. Tender Bidding (National Competitive Bidding) will be conducted in accordance with **Single-Stage, Two-Envelope Bidding Procedure**.
3. To obtain further information and inspect bid document, bidders should contact The A.E.E. cum EIC at the following address during working days starting from **Dated: 16.03.2024**

**A.E.E. cum EIC,  
BerraDol Solar Project (5MW)  
Village Behrada, Tehsil Shree Naina Devi Jee,  
Distt. Bilaspur, H.P.-174002.  
Telephone +91 9418456835  
Email: Berradolspp5mw@gmail.com  
Website: www.hppcl.in**

4. To A complete set of Request for Proposals/Bidding Documents may be downloaded by interested Bidders/Firms from the web portal <https://www.tenderwizard.com/HPPCL> upon payment of a non-refundable fee of Rs.10,000.00 (Ten Thousand Only) (including GST) through electronic mode (NEFT/RTGS) as per the following Bank Detail:  
**Name of Bank: Union Bank of India**  
**IFSC Code: UBIN0820598**  
**Beneficiary: H.P. Power Corporation Ltd**  
**Account No.205910100001635**
5. Pre-bid meeting (if required) with the prospective bidders for providing any clarification(s) to the bid/tender document shall be held on 02/04/2024 at 14:30 hrs .
6. Bids must be submitted online on the web portal <https://www.tenderwizard.com/HPPCL>, on or **before 14:00 Hrs on 18.04.2024** and must be accompanied by Bid Security of Rs. 550,000 (Five Lac Fifty Thousand only).
7. Bids (Technical) will be opened online at **15:00 hours on Date 18.04.2024** in the presence of bidders or his representatives who may wish to attend, at the office as mentioned above.
8. The HPPCL reserves the right to accept or reject any bid and to annul the bidding process, without assigning any reason.
9. Instructions to bidder and Evaluation & Qualification criteria is **Attached as Section-II & Section-III.**

-Sd/-

**Himachal Pradesh Power Corporation Limited,  
Shimla, Himachal Pradesh, India-171009.**

## II. Instructions to Bidders

<b>A. Introduction</b>	
<b>1.</b>	The number of the Invitation for Bid is:  Contract No.: <b>02-P/Berra-Dol Solar Power Project(O&amp;M)</b>
<b>2.</b>	The Purchaser is: <b>Himachal Pradesh Power Corporation Ltd. (HPPCL), Himfed Building, BCS, New Shimla, Shimla, Himachal Pradesh –India-171009.</b>
<b>3.</b>	The name of the Bid is: <b>Operation and Maintenance (O&amp;M) of BERRADOL SOLAR POWER PROJECT 5 MW at Village Behrada, Teh. Shree Naina Devi Jee Distt. Bilaspur H.P -174002 for Five (05) years.</b>  The identification number of the Bid is: <b>02-P/Berra-Dol Solar Power Project (O&amp;M)</b>  The number and identification of lots comprising this Bid is: <b>Single</b>  Single Lot: <b>Operation and Maintenance (O&amp;M) of BERRADOL SOLAR POWER PROJECT 5 MW at Village Behrada, Teh. Shree Naina Devi Jee Distt. Bilaspur H.P -174002 for Five (05) years.</b>
<b>4.</b>	The Purchaser’s Country is: <b>India</b>
<b>5.</b>	The name of the Project is: <b>BERRADOL SOLAR POWER PROJECT 5 MW.</b>
<b>6.</b>	<b>Corrupt/ Fraudulent/ Collusive/ Coercive/ Such Like Practices</b> It is expected from the Bidders that they will observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this: (a) for the purposes of this provision, the terms set forth below shall mean as under: (i) “Coercive practice” means impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of the party; (ii) “Collusive practice” means an arrangement between two or more parties designed to achieve an improper purpose, including influencing improperly the actions of another party;  (b) A Bid may be rejected by the Employer if it is determined at any stage that the respective Bidder has engaged in corrupt, fraudulent, collusive, coercive or any other such like practices as in competing for the contract in question.

<b>B. Bidding Document</b>																	
<b>1.</b>	<p>For <b><u>clarification purposes</u></b> only, the Purchaser's address is:</p> <p style="text-align: center;"><b>A.E.E. cum EIC, BerraDol Solar Project (5MW). Village Behrada, Tehsil Shree Naina Devi Jee, Distt. Bilaspur, H.P.-174002. Telephone +91 9418456835 Email: Berradolspp5mw@gmail.com Website: www.hppcl.in</b></p>																
<b>2.</b>	<p style="text-align: center;"><b>Content of Tender Documents</b></p> <p>The Bid (Tender) Documents shall comprises the documents listed below and addendum issued, if any.</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: center;"><b>Section I</b></td> <td style="text-align: center;"><b>Notice Inviting Tender (NIT)</b></td> </tr> <tr> <td style="text-align: center;"><b>Section II</b></td> <td style="text-align: center;"><b>Instructions to Bidders (ITB)</b></td> </tr> <tr> <td style="text-align: center;"><b>Section III</b></td> <td style="text-align: center;"><b>Evaluation and qualification criteria</b></td> </tr> <tr> <td style="text-align: center;"><b>Section IV</b></td> <td style="text-align: center;"><b>Bidding Forms</b></td> </tr> <tr> <td style="text-align: center;"><b>Section V</b></td> <td style="text-align: center;"><b>General Conditions of Contract</b></td> </tr> <tr> <td style="text-align: center;"><b>Section VI</b></td> <td style="text-align: center;"><b>Scope of Works</b></td> </tr> <tr> <td style="text-align: center;"><b>Section VII</b></td> <td style="text-align: center;"><b>Technical Specifications</b></td> </tr> <tr> <td style="text-align: center;"><b>Section VIII</b></td> <td style="text-align: center;"><b>Contract Forms</b></td> </tr> </table>	<b>Section I</b>	<b>Notice Inviting Tender (NIT)</b>	<b>Section II</b>	<b>Instructions to Bidders (ITB)</b>	<b>Section III</b>	<b>Evaluation and qualification criteria</b>	<b>Section IV</b>	<b>Bidding Forms</b>	<b>Section V</b>	<b>General Conditions of Contract</b>	<b>Section VI</b>	<b>Scope of Works</b>	<b>Section VII</b>	<b>Technical Specifications</b>	<b>Section VIII</b>	<b>Contract Forms</b>
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<b>3.</b>	Pre-bid meeting (if required) with the prospective bidders for providing any clarification(s) to the bid/tender document shall be intimated later.																
<b>4.</b>	<p>At any time before the scheduled submission of bid, HPPCL may, for any reasons, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment. However, the bidders shall disclose/ submit their queries in writing or by e-mail to reach the owner at the address indicated above at Clause B.1. preferably not later than 07 (seven) days before the bid submission date enabling HPPCL to clarify/resolve them well before last date specified for bid submission in order to avoid taking of unscrupulous deviations by the bidders while submitting/ uploading the bid.</p> <p style="text-align: center;">The clarifications sought by bidders, shall be summarized and</p>																



	amendments, if required, shall be prepared accordingly. Amendments to the bid documents, if any, shall be hosted on HPPCL's e-tendering portal: <a href="https://www.tenderwizard.com/HPPCL">https://www.tenderwizard.com/HPPCL</a>
5.	The bidding documents are and shall remain the exclusive property of HPPCL without any right of the bidder to use them for any purpose except for bidding and for use by successful bidder with reference to the work.
<b>C. Preparation of Bids</b>	
1.	The language of the Bid is: <b>ENGLISH.</b>
2.	No amendments or changes to the Technical Proposals are permitted. Bidders should agree to Scope of works along with other provisions of the bidding document. HPPCL reserves the right to reject the offer on account of such deviations/exceptions. If the Bidder, on advice of HPPCL, does not withdraw the deviations/exceptions, HPPCL reserves the right to reject the bid.
3.	The Bidder shall submit with its Technical Proposal the following additional documents: <b>None.</b>
4.	The Bidder shall submit with its Price Proposal the following additional documents: <b>None.</b>
5.	Alternative Bids are <b>not</b> permitted.
6.	The prices quoted by the Bidder shall be: <b>Firm.</b>
7.	The currency of the Bid shall be: <b>INR.</b>
8.	The bid validity period shall be 180 days.  A Bid valid for a shorter period shall be rejected by the Purchaser as non-responsive. In exceptional circumstances, prior to the expiration of the bid validity period, the Bidders have to extend the period of validity of their Bids on the request of Purchaser.
9.	Bid Security shall be required. The amount and currency of the Bid Security shall be of <b>Rs. 550000/- INR only.</b>  The bid security shall be a demand guarantee in any of the following forms at the Bidder's option:  (a) an irrevocable bank guarantee; (b) an irrevocable letter of credit; or (c) a cashier's or certified check;  All from any scheduled bank payable in the favour of Himachal Pradesh Power

	<p>Corporation Limited, shall be submitted by the contractor. In case of a bank guarantee, the Bid Security shall be submitted using the Bid Security Form included in Bidding Forms (Section-IV).</p> <p>The Bid Security shall be valid for forty five (45) days beyond the final bid validity period. This shall also apply if the period for bid validity is extended.</p> <p>Any Bid not accompanied by a substantially compliant Bid Security, shall be rejected by the Purchaser.</p>
10.	The Bid Security of the bidder shall be forfeited, if the bidder withdraws or amends its bids or impairs or derogates from the bid in any respect with in the period of validity of the bid. The Bid Security of the successful bidder shall be retained as contract security until such period the contractor furnishes the required security deposit/Performance Security. If the contractor fails to fulfil his obligations, the Bid Security, retained as contract security shall be forfeited.
11.	Bid Proposals complete in all respect, shall be submitted with requisite information and annexure as specified in the bidding document. It shall be free from any ambiguity, cutting, and use of correcting fluid or overwriting.
12.	An authorized representative of the firm shall initial all pages of the bid proposal along with seal of the company.
13.	For preparation of Bid Proposals, Bidders are expected to examine the bidding documents in detail and it is the Bidder's responsibility to ensure that the information provided is adequate and clearly understood. Material deficiencies in providing the information requested may result in rejection of the bid.
14.	The bidders are advised, in their own interest , to visit the power plant location mentioned above to have a clear picture of the work involved and cost to be borne by bidders to carry out works as per scope of works , standard norms , terms and conditions stipulated in the tender Document .
<b>D. Submission and Opening of Bids</b>	
1.	Bidder should log into the Portal well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2.	The bidder's authorized representative has to digitally sign and upload the required bid/Tender documents one by one as indicated in the bid/tender document(s).
3.	The bidder(s), along with its bid, should submit/upload Notarized Power of Attorney supported with necessary supporting documents in respect of its authorized representative, as written confirmation of authorization to digitally sign on behalf of the Bidder. The original Notarized Power of Attorney should reach at HPPCL office upto Bid Submission Date and time, failing which the bid shall be liable for rejection.

Section-II (Instructions to Bidders)

4.	Bidder has to select the payment option as “online/offline” to pay the Bid/Tender Document fee/Bid Security i.e. Earnest Money Deposit (EMD) as applicable and enter details of the instrument i.e. DD/BG etc.
6.	Bidder should prepare the Bid Security as per the instructions specified in the Instructions to Bidder (ITB) document clause no. C and upload the Scanned Copy of Bid Security in E-Tender Portal. The original Bid Security should be posted/couriered/given in person to the concerned office well in time, to reach at HPPCL Office before the bid closing date & time or as specified in the Bid/tender documents. The details of the DD/BG or any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
7.	Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the Price Bid file is found to be modified by the bidder, the bid will be rejected.
8.	The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
9.	<p>The Bidder shall submit all the required information in Techno-Commercial bid for “<b>Operation and Maintenance (O&amp;M) of BERRADOL SOLAR POWER PROJECT 5 MW for Five (05) years</b>” in the formats wherever provided in the Bidding Forms (Section-IV) &amp; as under:-</p> <ul style="list-style-type: none"> <li>(i) Technical Proposal Submission Sheet</li> <li>(ii) Bid Security</li> <li>(iii) Blacklisting Declaration Form.</li> <li>(iv) Undertaking by the Bidder-I</li> <li>(v) Declaration by the bidder-II</li> </ul>
10.	The “Price Bids” with offered rates shall be submitted in the specified format i.e. Price Schedule & Price Proposal Submission Sheet provided in Bidding Forms (Section- IV) and shall be opened only for those bidders who are found technically responsive. The price bids are to be submitted online only on e-tender portal.
11.	<ul style="list-style-type: none"> <li>a) The Bidder shall quote the rate(s) for the respective items as per Price Schedule(s). The Bidder shall be required to offer their rate(s) for the whole work..</li> <li>b) The bidder shall be responsible for all Tax (Including GST), duties and other Govt. Statutory levies applicable from time to time, if any, to be paid during the contract period.</li> <li>c) The applicable Tax (Including GST) and duties shall be reimbursed to</li> </ul>

	<p>the contractor against submission of documentary evidence (Refer clause no. 16 of Section V ( General Conditions of Contract)). No expenditure other than those quoted in the Bid Proposal Sheet will be entertained by HPPCL on any account for the defined ‘Scope of Work’.</p> <p>d) It shall be responsibility of the bidder to avail any Tax (Including GST) exemptions, reductions, allowances or privileges, concessional duties, if available, and HPPCL shall extend all the help for completing the necessary documentation and such benefits shall be passed on to HPPCL. No additional implication on account of non availing of such benefits shall be entertained by the employer.</p>
12.	The written confirmation of Authorization to sign on behalf of the Bidder shall consist of: <b>NOTARIZED POWER OF ATTORNEY (in Original).</b>
13.	<p>The identification of this bidding process is:</p> <p>Contract No. : <b>02-P/Berra-Dol Solar Power Project(O&amp;M)</b></p> <p>The name of the Bid is: <b>Operation and Maintenance (O&amp;M) of BERRADOL SOLAR POWER PROJECT 5 MW at Village Behrada , Teh. Shree Naina Devi Jee Distt. Bilaspur H.P -174002 for Five (05) years.</b></p>
14.	<p>The deadline for bid submission is:</p> <p><b>Date: 18.04.2024</b></p> <p><b>Time: 14:00 hrs.</b></p> <p>The Bid received after prescribed date &amp; time shall not be entertained.</p> <p><b>Bidders have to submit their bids electronically as per the procedure elaborated in the Notice Inviting Tender.</b></p>
15.	<p>The Technical bid opening (online) in presence of the bidders or their authorized representative who may wish to be present shall take place at:</p> <p><b>O/o DGM (Sale of Power), Himachal Pradesh Power Corporation Limited, Himfed Building, BCS, New Shimla, Shimla, Himachal Pradesh, India- 171009 Telephone no.: 01772672854 Email address:DGM_sale@hppcl.in</b></p> <p>The bid shall be opened in the following sequence:</p> <p>1. First of all, only Techno-commercial Bid shall be opened on the Date &amp; Time mentioned herein: <b>Date: 18..04.2024                      Time: 15:00 hrs</b></p> <p>The following documents shall be read out and recorded:</p>

	<p>(a) Bid Security (in original);                  (b) UTR/Transaction number slip (in original) for tender Cost;                  (c) Notarized Power of Attorney (in original); and,                  (d) Any other details as the Employer may consider appropriate.</p> <p>2. The Price bid shall be opened of only those firms whose Techno-commercial Bid found substantially responsive as per EQC (Section-III).</p> <p><b>Note:</b> Representatives of the bidders are required to bring the authorization on the letter head of their company for the participation in the bid opening. Representative(s) without the authorization letter shall not be allowed to attend the bid opening.</p>
<p>16.</p>	<p>The dates shown above are Firm unless modified by the tendering authority who shall not be responsible for any delay by the bidders caused by whatsoever reason. In case, there is holiday on any of the aforesaid dates, the next working day shall be considered for the above proceeding.</p>
<p>17.</p>	<p>Bidders have to submit their bids electronically on the e-tender portal. However, the Bidder shall also submit a <b>HARD COPY</b> of the uploaded Technical Bid to the Employer by three (03) days from the Bid Submission date and time at the address mentioned in Clause D(15) above . In case of any conflict between the Hard Copy and the bid submitted electronically, the bid submitted electronically shall prevail. However, the Bidders must ensure that no Price Bid should be submitted in hard COPY else the entire Bid shall be rejected.</p>
<p><b>E. Evaluation of Bids</b></p>	
<p>1.</p>	<p><b>A. General Guidelines:</b></p> <p>i) HPPCL will examine the tenders to determine for completeness, computational errors, Bid Security, proper signing of the documents. The incomplete tenders, tenders with invalid Bid Security, unsigned tenders or tenders not supported with original documentary evidence shall be rejected.</p> <p>ii) The HPPCL may, at its sole discretion, waive any minor infirmity, nonconformity or irregularity in a Bid which does not constitute a material deviation, provided such a waiver does not prejudice or affect the relative ranking of any Bidder.</p> <p>iii) Prior to the detailed evaluation, the HPPCL will determine the substantial responsiveness of each Bid with respect to the Bidding document. For purposes of these Clauses, a substantially responsive Bid is one, which conforms to all the terms and conditions of the Bidding Document without material deviations. The HPPCL's determination of a Bid's responsiveness is to be based on the contents of the Bid itself, without recourse to extrinsic evidence. The HPPCL would also evaluate</p>

	<p>the Bids on technical parameters.</p> <ul style="list-style-type: none"><li>iv) If a Bid is not substantially responsive, it will be rejected by the HPPCL and may not subsequently be made responsive by the Bidder by correction of the nonconformity.</li><li>v) The Bidder is expected to examine all instructions, forms, terms and specification in the Bidding Document. Failure to furnish all information required by the Bidding Document or to submit a Bid not substantially responsive to the Bidding Document in every respect will be at the Bidder's risk and may result in the rejection of its Bid.</li><li>vi) The bidders have to meet the Qualification Criteria specified in Section III (Evaluation and Qualification Criteria). Thereafter, the Price Bids of the technically responsive bidders will be opened. The work will be awarded to the technically responsive, lowest evaluated (L-1) bidder.</li><li>vii) Price Bids will be evaluated taking into account the total of the rate(s) for all the items as per Price Schedule of Bid Proposal Sheet.</li><li>viii) The rate(s) shall be quoted by the bidder, strictly as per price schedules and the agreed contract price shall remain firm during the currency of the contract. In case there is any discrepancy/conflict in the prices mentioned in words and figures, then the prices mentioned in words shall be considered. The Bidder shall be requested to accept correction of arithmetical errors. Failure to accept the correction shall result in the rejection of the Bid.</li><li>ix) Any misinformation or un-supported fact, data, information Rates/quotes, terms and conditions leading to delay shall be viewed seriously by HPPCL and may result in to rejection of bid.</li><li>x) The bidder who will not fulfil the Qualifying requirements, comply to bid conditions and fail to furnish the documentary evidence in support of mentioned requirement shall be considered to be non-responsive and their bid will be considered for rejection.</li><li>xi) The Purchaser shall award the Contract to the Bidder who is technically qualified and substantially responsive to the Bidding Document and whose offer has been determined to be the lowest evaluated Bid as per the Price Schedule.</li></ul>
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<b>F. Award of Contract</b>	
<b>1.</b>	Prior to the expiration of the period of bid validity, the Employer shall notify the successful Bidder, in writing, that its bid has been accepted.
<b>2.</b>	The Contract will be awarded to the Bidder, whose bid is found to be technically & commercially acceptable, and evaluated lowest.
<b>3.</b>	Until a formal contract is prepared and executed, the notification of award shall constitute a binding Contract.
<b>4.</b>	Within twenty-eight (28) days of receipt of the Contract Agreement, the successful Bidder shall sign, date, and return it to the Employer.
<b>5.</b>	Within twenty-eight (28) days of the receipt of notification of award from the Employer, the successful Bidder shall furnish the performance security in accordance with Section V (General Conditions of Contract).
<b>6.</b>	Failure of the successful Bidder to submit the above-mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security.

### III. Evaluation and Qualification Criteria

Sl. No	Description	Document/ Proof
1.	The bidder must have an average annual turnover of at least Rs.10, 000,000.00 (One Crore) in the last three (03) financial years (i.e. FY 2020-21, FY2021-22, FY2022-23).	Copies of Audited Balance Sheets for the last three (03) financial years.
2.	The bidder must have a valid Registration in India along with valid GST Number	1. Copy of Certificate of Registration of the firm in GST PUCs 2. Copy of GST Registration Certificate
3.	The bidder must have a valid Registration with Regional Provident Fund Commissioner (RPFC)/ Employees' Provident Fund Organization (EPFO) under EPF and MP Act, in India.	1. Copy of PAN Card 2. Copy of EPF Registration along with EPF code/number.
4.	Experience of having successfully completed contract which includes operation & Maintenance of grid connected Solar Photo Voltaic Power Project for a period of minimum 01 year, during last 7 years ending last day of previous month to the one in which applications are invited should be as per following:  Three completed works, for plant capacity greater than equal to 1MW and less than 2 MW. OR Two completed works, for plant capacity greater than equal to 2 MW and less than 4 MW. OR One completed work, for plant capacity greater than equal to 4 MW	1. Copies of work orders from the clients,  2. Copy of Client/Customer Certificate(s) for satisfactory completion and performance / of the project for at least 1 year
5.	The bidder must not have been blacklisted by a Central & State Government Institution/PSUs in India.	Self Declaration by Authorized Signatory. As per Bidding form (Blacklisting Declaration Form) Section-IV
6.	In addition to the above, following Undertaking/Declarations are also mandatory as per formats given in the Bidding Forms (Section-IV) for Evaluation and Qualification Criteria: 1. Undertaking by the Bidder-I 2. Declaration by the Bidder-II	



**Note:**

The Bidder should not bid under any Consortium/ Joint Venture (JV). No Consortium/JV bid shall be allowed for this Tender.

All the documentary evidence in support of above mentioned qualifying requirement must be self attested by the bidder.

In case, bidder is unable to furnish the documentary evidence in support of above mentioned qualifying requirement, their bid will be rejected.

In case at any stage, if it is found that the any documents submitted by the firm are not genuine, or forged, their bid shall be rejected.

**Litigation History:-**

<b>Criteria</b>	<b>Compliance Requirement</b>	<b>Document</b>
Bidder should not have any litigation history. If yes, clarification in this regard must be submitted.  All pending litigation shall be treated as resolved against the Bidder and so shall in total not represent more than fifty percent (50 %) of the Bidder's net worth.	Must Meet the Requirement	Submission of Self Declaration Certificate

Documents required to be submitted along with technical bid :

1. Availability of Technical personnel in letter head.
2. List of equipment to be mobilized at site in bidder's letter head.

**All the supporting documents to be signed and sealed by the bidder (HPPCL have the rights to verify the original documents if required)**